

DROP OFF & PICK-UP

NEWLY REVISED FOR 2024-2025

We worked with a traffic engineering firm and LWSD facilities to revise our traffic flow this year with the goal of improving the community experience. Please carefully review changes!



Rosa Parks Elementary

Our Goal is to get everyone to school safely and on time!

GENERAL POLICIES:

- ★ Follow the directions of staff and crossing guards at all times.
- ★ The speed limit on campus is 5 mph whether parking or using the drop-off/pick-up lane. Please watch for children and drive slowly and carefully! Please put away phones.
- ★ Park only in designated parking spaces. You must have a handicap placard to park in a handicapped space, even for just a few minutes. Parking in the drop-off/pick-up lane or in red fire lanes is never allowed. You may be ticketed and/or towed at your expense.
- ★ Use designated crosswalks to cross parking lots and streets. Do not cross through the middle of parking lots or on NE Cedar Park Crescent where there isn't a crosswalk.
- ★ Be attentive and patient. Traffic will be worse on bad weather days, first and last days of school, etc...We all want our students to arrive safely and on time!
- ★ We encourage families to arrive by 8:35 to ensure your child can walk in with the class. Teachers will pick up their lines before 8:40. After 8:40, students are considered tardy and must be signed into the front office by an adult.
- ★ The Park and Ride/Leased Space-X lot northeast of the school is not available to RP families for parking, drop-off, or pick-up. Please be a good neighbor and do not use this area!

Getting to and from school: 3 choices

1. WALK/RIDE BIKE TO & FROM SCHOOL

- ★ We highly encourage walking and bike riding to and from school. We are considered a walking school, meaning all students live within the transportation walk radius. We have no regular bus service. The busses that arrive to RP are special education and Quest routes.
- ★ **NEW this year:** When walking and arriving at the northwest corner of campus (Cedar Park Crescent), please follow the suggested walk route (See attached map) down the sidewalk to get to playground.
- ★ Please use LWSD suggested route maps to plan a safe walking route. When walking always remain on sidewalks and use crosswalks. When riding, follow bicycle safety and traffic guidance.
- ★ Per district policy (6605), students above the age of 10 may ride a bicycle to school with a completed permission form signed by the parent/guardian. For students under the age of 10, an adult needs to accompany the student both to school and on the return home.
- ★ Students must wear a helmet when riding their bike or scooter.
- ★ Bike racks are located on the south end of the building, near the gym. Please make sure you have a lock for your bike. **The school is not responsible for any lost or damaged bikes/scooters.**
- ★ When on the school campus, please walk your bike to make sure sidewalks are safe for everyone.
- ★ Students are expected to head home immediately after school unless an adult is with them.

Getting to and from school: 3 choices

2. USE THE PICK-UP/DROP-OFF LINE

- ★ Recommended for students who can independently walk to and from the playground and get in and out of the car on their own. If your child needs assistance or you want to walk them to their line, please park.
- ★ Use the **curb lane in the south parking lot for drop-off/pick-up**. There is no drop-off/pick-up in the north parking lot; the north lot curb lane is for busses and daycare vans only.
- ★ **New this year:** The south parking lot is one-way at all times from north to south. Please note the direction has reversed from previous years. You will enter from NE 95th way (front of school) and exit at roundabout at back of school. Please note: there is no entrance to this parking lot from the alley during pick-up/drop-off times.
- ★ **New this year:** For drop off/pick-up, stay in the curb lane (left) and enter the line immediately upon entering the lot. The right lane is for vehicles who are parking or exiting the parking lot. Do NOT use the right lane to try and enter the drop-off/pick up line farther down.
- ★ **New this year:** For drop-off, keep your student(s) in the car as you move forward in the line until you reach the student unloading area marked by the purple cones. Let your student exit the vehicle once you are within this area. For pick-up, students will wait in the purple cone area; please continue to pull forward until you reach this location before loading your student(s). Please make sure to pull all the way forward before unloading and loading.

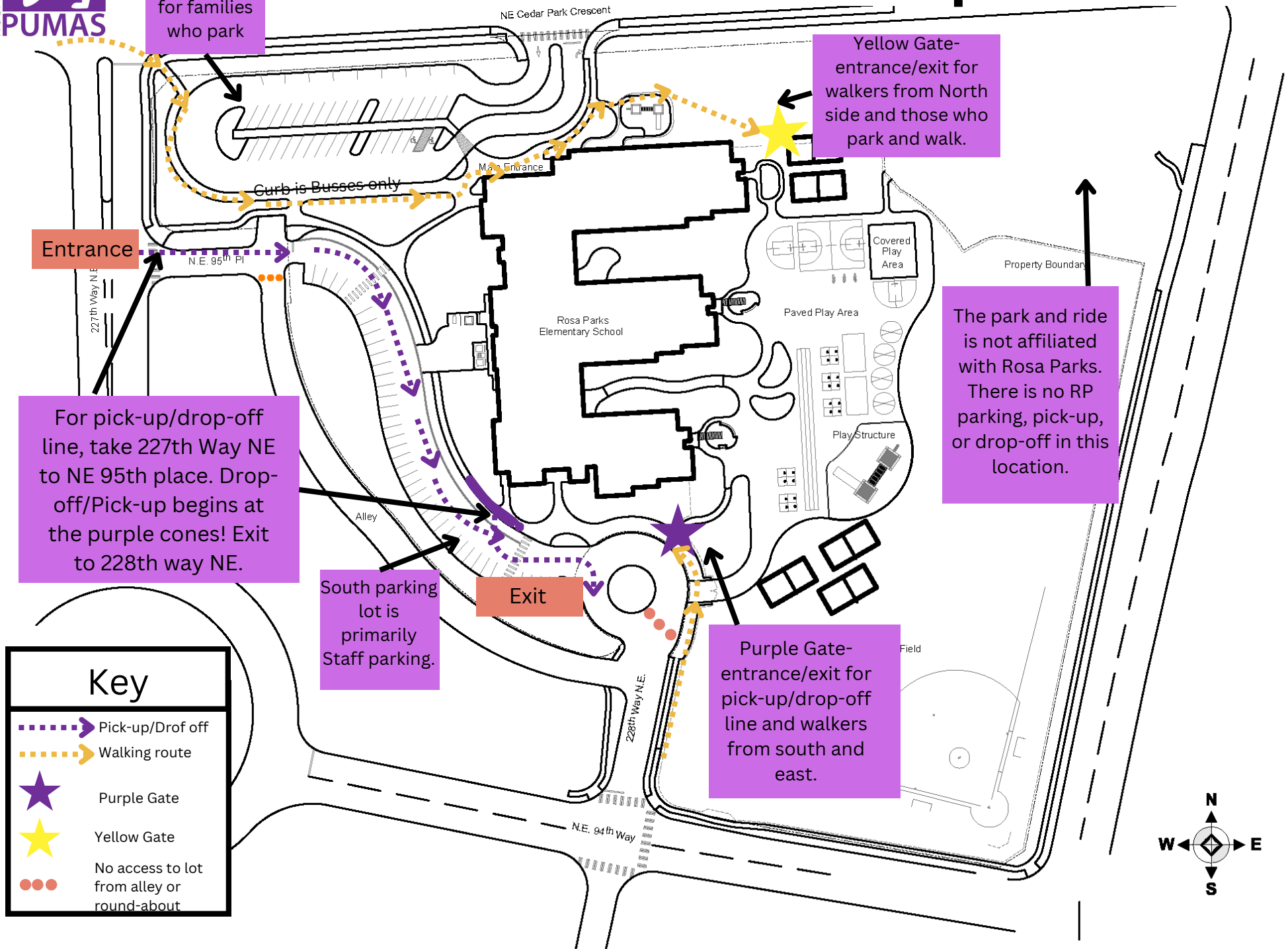
- ★ Please limit distractions like phone use while in the pick-up/drop-off line. Be attentive and pull forward as soon as you can do so safely. Please help us keep the line moving efficiently.
- ★ **New this year:** Students must be let out/enter on the **left (driver)** side of the vehicle when unloading and loading to avoid on-coming traffic. If your vehicle has no driver-side exit for passengers, please park and walk students in.
- ★ **New this year:** After exiting the vehicle, students will walk south along the sidewalk to the Purple gate to enter the playground.
- ★ Adults should remain in the vehicle at all times. Students are expected to enter/exit with minimal assistance provided by school staff/safety patrol.
- ★ Students not picked up by 3:25 will be taken to the main office and families called. Please be on time. The office closes at 3:40pm.

3. PARK AND WALK TO PLAYGROUND

- ★ Recommended for Kindergarten students (at least at first), students who cannot yet independently navigate to and from the playground, and those who need assistance from an adult. Parking is limited and we encourage use of the other choices where possible. Park and walk assumes the parent is walking their student to their class line.
- ★ **New this year:** The north lot (front of school) is designated for families to park. Staff will park in the west lot (to side of school). Please enter this lot from NE Cedar Park Crescent and park in a designated space.
- ★ Walk around the north end of the building and enter the playground at the Yellow gate.



Rosa Parks Traffic Map





Morning Line Up Locations

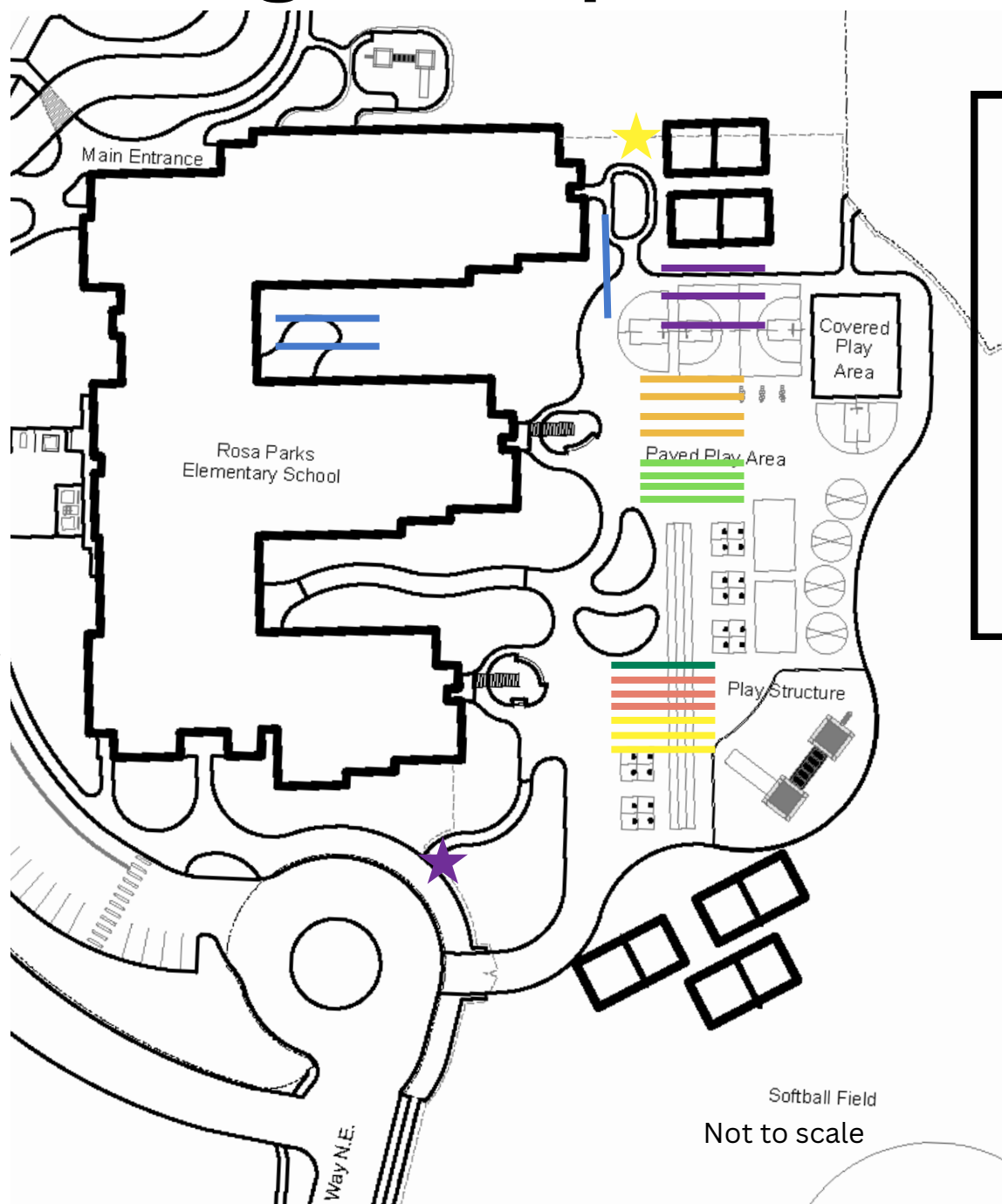
Look for teachers names on signs at the head of each line on the first day of school!

Families are encouraged to have students in line by 8:35am so they can enter the building with their class.

Teachers will pick up lines shortly after 8:35am. The goal is that students will be in their classroom by 8:40am.

Family members will not enter the building with students from playground. If you are volunteering, please enter through the main office.

After 8:40am, students are tardy need to be signed in at the office by a parent/guardian.



Key

- Yellow Gate
- Purple Gate
- Kindergarten
- 1st grade
- 2nd grade
- 3rd grade
- 4th grade
- 5th grade
- POQ