

## **Title 1 School- Level Parental Involvement Policy**

Thomas Jefferson Elementary has developed a written Title 1 parental involvement policy with input from Title 1 parents. Jefferson has distributed the policy to parents of Title 1 students through newsletters, parent teacher conferences, and the Union Public Schools website. The policy describes the means for carrying out the following Title 1 parent involvement requirements (20 USC 6318 Section 1118(a)-(f) inclusive).

### **Involvement of Parents in the Title 1 Program**

To involve parents in the Title 1 program at Thomas Jefferson Elementary, the following practices have been established:

The school convenes for an annual meeting to inform parents of Title 1 students about Title 1 requirements and about the right of parents to be involved in the Title 1 program.

The school offers a flexible number of meetings for Title 1 parents, such as meetings in the morning or evening.

- Jefferson schedules meetings at various times during the week as well as during evening hours to meet the needs of families.
- The school involves parents of Title 1 students in an organized, ongoing, and timely way. This includes the planning, review, and improvement of the school's Title 1 programs and the Title 1 parental involvement policy.
- Jefferson parents and teachers meet three times per year to discuss the students' progress.
- Parent's requests/suggestions are taken and given to the principal.

The school provides parents of Title 1 students with timely information about Title 1 programs.

- Information about all school programs is distributed via newsletters, flyers and the district website.

The school provides parents of Title 1 students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.

- Parents and Teachers meet face to face or virtually at least three times per year to discuss their child's progress and review assessments given.
- Parents receive progress reports every four weeks with academic data and expectations.
- STEM and Literacy Nights are held in the fall and spring.
- State test scores are mailed to parents.
- Students who are failing are expected to attend tutoring groups.

If requested by parents of Title 1 students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.

- Parent meetings are held at the request of the parent, teacher or administration.

### **School-Parent Compact**

Jefferson Elementary distributes to parents of Title 1 students a school-parent compact. The compact outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title 1 students.

- The school's responsibility to provide high-quality curriculum and instruction
- The ways parents will be responsible for supporting their children's learning
- The importance of ongoing communication between parents and teacher through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; opportunities to observe classroom activities.

Jefferson distributes the Parent Compacts through a site packet sent home with each child during the first week of school. This packet is reviewed personally with parents of students who enroll at dates throughout the school year.

### **Building Capacity for Involvement**

Jefferson Elementary engages Title 1 parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

The school provides Title 1 parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.

- Jefferson hosts parent events throughout the fall and spring semester to learn about curriculum, assessments, and the progress of their child. Examples are STEM Family Fun Night, Literacy Night, monthly PTA meetings, PTA events, and through our district website

The school provides Title 1 parents with materials and training to help them work with their children to improve their children's achievement.

- During STEM and Literacy Nights, as well as parent teacher conferences, parents are given information about how to assist their children.

With the assistance of Title 1 parents, the school educates staff members about the value of parent contributions, and how to work with parents as equal partners.

- During professional development and faculty meetings, teachers analyze ways parents are involved and develop strategies to assist parents in ways to support their child's success.

The school coordinates and integrates the Title 1 parental involvement program with other programs, and conducts other activities, such as parent resource centers to encourage and support parent in more fully participating in the education of their children.

- Parents have access to resources through a parent library as well as the counselor, special education team and administration.

The school distributes information related to school and parent programs, meetings, and other activities to Title 1 parents in a format and language that the parents understand.

- Communication is written in English and Spanish. Connect Ed calls are in both languages. Our school nurse is bilingual to assist families with questions. Translations are available upon request through the Language Line.

The school provides support for parental involvement activities requested by Title 1 parents.

- Parent OU surveys are conducted yearly. Parent input is formally given at least three times a year as parents are a part of the Title 1 committee. The results from these surveys and meetings are used to plan parent involvement activities, provide assistance when needed and to review current parental involvement plan.

### **Accessibility**

Jefferson Elementary provides opportunities for the participation of all Title 1 parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.

- Information is provided in a variety of formats (phone, email, newsletters, website, Facebook) and in two different languages. Additional translations, using language line are available upon request.

In accordance with Parents Right-to-Know requirement under Every Student Succeeds Act - ESSA, Section 1112 (e)(1)(A) this is a notification from Union Public Schools to every parent/guardian of a student in a Title I school that you have the right to request and receive in a timely manner:

a) information regarding the professional qualifications of your student's classroom teachers. The information regarding the professional qualifications of your student's classroom teachers shall include the following:

- If the teacher has met state qualification and licensing criteria for the grade level and subject areas taught;
- If the teacher is teaching under emergency or temporary status in which the state qualifications and licensing criteria are waived;
- The teachers baccalaureate degree major, graduate certification, and field of discipline; and
- Whether the student is provided services by paraprofessionals, and if so, their qualifications.

## Jefferson Elementary School Family/School Compact

This compact is an agreement among Union parents, students, teachers, and administrators to share responsibility for achieving success at school.

### Parent/Guardian Agreement

I want my child to achieve. Therefore, I will encourage him/her by:

- seeing that my child is well rested and well nourished.
- seeing that my child is punctual and attends school regularly.
- supporting the school in its efforts to maintain proper discipline.
- providing a quiet place for my child to study and checking for homework completion.
- praising my child's efforts.
- reading to or with my child daily.
- reading, and responding when necessary, to information sent home by the school and teachers.
- attending Parent-Teacher Conferences.

Parent/Guardian Signature \_\_\_\_\_

### Student Agreement

It is important that I work to the best of my ability. Therefore, I will strive to:

- arrive at school on time prepared to work each school day.
- maintain self-discipline and follow the school rules.
- complete and turn in all assignments.
- remember to give all papers from my school and classroom to my family.

Student/Guardian Signature \_\_\_\_\_

### Teacher Agreement

It is important that students achieve. Therefore, I will strive to:

- have high expectations for students.
- use research-based instructional strategies.
- communicate with parents about student achievement.
- provide a safe and pleasant atmosphere for learning.
- engage all learners.
- provide parents opportunities to volunteer and participate in their child's class.

Teacher/Guardian Signature \_\_\_\_\_

### Principal Agreement

I support this form of family and school involvement. Therefore, I will strive to:

- encourage positive communication between teachers, parents, and students.
- provide a safe environment for learning.
- provide a high quality curriculum and program of instruction.
- provide appropriate professional development and training for teachers and parents.

Principal/Guardian Signature \_\_\_\_\_

## Jefferson Elementary Compacto de Familia/Escuela

Este compacto es un acuerdo entre los padres de estudiantes de Unión, maestros y administradores para compartir la responsabilidad para tener éxito en la escuela.

### El Acuerdo del Padre/Guardián

Yo quiero que mi niño se supere. Por lo tanto, le ayudaré:

- viendo que mi niño descansa y come bien.
- viendo que mi niño es puntual y asiste a la escuela regularmente.
- apoyando a la escuela en sus esfuerzos de mantener la disciplina.
- manteniendo un lugar para que mi niño pueda estudiar y verificando que termina la tarea.
- reconociendo los esfuerzos de mi niño. • leyendo a o con mi niño diariamente.
- leyendo, y respondiendo cuando necesario, a la información enviada a casa de la escuela y maestras.
- asistir las conferencias del Padres-Maestros.

Firma del Padre/Guardián \_\_\_\_\_

### El Acuerdo del Estudiante

Es importante que yo trabaje al máximo de mi capacidad. Por lo tanto, me esforzaré a:

- llegar a tiempo a la escuela preparado para trabajar.
- mantener auto-disciplina y obedecer las reglas de la escuela.
- completar todas las tareas.
- Acordarme de entregar todos los papeles de la escuela y clase a mi familia.

Firma del Estudiante \_\_\_\_\_

### El Acuerdo del Maestro

Es importante que el estudiante tenga éxito. Por lo tanto, me esforzaré a:

- tener altas expectativas para los estudiantes. • utilizar diferentes estrategias de enseñanza.
- comunicar a los padres los logros de los estudiantes.
- mantener un medio seguro y agradable para el aprendizaje.
- asegurar la participación de todos los estudiantes.
- proporcionar oportunidades a los padres para ser voluntarios y participar en la clase de su niño.

Firma del Maestro \_\_\_\_\_

### El Acuerdo del Principal

Yo apoyo este formulario de familia y el involucramiento escolar. Por lo tanto, me esforzaré a:

- motivar la comunicación positiva entre maestros, padres y estudiantes.
- mantener un ambiente seguro para el aprendizaje.
- proporcionar un plan de estudios y un programa de instrucción de alta calidad.
- proporcionar entrenamiento apropiado para maestros y padres.

Firma del Principal \_\_\_\_\_