

## Definitions of Major Inappropriate Behavior Lemonwood School

<b>Abusive/Inappropriate Language</b>	<i>Verbal message that include swearing or using words in an inappropriate way in such a manner that the learning environment is significantly disrupted.</i>
<b>Fighting</b>	<i>At least two students mutually engage in serious physical contact (punching, kicking, scratching, hair pulling, hitting with object).</i>
<b>Physical Aggression</b>	<i>One student making serious physical contact upon another (hitting, punching, kicking, scratching, hair pulling, hitting with object).</i>
<b>Insubordination</b>	<i>Complete refusal to follow staff directions in such a manner that the learning environment is significantly disrupted and/or the students places his/herself in a dangerous situation.</i>
<b>Tardy</b>	<i>Arriving to the classroom after the bell has rung.</i>
<b>Student Threat</b>	<i>Student delivers a message (verbalized, written, drawn or gestured) toward another that conveys an act of intended injury or harm.</i>
<b>Disruption</b>	<i>Behavior causing a sustained and significant interruption of a class or activity.</i>
<b>Harassment/Discrimination</b>	<i>Repeated teasing, name calling, or other actions, as well as activities or statements intended to be offensive of one's religion, race, heritage, color, and disability, including sexual harassment.</i>
<b>Property Damage (school)</b>	<i>Deliberately impairing the usefulness of school property.</i>
<b>Property Damage (others)</b>	<i>Deliberately impairing the usefulness of another's student's or staff member's personal property.</i>
<b>Vandalism</b>	<i>Participating in an activity that results in substantial destruction or disfigurement of property.</i>
<b>Theft</b>	<i>Possession of, having passed on or the removing of someone else's property.</i>
<b>Other</b>	<i>Could include, but not limited to: possession of tobacco, electronic devices, laser pointers, drugs, alcohol, weapons, or other dangerous object. Also, arson, forgery, bomb threat, false alarms, extortion, computer misuse, or leaving campus.</i>

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with Dignity & Respect”***

# Progressive Discipline Process

## Lemonwood School

Lemonwood School will provide a campus that is safe and positive at all times. **Restorative Justice practices** and a common understanding will ensure that all students and adults are always respected and treated with **dignity**. When incidents occur, or poor behavior is exhibited, the resolution will be two-prong:

- (a) Identify the offensive or damaging behavior, and
- (b) Identify the circumstances that contributed and develop a plan to correct or rectify inappropriate behavior. We judge and condemn the behavior not the student.

Step Progression	Expected Teacher/Counselor Interventions
<b>Step 1</b>	Teacher conference with student in a non-threatening or belittling manner.
<b>Step 2</b>	Change Seat/Assign a “role” or a duty to student.
<b>Step 3</b>	Teacher communication with the parent in a <u>private</u> setting. <ul style="list-style-type: none"> <li>• Phone call</li> <li>• Email/Parent Square</li> <li>• Letter (delivered by student or mail)/home visit (w/admin)</li> </ul>
<b>Step 4</b>	Set up a parent, teacher, and student conference. Establish a behavior support plan with counselor, if needed.
<b>Step 5</b>	Teacher includes student’s other teachers/counselor to provide intervention (i.e. email, conference, phone call, etc.) and Parent/Caregiver.
<b>Step 6</b>	Refer to Administrator/Counselor

**\*Incidents involving violence, sexual natured, drugs, or posturing, are instant administration referral.**

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# STUDENT DRESS CODE POLICY

*All students are expected to “Dress for Success” at  
Lemonwood School.*

## **Hats/Headgear:**

Hats are only allowed to be worn outdoors (Not inside buildings and classrooms) and must be Lemonwood approved. Lemonwood approved hats are those that display our school name or logo. Violators are subject to the hat being confiscated on sight.

## **General Attire:**

Clothing and accessories that are deemed disruptive of the instructional program and other school activities are not allowed. Clothing is to be conducive to our **safety** expectations.

- Transparent clothing or inappropriately bare is not permitted—school administration determine the appropriateness.
- Jewelry which may pose a safety hazard is not permitted.
- Clothing may not expose undergarments and reveal the chest, all or portions of the midriff or lower back.
- Clothing or backpacks with...
  - profanity,
  - sexual overtones,
  - suggestive or derogatory/inflammatory phrases,
  - or references to alcohol, drugs, violence, illegal acts and/or smoking are not permitted.
- Sleepwear including but not limited to pajamas, boxers, or any other common sleepwear is not permitted.
- Do not wear gang-related clothing or other articles that make reference to them, including the print on student notebooks. School administration determines the specificity of these matters.
- Shoes must be safe and appropriate for any potential event or occurrence on campus.

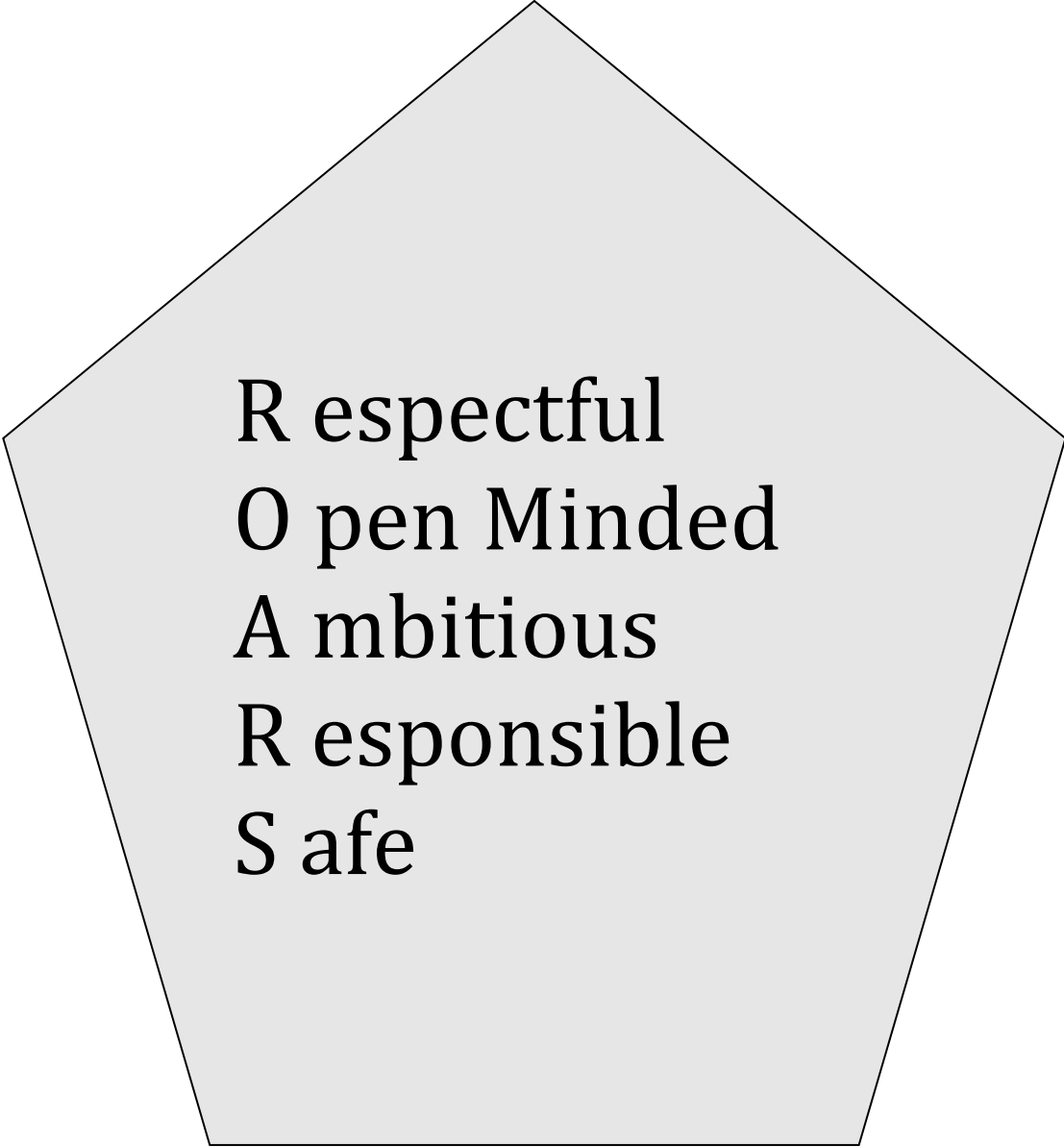
\*Please refer to Board Policy 5132 for further information on Dress Code Requirements, you can find the information on this website: [View Policy 5132: Dress and Grooming \(eboardsolutions.com\)](http://eboardsolutions.com)\*

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# **Lemonwood School**

*“Guidelines for Success”*

***A Lemonwood Student is...***



R espectful  
O pen Minded  
A mbitious  
R esponsible  
S afe

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# Lemonwood School

## Rules of Conduct and Behavioral Expectations

<i>Classroom</i>		
Be Safe	Be Responsible	Be Respectful
<ul style="list-style-type: none"> <li>• Keep all body parts to self</li> <li>• Use equipment and materials per teacher direction</li> <li>• Walk at all times</li> <li>• Get adult help for accidents and spills</li> <li>• Open doors carefully</li> </ul>	<ul style="list-style-type: none"> <li>• Be on time—in your seat</li> <li>• Bring supplies to class daily</li> <li>• Follow dress code</li> <li>• Maintain Daily Attendance</li> <li>• Actively participate in class</li> <li>• <b>NO PASSES ISSUED THE FIRST AND LAST 10 MINUTES OF ALL PERIODS.</b></li> </ul>	<ul style="list-style-type: none"> <li>• Raise your hand until permitted to speak by teacher</li> <li>• Use language free of profanities, vulgarities, and obscenities</li> <li>• Listen actively and treat peers with respect</li> <li>• Respect all property at all times</li> </ul>
<i>Hallways, Outdoors, Quad, Basketball Courts, Field</i>		
Be Safe	Be Responsible	Be Respectful
<ul style="list-style-type: none"> <li>• Walk at all times</li> <li>• Stay to the right</li> <li>• Allow others to pass</li> <li>• Keep body parts to your self</li> <li>• Report unsafe conditions adult</li> <li>• Open doors carefully</li> <li>• <b>REPORT ALL WEAPONS, DRUG, OR ANY DANGEROUS OBJECT TO A TRUSTED ADULT.</b></li> </ul>	<ul style="list-style-type: none"> <li>• Dispose all waste in trash cans</li> <li>• Keep food and drinks in the lunch area only</li> <li>• Keep the center of the hallway clear—Walk to the RIGHT side of pathways/hallways.</li> <li>• Move to class on time</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Use language free of profanities, vulgarities, and obscenities</b></li> <li>• <b>Resolve conflicts without physical contact—talk it out! Seek adult intervention.</b></li> <li>• <b>Respect all property at all times</b></li> <li>• <b>Address all teachers, staff, and students with RESPECT!</b></li> </ul>
<i>Cafeteria/Quad Area</i>		
Be Safe	Be Responsible	Be Respectful
<ul style="list-style-type: none"> <li>• Walk at all times</li> <li>• Report unsafe conditions</li> <li>• Keep food in your tray at all times</li> <li>• Report all weapons, drugs, or any dangerous object to an adult!</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Dispose and discard all waste in trash cans</b></li> <li>• <b>Wait in line patiently</b></li> <li>• Keep food and drinks in the lunch area only</li> </ul>	<ul style="list-style-type: none"> <li>• Address all teachers, staff, and students with RESPECT!</li> <li>• Use language free of profanities, vulgarities, and obscenities</li> <li>• Respect all property at all times</li> <li>• Use good manners</li> </ul>
<i>Cafeteria/Gym Assemblies</i>		
Be Safe	Be Responsible	Be Respectful
<ul style="list-style-type: none"> <li>• Wait to be dismissed</li> <li>• Keep body parts to your self</li> <li>• Report all weapons, drugs, or any dangerous object to an adult!</li> </ul>	<ul style="list-style-type: none"> <li>• Be aware of surrounding when exiting a row or seating area</li> <li>• Move to auditorium on time</li> <li>• Place backpack under your seat</li> </ul>	<ul style="list-style-type: none"> <li>• Enter quietly</li> <li>• Applaud to show appreciation</li> <li>• Listen Attentively</li> <li>• Sit quietly during presentation</li> <li>• Address all teachers, staff, and students with RESPECT!</li> </ul>

# Lemonwood School

## *Anti-Bullying Policy*

- Lemonwood defines bullying as an aggressive and unwanted behavior with the intent of causing physical or emotional harm and is defined as any severe or pervasive physical or verbal act(s) or conduct, including electronic communications committed by an individual that has, or can be reasonably predicted to have, the effect of fear, intimidation, or any other form of a detrimental impact. The different forms of bullying are:
  - *Verbal*
  - *Non-verbal*
  - *Physical*
  - *Emotional (Psychological)*
  - *Cyber Bullying (Social Media)*
  - *Social or relational bullying (toxic relationships)*
- **Lemonwood is a safe space for all students and adults.** We all must take responsibility for helping to create a safe school environment. Lemonwood has zero tolerance for such behaviors.

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# **Lemonwood School**

## **Ten Minute Policy**

*All students are expected to minimize lost instructional time*

It is the expectation and common practice among all students and teachers that students will NOT be issued a pass to leave the classroom for the first and last ten minutes of each period.

Students outside of the classroom are always subject to inquiry or questioning from any adult on campus.

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# Lemonwood School

## Phone/Electronics Policy

*All students are expected to have their Phones or Electric devices “Off and Away”. If they are observed under any context they will be confiscated “On Sight.”*

It is the expectation and common practice among all students and adults that we will honor and value instructional time.

Therefore, if a phone is requested by an adult it must be surrendered. Do not make a simple matter worse by further exhibiting defiance when we ask for the device.

1 <sup>st</sup> offense	Item returned by the teacher or office personnel to student.
2 <sup>nd</sup> offense	Item will only be returned to parent after school.
3 <sup>rd</sup> offense	Item will only be returned to parent after a parent conference with counselor.
4 <sup>th</sup> offense (habitual offender)	Item will only be returned to parent after a plan of action is developed with administration.

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