



APPLICATION FOR EMPLOYMENT

**WOODLYNDE SCHOOL
445 UPPER GULPH ROAD
STRAFFORD, PA 19087-5498**

In compliance with Federal and State equal employment opportunity laws, qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital status, sexual orientation, or the presence of a medical condition or disability which, with reasonable accommodations, or the presence of a medical condition or disability which with OR WITHOUT reasonable accommodations does not impede the essential functions of the job.

Date of Application: _____

Position Applying for: _____

How did you hear about this Position?

____ Friend (who?) _____

____ Advertisement (where?) _____

____ Relative (who?) _____

____ Other _____

Personal DATA

Full Name: _____

Social Security #: _____

Address: _____

Home Phone #: _____

Work Phone #: _____

Are you known to schools/references by another name? __Yes __No

If yes, by what name? _____

Are you either a United States citizen or an alien who has the legal right to work in the job for which you are applying*?

_____ Yes _____ No

**Upon acceptance of an offer of employment, official documents verifying identity and authorization for employment must be produced prior to the start of employment.*

Work Experience

Please list all work experience in chronological order beginning with your current position.

Job Title: _____ Employer: _____ Address: _____ _____ Supervisor: _____ Phone: _____ May we contact them? ___ Yes ___ No	Start Date: _____ Starting Salary: _____	End Date: _____ End Salary: _____	Responsibilities: _____ _____ _____ Reason for Leaving: _____ _____ _____
Job Title: _____ Employer: _____ Address: _____ _____ Supervisor: _____ Phone: _____ May we contact them? ___ Yes ___ No	Start Date: _____	End Date: _____	Responsibilities: _____ _____ _____ Reason for Leaving: _____ _____ _____
Job Title: _____ Employer: _____ Address: _____ _____ Supervisor: _____ Phone: _____ May we contact them? ___ Yes ___ No	Start Date: _____	End Date: _____	Responsibilities: _____ _____ _____ Reason for Leaving: _____ _____ _____

General Background Information

Were you ever convicted of a criminal offense? ___ Yes ___ No

Are you currently under charges for a criminal offense? ___ Yes ___ No

Within the last ten years have you been fired from any job for any reason? ___ Yes ___ No

If your application is considered favorably, on what date would you be able to begin work? _____

Applicant Agreement

- I certify herein that the answers given are true and complete to the best of my knowledge
- I authorize you to make such investigations and inquiries of my personal, employment, educational, and other related matters as may be necessary in arriving at an employment decision. I hereby release employers, schools, or persons from all liability in responding to inquiries in connection with my application.
- In the event of my employment I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the School.

Signature of Applicant*

Date

**I understand that all offers of employment are conditional upon a criminal record check and child abuse clearance.*