

**SWEET HOME CENTRAL SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
TUESDAY, JULY 2, 2024**

MINUTES

A regular meeting of the Sweet Home Board of Education was held on Tuesday, July 2, 2024 in the Norman C. Vergils Community Center.

The Pledge of Allegiance to the Flag and Roll Call were dispensed with because the Regular Voting meeting followed the Reorganization meeting at which time District Clerk, Sherry McNamara, led the Pledge and Roll Call.

APPROVAL OF AGENDA

Upon motion made by Mr. Bellanti, seconded by Mr. Rabenold, the following resolution was offered:

RESOLVED: That, the agenda set forth for the regular Board of Education meeting held Tuesday, July 2, 2024 is hereby adopted in its entirety.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

MINUTES OF THE PREVIOUS MEETING

Upon motion made by Mr. Bellanti, seconded by Mr. Johnson, the following resolution was offered:

RESOLVED: That, the reading of the minutes of the Board of Education Meetings held Tuesday, June 11, 2024 and Tuesday, June 18, 2024 are hereby adopted in their entirety.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

COMMUNICATIONS

None

UNFINISHED BUSINESS

None

SUPERINTENDENT'S REPORT

A. Superintendent Update

Michael Ginestre, Superintendent of Schools, gave an update to the Board of Education at the regular meeting on Tuesday, July 2, 2024.

OPEN SESSION – AGENDA TOPICS – POLICY 1512

Called

NEW BUSINESS

Upon motion made by Mrs. Battaglia, seconded by Mr. Johnson, the following resolution was offered for consent agenda on items A, B, C, D, E, F, G, H, I, J, K, L, M, N, and O.

A. Special Education

1. Class placements for 2024-2025 – Policy 7613

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, and Chapter 853, Laws of 1976 (New York State Education Act), requires Board of Education approval for all placements of students with disabilities, and

NEW BUSINESS-continued...

A. Special Education

1. Class placements for 2024-2025 – Policy 7613

WHEREAS, the District Committee on Special Education has reviewed all placements, and

WHEREAS, all parents have approved said special education class placements, now therefore be it

RESOLVED: That, the 2024-2025 placements for special education students be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated June 25, 2024.

2. Preschool class placements for 2024-2025 – Policy 7614

WHEREAS, Public Law 94-142, the Individuals with Disabilities Act, as amended by P.L. 99-457, New York State Compliance, Chapter 243 of the Laws of 1989, requires Board of Education approval for all placements of preschool students with disabilities, and

WHEREAS, the District Committee on Preschool Special Education has reviewed all placements, and

WHEREAS, all parents have approved said preschool special education placements, now therefore be it

RESOLVED: That, the 2024-2025 placements for preschool students with disabilities be approved as recommended in a memorandum to Michael V. Ginestre, Superintendent of Schools, dated June 25, 2024.

and be it further...

B. Bids – Policy 5410

1. Cooperative Bids

RESOLVED: That, the Sweet Home Central School District grant authorization to have the district participate in cooperative bidding procedures, where appropriate, coordinated by the following:

•	Erie #1 BOCES
•	Orleans Niagara BOCES
•	Erie County
•	Amherst Central School District
•	Williamsville Central School District
•	Other bids as authorized by General Municipal Law, Section 103

and be it further...

C. Dispose of Obsolete Property – Policy 5250

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, authorize the district to participate in competitive bidding procedures for the disposal of obsolete property.

and be it further...

NEW BUSINESS-continued...

D. Pre-kindergarten Program

WHEREAS, Chapter 436 of the Laws of 1997 provides for New York State’s Universal Prekindergarten Program, and

WHEREAS, the Sweet Home Board of Education has approved the district’s participation in the Universal Prekindergarten Program, and

WHEREAS, under the Universal Prekindergarten regulations require collaboration between the Sweet Home School District and private care agencies are a requirement for grant approval, now therefore be it

RESOLVED: That, the Sweet Home Central School district, and the Four Seasons Day Care West Inc. enter into a contractual agreement to collaborate on the Universal Prekindergarten program for the 2024-2025 school year.

and be it further...

E. School board meeting dates 2024/25

RESOLVED: That, the Board of Education schedule its Board of Education Study Session meetings and the Board of Education Regular Voting Meetings on the following dates:

Study Session & Voting Meeting		August 20, 2024	
Study Session	September 10, 2024	Voting Meeting	September 17, 2024
Study Session	October 8, 2024	Voting Meeting	October 15, 2024
Study Session	November 12, 2024	Voting Meeting	November 19, 2024
Study Session	December 10, 2024	Voting Meeting	December 17, 2024
Study Session	January 14, 2025	Voting Meeting	January 21, 2025
Study Session	February 4, 2025	Voting Meeting	February 11, 2025
Study Session	March 11, 2025	Voting Meeting	March 18, 2025
Study Session	April 8, 2025	Voting Meeting	April 22, 2025
Study Session	May 6, 2025	Voting Meeting	May 13, 2025
Study Session	June 10, 2025	Voting Meeting	June 17, 2025
Reorganization Meeting & Voting Meeting		July 1, 2025	

and be it further...

F. Mail Service Provider

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, award the mail service proposal to **RDT Mail Corporation** for the 2024-25 school year.

and be it further...

G. Uniformed Guard Contract

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education extend the Uniformed Guard Services agreement for the 2024-2025 school year to **Vista Security Group** in the amount of **\$128,253.75**.

and be it further...

NEW BUSINESS-continued...

H. Local Wellness Guidelines – Policy 5661

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Local Wellness Guidelines as written.

and be it further...

I. Attendance Procedures

RESOLVED: That, the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Attendance Procedures as written.

and be it further...

J. School Breakfast/Lunch Prices – 2024/2025

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education authorize the following prices in the breakfast and school lunch Type A for Sweet Home Schools, BOCES-Dexter Terrace, and St. Christopher’s for the 2024-2025 school year. Snack items for the 2024-2025 school year will also be similarly priced as last year.

Breakfast

Pre-Kindergarten through Grade 12	\$0.00
St. Christopher (Pre-K through Gr 8)	\$0.00
Adult breakfast	\$TBD

Lunch:

Pre-Kindergarten through Grade 12	\$0.00
St. Christopher (Pre-K through Gr 8)	\$0.00
Adult lunches	\$TBD

and be it further...

K. Extracurricular Activity Account – Policy 7410

The Superintendent of Schools recommends that the following extracurricular activities accounts be closed.

RESOLVED: That, the Board of Education authorizes the Superintendent of Schools to take the appropriate action regarding the following extracurricular activities accounts.

- ACCOUNTS TO BE CLOSED: High School Class of 2024
- High School School Store
- High School Students for Hope
- High School Wrestling Club

and be it further...

L. Revised Policy – Policy 1410 – Second Reading

Board of Education By-Law #1410 states that “Board of Education policy and rules and by-laws shall be adopted, amended and/or suspended...only when the addition, amendments or suspension is first introduced in writing and is subsequently moved and seconded at a public meeting at least 27 calendar days prior to the time when such adoption, amendment and/or suspension may be voted upon.”

At the regular Board of Education meeting held on May 7, 2024 the Superintendent of Schools recommends the Board of Education accept the first reading of the following revised policies.

NEW BUSINESS-continued...

L. Revised Policy – Policy 1410 – Second Reading

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following revised policies as provided in the July 2, 2024 presentation.

a.	1640 – Absentee, Military & Early Mail Ballots
b.	7350 – Timeout & Physical Restraints

and be it further...

M. Appointments

The Superintendent of Schools recommends the amended appointments of the following individuals for the 2024-25 school year as presented in the attached memo.

- Falon Capenhurst, Benefits Coordinator
- Erica Duerr, District Head Nurse

and be it further...

N. District Substitute Rates, 2024-2025 – Policy 6220

RESOLVED: That, upon the recommendation of the Superintendent of Schools, the Board of Education establishes the rates of compensation for substitutes effective July 1, 2024 as follows:

Teaching

- Per Diem Substitutes:
 - Certified \$130.00 per day
 - Non-Certified : \$120.00 per day
- Building Based Substitutes:
 - Certified: \$140.00 per day (No benefits)
 - Not certified \$130.00 per day (No benefits)
- Long Term Substitutes: \$160.00 per day (No benefits)
- Retired SHEA Substitutes: \$135.00 per day (No benefits)
- Retired SHEA Long Term Substitutes. \$175.00 per day (No benefits)
- Encumbered Long Term Substitutes – a certified teacher assigned to cover for a particular teacher on a leave of absence for at least one semester or 90+ consecutive days will receive salary (on step) with full benefits of the SHEA contract

Service

<u>Position</u>	<u>Entry Sub Rate</u>
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- | | |
|---|-------------|
| • Bus Drivers | \$21.84/hr. |
| • Bus Monitors | \$15.24/hr. |
| • Cleaners/Laborers | \$15.24/hr. |
| • Food Service Helpers | \$15.24/hr. |
| • Lunch/Hall Monitors | \$15.24/hr. |
| • Nurses | \$28.44/hr. |
| • Program Aides | \$18.28/hr. |
| • Teacher Aides | \$15.24/hr. |
| • Clerical | \$15.24/hr. |
| • Retired SHSEA substitutes – upon supervisor’s recommendation, return at a base rate (minus longevity) upon retirement | |

and be it further...

NEW BUSINESS-continued...

O. BOCES Contract

RESOLVED: That the Board of Education of the Sweet Home Central School District hereby agrees to enter into the attached contract with the Erie 1 BOCES for a five-year period commencing on July 9, 2024 to authorize the Western New York Regional Information Center to furnish certain computer services to the District pursuant to Education Law 1950 (4) (JJ) for an amount not to exceed \$34,491.00 and authorizes 60 monthly payments to be made to Erie 1 BOCES in the amount not to exceed \$574.85 per month.

Be it further RESOLVED, that the Board of Education of the Sweet Home Central School District hereby authorizes the Board President or the District Clerk to execute the contract on behalf of the District.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

INFORMATIONAL ITEMS

S. Johnson: Attended Tom Roberts’ retirement party. Delivered scholarships, including one to Hunter. Attended graduation.

M. Jasen: Common theme at graduation was connections. Read a software safety article in On Board. Hope to have a discussion about AI at retreat. I think the robes added something to graduation.

D. Feldmann: Our vendors on state contract must have a privacy protection plan in place, other vendors sign an agreement regarding privacy.

D. Rabenold: Graduation was very nice, best part of being a board member. Enjoyed the student speeches.

B. Laible: Graduation was well done, enjoyed the speeches, especially the story one had of others’ impact upon him. Attended WR moving up day for the first time. Family member graduated from BOCES, very impactful for students who choose that path.

D. Anthon: Just a mom in the District, until today. June was busy, was at the MM moving up day. Our PTAs do a phenomenal job making events magic for our kids. Our celebrations would be celebrations without them. Watched graduation and leadership days.

P. Bellanti: Attended the 7th grade awards presentation, STARS breakfast & elementary track & field day. Graduation was phenomenal. Few BOCES teachers I work with attended and raved about our ceremony & speakers.

A. Battaglia: This graduation could be one of my favorites of all time.

M. Ginestre: Our BOCES students received many awards at graduation.

OPEN SESSION – POLICY 1512

Jonathan Makeley – Durham Dr.: Will the change to the presentation and information items on the agenda be available to the public?

PERSONNEL

Upon motion made by Mr. Bellanti, seconded by Mr. Johnson, the following resolution was offered for consent agenda on personnel items IA, IB, IIA and IIB.

- I. Teaching and Administrative**
 - A. Regular**
 - 1. Discontinuance**
 - b. Resignation**

RESOLVED: That, the *resignation* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 727 dated July 2, 2024** be approved as recommended by the Superintendent of Schools

Lauren Lewis	JoAnn Balazs	
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PERSONNEL-continued...

I. Teaching and Administrative

2. Appointments

A. Regular

b. Regular

RESOLVED: That, the *regular appointment*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 727 dated July 2, 2024** be approved as recommended by the Superintendent of Schools.

Kelsey Chubb	Meghan Feeney	Krystal Chavez
Sarah Wright	Zachary Garland	Megan Hamm
Melissa Heidenreich	Kelly Lux	Jocelyn Canaday
Kristen Noltee	Carly Shifflet	Lauren Roetzer
Maria Berrios	Ryan Kaminski	Christina Reid
Zachary Trunzo	Carolyn Freeman	Edwin Hawkins
Elaina Davis-Givens		

d. Mentor

RESOLVED: That, the *mentor appointment*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 727 dated July 2, 2024** be approved as recommended by the Superintendent of Schools.

Dana McWhite		
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h. Reinstatement from Leave

RESOLVED: That, the *reinstatement from leave*, in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 727 dated July 2, 2024** be approved as recommended by the Superintendent of Schools.

Katelyn DiRosa		
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i. Salary Adjustment

(1) Administrative

(b) RESOLVED: That, the Superintendent of the Sweet Home Central School District be and hereby is authorized to enter into the revised Employment Agreements for the 2024-25 school year with the following:

- Assistant Superintendent of Finance & Plant Services – Donald Feldmann
- Assistant Superintendent for Curriculum & Instruction – Toyia Wilson
- Director of Human Resources – Finune Shaibi

1. Summer School, 2024

RESOLVED: That, the *summer school appointments* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 727 dated July 2, 2024** be approved as recommended by the Superintendent of Schools.

Nicholas Benstead	Aye (Chloe) Phyu	Joseph Neilson
Nikki Hattersley	Zachary Garland	

PERSONNEL-continued...

I. Teaching and Administrative

B. Substitutes

2. Appointment

a. Long Term Substitutes

RESOLVED: That, the *long term substitutes* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 727 dated July 2, 2024** be approved as recommended by the Superintendent of Schools.

Erin Wendling		
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II. Service

A. Regular

1. Discontinuance

a. Retirement

RESOLVED: That, the *retirement* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 727 dated July 2, 2024** be approved as recommended by the Superintendent of Schools

Linda Custodi		
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b. Resignation

RESOLVED: That, the *resignation* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 727 dated July 2, 2024** be approved as recommended by the Superintendent of Schools

Michael Tripp	Margie Scott	Carly Hardick
Richard Baldwin	Kelly Lux	Odile Semaan
Jacqueline Grisanti	Kelly Hanes	Marianne Cooke
Vanessa Leon		

2. Appointment

a. Regular

RESOLVED: That, the *regular appointment* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 727 dated July 2, 2024** be approved as recommended by the Superintendent of Schools

Michael Tripp	Melody Ralph	Richard Baldwin
Anastasia Samsi	Tawnji Gribble	

b. Temporary, Summer School 2024

Beth Baraie	Lizabeth Cohan	Donna Dayfert
Malik Fuller	Roxanne Genau	Maria Ginsburg
Melissa Hale-Watson	Diana Hyland	Peter Korte
Kelly Orlikowski	Sherri Palmer	Leah Patti
Kristine Pieper	Melissa Poirer	Alyssa Schmitt
Diane Schueler	Jillian Serrano	Amy Yung
Krista Zimmerman	Jolene Panzarella	Julie Sitek
Pamela Licht	Jill Gradle	Sara King
Katherine Smyser	Sherri Consola	Dane Truesdell
Ashley Neumann	Shannon Hutchinson	Gilda Bonnevie
Morgan LePage	Connie Aarum	Erin Biondi
Martha Certo	Sharon Lutz	Thomas Clark
Frederick Eckles	Kelly Lux	Kim Ranney

PERSONNEL-continued...

II. Service

A. Regular

1. Discontinuance

f. Leave of Absence

RESOLVED: That, the *leave of absence* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 727 dated July 2, 2024** be approved as recommended by the Superintendent of Schools.

Charles Grant	Diana Hyland	
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h. Salary Adjustment/Confidential Employee Agreements

RESOLVED: That, the *salary adjustment & confidential employee agreements* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 727 dated July 2, 2024** be approved as recommended by the Superintendent of Schools.

Sherry McNamara		
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B. Substitutes

2. Per Diem Substitutes

RESOLVED: That, the *per diem substitutes* in the **SERVICE SECTION OF THE PERSONNEL MEMORANDUM NO. 727 dated July 2, 2024** be approved as recommended by the Superintendent of Schools.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Upon motion made by Mr. Bellanti, seconded by Mr. Johnson, item IC was tabled.

I. Teaching and Administrative

C. Interscholastic Activities

1. Interscholastic Activities, High School, (FALL) 2024-2025

RESOLVED: That, the *interscholastic activities appointments, High School, Fall* in the **TEACHING AND ADMINISTRATIVE SECTION OF THE PERSONNEL MEMORANDUM NO. 727 dated July 2, 2024** be approved as recommended by the Superintendent of Schools.

Lauren Jackson	Alexis Ciehomski	Christine Kasper
Patricia Miranda	Dawn Kauderer	Heidi Jones
Jeremy Zimmer	Jon Campolo	Michael Faulks
Derek Dunstan	Ajani Wall	Brian Koziol
Ryan McCaffery	Prisco Houndanon	Kamryn Romanow
Patrick McNelis	Lisa Feyes	Lisa Floreano
Kristy Neeson		

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

ADJOURNMENT

Upon motion made by Mr. Bellanti, seconded by Mr. Johnson, the meeting was adjourned at 7:52 pm.

The vote on the foregoing resolution was as follows:

Yes	7	No	0	Absent	0
Carried	X				

Sherry A. McNamara
Secretary, Board of Education
District Clerk
Sweet Home Central School District

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