

**MEETING MINUTES CHARTER REVISION
COMMISSION SPECIAL MEETING
AUGUST 18, 2024
1:00 PM
911 MOUNTAIN ROAD, SUFFIELD CT**

COMMISSION MEMBERS PRESENT: Eric Remington, Ray Dalrymple, Jeremy Lambert and Elizabeth Kaplan

COMMISSION MEMBERS ABSENT: Mike Haines

ALSO PRESENT: Selectman Kathie Harrington

CALL TO ORDER

Chairman Remington called the Special Meeting to order at 1:05 p.m. and explained the purpose of the special meeting today.

WORKING SESSION TO DISCUSS THE COMMISSION'S REPORT TO THE BOARD OF SELECTMEN

Chairman Remington shared a high level summary document which offered a timeline of what the commission has accomplished thus far. The group walked through the document, discussed the contents, shared their opinions and made suggestions for Chairman Remington to incorporate prior to presenting to the Board of Selectmen on Wednesday, August 21st. All were in agreement that the summary document looked adequate and would provide an accurate illustration of the commission's work thus far. Chairman Remington also shared a draft power-point presentation for the group to review. The members walked through the presentation in detail, discussed the information provided, shared thoughts and made suggestions. The power-point provided an executive summary, a timeline, generalized feedback received, plans for next steps and the commission's request for additional time to complete their work. Chairman Remington collected all suggestions from the group and plans to incorporate them into the final presentation.

POSSIBLE VOTE ON APPROVING THE COMMISSION'S REPORT TO THE BOARD OF SELECTMEN

No formal vote was necessary.

PUBLIC COMMENT

Sandra Janik – Thanked the commission for their work and expressed her appreciation for the way they have conducted their interviews and performed their duties thus far.

Jim Irwin – Mr. Irwin thanked the commission for their hard work.

Tom Frenaye – Mr. Frenaye thanked the commission and felt that all his concerns today were addressed.

Suzanne Irwin - Ms. Irwin suggested that documentation be made available at the Board of Selectmen for the public.

ADJOURNMENT

Commissioner Lambert MOTIONED and Commissioner Dalrymple seconded to adjourn at 1:34 p.m. Motion passed unanimously.

Respectfully submitted,

Kristen O. Lambert
Recording Secretary