



WHEATLAND-CHILI CENTRAL SCHOOL DISTRICT

STUDENT REGISTRATION

Dear Parent/Guardian (s):

Welcome to the Wheatland-Chili Central School District! Please take time to read the forms in this packet carefully and fill them out completely. Your student(s) will be registered and enrolled providing that you submit the required documentation and information. The district will notify you in the case that any required documentation or information is not sufficient for registration purposes. After completing all the forms, please call Registration at 585-889-6268 to schedule an appointment with the Registrar. We look forward to working with you during the registration process.

Part 1 – Student Information, Residency and Proof of Age		Date Rec'd	Rec'd By
Please complete & attach necessary documents. Please return to the District Registrar, Central Office Entrance, 13 Beckwith Avenue (East side of T.J. Connor Elementary building), Scottsville, New York 14546			
Complete Student Registration Form			
Complete Custody Disclosure Form			
Complete Proof of Residency Form			
Complete Student Census Form			
Complete Student Records Request Form			
Complete SchoolTool Parent Portal Registration Form			
Attach Proof of Residency Supporting Documentation: Please provide ONE item from Category 1 and 1 item from Category 2 below. If an item from Category 1 is unavailable, please provide TWO from Category 2.			
Attach Proof of Age: Please provide one of the following documents: Certified Birth Certificate or Doctor's Medical Record listing name and date of birth on Doctor's Office Letterhead; if not available, then a passport. If any of these are not available, then attach one item from the alternate proof of age list below.			
Attach Individualized Education Plan, Declassification Plan or 504 Plan (if applicable)			
Attach Custody or Guardianship Papers, DSS2999 or Best Interest Determination (if applicable)			
Proof of Residency Category 1	<ul style="list-style-type: none"> • Mortgage statement • School or property tax bill • Lease agreement or deed • Homeowner's/renters insurance policy • Statement by a third-party landlord, owner, or tenant from whom you lease or with whom you share property within the district 		
Proof of Residency Category 2	<ul style="list-style-type: none"> • Pay stub or income tax form • Utility bill • Voter registration card • Driver's license, or permit, or non-driver identification • State or government issued identification • Documents from government agencies such as social service agency or federal office of Refugee Resettlement • Custody or Guardianship papers 		
Alternate Proof of Age	<ul style="list-style-type: none"> • Official driver's license OR State or government issued identification • School photo identification with date of birth • Consulate Identification Card • Hospital or Health Records • Military dependent identification card • Other document from federal/state/local agencies (examples: Department of Social Services, Office of Refugee Resettlement) • Court Orders or other court issued documents • Native American Tribal document • Records from international aid agencies or voluntary agencies 		