

ADAMS 12 FIVE STAR SCHOOL DISTRICT CLASSIFIED POSITIONS

Effective July 1, 2024

Job Title	Job Code	Grade	BASE	Uniform Monthly	Coat pd. In DEC	Boot pd. In DEC	Tool pd. In JAN	Shift Pay	Spanish Premium Eligible
CENTRAL ADMINISTRATIVE SUPPORT									
Admissions Specialist	6020	16	24.36						
Administrative Assistant	070716	12	22.33						Yes
Business Support Technician	050201	13	22.78						
Data Entry Clerk	1330	2	18.18						
Data Technician	1331	10	21.44						
Executive Assistant	3190	17	25.02						Yes
Executive Assistant, School Leadership	3191	19	26.37						Yes
Maintenance Operations Support Technician	1360	14	23.25						
Preschool Enrollment Specialist	6015	16	24.36						
Receptionist	1321	5	19.37						Yes
Secretary	1320	8	20.59						Yes
Senior Executive Assistant-Cabinet	1343	22	28.32						Yes
Senior Executive Assistant-Legal/Communications	3093	25	30.41						Yes
Senior Executive Assistant-Superintendent/Deputy Superintendent/BOE	3111	26	31.14						Yes
Science Kit Technician	1485	9	20.68						
FINANCE/PAYROLL/PURCHASING									
Accounts Payable Technician	1008	9	21.01						
Payroll Specialist	1002	16	24.36						
Payroll Specialist, Lead	100202	20	27.01						
Senior Accounting Specialist	1003	14	23.25						
Warehouse Technician	5034	10	21.44	30	90	90			
Warehouse Services Lead	1475	13	22.78	30	90	90			
Warehouse Worker	1472	10	21.44	30	90	90			
Worker's Compensation Insurance Coordinator	1220	20	27.01						
HUMAN RESOURCES									
Benefits Specialist	1337	19	26.37						
Benefits Specialist, Lead	1437	20	27.01						
Compensation Specialist	1345	19	26.37						
Employee Services Specialist	1309	19	26.37						
Employment Specialist	1305	19	26.37						
HR Technician	040603	16	24.36						Yes
INFORMATION TECHNOLOGY SUPPORT									
Bond IT Project Coordinator	04090	19	26.37					Yes	
District Records Technician	1318	14	23.25						
Electronics Engineering Technologist	031006	22	28.32	24			370		
Facility Mailroom Specialist	1338	8	20.59						
Graphic Design & Prepress Technician	1403	19	26.37						
Instructional Materials Processor	090909	8	20.59						
IT Building Technician	1479	13	22.78						
Printing Services Technician	1500	11	21.88						
Technical Support Analyst, Entry	1488	20	27.01	24		90	370		
Technical Support Analyst, Sr	1454	27	31.88	24		90	370		
SCHOOL BASED SUPPORT									
Bookkeeper, High School	1001	10	21.44						Yes
Building Computer Technician	04111	13	22.78						
Campus Security Officer	1203	8	20.59		90				
Health Aide	1254	7	20.17						Yes
Health Aide SUB	1254S	7	20.17						
Health Aide Specialist	1274	8	20.59						
Licensed Practical Nurse (LPN)	4051	12	22.33						
Media Technician	041123	6	19.77						
Office Assistant	1257	2	18.18						Yes
Office Clerk, Schools	050329	7	20.17						Yes
Office Manager, Elementary	1300	13	22.78						Yes
Office Manager, High	1301	13	22.78						Yes
Office Manager, K-8	1361	13	22.78						Yes
Office Manager, Middle	1302	13	22.78						Yes
Receptionist	1321	5	19.37						Yes
Registration Specialist, Secondary Schools	1303	12	22.33						Yes

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Secretary/Registrar, Elementary School	1314	9	21.01						Yes
Secretary, High School	1315	8	20.59						Yes
Secretary, K-8 School	1362	8	20.59						Yes
Secretary, Middle School	1316	8	20.59						Yes
BASE & AFTER SCHOOL PROGRAMS									
BASE Assistant Site Director	1064	9	21.01					Yes	
BASE Program Coordinator	1065	21	27.65						
BASE Site Aide	1055	1	17.77					Yes	
BASE Site Aide SUB	04082S	1	17.77					Yes	
BASE Site Director	1052	19	26.37					Yes	
BASE Site Leader	1054	5	19.37					Yes	
BASE Site Leader SUB	04083S	5	19.37					Yes	
BASE Special Needs Assistant	100506	7	20.17					Yes	
BASE Specialist	1173	13	22.78						
CCLC Program Site Director	120530	15	23.73					Yes	
CCLC Site Aide	120555	1	17.77					Yes	
CCLC Site Aide Sub	12055S	1	17.77					Yes	
CCLC Site Leader	120531	5	19.37						
Extended Learning Community Liaison	120532	10	21.44						
PRESCHOOL									
Early Childhood Teaching Assistant (CDHS)	050322	5	19.37						
ECT-Early Childhood Teacher (CDHS)	080618	8	20.59						
Preschool Site Aide	050323	4	18.98						
Preschool Site Director	1050	17	25.02						
CUSTODIAN									
Custodian	1105	3	18.60	24	90			Yes	
Custodian Floater	1107	3	18.60	24	90			Yes	
Custodian SUB	1106	3	18.60					Yes	
Custodial Trainer	1108	17	25.02					Yes	
Head Custodian, Elementary	060406	10	21.44	24	90	90		Yes	
Head Custodian, High	1100	13	22.78	24	90	90		Yes	
Head Custodian, K-8	060408	12	22.33	24	90	90		Yes	
Head Custodian, Middle School	060407	12	22.33	24	90	90		Yes	
Lead Custodian	1103	6	19.77	24	90			Yes	
BUSINESS SERVICES: OPERATIONS									
Conference Center Operator	1053	6	19.77					Yes	
Emergency Services Dispatch Lead	1481	19	26.37					Yes	
Emergency Services Dispatcher	1486	12	22.33					Yes	
Facilities Reservations Coordinator	070501	14	23.25						
Facility Maintenance Technician	100422	17	25.02	30	90	90	370		
Safety & Security Operations Specialist	1502	14	23.25						
Security Guard	1482	10	21.44	30	90	90		Yes	Yes
ATHLETICS AND ACTIVITIES									
Aquatics Operator	100524	16	24.36	30				Yes	
Aquatics Operator, Assistant	1158	7	20.17	30				Yes	
Athletics/Activities Financial Specialist	1171	13	22.78						
Athletic Facilities Lead Operator	100519	19	26.37	30				Yes	
Head Lifeguard	100526	2	18.18					Yes	
Lifeguard	100525	1	17.77					Yes	
Stadium Operator	100528	10	21.44	30	90	90		Yes	
NUTRITION SERVICES									
Asst. Kitchen Manager, Elementary	1155	4	18.98	21				Yes	
Asst. Kitchen Manager, Secondary	1154	5	19.37	21				Yes	
Cook-Cashier Trainee	040328	1	17.77						
Cook-Cashier, Sr	040330	1	17.77	21				Yes	
Free & Reduced Coordinator	1165	12	22.33						
Hiring & Development Coordinator	1170	17	25.02						
NS Manager, Multi, Elementary	1151	13	22.78	21				Yes	
NS Manager, Multi, Secondary	1150	16	24.36	21				Yes	
NS Manager, Elementary Training Manager	1157	10	21.44	21				Yes	
NS Manager, Secondary Training Manager	1156	12	22.33	21				Yes	
NS Manager, Single, Elementary	1153	8	20.59	21				Yes	
NS Manager, Single, Secondary	1152	10	21.44	21				Yes	
Nutrition Services Specialist	1169	13	22.78						
Nutrition Services Technician/Trainer	060410	13	22.78						

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PARAEDUCATOR SPECIALISTS									
Behavior Technician - Independence Academy (IA)	090719	8	20.59						
Certified Occupation Therapist Assistant	1204	14	23.25						
Family Outreach Liaison	1252	10	21.44						
Secondary School Transition Facilitator	060425	10	21.44						
Newcomer Classroom Assistant	1267	4	18.98						
Paraeducator, Assistive Technology	060828	6	19.77						
Paraeducator, Classroom Assistant	1259	1	17.77						
Paraeducator, Classroom Assistant SUB	1259S	1	17.77						
Paraeducator, Computer	1253	4	18.98						
ParaEducator, Deaf & Hard of Hearing	1258	6	19.77						
Paraeducator, Special Education Instruction	1250	5	19.37						
Paraeducator, Special Programs	1251	7	20.17						
Paraeducator, Special Programs/Clerk - FSOA	1268	7	20.17						
Paraeducator, Title 1 Classroom Assistant	060726	2	18.18						
Paraeducator, Title 1 Special Ed Instruction	060725	6	19.77						
Paraeducator, Title 1 Special Programs	060724	8	20.59						
Physical Therapist Assistant	4054	14	23.25						
Refugee Community Navigator	031030	11	21.88						
Speech Language Pathology Assistant	50808	16	24.36						
Student Monitor	080317	1	17.77						
Transition Services Coach	1211	12	22.33		90				
Transition Services Coach-CDL	1412	13	22.78		90				
STUDENT SERVICES & INSTRUCTIONAL SUPPORT									
Braille Transcriber	1223	12	22.33						
District Interpreter, Deaf & Hard of Hearing	03002	24	29.69						
District Translator/Interpreter	090723	17	25.02						
Educational Interpreter, Deaf & Hard of Hearing	1201	24	29.69						
Medicaid Compliance Specialist	1215	10	21.44						
School Medicaid Program Coordinator	1213	20	27.01						
Senior Student Support Tester	070214	6	19.77						Yes
Student Support Tester	051010	4	18.98						Yes
TRADES									
Bond Preventative Maintenance Technician	5053	13	22.78	30	90	90	370	Yes	
Bond Preventative Maintenance Technician, Lead	5054	17	25.02	30	90	90	370	Yes	
Carpenter	1456	15	23.73	30	90	90	370	Yes	
Carpenter Lead	5048	23	29.00	30	90	90	370	Yes	
Commercial Kitchen Appliance/HVAC Tech	090317	23	29.00	30	90	90	370	Yes	
Electrician, Journey	5018	23	29.00	30	90	90	370	Yes	
Electrician, Lead	5049	29	33.43	30	90	90	370	Yes	
Electrician, Master	1450	26	31.14	30	90	90	370	Yes	
Electronic Technician	1451	23	29.00	30	90	90	370	Yes	
Electronic Technician Lead	5044	28	32.65	30	90	90	370	Yes	
Groundskeeper	1467	9	21.01	30	90	90	370	Yes	
Groundskeeper, Sr.	1460	15	23.73	30	90	90	370	Yes	
HVAC Technician Assistant I	1494	10	21.44	30	90	90	370	Yes	
HVAC Technician Assistant II	1501	14	23.25	30	90	90	370	Yes	
HVAC Technician	1453	23	29.00	30	90	90	370	Yes	
HVAC Technician, Lead	1491	28	32.65	30	90	90	370	Yes	
Locksmith	060527	16	24.36	30	90	90	370	Yes	
Locksmith, Master	1483	19	26.37	30	90	90	370	Yes	
Outside Services Lead	5056	21	27.65	30	90	90	370	Yes	
Painter	1463	15	23.73	30	90	90	370	Yes	
Plumber, Journey	1473	21	27.65	30	90	90	370	Yes	
Plumber, Lead	5045	29	33.43	30	90	90	370	Yes	
Plumber, Master	1452	26	31.14	30	90	90	370	Yes	
Roofing Technician	1492	21	27.65	30	90	90	370	Yes	
Water Resource Specialist	1468	20	27.01	30	90	90	370	Yes	

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TRANSPORTATION									
Bus Assistant	1255	6	19.77		90			Yes	Yes
Bus Assistant - Medical Delegation	1269	7	20.17		90			Yes	Yes
Bus Driver	1602	13	22.78		90			Yes	Yes
Bus Driver Trainee	1603	13	22.78					Yes	
Equipment Services Technician	060223	17	25.02		90	90	740	Yes	
Equipment Services Technician, Master	070827	18	25.69		90	90	740	Yes	
Equipment Services Technician, Lead	060224	22	28.32		90	90	740	Yes	
Mechanic, Fleet Apprentice	060524	11	21.88		90	90	740		
Mechanic, Fleet I	1159	14	23.25		90	90	740	Yes	
Mechanic, Fleet II	1459	18	25.69		90	90	740	Yes	
Mechanic, Lead	5050	26	31.14		90	90	740	Yes	
Mechanic, Master	1455	24	29.69		90	90	740	Yes	
Non CDL Route Driver	1608	8	20.59		90			Yes	Yes
Parts Resource Technician	1469	15	23.73	30	90	90		Yes	
Scheduler/Dispatcher	1605	15	23.73		90			Yes	
Scheduler/Dispatcher, Sr.	1606	18	25.69		90			Yes	
Transportation Service Attendant	100413	10	21.44		90			Yes	
Transportation Support Specialist	1607	16	24.36						
Transportation Lead Trainer	1332	17	25.02		90			Yes	
Transportation Trainer	1600	16	24.36		90			Yes	
SUMMER PROGRAM POSITIONS									
BASE Assistant Site Director SUMMER	100649	9	Placement Rules					Yes	
BASE Site Aide SUMMER	100504	1	Placement Rules					Yes	
BASE Site Director SUMMER	100529	19	Placement Rules					Yes	
BASE Site Leader SUMMER	100505	5	Placement Rules					Yes	
BASE Special Needs Assistant SUMMER	100530	7	Placement Rules					Yes	
CCLC Site Aide SUMMER	100555	1	Placement Rules					Yes	
Cook-Cashier, Sr SUMMER	100511	1	Placement Rules					Yes	
STUDENT EMPLOYEES & OTHER NON-CLASSIFIED POSITIONS									
Audio-Visual Technician	100527	n/a	33.00						
College Student Aide	1600IN	n/a	19.37						
District Enrollment Specialist	101202	n/a	22.33						
ESC Helper	100428	n/a	17.77						
Event Assistant	090727	n/a	17.77						
Seasonal Helper	1478	n/a	Guidelines						
Student Aide	0992	n/a	17.77						
Student IT Aide	030811	n/a	17.77						
Student Sweeper	0995	n/a	17.77						
Transition Student Aide	040218	n/a	17.77						