

**SWEET HOME CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
TUESDAY, JUNE 18, 2024**

**APPROVED
by
BOARD OF EDUCATION
JULY 2, 2024**

MINUTES

A meeting of the Sweet Home Board of Education was held on Tuesday, June 18, 2024 at the Sweet Home High School Auditorium. President of the Board, Mrs. Battaglia, called the meeting to order at 6:50 pm.

Mrs. Battaglia led the Pledge of Allegiance to the Flag.

PRESENT: Amy Battaglia, Peter Bellanti, Joshua Feldmann, Marianne Jasen, Scott M. Johnson, Brian Laible, Dirk Rabenold, Hunter Tryloff (student ex officio)

ABSENT:

Upon motion made by Mr. Bellanti, seconded by Mr. Johnson, the Board of Education accepted the roll as called.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Also present: Michael V. Ginestre, Donald G. Feldmann, Toyia Wilson

APPROVAL OF AGENDA

Upon motion made by Mr. Bellanti, seconded by Mr. Johnson, the following resolution was offered:

RESOLVED: That, the agenda set forth for the study session of the Board of Education held Tuesday, June 18, 2024 is hereby adopted in its entirety.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

MINUTES OF THE PREVIOUS MEETING

Upon motion made by Mr. Bellanti, seconded by Mr. Johnson, the following resolution was offered:

RESOLVED: That, the reading of the minutes of the voting meetings held Tuesday, May 14, 2024 be waived and are hereby adopted in their entirety.

The vote on the foregoing resolution was as follows:

Yes	6	No	0	Absent	0
Carried	X	Abstain	1 (Rabenold)		

COMMUNICATIONS

A. Oral

The following are the results of the district vote held Tuesday, May 21, 2024:

<u>Budget</u>	<u>Yes</u>	<u>No</u>	<u>Total</u>
\$ 100,410,422	688	317	1005

<u>Proposition 2</u>	<u>Yes</u>	<u>No</u>	<u>Total</u>
Extension of Maplemere Modular Classroom Lease	734	262	996

COMMUNICATIONS-continued...

A. Oral

*Election of one school board member, for a five-year term 7/1/24 -6/30/29.

**Election of one school board member, for a one-year plus term 6/12/24 -6/30/25.

Danyelle Anthon	503 votes	Elected to five year term*
Dirk Rabenold	404 votes	Elected to one year plus term**
Alan Plath	395 votes	
Bill Kenney	363 votes	
Jonathan Makeley	98 votes	
Total votes cast:	1020	

B. Written

1. Student & Alumni Statement regarding graduation tassels.
2. Mrs. Battaglia read a statement.

UNFINISHED BUSINESS

None

SUPERINTENDENT’S REPORT

A. Superintendent Update

Michael Ginestre, Superintendent of Schools, gave an update to the Board of Education at the study session on Tuesday, June 11, 2024.

B. Strategic Plan Update

Toyia Wilson, Assistant Superintendent for Curriculum & Instruction, gave an update to the Board of Education at the voting meeting on Tuesday, June 18, 2024.

C. Superintendent Update

Michael Ginestre, Superintendent of Schools, gave an update to the Board of Education at the voting meeting on Tuesday, June 18, 2024.

OPEN SESSION – AGENDA TOPICS – POLICY 1512

Called

NEW BUSINESS

Upon motion made by Mr. Bellanti, seconded by Mr. Johnson, the following resolution was offered for consent agenda on items B, C, D, E, F, G, H, I, J, K, L, and M.

B. Monthly Financial Reports – Policy 2140

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accept the Investment Schedule, the Treasurer’s Report, the Budget Appropriation Status Report, the Budget Transfer Report, the Revenue Budget Status, and the Extra Classroom Account report as provided.

and be it further...

C. Bids – Policy 5410

1. Milk and Juice Bid

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, award the milk bid #2024-25-9 to **InstantWhip – Buffalo** for total bid of **\$386,843.00** for the 2024-2025 school year.

NEW BUSINESS-continued...

C. Bids – Policy 5410

2. Science Supplies Bid

RESOLVED: That, the board of education, upon the recommendation of the superintendent of schools, award the science supplies bid #2024-25-11 to the following vendors at the unit price offered per item specified for a total bid of **\$2,846.52**.

Fisher Scientific Company, LLC	\$1,446.76
Flinn Scientific, Inc.	\$1,044.76
Parco Scientific Company	\$355.00
Total	\$2,846.52

3. Art – General Classroom Supplies Bid

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, award the Art – General Classroom Art Supplies bid 2024-25-6 to the following vendors at the unit price offered per item specified for a total bid of **\$7,499.86**.

Cascade	\$285.51
Kurtz Bros.	\$5,117.47
Pyramid	\$75.05
School Specialty	\$996.71
WB Mason	\$1,025.12
Total	\$7,499.86

and be it further...

D. Funding of Reserve Funds

WHEREAS, the District has previously established the following reserve funds pursuant to applicable provisions of the General Municipal Law and/or the Education Law of the State of New York:

1. Workman’s Compensation Reserve Fund (General Municipal Law Section 6-j)
2. Unemployment Insurance Payment Reserve Fund (General Municipal Law Section 6-m)
3. Employee Benefit Accrued Liability Reserve Fund (General Municipal Law Section 6-p)
4. Retirement Contribution Reserve Fund (General Municipal Law Section 6-r)
5. Tax Certiorari Claim Reserve Fund (Education Law Section 3651, Paragraph 1-a)
6. Capital Reserve Fund (Education Law Section 3651, Paragraph 1)

The foregoing reserve funds collectively referred to as the “Reserve Funds”; and

WHEREAS, the Board of Education desires to make transfer surplus funds, if any, into the Reserve Funds out of revenues received during the 2023-2024 fiscal year of the District as are not otherwise appropriated or required by law to be paid into any other fund or account (the “Surplus”).

NEW BUSINESS-continued...

D. Funding of Reserve Funds

NOW, THEREFORE, be it

RESOLVED, that the District shall make transfers into the Reserve Funds out of the 2023-2024 Surplus, if any; and it is further

RESOLVED, That the exact amount of each such transfer from Surplus, if any, into each such above-listed Reserve Fund shall be fixed by the Board of Education after determination by the District's outside auditors of the amount of the 2023-2024 Surplus, if any, not otherwise appropriated or required by law to be paid into any other fund or account; and be it further

RESOLVED, that in accordance with applicable law, interest earned on each such fund shall remain a part of said fund.

and be it further...

E. Acceptance of Donations

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education accept the following donation:

- From Roy's Plumbing – 2,000 water bottles to the Athletic Department

and be it further...

F. School Resource Officer Contract

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approve the Contract with the Town of Amherst and the Amherst Police Department for School Resource Officer services for the 2024-25 school year as provided.

and be it further...

G. Construction Manager

RESOLVED: That, the Board of Education authorizes the Superintendent of Schools to sign the contract for Pre-referendum services with Campus Construction Management for the next anticipated Capital Improvement Project.

and be it further...

H. Proclamation

WHEREAS, the Sweet Home Central School District is located in the Towns of Amherst and Tonawanda, New York; and

WHEREAS, the employees listed below have announced their retirement from Sweet Home Central School District with a combined number of **1105** years of service. NOW, therefore: be it resolved that the Sweet Home Central School District wishes to express their sincere gratitude to the following employees for their dedicated service to the students of Sweet Home Central School District.

Rosalia Dziomba	Kitchen Manager
Barbara Rupiec	Clerk Typist
Karin Pierce	Elementary Teacher
Kathryn Stepniak	Clerk Typist
Deborah Kennedy	Bus Driver

NEW BUSINESS-continued...

H. Proclamation

Scott Murray	Business Teacher
Robin Dziura	Bus Driver
Joel Gebhardt	Bus Driver
Brian Kisker	Math Teacher
David Zelakiewicz	Motor Equipment Operator
Thomas Roberts	Asst. Principal for Data Management
Karen Scozzofava	Part Time Clerk
Patricia Connelly	Elementary Teacher
Kara Serianni	Speech Teacher
Maureen Henderson	Elementary Teacher
Kathryn Neelon	Physical Education Teacher
Michelle Murray	Elementary Teacher
Mark Basehart	Social Studies Teacher
Pamela Daigler	Music Teacher
Edwin Hawkins	Technology Teacher
Christina Mack	Physical Education Teacher
Kelli Bogacz Brooks	Elementary Teacher
Suzanne Rizzo	Elementary Teacher
Pamela Hornung	Social Studies Teacher
Karen Bassano	Elementary Teacher
Paula Adams	Literacy Specialist
Andrea Jarvis	Elementary & Special Education Teacher
Shari Seefeldt	French & Spanish Teacher
John Seiler	Physical Education Teacher
Daniel Murphy	German & French Teacher
Wenda Moran	Elementary Teacher
Margaret Connolly	Reading Interventionist
Mia Banks	Art Teacher
Kathleen Land	Senior Clerk Typist
Barbara Baer	Nurse
Marikay Wachala	Teacher Aide
Deborah Crist	Account Clerk Typist
Jeffrey Hughes	Maintenance Mechanic
Gilda Bonnevie	Nurse
Katherine Conway	Elementary Teacher
Rebecca Mattison	Cafeteria Monitor & Food Service Helper

and be it further...

I. District Safety Plan

WHEREAS, Project SAVE, the Safe Schools Against Violence in Education Act Education Law 2801, requires that every school district review the District Safety Plan and yearly and update as necessary and

WHEREAS, the District Safety Committee has recommended revisions to the District Safety Plan and Code of Conduct and

NOW THEREFORE BE IT RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, accept the revised Sweet Home District Safety Plan for the 2024-2025 school year as recommended.

NEW BUSINESS-continued...

J. Code of Conduct – Policy 3410

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, approves the 2024-2025 Code of Conduct and Plain Language Code of Conduct as written.

and be it further...

K. General Liability Insurance

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, accept the **Utica National Assurance Company** General Liability Insurance proposal in the amount of **\$406,359**.

and be it further...

L. Budget Transfer - Policy 5140

RESOLVED: That, upon the recommendation of the Superintendent of Schools, and consistent with Board of Education policy, the Board of Education approves the attached budget transfers.

and be it further...

M. Athletic Team Merger

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, authorizes the creation of a merged Girls Gymnastics Team between Sweet Home Central and Williamsville East High School for the 2024-2025 school year.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Upon motion made by Mr. Johnson, seconded by Mrs. Jasen, the following resolution was offered:

A. Special Education

1. Class placements for 2023-2024 – Policy 7613

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, and Chapter 853, Laws of 1976 (New York State Education Act), requires Board of Education approval for all placements of students with disabilities, and

WHEREAS, the District Committee on Special Education has reviewed all placements, and

WHEREAS, all parents have approved said special education class placements, now therefore be it

RESOLVED: That, the 2023-2024 placements for students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated June 3, 2024.

2. Preschool class placements for 2023-2024 – Policy 7614

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, as amended by P.L. 99-457, New York State Compliance, Chapter 243 of the Laws of 1989, requires Board of Education approval for all placements of preschool student with disabilities, and

NEW BUSINESS-continued...

A. Special Education

2. Preschool class placements for 2023-2024 – Policy 7614

WHEREAS, the District Committee on Preschool Special Education has reviewed all placements, and

WHEREAS, all parents have approved said preschool special education placements, now therefore be it

RESOLVED: That, the 2023-2024 placements for preschool students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated June 3, 2024.

The vote on the foregoing resolution was as follows:

Yes	6	No	0	Absent	0
Carried	X	Abstain	1 (Bellanti)		

INFORMATIONAL ITEMS

H. Tryloff: Erica Chan and I met with Dr. Ginestre & Mrs. Battaglia regarding graduation policies for productive conversation. We provided the District with a statement signed by current students & alumni regarding those policies. Congratulations to the 272 graduates of 2024. Thank you to the Board for allowing me to be here and update them on our students, as well as to learn how the Board does the wonderful work they do.

M. Jasen: Amazed at our retirees and tenures. Perhaps we should talk about developing an AI policy at our retreat. Josh, you are so articulate, you will be missed.

D. Rabenold: Enjoyed the volunteer recognition, we are a pretty nice district as shown by the heart of our volunteers. Thank you Hunter, you have a presence even in your work at Wegmans. Good luck to you! Josh, we ran against each other, it is a noble thing you do.

J. Feldmann: This is my last meeting. Thank you to my fellow board members, it’s been an honor and I have learned a lot. Thanks to the admin, faculty & staff. I know I’m leaving the district better than we I got here. Wish I could do this for longer, but I don’t have the time to dedicate to do the job right.

B. Laible: Attended WR Leadership day – great job by students, nice turnout. The events were organized by students. Audit Committee met today to set agenda/priorities for next year. Attended the ECASB annual dinner – the district was recognized for its partnership with the Town of Amherst for opening the NWACC. Scott received a lifetime achievement award - no one is more deserving. Congratulations Scott! Important for the public to know that we don’t comment during BOE meetings, but we are listening to your concerns. Don’t let perfect get in the way of progress. We are volunteers with nothing but the best interests of students at heart. Enjoyed the retirement and tenure ceremonies. Thank you Hunter, I appreciate your input. It has been great sitting next to Josh, you are insightful and I wish you the best.

S. Johnson: Thank you Brian for the kind words. Thank you to BOE members and administrators for being there. I learned a lot from Josh but I understand your decision. I am retired so I have a lot of time to do all this. Attended all 4 elementary leadership days. Hunter helped out at MM – thank you Hunter for your service, you put more into being on the Board than all the other students have during my time here. At HH, Ms. Lukasic’s 3rd grade class with ELL students were doing a science program with UB. Very impressive. I will be the Board rep for SHEF now – they had very kind words for Josh who will still be involved. Attended the GL lighthouse review with parents and community members. Amazing what parents had to say, especially Mrs. Mancine.

P. Bellanti: Also attended the ECASB dinner. Congratulations Scott! Attended the volunteer reception. Congrats also to spring teams and athletes. Attended the baseball banquet at Banchetti. Congrats to Jane Woloss & Crystal Carlson – all league coaches of the year. Also enjoyed the retirement & tenure receptions. Hunter thank you, you went above & beyond. Josh – everyone listens when you speak, you have shown leadership on the board and in your personal life.

A. Battaglia: Proud to have Scott here as a colleague. Attended the HH PTA meeting – they are ready for next year. Congratulations to all our retirees and tenures. Hunter you raised the bar. Josh – two words that don’t cover all I want to say – thank you!

OPEN SESSION – Policy 1512

Called

PERSONNEL

Upon motion made by Mr. Bellanti, seconded by Mr. Johnson, the following resolution was offered for consent agenda on personnel items I, and II.

I. Teaching and Administrative

A. Regular

1. Discontinuance

a. Retirement

RESOLVED: That, the *retirement*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Katherine Conway		
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b. Resignation

RESOLVED: That, the *resignation*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Ajani Wall		
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2. Appointment

a. Tenure

RESOLVED: That, the *teaching tenure appointments* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Kathryn Barillari	Kamryn Romanow	Stephanie Bickelman
Sarah Lipinski	Madeline Cappuccilli	Ashley Streebel
Michelle Schmitt	Kari Mantione	Ashley Bell
Hannah Criscione	Elif Erman	Brooke Starke
Lauren Zaleski	Elizabeth Matisz	Ajani Wall

b. Regular

RESOLVED: That, the *regular appointment* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

McKenna O'Rourke	Cara Wolcott	Julia Jarvis
Ajani Wall	Elyse Grieco	Cassandra DiOrio
Ashley Walsh	Arika Notaro	Summer Grandinetti
Hayley Stein	Katherine Kwiatkowski	Taylor Case
Madison Wrazin		

PERSONNEL-continued...

I. Teaching and Administrative

A. Regular

2. Appointment

g. Leave of Absence

RESOLVED: That, the *leave of absence*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Chelsea Buttino	Sharon Kramer	
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k. Building Chairperson, SST

RESOLVED: That, the *Building Chairperson, SST*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Lacie Cristofanelli	Lauren Kearns	Kendra Ciezki
Samantha Kio		

l. Summer School, 2024

RESOLVED: That, the *summer school appointments* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Lisa Feyes	Steve Becker	Timothy Cardinal
Kristina Pinkowski	Nick Newman	Dan Hammonds
Jon Campolo	Jessica Whitcomb	Patricia Reich
Kamryn Romanow	Jessica Andriatch	Elaina Blenk
Frank LiCausi	Brigid Kennedy	Michelle Christensen
Lauren Wills	Kailee Humbert	Brianna McMahan
Jessica Spiesz	Sarah Lipinski	Claire Mullane
Carly Hardick	Ashley Walsh	Brooke VanGorden
Michelle Marczak	Marc Freda	Jordan Martin
Caitlin Rizzo	Ajani Wall	Jenine Nowakowski
James Martino	Claire Cavarello	Elizabeth Matisz
Jane Woloss	Andrea Jarvis	Kassie Magin
Samantha Hermann	Ashley Shutt	Trish Miranda
Morgan Wiacek	Lauren Gelz	Alex Walker
Mallory Pisarek	Joseph Bennett	Christina Reid

B. Substitutes

2. Appointment

a. Long Term Substitutes

RESOLVED: That, the *long term substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Sara Jackson	Sawsan Esaleh	
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PERSONNEL-continued...

I. Teaching and Administrative

B. Substitutes

2. Appointment

b. Per Diem Substitutes

RESOLVED: That, the *per diem substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

c. Student Teachers for Fall 2024

RESOLVED: That, the *Student Teachers* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

C. Interscholastic Activities

1. Interscholastic Activities, Spring, 2023-24

RESOLVED: That, the *Interscholastic Activities appointments, Spring* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Brian Koziol (chg.)	Steven Becker (chg.)	Izeal Bullock (chg.)
Kelly Gardner (chg.)		

II. Service

A. Regular

1. Discontinuance

a. Retirement

RESOLVED: That, the *retirement* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Gilda Bonnevie	Rebecca Mattison	Rebecca Mattison
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b. Resignation

RESOLVED: That, the *resignation* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Erica Duerr	Morgan LePage	Cara Wolcott
Courtney Alt	Winter Bourdier	Mildred Linnan
Whitney Ray	Elyse Grieco	Lauren Morreale
Arika Notaro		

c. Termination

RESOLVED: That, the *termination* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Natalis Santos		
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PERSONNEL-continued...

II. Service
A. Regular
2. Appointment
a. Regular

RESOLVED: That, the *regular appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Frederick Chan	Erica Duerr	Morgan LePage
Sydney Borowski	Kimberly Amoia	MarcAnthony Nguyen
Ralph Gregory	Ivan Carmichael	Sydney Borowski

c. Permanent Civil Service

RESOLVED: That, the *permanent civil service appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Scott Kennedy		
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f. Leave of Absence

RESOLVED: That, the *leave of absence* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Jennifer Rogers	Beth Shaver	
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g. Reinstatement from Leave

RESOLVED: That, the *reinstatement from leave* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

Peter Korte	Jill McGloin	Jennifer Rogers
Mirvat Rizeq	Beth Shaver	

B. Substitutes
2. Per Diem Substitutes

RESOLVED: That, the *per diem substitutes* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 726 dated June 18, 2024** be approved as recommended by the Superintendent of Schools.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Upon motion made by Mr. Bellanti, seconded by Mr. Johnson, the meeting was adjourned to executive session for matters related to the employment history of a particular individual, contract negotiations, and student discipline at 7:53 pm. Action was taken.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Upon motion made by Mr. Bellanti, seconded by Mr. Johnson, the following resolution was offered to come out of executive session at 9:22 pm.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

ADJOURNMENT

Upon motion made by Mr. Bellanti, seconded by Mr. Johnson, the meeting was adjourned at 9:23 pm.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				



Sherry A. McNamara
Secretary, Board of Education
District Clerk
Sweet Home Central School District