



AGENDA FOR THE REGULAR BOARD MEETING
Monday, August 26, 2024 - 6 pm
Union Event Center, 12509 N. Market St., Bldg. D, Mead, WA 99021

Webinar Link: mead354-org.zoom.us/j/89066879659
Or Call 669-900-6833 Webinar ID 890 6687 9659

- I. PLEDGE OF ALLEGIANCE**
- II. APPROVAL OF AGENDA** (Action)
- III. APPROVAL OF MINUTES** (Action)
Approval of the Minutes from the Regular Board Meeting of July 29, 2024 and Special Board Meeting of August 20, 2024
- IV. REMARKS FOR THE GOOD OF THE SCHOOLS - Public Comment on Agenda Items**
- V. CONTINUING BUSINESS –**
 - A. Consent Agenda A – 2nd Reading Policy Revision** (Action) 1
 - Policy 1400 Revision (Meeting Conduct, Order of Business and Quorum)
(Presented by: *Travis Hanson, Superintendent*)
- VI. PUBLIC HEARING – 2024-2025 Budget**
- VII. NEW BUSINESS**
 - A. Resolution 24-05**
2024-2025 Budget Adoption (Action) 2
(Presented by: *Heather Ellingson, Chief Financial Officer*)
 - B. Resolution 24-06**
2024-2025 Fees and Budget Policies (Action) 3
(Presented by: *Heather Ellingson, Chief Financial Officer*)
 - C. Consent Agenda B**
Vouchers, Personnel Actions, Co-Curricular, Extra-Curricular & Supplemental Contracts (Action) 4
 - D. Resolution 24-07**
2024-2025 School Nutrition Fees (Action) 5
(Presented by: *Kim Elkins, Nutrition Services Director*)
 - E. Award of Milk & Dairy Contract** (Action) 6
(Presented by: *Kim Elkins, Nutrition Services Director*)
 - F. Award of Prime Vendor Contract** (Action) 7
(Presented by: *Kim Elkins, Nutrition Services Director*)
 - G. Award of Supplemental Prime Vendor Contract** (Action) 8
(Presented by: *Kim Elkins, Nutrition Services Director*)
 - H. Award of Disposal Products Contract** (Action) 9
(Presented by: *Kim Elkins, Nutrition Services Director*)
 - I. Adoption of 2024-2025 Board Goals** (Action) 10
 - J. Contract/Bargaining Agreement** (Action) 11
1135 MT (Bus Drivers)
(Presented by: *Keri Hutchins, HR Director*)
 - K. Contract/Bargaining Agreement** (Action) 12
MCPEA (Custodians)
(Presented by: *Keri Hutchins, HR Director*)
 - L. Award of Energy Conservation Consulting Services Contract** (Action) 13
(Presented by: *Travis Bown, Maintenance Director*)

VIII. REPORTS

- A. Financial Report for the Month of July 2024
(Presented by: *Heather Ellingson, Chief Financial Officer*)
- B. Minimum Basic Education Compliance Report
(Presented by: *Mark St. Clair & Jeff Naslund, Secondary Education Director*)
- C. Superintendent's Report

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IX. REMARKS FOR THE GOOD OF THE SCHOOLS - Public Comment on Non-Agenda Items

X. EXECUTIVE SESSION

- A. Discussion with Legal Counsel (Litigation & Potential Litigation)

XI. ADJOURN

Public Comment – Policy 1430

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings.

Public Comment on Agenda Items will be taken at the beginning of the meeting (prior to board action).

Public Comment on Non-Agenda Items will be taken at the conclusion of the business portion of the meeting, prior to adjournment.

Process & Length of Public Comments – Individuals wishing to be heard by the Board shall first be recognized by the board President. Individuals, after identifying themselves, will have **three minutes** to offer their comments. Those wishing to address the Board are asked to complete a *Public Comment Form*, giving the form to the board clerk in person, prior to the start of the meeting. Generally, *Public Comment Forms* are not accepted after the start of the meeting. However, prior to taking Public Comment on non-agenda items at the conclusion of the business portion of the meeting, an opportunity will be provided for those in attendance to complete a *Public Comment Form* and address the Board.

Public Comment Constraints – The board President may interrupt or terminate an individual's statement when it is too lengthy, personally directed, abusive or obscene. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings. The Board shall not hear oral complaints regarding district employees. A member of the public wishing to make such a complaint shall do so in writing to the board President and/or Superintendent who shall take appropriate action.

Board Response to Public Comments – Whenever an individual comments to the Board, board members may ask clarifying questions of speakers, however, there should be no expectation of discussion and/or response. Please understand that the Board's silence is neutral. It is neither a signal of agreement nor disagreement with the speaker's remarks. If a response is requested, the board President will generally refer the matter to the district superintendent or a designee for further study and follow-up. In limited cases, an issue brought before the Board may be deferred to a future board meeting for response or discussion.

Individuals with disabilities who may need a modification to participate in a meeting should contact the Superintendent's office no later than three days before a regular meeting, and as soon as possible in advance of a special meeting, so that arrangements for the modification can be made.



**Minutes from the Regular Meeting of the Board of Directors
Monday, July 29, 2024**

The Board of Directors held a Regular Board Meeting on Monday, July 29, 2024. This meeting was held in-person and virtually via a Zoom link posted on the Mead School District website. The meeting began at 6 pm. Directors Cannon, Gray, Burchard, Nolan and Killman were present. Also attending were Superintendent Travis Hanson, Chief Financial Officer Heather Ellingson and Assistant Superintendents Heather Havens and Jared Hoadley.

I. Pledge of Allegiance

The meeting began with President Cannon asking all to rise for the Pledge of Allegiance.

II. Approval of Agenda

Director Gray made a motion to approve the meeting agenda, as amended (WIAA Policy Advocacy Update/Discussion was added as a *Reports* agenda item). Director Nolan seconded the motion. The motion carried unanimously.

III. Approval of Minutes

Director Gray noted, with regard to the June 10, 2024 Regular Board Meeting minutes, that her positive acknowledgement of the Transportation Department's communication was in reference to delays associated with a traffic incident, not a bus accident. With that correction, Director Gray made a motion to approve the minutes of the June 10, 2024 Regular Board Meeting, June 27, 2024 Board Retreat and July 2, 2024 Special Webinar Board Meeting. Director Killman seconded the motion. The motion carried unanimously.

IV. Remarks for the Good of the Schools - Public Comment on Agenda Items

President Cannon opened the floor for board/staff comments. There were no individuals who signed up to speak on agenda items.

Board/Staff Comments

Director Gray, regarding summer STEM and sports camps, thanked the individuals responsible for putting on these popular and engaging opportunities for students.

V. Continuing Business

A. Consent Agenda A - 2nd Reading Policy/Procedure Revisions

President Cannon, prior to asking for a motion to approve Consent Agenda A, which included two policies/procedures that were presented for first reading consideration on June 10, 2024, noted there were no first reading changes recommended and, therefore, the board directed that the revision to Policy 2152 (Student Travel) and revision to Policy/Procedure 3424 (Opioid Related Overdose Reversal) be brought forward for second reading action, via Consent Agenda, on July 29th. President Cannon additionally noted the district's recent policy audit and the ongoing work to update existing policies and/or adopt new policies where needed.

Regarding Student Travel, it was noted, at this time, the presented revision is for the policy only, not the procedure.

Director Gray made a motion to approve Consent Agenda A, as presented. Director Burchard seconded the motion. The motion carried unanimously.

Consent Agenda A

1. Approved the Following 2nd Reading Policy & Procedure Revisions:

- Policy 2152 Revision – Student Travel
- Policy/Procedure 3424 Revision – Opioid Related Overdose Reversal

B. New CTE Courses Approval

CTE Director Moleena Harris presented for board consideration the approval of the following new CTE classes starting in the 2024-2025 school year:

- AP Psychology
- Jewelry/Metals
- Stagecraft
- AP Environmental Science
- Environmental Science

Ms. Harris noted that at the June 10th Regular School Board Meeting, in addition to sharing information on CTE courses currently offered in the Mead School District, she referenced the five new classes the district would like to offer beginning in the 2024/2025 school year. As was shared on June 10th, the district has completed all steps required by the state to have these new classes approved with the exception of authorization from the school board.

As requested by Director Nolan at the June 10th meeting, Ms. Harris distributed information showing all CTE courses, including the five new courses, and how they align to graduation requirements. All five proposed classes are already being taught in the district. They have now been redesigned to meet CTE frameworks criteria. One CTE credit is required for graduation.

Director Killman made a motion to approve offering, beginning in the 2024/2025 school year, the following CTE courses: AP Psychology, Jewelry/Metals, Stagecraft, AP Environmental Science and Environmental Science. Director Burchard seconded the motion. The motion carried unanimously.

VI. New Business

A. Consent Agenda B

President Cannon reviewed the donations listed on Consent Agenda B and thanked these individuals and organizations for their generosity and support of Mead School District students.

Director Gray made a motion to approve Consent Agenda B, as presented. Director Nolan seconded the motion. The motion carried unanimously.

Consent Agenda B

1. Hired Certificated Personnel:

Cindie Gaither	Shiloh Hills SOAR Summer Program	Cert	SOAR Teacher Effective 7/8/24 - 8/16/24
Sarah Mortier	Shiloh Hills SOAR Summer Program	Cert	SOAR Teacher Effective 7/8/24 - 8/16/24
Heidi Rae	Shiloh Hills SOAR Summer Program	Cert	SOAR Teacher Effective 7/8/24 - 8/16/24
Justus Mortlock	Shiloh Hills SOAR Summer Program	Cert	SOAR Teacher Effective 7/8/24 - 8/16/24
Ashley Ellenz	Shiloh Hills SOAR Summer Program	Cert	SOAR Teacher Effective 7/8/24 - 8/16/24
Stephanie Hull	Shiloh Hills SOAR Summer Program	Cert	SOAR Teacher Effective 7/8/24 - 8/16/24
Stefani Stevens	Special Services	Cert	.2 FTE Non-Continuing Occupational Therapist (in addition to .8 FTE non-continuing) 4/29/24 - 6/14/24
Rick Geissler	Shiloh Hills SOAR Summer Program	Cert	SOAR Teacher Effective 7/8/24 - 8/16/24

Kelly Inderrieden	Mt. Spokane HS	Cert	1.0 FTE Continuing DLC Teacher effective 9/3/24 (no longer at Brentwood)
Silma Tukey	Learning Services	Cert	1.0 FTE Continuing Dual Language 2 nd Grade Teacher effective 9/3/24
Sara Ferris	Learning Services	Cert	.3 FTE Non-Continuing LAP Teacher 24/25 school year effective 9/3/24
Katherine Patry	Special Services	Cert	.4 FTE Continuing PT effective 9/3/24 (replaces .6 Continuing position)
Bethany Poston	Special Services	Cert	.5 FTE Continuing OT effective 9/3/24 (replaces 1.0 Continuing position)
Tanea Zollinger	Northwood	Cert	.6 FTE Continuing Art/Yearbook Teacher in addition to .4 FTE Continuing effective 9/3/24
Melva Pryor	Prairie View	Cert	1.0 FTE Leave Replacement 4 th Grade Teacher 24/25 school year (taking leave from 1.0 Continuing position @ Skyline)
Haley Murray	Learning Services	Cert	1.0 FTE Continuing LAP Teacher effective 9/3/24 (no longer at Prairie View)
Amanda Miller	Skyline	Cert	1.0 FTE Leave Replacement 1 st Grade Teacher 24/25 school year (taking leave from 1.0 Continuing position at Creekside)
Heather Hernandez	Learning Services/Midway	Cert	.8 FTE Non-Continuing LAP/Combo Support Teacher 24/25 school year (taking leave from 1.0 Continuing position at Midway)
Karly Wittkopp	Northwood	Cert	1.0 FTE Continuing Math/PE Teacher effective 9/3/24 (no longer at Mead HS)
Anne Pritchard	Colbert	Cert	1.0 FTE 5 th Grade Teacher effective 9/3/24 (no longer at Midway)
Brittany Hopkins	Special Services	Cert	.6 FTE Continuing SLP effective 9/3/24 (replaces 1.0 Continuing position)
Renee Bailey	Northwood	Cert	1.0 FTE Continuing Assistant Principal effective 7/1/24
Darren Cromeenes	Brentwood	Cert	1.0 FTE Leave Replacement Assistant Principal 7/1/24 - 6/30/25
Bryce Jordan	Mead HS	Cert	1.0 FTE Continuing Assistant Principal effective 7/1/24
Stefani Stevens	Special Services	Cert	1.0 FTE Continuing OT effective 9/3/24
Diana Anderson	Special Services	Cert	1.0 FTE Continuing SLP effective 9/3/24

2. Hired Classified Personnel:

Nancy Adare Babkirk	Shiloh Hills	Class	3.25 hrs/day SOAR Para Ed 7/8/24 - 8/16/24
Tanner Brooks	Shiloh Hills	Class	7.25 hrs/day SOAR Para Ed 7/8/24 - 8/16/24
Brooklyn Butler	Technology	Class	8 hrs/day Temp Summer Help 6/17/24 - 9/13/24
Jeffrey Campbell	Maintenance	Class	8 hrs/day Temp Summer Help 6/17/24 - 8/30/24
Rachel Cram	Shiloh Hills	Class	7.25 hrs/day SOAR Para Ed 7/8/24 - 8/15/24
Ryan Epley	Warehouse	Class	8 hrs/day Purchasing Specialist effective 6/17/24
Carter Hosking	Technology	Class	8 hrs/day Temp Summer Help 6/18/24 - 9/13/24
Micah Johnson	Shiloh Hills	Class	4 hrs/day SOAR Para Ed 7/8/24 - 8/16/24
Destiny Kamalu-Vargas	Technology	Class	8 hrs/day Temp Summer Help 6/12/24 - 9/13/24
Sarah Lockett	Shiloh Hills	Class	7.25 hrs/day SOAR Para Ed 7/8/24 - 8/16/24
Gabriel Muller	Technology	Class	8 hrs/day Temp Summer Help 6/17/24 - 8/30/24
Joanna Netzel	Shiloh Hills	Class	7.25 hrs/day SOAR Para Ed 7/8/24 - 8/16/24
Madeline Rae	Shiloh Hills	Class	3.25 hrs/day SOAR Para Ed 7/8/24 - 8/16/24
Prisca Shin	Shiloh Hills	Class	3.25 hrs/day SOAR Para Ed 7/8/24 - 8/16/24
Theodore Trigg	Maintenance	Class	8 hrs/day Temp Summer Help 6/17/24 - 8/23/24
Amy White	Shiloh Hills	Class	7.25 hrs/day SOAR Para Ed 7/8/24 - 8/16/24
Brennan Demarisico	Custodial Services	Class	8 hrs/day Custodian II effective 6/2/24
Jamie McMahan	Custodial Services	Class	8 hrs/day Custodian effective 6/13/24
Jon Opsal	Maintenance	Class	8 hrs/day Carpenter effective 6/27/24
Anthony Steeve	Custodial Services	Class	8 hrs/day Custodian II effective 6/13/24
Alisha Bergley	Maintenance	Class	8 hrs/day Temp Summer Help 6/24/24 - 8/30/24
Syndee Cummins	Shiloh Hills	Class	4 hrs/day SOAR Para Ed 7/8/24 - 8/16/24

3. Approved AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust & ASB.

Vouchers audited and certified by auditing officers as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this day, **July 29, 2024**, the Board, by a unanimous vote does approve for payment the vouchers included in the above referenced list and further described as **Warrant Numbers 117254 to 117934** in the following amounts:

Fund	Amount
General Fund - AP	\$ 3,966,665.10
General Fund - PR	11,934,473.09
ASB Fund	289,060.44
Capital Projects Fund	187,112.02
Transportation Vehicle Fund	180,286.66

4. **Approved Supplemental & Extra-Curricular contracts.**

5. **Accepted the Following Donation:**

- \$500 from CHAS Health to Mead High School Cheer Program
- \$500 from Wendle Ford to Northwood Baseball Program
- \$960.00 from Mt. Spokane Athletic Boosters to Boys Cross Country Program
- \$7,092.99 from Daines Capital LLC to Mead HS Orchestra (\$1092.99), Jazz Choir (\$1,000) & Football Program (\$5,000)
- \$1,500 from NUCA of Eastern WA & North ID to Mead HS 23-24 Dozer Day Volunteers
- \$1,000 from Deer Park Wrestling Club to Mead HS Wrestling Camp
- \$2,350.56 from Mead HS Sports Boosters to Girls Golf (\$1,120), Athletic Training (\$544.49) and Volleyball (\$686.07)
- \$1,000 from Kodiak Concrete Lifting LLC to Mt. Spokane Athletic Department (new records board for gym)
- \$1,000 from Perrenoud Roofing to Mt. Spokane Athletic Department (new records board for gym)
- \$8,000 from Bandwagon to Band program to help offset Southern California trip costs

6. **Approved Requests for Unpaid Leave (i.e. parenting, medical, Good of the District, etc.):**

Name	Location	Class	Period
Janeal Proffitt	Evergreen	Class	9/3/24 - 1/24/25
Rachel Black	Mead HS	Cert	24/25 School Year
Jennifer Chapman	Prairie View	Cert	1 st Semester 24/25 School Year

7. **Accepted Requests for Retirement/Resignation:**

Name	Location	Class	Effective Date / Notes
Emily Miller	Special Services	Class	Released 8/30/24 (Interpreter)
Corbett Beck	District Office	Class	Resignation effective 7/31/24 (System Analyst)
Dorothy Blakenship-Baldwin	Mead HS/Highland	Cert	Resignation effective 8/30/24 (teacher)
Michael Caraballo	Learning Services	Cert	Resignation effective 6/14/24 (TK teacher)
Kenneth Carpenter	Mountainside	Cert	Resignation effective 6/14/24 (teacher)
Jazmin Cole-Stango	Mt. Spokane	Class	Resignation effective 6/14/24 (para ed)
Kimberly Cooks	Human Resources	Class	Resignation effective 6/12/24 (benefits specialist)
Jennifer Denenny	Northwood	Cert	Resignation effective 8/30/24 (teacher)
Kara Dewar	Highland	Class	Resignation effective 8/30/24 (para ed)
Christian Eaton	Mountainside	Class	Resignation effective 8/30/24 (para ed)
Rachel Grubb	Creekside	Class	Resignation effective 6/24/24 (para ed)
MacKenna Jones	Mead HS	Class	Resignation effective 8/30/24 (para ed)
Angela Neumiller	Student Services	Class	Resignation effective 8/30/24 (classified nurse)
Monique Palm	District Office	Class	Resignation effective 7/5/24 (public records specialist)
Molly Sorensen	Shiloh Hills	Class	Resignation effective 8/5/24 (para ed)
Jordan Teel	Evergreen	Class	Resignation effective 8/30/24 (para ed)
Kathryn Morgan	Creekside	Class	Retirement effective 8/30/24 (para ed)
Lori Campbell	Nutrition Services	Class	Released/Termination effective 7/29/24 (Cook III)
Maud Hancock	Learning Services	Cert	Resignation effective 8/30/24 (ESL Teacher)
Melissa Johnson	Skyline	Class	Resignation effective 8/1/24 (Building Admin Assistant)

B. 1st Reading Policy 1400 Revision

Meeting Conduct, Order of Business and Quorum

Superintendent Travis Hanson presented a revision to Policy 1400, Meeting Conduct, Order of Business and Quorum, for board consideration. This policy was adopted on March 26, 2007 and last revised on November 13, 2023.

To accurately reflect current practice, the presented revision states Regular Board Meetings will be held once each month, on a Monday, beginning at 6 pm. Reference to meetings taking place on the second Monday of each month is removed. The presented revision additionally includes new language stating that the board meeting calendar will be established in June for the upcoming year (July - June) with dates posted on the district website.

This was the first reading of a policy revision. No action was taken.

Noting no first reading changes were recommended, President Cannon indicated this policy revision can be brought forward as an action item at the next Regular Board Meeting.

**C. Student Travel Proposal
Mead High School Band & Color Guard**

Jeff Naslund, Director of Secondary Education, presented for board consideration a request from Mead High School Band & Color Guard (approximately 104 students), Band Director Rob Lewis, along with Brandon Campbell (Mead High School Marching Band Instructor) and additional adult chaperones sufficient to provide a 7-9:1 adult-to-student ratio, to travel to Etiwanda, California, November 1-4, 2024, to take part in the Band of America Marching Band Competition. This trip/competition will take the place of a regional, out-of-town competition the group typically participates in that falls on Homecoming Weekend. As is the typical practice for all Marching Band competitions involving an overnight stay, school gym space has been reserved for lodging.

Friday, November 1st and Monday, November 4th are travel days, the competition takes place on Saturday, November 2nd, with Sunday, November 3rd being a sightseeing/activity day. Students will miss two days of school.

The estimated per student cost is \$524 with funds available via fundraising and the Bandwagon Booster Club to assist HB 1660 students and others needing financial assistance. Students will not be responsible for any advisor or chaperone expenses.

Director Killman liked the fact that the adult-to-student ratio is lower than the minimum standard set forth in the district's student travel procedure and President Cannon noted the travel proposal was thorough and well put together.

Director Nolan made a motion to approve the trip from Mead High School Band & Color Guard to travel to Etiwanda, California, November 1-4, 2024, to take part in the Band of America Marching Band Competition, as presented. Director Killman seconded the motion. The motion carried unanimously.

**D. Student Travel Proposal
Mt. Spokane High School Music Department**

Jeff Naslund, Director of Secondary Education, presented for board consideration a request from Mt. Spokane High School music students (approximately 200), plus teaching staff and adult chaperones sufficient to provide an 8-10:1 adult-to-student ratio, to travel to Anaheim, California, April 3-8, 2025, to participate in the WorldStrides International Music Festival. During the course of this trip students will have the opportunity to participate in a variety of music performances/competitions organized by WorldStrides. An Itinerary Overview was included in the travel proposal.

The estimated per student cost is \$1,658 with funds available via fundraising and the Mt. Spokane Bandstand booster organization to assist HB 1660 students and others needing financial assistance. Students will not be responsible for any advisor or chaperone expenses. Students will miss two days of school.

President Cannon, issuing a friendly challenge to Mt. Spokane, noted Mead High School recently attended this same festival and did very well in the various competitions associated with the event.

Director Gray made a motion to approve the trip from the Mt. Spokane High School Music Department to travel to Anaheim, California, April 3-8, 2025, to participate in the WorldStrides International Music Festival, as presented. Director Nolan seconded the motion. The motion carried unanimously.

**E. Student Travel Proposal
Mead High Cheerleaders**

Jeff Naslund, Director of Secondary Education, presented for board consideration a request from Mead High School Cheerleaders (approximately 17 students), Cheer Advisor Katherine Melka, plus three additional chaperones, to travel to Orlando, Florida, February 4-10, 2025, to participate in the 2025 National High School Cheerleading Championship. Last year's squad placed second in their category at USA Spirit Nationals.

The estimated per student cost is \$2,400 with several fundraising opportunities available for those needing assistance. Students will miss four days of school.

Director Nolan made a motion to approve the trip from Mead High School Cheerleaders to travel to Orlando, Florida, February 4-10, 2025, to participate in the 2025 National High School Cheerleading Championship, as presented. Director Gray seconded the motion. The motion carried unanimously.

VII. Reports

A. Financial Report for the Months of May & June 2024

Chief Financial Officer Heather Ellingson presented a brief financial report for the months of May and June 2024. The district's ending enrollment (June 1st) for the 2023/2024 school year was 10,137.59 FTE. Budgeted enrollment was 10,210.00. Average monthly FTE enrollment was 10,130. While under budget, enrollment throughout the year was more stable than in the previous two school years. An enrollment graph illustrating year-to-year trends was shared by Ms. Ellingson who noted this chart will be prepared and shared annually. While hoping enrollment will stabilize in the 2024/2025 school year, Ms. Ellingson noted post-pandemic enrollment continues to be difficult to predict.

While overall enrollment continues to be under budget, Special Education enrollment has grown throughout the year. Enrollment started at 1580 and grew throughout the year to 1800. Pre-pandemic Special Education expenses were in the 12.5% range (below the state's spending cap). The district ended 2023/2024 at 16%, higher than the 15% cap. Next year the cap increases to 16% and the district expects to exceed this spending cap for the entire year. Ms. Ellingson shared that there are many things that factor into why Special Education enrollment continues to increase. The district does not accept out-of-district special education students.

Cash flow is currently better than anticipated, although Ms. Ellingson reminded it will decrease in July with the purchase/payment of a new Nutrition Services freezer and Chromebooks.

It is anticipated the district will end the year with a Fund Balance of \$9 million (restricted & unrestricted). This is better than projected with the district only using \$3.5 million out of Fund Balance in 2023/2024, not the anticipated \$5.5 million.

B. 2024/2025 Draft Budget

Chief Financial Officer Heather Ellingson, referring to the 2024/2025 Draft Budget Summary document provided to each board member, noted the budget, taking into account known expenditures and known revenue, was prepared with the primary goal of maintaining the district's current education program. Ms. Ellingson noted the board spent considerable time this past spring discussing the 2024/2025 budget.

2024/2025 budgeted FTE enrollment is 9,872. This is considerably less than where the district ended the 2023/2024 school year (10,137 FTE). Kindergarten enrollment is currently less than hoped for and, therefore, enrollment projections were adjusted downward to assure the district is not overstaffed. Special Education enrollment, as shared during the May/June Financial Report, is 16%, 4% higher than the pre-pandemic 12%.

The proposed 2024/2025 ASB, Capital Projects, Transportation Vehicle and Debt Service funds were briefly reviewed. Regarding the Debt Service Fund, Ms. Ellingson noted there are 2015 bonds that, in January, are eligible for refunding/refinancing with a potential savings to taxpayers of \$3 million. Therefore, upfront monies that will be needed should the district move forward with refunding/refinancing have been included in the 2024/2025 Debt Service Fund budget. From the Transportation Vehicle Fund the district plans to purchase two diesel and two electric buses.

In response to a question from Director Gray, Ms. Ellingson confirmed that, as discussed throughout the spring, expenditures in the proposed 2024/2025 budget are projected to exceed revenue by approximately \$2 million. This is the "worst case scenario" with Ms. Ellingson noting it is hoped enrollment will be higher than budgeted and that there will be other savings realized throughout the year. President Cannon noted he would like to have further conversation on the \$2 million deficit and explore ways to proactively reduce this number.

The 2024/2025 budget will be brought to the board for official adoption on August 26, 2024. Board members were encouraged to reach out to Ms. Ellingson prior to August 26th with any questions. Although adjustments can be made after August 31st, the board must adopt the 2024/2025 budget prior to August 31st.

Superintendent Hanson shared Ms. Ellingson and Adina Grimsley (Business Services Director) are in the process of updating the *Citizen's Guide to the Budget*. Once updated this user friendly document will be posted online.

C. 2024/2025 Facility Use Fees

On the subject of facility use fees for the upcoming year Ned Wendle, Director of Facilities & Planning, shared it is his recommendation no changes be made from the current fee schedule. While fees generated do not cover all expenses, affordable community access to district facilities is important and aligns with earlier board direction to prioritize accessibility.

Mr. Wendle will prepare a cost breakdown for the board and, looking toward 2025/2026, bring forward potential increases to help offset operating costs.

D. WIAA Policy Advocacy Update/Discussion

Director Gray provided an update on a recent conversation with Paul Kautzman, GSL & District 8 Director, regarding support for female athletes. The deadline to submit a proposed amendment to WIAA is October with amendments needing to be voted on by all WIAA districts. To be considered, an amendment needs a lead school district and 5-6 other school districts must sign on in support.

Director Nolan added, regarding protection of women in sports, that he would like high school athletic directors to provide clarification on certain sections of the WIAA handbook. Director Killman wondered if the addition by WIAA of an "open" competition category would accomplish the desired outcome. Director Nolan additionally noted there have been changes to Title 9 and, to help understand the impact of these changes, requested Student & Family Services Director Josh Westermann update the board on this topic.

President Cannon suggested, as a next step, the board meet with legal counsel before proceeding with any formal action on this topic. This could then be followed by further board conversation about the amendment process prior to the October submission deadline.

E. Superintendent's Report

Superintendent Hanson shared the following:

1. Meetings with the entire district Admin Team, in preparation for the upcoming school year, will begin the week of August 5th.
2. Echoing comments made by Director Gray, Superintendent Hanson commended the incredible hands-on learning that takes place at the various summer STEM camps put on by the district's CTE Department.
3. Superintendent Hanson noted that while summer is a time off for teachers and students, it is a very busy time for many district employees including maintenance, custodians, technology and District Office staff. In particular he noted the sewer work taking place at Meadow Ridge, the annual summer deep cleaning of all school buildings and the configuring of newly purchased Chromebooks. He expressed his appreciation for all of the work that has taken place, and will continue to take place, this summer.
4. Noting there have been several recent district and school administrative changes, Superintendent Hanson shared he will invite those individuals to the upcoming August board meeting for introduction.
5. Regarding technology, Superintendent Hanson shared high school classrooms, like already in place at middle schools and elementary schools, will be cell phone free next year. He shared this is "the right thing to do" and noted the need for teachers and parents to partner with the district on this new policy. In a recent Healthy Youth Survey 50% of 10th graders shared they believe their internet and screen time use is a problem. A two-week "soft" roll-out is planned and additional details regarding confiscation and return of phones are being finalized. The district has reached out to other districts who already have a similar cell phone policy in place to learn what, from an implementation standpoint, has and has not worked well for them.

Director Gray thanked Superintendent Hanson, Business & Operations Assistant Superintendent Jared Hoadley and the district's Technology Committee for their work on this new policy noting she believes it will be well received.

In response to a question from Director Killman, Superintendent Hanson confirmed universal language regarding cell phones will be included in both high school student handbooks.

VIII. Remarks for the Good of the Schools – Public Comment on Non-Agenda Items

Ed Magill, Laura Ketcham and Lynda Berg collectively expressed concern regarding Special Education para-educator staffing at Mead High School. They shared many individuals have left and that DLC will have three new teachers next year They are fearful, if the school year starts with 8-9 unfilled para positions, that they will be walking into chaos. Each of them loves the students they work with. Their purpose in addressing the board is to make sure "someone" knows about the situation.

IX. Adjourn

The meeting was adjourned at 7:45 pm.

President

Secretary



SPECIAL BOARD MEETING MINUTES
Mead School District Board of Directors
Tuesday, August 20, 2024

The Board of Directors held a Special Board Meeting on Tuesday, August 20, 2024. The meeting began at 6 pm. Directors Cannon, Gray, Burchard, Nolan and Killman were present. Also attending was Superintendent Travis Hanson.

I. Approval of Agenda

There was no formal approval of the meeting agenda which included the six non-action discussion topics set forth below. Prior to moving into discussion of agenda topics, a flyer advertising the district's upcoming Career Crossover Trades Night at Mt. Spokane High School on September 25th from 5-7:30 pm was shared.

II. Review and Finalize 2024-25 Board Goals

Superintendent Hanson shared a draft of 2024-25 Board Goals that included goal areas identified as high priority at the June 27, 2024 Board Retreat. The four goal areas identified are:

- **Curriculum and Technology** (Strategic Plan Priority Areas 1 & 2)
- **Governance and Fiscal Stewardship** (Strategic Plan Priority Area 3)
- **District and School Culture** (Strategic Plan Priority Areas 2, 4 & 5)
- **Safety and Security** (Strategic Plan Priority Areas 3, 4 & 5)

Discussion included a few suggested revisions to the **Safety and Security** goal, reference to the community involvement component of the district's Council for Learning Improvement policy and the need for the district to develop an alternative education option for high school students.

Superintendent Hanson will incorporate revisions as discussed. Adoption of 2024-25 Board Goals will be an action item at the upcoming August 26, 2024 Regular Board Meeting.

Regarding the cell phone free component of the **Curriculum and Technology** goal, Superintendent Hanson shared he has received lots of good parent feedback on this new policy. High schools are currently working through implementation logistics. Teacher feedback has also been positive.

III. School Enrollment Procedures Study (Intra-District Transfers)

Following discussion, board consensus regarding intra-district transfers is to make no official policy/procedure changes at this time. Unique situations can be handled on a case-by-case basis. The board indicated they would like the Intra-District Transfer Review Committee, when possible, to exercise a bit more leniency in their decision making process.

IV. Athletics/Activities

Superintendent Hanson shared that the Mead School District Activities & Athletics Handbook has been updated. The revised handbook is posted on district and school websites. To make sure both parents and students are aware of handbook changes,

key revisions, as set forth below, are highlighted on the online handbook signature page.

Key revisions include, but are not limited to, the following:

- *Citizenship Expectations*
 - *Inclusion of expectations for Social Media*
 - *Clarification of expectations prohibiting harassment, intimidation, bullying and hazing*
 - *Added NFHS definition of hazing, including reporting procedures*
 - *Clarification that Honor Code expectations apply to participants of any school-sponsored or school-related camp, retreat, or event - even those taking place outside the school year*
- *Added new WIAA language on the use of illegal substances (addition of "legend drugs" to the list of violating substances)*
- *Added notification of Title IX rules and new NCAA attestation requirements*
- *Modifications to appeal processes (two-step process, rather than three steps)*

The district is being very intentional with coaches, parents and students to highlight handbook changes. Superintendent Hanson noted that in his interactions with coaches there has been good engagement and a positive vibe.

Regarding the upcoming Cat Scramble golf tournament that benefits the Mead High School and Mt. Spokane High School athletic programs, President Cannon shared that in conversations with the Mead High School Athletic Booster Club President he learned findings sponsors for this year's event is more difficult than in past years. To help, he asked that board members share any sponsorship leads they may have.

V. Website Updates

Superintendent Hanson directed attention to the *Student & Family Services* webpage and the *Library Services* webpage and shared both have been updated.

VI. 2024 WSSDA Annual Conference

The upcoming WSSDA Annual Conference takes place in Spokane this year (November 21-23). The conference provides a couple of opportunities for board members to attend Educational Equity Training sessions. Educational Equity Training is a legal requirement for school board directors. Board members were asked to let the Superintendent's Office know at their earliest convenience if they would like to attend the conference.

President Cannon additionally noted the WSSDA General Assembly takes place September 20-21, 2024.

VII. August 26 Regular Meeting (Executive Session?)

Logics around a previously scheduled Closed Session and a potential Executive Session on August 26th were discussed.

VIII. Adjourn

Prior to adjournment, summaries of tentative contract agreements between the district and bus drivers and the district and custodians were shared. Action on both tentative agreements is planned for the August 26, 2024 Regular Board Meeting. Board members were encouraged to reach out to Keri Hutchins or Heather Ellingson prior to August 26th with any questions.

The meeting was adjourned at 8:35 pm.

President

Secretary

MEAD SCHOOL DISTRICT

Board Meeting of August 26, 2024

Continuing Business

V.A.

Agenda Item: **Consent Agenda A**
 2nd Reading Policy Revision

Background:

Consent Agenda A contains one policy that was presented for first reading revision on July 29, 2024. No first reading changes were recommended. Therefore, President Cannon asked that the policy be brought forward for second reading action via Consent Agenda on August 26, 2024.

Recommendation:

Second reading approval of the policy revision set forth in Consent Agenda A (attached) is recommended.

Consent Agenda A
Regular Board Meeting of August 26, 2024

- 1. Approve the Following 2nd Reading Policy Revision (copy attached):**
 - Policy 1400 Revision – Meeting Conduct, Order of Business and Quorum



MEETING CONDUCT, ORDER OF BUSINESS and QUORUM

The board will schedule its meetings in compliance with the law, and as deemed by the board to be in the best interests of the district and community. The board will function through (1) regular meetings, (2) special meetings, and (3) emergency meetings.

Regular Meetings

Regular meetings are held once each month on a Monday at 6 pm on the second Monday of each month at Union Event Center or at other times and places determined by the Board or the Superintendent. A schedule of regular meetings is established by the board in June for the upcoming year (July - June) with dates posted on the district website. An agenda of the business that the board will transact will be posted on the district website not less than twenty-four (24) hours in advance of the published start time of the meeting.

If the board adjourns to times other than a regular meeting time, the board will provide notice of the meeting in the same manner as provided for special meetings. All regular meetings of the board will be held within the district boundaries. In cases of emergency, fire, flood, earthquake, or other emergency, the board president may provide for a location other than that of the regular meeting, a remote meeting with no physical location, or a meeting at which physical attendance is limited. In the instances of remote or limited in-person meetings, the District will provide real-time telephonic, electronic, internet, or other readily available means of remote access that do not require an additional cost to access the meeting.

The district will hold remote or physical attendance limited meetings only in cases of emergency declared by federal, state or local government, or in cases of local emergency, fire, flood, earthquake or other emergency, and at such meetings will provide real-time telephonic, electronic, internet or other readily available means of remote access that do not require an additional cost to access the meeting.

Special Meetings

Special meetings may be called by the board president or at the request of a majority of the board members. A written notice of a special meeting, stating the time and place of the special meeting and the business to be transacted will be delivered to each board member. Written notice will also be delivered to each newspaper and radio or television station that has filed a written request for such notices. Written notice may be delivered personally, by mail, facsimile, or email. The notice must be posted on the district's website unless the district (1) does not have a website or share a website with, or have its website hosted by, another public agency; (2) employs no full-time equivalent employees; or (3) does not have an employee whose job description or employment contract provides a duty to maintain or update the website.

The district must also prominently display the notice at the main entrance of the district's headquarters as well as at the location of the meeting if the meeting is held at a location other than the headquarters and is not held as a remote meeting. During a declared emergency that prevents a meeting from being held in-person with reasonable safety, the district may post notice of a remote meeting without a physical location on the district website.

All required notices must be delivered or posted not less than twenty-four (24) hours prior to the meeting.

A board member waives the written notice requirement if that board member:

1. Submits a written waiver of notice to the board secretary at or prior to the time the meeting convenes. The waiver may be given by telegram, fax, or email; or
2. Is actually present at the time the meeting convenes.

The board will not take final disposition on any matter other than those items stated in the meeting notice.

If the district calls a special meeting of the board to deal with an emergency involving injury or damage to persons or property or the likelihood of such injury or damage, when time requirements of such notice would make notice impractical and increase the likelihood of such injury or damage, or when the required notice cannot be posted or displayed with reasonable safety, including but not limited to declared emergencies in which travel to physically post notice is barred or advised against, the board may meet immediately with no prior notice.

Emergency Meetings

If the district determines, by reason of fire, flood, earthquake, or other emergency, that there is a need for expedited action by the board to meet the emergency, the board president may provide for a meeting site other than the regular meeting site, for a remote meeting without a physical location, or for a meeting at which the physical attendance by some or all members of the public is limited due to a declared emergency. The board president may provide for an emergency meeting without providing notice.

If, after the declaration of an emergency by a local or state government or agency, or by the federal government, the district determines that it cannot hold a board meeting with its members or with public attendance in person with reasonable safety because of the emergency, the district will either:

1. Hold a remote meeting without a physical location, or
2. Hold a meeting at which the physical attendance by some or all members of the public is limited due to the declared emergency.

Members of the board may appear at a remote meeting telephonically or by other electronic means that allows for real-time, remote communication.

For a remote meeting or a meeting at which the physical attendance by some or all members of the public is limited due to a declared emergency, the district must provide an option for the public to listen to the proceedings telephonically or by using a readily available alternative in real-time that does not require any additional cost for participation. Free readily available options include, but are not limited to, broadcast by the public agency on a locally available cable television station that is available throughout the jurisdiction or other electronic, internet, or other means of remote access that does not require any additional cost for access to the program. The district may also permit the other electronic means of remote access.

The district will provide notice for remote meetings or meetings at which the physical attendance by some or all members of the public is limited due to a declared emergency according to this Policy. The notice for meetings pursuant to a declared emergency must include instructions on how the public may listen live to proceedings and how the public may access any other electronic means of remote access offered by the district.

The district will not take final disposition on any matter during a remote meeting or a meeting at which the physical attendance by some or all members of the public is limited due to a declared emergency unless the district has provided an option for the public to listen to the proceedings, except for an executive session, pursuant to this Policy.

Public Notice

The board will give proper public notice for any special meeting whenever a regular meeting is adjourned to another time. The board may provide notice for an emergency meeting in accordance with this Policy.

All meetings will be open to the public with the exception of executive or closed sessions authorized by law. The board will take final action resulting from executive session discussions during a meeting open to the public as required by law.

Individuals with disabilities who may need a modification to participate in a meeting and those who may have difficulty physically attending a meeting should contact the superintendent's office no later than three days before a regular meeting and as soon as possible in advance of a special meeting so that special arrangements can be made.

During the interim between meetings, the office of the superintendent, as board secretary, will be the office of the board. The district's public records will be open for inspection in the manner provided by and subject to the limitation of the law.

Quorum and Voting

A quorum consists of the majority of all board members. For school boards with five members, three board members constitute a quorum. A quorum is required for the transaction of business, including voting. Board members are not required to be physically present to attend a board meeting. Any or all board members may attend a board meeting and vote via any communication platform that provides real-time verbal communication without being in the same physical location with those in attendance.

Additionally, any meeting held via a communication platform must: 1) include proper notice with any required passwords or authorization codes; 2) be known and accessible to the public; and 3) accommodate any member of the public who wishes to participate.

The board will take no action by secret ballot at any meeting required to be open to the public. Generally, the board votes on motions and resolutions by "voice" vote, unless a board member requests to vote by oral roll call, in which case the board will do so. A motion passes when a majority of those board members present and voting vote in favor. However, a majority vote of *all* board members is required to elect or select a superintendent or board officer and the board must vote on these matters by an oral roll call. The board will vote by an oral roll call whenever required by law.

Meeting Conduct and Order of Business

The board will conduct all board meetings in a civil, orderly, and business-like manner. The board uses *Roberts Rules of Order (Revised)* as a guide, except when board bylaws or policies supersede such rules. During board meetings, board members will refrain from communicating electronically (e.g., by email, text, social media) with their fellow board members.

The board will use the agenda to establish its regular order of business. However, either the superintendent or a board member may request additions or changes to the prepared agenda, and the board may adopt a revised agenda or order of business by a majority vote of the board members present. At a special meeting, the board may take final action only on that business contained in the notice of the special meeting.

It is unlawful for any member of the public to knowingly carry onto, or to possess on, any area of a facility being used for official school board meetings, a dangerous weapon, including but not limited to a firearm, "nun-chu-ka sticks," "throwing stars," air gun or pistol, stun gun, or other dangerous weapon as listed in RCW 9.41.280. The board will ensure that signs providing notice of the restrictions on possession of firearms and other weapons are posted at facilities being used for official meetings of the board.

Public Attendance

Any member of the public may attend board meetings, including individuals who do not live within district boundaries. The board will not require people to sign in, complete questionnaires, or establish other conditions for attendance.

Public Comment

The board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. In order to permit fair and orderly expression of public comment, with the exception of emergency situations, the board will provide a period at every regular meeting for public comment. Please see Policy 1430 - Public Comment, for additional information.

Opportunity for public comment—both oral and written—is required before the board adopts or amends a policy that is not expressly or by implication authorized under state or federal law, but which will promote the education of K-12 students, or will promote the effective, efficient, or safe management and operation of the district. Additionally, the board will provide an opportunity for a representative of a firm eligible to bid on materials or services solicited by the board to present about his or her firm.

Meeting Recordings

All regular and special meetings of the board at which a final action is taken or formal public testimony is accepted, except executive sessions or emergency meetings, will be audio recorded. Such recordings will be maintained for at least one year. The recording will include the comments of the directors and the comments of members of the public if formal public testimony is accepted at the meeting.

Cross References:

- 1220 - Board Officers and Duties of Board Members
- 1410 - Executive or Closed Sessions
- 1420 - Proposed Agenda and Consent Agenda

Legal References:

- RCW 28A.330.020 Certain board elections, manner and vote required - Selection of personnel, manner
- RCW 28A.320.040 Bylaws for board and school government
- RCW 28A.330.070 Office of board Records available for public inspection
- RCW 28A.343.370 Vacancies
- RCW 28A.343.380 Meetings
- RCW 28A.343.390 Quorum Failure to attend meetings
- RCW 42.30.030 Meetings declared open and public
- RCW 42.30.050 Interruptions - Procedure
- RCW 42.30.060 Ordinances, rules, resolutions, regulations, etc., adopted at public meetings Notice Secret voting prohibited
- RCW 42.30.070 Times and places for meetings - Emergencies - Exception
- RCW 42.30.080 Special Meetings
- 42 U.S.C. 12101 -12213 Americans with Disabilities Act
- RCW 9.41.280 Possessing dangerous weapons on school facilities Penalty Exceptions
- RCW 42.30.035 Minutes

Management Resources: 2022 - June Issue
 2018 - August 2018 - August Policy Issue
 2014 - June Issue
 2013 - April Issue
 2012 - June Issue
 Policy News, June 2005 Special Meeting Notice Requirements

Adopted: March 26, 2007
Revised: November 13, 2023
Revised:

MEAD SCHOOL DISTRICT

Board Meeting of August 26, 2024
New Business

VII.A.

Agenda Item: 2024-25 Budget Adoption
Resolution 24-05

Background: State law requires that fiscal year budgets be adopted by August 31st of each year. Further, the law requires that a public hearing be held, allowing public comments, when considering adoption of the budget. A General Fund draft budget was shared with the Board at the July 29, 2024 meeting.

Fiscal Impact: Adopting the 2024-25 Budget sets the appropriation level or spending limits for each of the district's funds consistent with the assumptions and estimates utilized in its preparation.

Staffing Implications: Personnel salary and employer benefit costs comprise 82.9% of the General Fund budgeted expenditures.

Other Considerations:

- A. General Fund: An appropriation level of \$177,242,799 is proposed.
- B. Associated Student Body Fund: Budgeted expenditures of \$2,676,958 represent the consolidated budgets submitted by each of the schools.
- C. Debt Service Fund: Budgeted expenditures of \$14,229,163 provide for the repayment of debt on bond issues.
- D. Capital Projects Fund: Expenditures totaling \$3,615,000 are proposed for total bond project expenses for all projects included in the February 2015 & 2018 elections.

E. Transportation Vehicle Fund:
Expenditures in the amount of \$1,617,046
are budgeted for purchases of new buses.

Recommendation:

It is recommended Resolution 24-05,
2024/2025 Budget Adoption, be adopted.

Enclosure:

Resolution 24-05



**Resolution No. 24-05
2024/2025 Budget Adoption**

A RESOLUTION of the Board of Directors of Mead School District No. 354, Spokane County, Washington, fixing and determining fund appropriations; adopting the 2024-25 budget, the four year budget plan summary and the four-year enrollment projection; approving certain fund transfers; and providing for other related matters.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF MEAD SCHOOL DISTRICT NO. 354 SPOKANE COUNTY, WASHINGTON, AS FOLLOWS:

Section 1. Findings and Determinations. The Board of Directors (the "Board") of Mead School District No. 354, Spokane County, Washington (the "District"), takes note of the following facts and hereby makes the following findings and determinations:

(a) Pursuant to RCW 28A.505.040, the District has completed the budget for the 2024-25 fiscal year and published electronic notice of the same on its website. The 2024-25 budget includes, among other things, a complete financial plan of the District for the ensuing 2024-25 fiscal year and a summary of the four-year budget plan that includes a four-year enrollment projection.

(b) Pursuant to RCW 28A.505.060, the Board shall adopt the 2024-25 budget on or before August 31, 2024. Prior to adoption of the 2024-25 budget, the Board shall meet and conduct a public hearing to allow any person to be heard for or against any part of the 2024-25 budget, the four year budget plan, or any proposed changes to uses of enrichment funding under RCW 28A.505.240 .

(c) The Board, following notice thereof being published in a newspaper of general circulation within the District, conducted a public hearing on August 26, 2024, in accordance with the requirements of RCW 28A.505.060 for the purpose of adopting the 2024-25 budget.

Section 2. Fixing and Determining Fund Appropriations; Adoption of 2024-25 Budget, Four-Year Budget Summary and Four-Year Enrollment Projection.

(a) The Board hereby fixes and determines the appropriation from each fund contained in the 2024-25 budget, as follows:

General Fund	\$177,242,799
Capital Projects Fund	\$ 3,615,000
Transportation Vehicle Fund	\$ 1,617,046
Debt Service Fund	\$ 14,229,163
Associated Student Body Fund	\$ 2,676,958

(b) The Board hereby adopts the 2024-25 budget, the four-year budget plan summary, and the four-year enrollment projection and the appropriations as fixed and determined above, all of which are on file with the District and incorporated herein by this reference.

Section 3. General Authorization and Ratification. The Secretary to the Board, the President of the Board, the District's Assistant Superintendent, and other appropriate officers of the District are hereby further authorized to take all other action, to do all other things consistent with this resolution, and to execute all other documents necessary to effectuate the provisions of this resolution, and all actions heretofore taken in furtherance thereof and not inconsistent with the provisions of this resolution are hereby ratified and confirmed in all respects.

ADOPTED by the Board of Directors of Mead School District No. 354, Spokane County, Washington, at a regular open public meeting thereof, of which due notice was given as required by law, held this 26th day of August 2024, the following Directors being present and voting in favor of the resolution.

ATTEST:

**MEAD SCHOOL DISTRICT
BOARD of DIRECTORS**

Secretary to the Board

MEAD SCHOOL DISTRICT

Board Meeting of August 26, 2024
New Business

VII. B.

Agenda Item: 2024/2025 Fees & Budget Policies
Resolution 24-06

Background: State law requires that fiscal year budgets be adopted by August 31st of each year. Part of the budget adoption includes Fees & Budget Policies and the Facility Use Fee Schedules.

Fiscal Impact: Adopting the 2024/2025 Budget sets the appropriation level or spending limits for each of the district's funds consistent with the assumptions and estimates utilized in its preparation.

Facility Use Fee Schedule: Adopted Facilities Use Fee Schedule from presentation.

Union Stadium Fee Schedule - Adopted Union Stadium Rental Fee Schedule from presentation.

Mileage Rate: Adjusted to the IRS standard mileage rate as of January 1st each year.

ASB Fees: No changes in ASB membership fees.

Staffing Implications: None.

Other Considerations: None

Recommendation: It is recommended that Resolution 24-06, 2024/2025 Fees & Policies, be adopted.

Enclosure: Resolution 24-06
9/1/2024 Union Stadium Fee Schedule
9/1/2024 Fee & Policies Schedule



**Resolution No. 24-06
2024/2025 Fees & Policies**

WHEREAS, community groups within the Mead School District shall be permitted to use school facilities including play fields, for worthwhile purposes when such use will not interfere with school programs, and

WHEREAS, facility fees will be charged at an hourly rate and billed by the school district including stagehand crews, custodial and kitchen staff, and

WHEREAS, fees and budget policies for mileage and Associated Student Body fees are incorporated into the operations of the school budget,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors, that the amounts as set forth on the attached Fees & Budget Policies and the Facility Use Schedules be established and administered in the 2024/2025 operating budget

ADOPTED by the Board of Directors of the Mead School District No. 354, Spokane County, Washington, and authenticated by the signatures affixed below.

Dated this 26th day of August 2024.

ATTEST:

**MEAD SCHOOL DISTRICT
BOARD of DIRECTORS**

Secretary to the Board



2024/2025 FEES AND BUDGET POLICIES

The Board of Directors, in the process of adopting 2024/2025 fiscal year budget for the General Fund, Capital Projects Fund, Debt Service Fund, Transportation Vehicle Fund and the Associated Student Body Fund budget, hereby incorporates the following fee and budget policies into the operation of the school district:

1. The Superintendent, or his designee, is authorized to reallocate amounts between programs, activity, or object so long as the total appropriation for each fund is not exceeded.
2. Mileage reimbursement rate per mile shall be paid for use of personal vehicles pursuant to Board Policy 6213 and federal internal revenue code and IRS regulations as of January 1st of each year.
3. Fees shall be charged to users of school district facilities per the attached schedules.
(Board Policy 6113)
4. Associated Student Body Fee:
 - A. Membership – Middle School: \$15.00 High School: \$50.00
 - B. Parking – High School: \$50.00
5. Camp Fees: Camp fees for summer 2025 will be determined at a later date.

Board Policy 6113
Facility Use Fee Schedule
Effective September 1, 2024

Classification → → → →	I	II	III	IV
Gymnasium/Fitness/Wt Rm				
School Day	N/C	*N/C or \$25/hour	\$45/hour	\$50/hour
Non-School Day	TBD	\$65/hour	\$70/hour	\$75/hour
Holiday	TBD	\$110/hour	\$120/hour	\$130/hour
Classroom				
School Day	N/C	*N/C or \$25/hour	\$40/hour	\$45/hour
Non-School Day	TBD	\$60/hour	\$65/hour	\$70/hour
Holiday	TBD	\$110/hour	\$120/hour	\$130/hour
Cafeteria/Commons/Library				
School Day	N/C	*N/C or \$25/hour	\$45/hour	\$50/hour
Non-School Day	TBD	\$65/hour	\$70/hour	\$75/hour
Holiday	TBD	\$110/hour	\$120/hour	\$130/hour
Mead Gymnastics Center				
School or Non-School Day	TBD	\$65/hour	\$70/hour	\$75/hour
Holiday	TBD	\$110/hour	\$120/hour	\$130/hour
Union Event Center	Sound system use requires additional fee	Sound system use requires additional fee	Sound system use requires additional fee	Sound system use requires additional fee
School or Non-School Day	TBD	\$65/hour	\$70/hour	\$75/hour
Holiday	TBD	\$110/hour	\$120/hour	\$130/hour
Auditorium/Theater	May Require Stage Crew	May Require Stage Crew	May Require Stage Crew	May Require Stage Crew
School Day	TBD	\$45/hour	\$50/hour	\$55/hour
Non-School Day	TBD	\$60/hour	\$65/hour	\$70/hour
Holiday	TBD	\$110/hour	\$120/hour	\$130/hour
Theater Stage Crew	If Necessary	If Necessary	If Necessary	If Necessary
School or Non-School Day	\$18/hour	\$18/hour	\$18/hour	\$18/hour
Kitchen Use Plus One Staff				
School or Non-School Day	\$50/hour	\$80/hour	\$80/hour	\$80/hour
Extra Custodian-2hr min	If Necessary	If Necessary	If Necessary	If Necessary
School Day	\$40/hour	\$40/hour	\$40/hour	\$40/hour
Non-School Day	\$55/hour	\$55/hour	\$55/hour	\$55/hour
Holiday	\$100/hour	\$100/hour	\$100/hour	\$100/hour
Supervision (certificated)				
School or Non-School Day	\$75/hour	\$75/hour	\$75/hour	\$75/hour

Classifications - See Board Policy 6113 for details

- I - School or Chartered Youth Groups or other Government Agencies: (School Groups, Scouts, 4-H, etc.)
- II - Non-Profit Youth Groups: (Youth Club Sports, AAU, YMCA, YWCA, SYSA, Church Youth Groups, etc.)
- III- Non-Profit Community Groups: (Adult Community & Service Clubs, Adult Athletics, Churches, etc.)
- IV - Commercial or For-Profit Organizations: (Businesses & Organizations using facilities for a profit)

*N/C-No Charge for Non-Profit Youth Groups with 501c3 Docs and 50%+1 MSD Student Roster - **School Days Only.**

UNION STADIUM RENTAL FEES

Effective September 1, 2024

Classification	I	II	III	IV
Turf Field	Practice-\$150/hour Home Event - N/C	Practice-\$200/hour Event - Estimate upon Approval	Practice-\$250/hour Event - Estimate upon Approval	Practice-\$300/hour Event - Estimate upon Approval
U1 Grass Soccer Field	N/C	\$20/hour	\$30/hour	\$40/hour
U2 Grass Soccer Field	N/C	\$20/hour	\$30/hour	\$40/hour
U3 Grass Soccer Field	N/C	\$20/hour	\$30/hour	\$40/hour
Stadium Lights-2hr min	N/C	\$50/hour	\$50/hour	\$50/hour
Custodian-2hr min School Day Non School Day Holiday	\$40/hour \$55/hour \$100/hour	\$40/hour \$55/hour \$100/hour	\$40/hour \$55/hour \$100/hour	\$40/hour \$55/hour \$100/hour
Press box for Sound System & Scoreboard	\$52/hour	\$52/hour	\$52/hour	\$52/hour

Classifications - See Board Policy 6113 for details

I - School or Chartered Youth Groups or other Government Agencies:

(School Groups, Scouts, 4-H, etc.)

II - Non-Profit Youth Groups:

(Youth Club Sports, AAU, YMCA, YWCA, SYSA, Church Youth Groups, etc.)

III - Non-Profit Community Groups:

(Adult Community & Service Clubs, Adult Athletics, Churches, etc.)

IV - Commercial or For-Profit Organizations:

(Businesses & Organizations using facilities for a profit)

Care of Stadium and Fields:

- Participants and officials must wear molded sole shoes or tennis shoes on the artificial turf.
- Only coaches, participants, officials and authorized personnel are permitted on the turf.
- Shelled seeds and nuts are strictly prohibited on all Union Stadium grounds.
- Items that may stain/damage artificial turf, such as crepe paper, beverages, food products, gum, coffee, tobacco, Vaseline, candy, glitter, etc., are prohibited.
- The use of sharp objects or golf clubs on the artificial turf are prohibited. Care should be exercised in moving equipment to avoid cutting or snagging the turf.
- Marking or painting on any field or other facility surfaces are prohibited. Movable markers, such as cones, are allowed upon receipt of permission.
- Each user(s) shall be responsible for general clean-up after use, including picking up trash and placing it in the appropriate receptacle.
- No decorations or application of materials to walls, floors, fences, etc. will be allowed without district permission and in advance of the event.
- Animals, except service dogs, are NOT allowed on district grounds and playfields.
- Kicking or bouncing balls against the fences, grandstands or any standing structure is prohibited.

MEAD SCHOOL DISTRICT

Board Meeting of August 26, 2024

New Business

VII.C.

Agenda Item: Consent Agenda B

Background:

Consent Agenda B contains items that are normal and customary in the operation of the school district.

Fiscal Impact:

Consent Agenda B items have no significant impact beyond the adopted budget. Expenditure or employment requests that exceed budget authorization should not appear as a consent item.

Staffing Implications:

None, other than the personnel recommendations, as presented.

Other Considerations:

None

Recommendation:

Approval of Consent Agenda B, as presented, is recommended.

Consent Agenda B
Regular Board Meeting of August 26, 2024

1. Hire Certificated Personnel:

Kari Hammond	Learning & Teaching	Cert	.5 FTE Continuing LAP/Title Teacher in addition to .5 FTE Continuing LAP/Title Teacher effective 9/3/24 (no longer .5 Continuing Elem Resource)
Leslyn Rowley	Student & Family Services	Cert	1.0 FTE Continuing Certificated Nurse effective 9/3/24
Dana Zylstra	Special Services	Cert	1.0 FTE Continuing OT effective 9/3/24
Jared Barry	Special Services	Cert	1.0 FTE Continuing School Psychologist effective 9/3/24
Kara Hock	Skyline	Cert	.4 FTE Leave Replacement 3 rd Grade teacher 24/25 school year (taking leave from .5 Continuing LAP/Title position)
Nicholas Cerenzia	Mountainside	Cert	1.0 FTE Continuing Resource Room Teacher effective 9/3/24 (no longer at Mead HS)
Lindsey Hollis	Mead HS	Cert	1.0 FTE Continuing DLC teacher effective 9/3/24
Tyler McLean	Northwood	Cert	1.0 FTE Continuing ELA teacher effective 9/3/24 (no longer at Brentwood)
Jennifer Bruner	Mountainside	Cert	.4 FTE Continuing ELA teacher effective 9/3/24 + .6 FTE Leave Replacement ELA teacher 1 st semester 24/25
Kelsey Overhoff	Prairie View	Cert	1.0 FTE Leave Replacement 3 rd Grade Teacher 1 st semester 24/25
Kiana Eckersley	Special Services	Cert	1.0 FTE Continuing School Psychologist effective 9/3/24
Scott Archibald	Mead HS	Cert	.6 FTE Continuing Science teacher effective 9/3/24 + .2 FTE Leave Replacement 1 st semester 24/25
Natalie Moore	Mead HS	Cert	1.0 FTE Continuing DLC Teacher effective 9/3/24
Kati Badgley	Meadow Ridge	Cert	1.0 FTE Continuing Music Teacher effective 9/3/24
Esther Drohman	Special Services/MLO	Cert	.6 FTE Continuing Special Education teacher effective 9/3/24 (no longer at Brentwood)
Jessi Barnes	Special Services	Cert	1.0 FTE Continuing Home Tutor effective 9/3/24
Tracee Donahoe	Northwood	Cert	1.0 FTE Continuing Resource teacher effective 9/3/24 (no longer at MHS)
Kristine Nelson-Sinner	Shiloh Hills	Cert	1.0 FTE Continuing 1 st grade teacher effective 9/3/24 (no longer at Farwell)
Christina Elliott	Learning Services	Cert	1.0 FTE Continuing T-K teacher (no longer a Pre-School teacher)
Taylor Van Curler	Mead HS	Cert	.6 FTE Leave Replacement History/Social Studies teacher 24/25 school year in addition to .4 FTE continuing
Victor Wallace	Mead HS	Cert	1.0 FTE Continuing DLC teacher effective 9/3/24
Emily Graham	Mead HS	Cert	1.0 FTE Continuing Science teacher effective 9/3/24
Lindsey Carlson	Mountainside	Cert	.6 FTE Leave Replacement English/Social Studies teacher 24/25 school year
Alison Hood	Special Services	Cert	.8 FTE Continuing SLP effective 9/3/24

Hillary Linklater	Evergreen	Cert	1.0 FTE Leave Replacement 1 st Grade teacher 24/25 school year
Kimberly Smith	Creekside	Cert	.4 FTE Continuing PE teacher effective 9/3/24
Jaqueline Valdivia Sanchez	Mead HS	Cert	.8 FTE Leave Replacement Spanish teacher 24/25 school year
Brooklyn Wilkerson	Northwood	Cert	1.0 FTE Continuing Special Education Teacher effective 9/3/24

2. Hire Classified Personnel:

Faythe Broussard	Creekside	Class	5.2 hrs/day Para Ed effective 9/3/24
Justin Cole	Maintenance	Class	8 hrs/day Warehouse Delivery effective 7/22/24
Stephane Sumner	Custodial Services	Class	8 hrs/day Custodian effective 6/27/24
Kelli Burman	Human Resources	Class	8 hrs/day Benefits Specialist effective 8/7/24
Ronald Feryn	Transportation	Class	8 hrs/day Mechanic effective 7/25/24
Nicole Corativo	District Office	Class	4 hrs/day Public Records Specialist effective 8/12/24
Anthony Matthews	Maintenance	Class	8 hrs/day Maintenance/Custodial effective 7/25/24
Sherilyn Redmon	Mead HS	Class	6.15 hrs/day Para Ed effective 9/2/24
Britney West	Shiloh Hills	Class	8 hrs/day Custodian effective 6/25/24
Jennie Wellman	Special Services	Class	8 hrs/day Admin Assistant effective 8/15/24 (no longer at Midway)
Tiffany Baisch	Mt. Spokane HS	Class	8 hrs/day Admin Assistant effective 8/13/24
LaRee Hanson	Evergreen	Class	Leave Replacement 8 hrs/day Admin Assistant 24/25 school year

3. Hire Certificated Substitutes:

Danielle Hilmes | | |

4. Hire Classified Substitutes:

Janice LcCouix	Christina Becker	Eve Emerson	Randy Anfinson
Brandi Montgomery	Tabitha Hume	Scott Wacenske	Anna Komarov

5. Approve AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust and ASB, as attached.

6. Approve Co-Curricular, Supplemental & Extra-Curricular Contracts (attached).

7. Approve Requests for Unpaid Leave (i.e. parenting, medical, Good of the District, education, etc.):

Gena Johnson	Evergreen	Class	24/25 School Year
Nicole Corativo	District Office	Class	8/19-23/24
Ashleigh Kenison	Creekside	Cert	9/3/24 - 11/30/24
Benjamin Mortenson	Highland	Cert	9/3/24 - 10/16/24
Sam Burkley	Mt. Spokane	Class	9/3/24 - 11/28/24

8. Accept the Following Resignations/Retirements:

Jacob Fry	Creekside	Cert	Resignation effective 7/22/24 (teacher)
Melissa Reed	Mt. Spokane	Class	Resignation effective 7/22/24 (cook)
Grace Kriegh	Highland	Class	Resignation effective 7/31/24 (para ed)
Kathryn Strobeck-Meseberg	Mt. Spokane	Cert	Resignation effective 8/30/24 (teacher)
Ann Moloney	Farwell/Special Services	Cert	Resignation effective 8/30/24 (teacher)
Erica Schwab	Skyline	Class	Resignation effective 8/3/24 (para ed)

Robert Smalley	Transportation	Class	Resignation effective 7/31/24 (bus driver)
Wayne Kuntz	Transportation	Class	Resignation effective 8/30/24 (bus driver)
Lauren Kerri-Highberg	Shiloh Hills	Cert	Resignation effective 8/30/24 (teacher)
Anastasia O'Bannan	Brentwood	Class	Resignation effective 8/14/24 (para ed)
Jacobi Padilla	Mt. Spokane	Class	Resignation effective 8/30/24 (behavior tech)
Shaniah Kincaid	Colbert	Class	Resignation effective 8/30/24 (para ed)
Michelle Johnson	Highland	Class	Resignation effective 8/1/24 (para ed)
Sarah Goldberg	Highland	Class	Resignation effective 8/16/24 (para ed)
Wayne Botner	Transportation	Class	Resignation effective 8/16/24 (bus driver)
Christian Smith	Mountainside	Cert	Resignation effective 8/30/24
Alyssa Johnson	Skyline	Class	Resignation effective 8/1/24 (Admin Assistant) (Name correction . . . incorrectly listed as Melissa Johnson on the 7/29/24 Consent Agenda)

Mead School District No. 354

Spokane County, Mead, Washington

**Affidavit covering payment of payroll and invoices for General Fund,
Capital Projects Fund, Associated Student Body Fund, and Transportation Vehicle Fund
8/26/2024**

THIS IS TO CERTIFY under penalty of perjury that the undersigned has examined the attached vouchers and payroll of Mead School District No. 354, Spokane, Washington, and that each of the invoices and vouchers were duly certified and have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law, and that the extensions and additions of said invoices and vouchers have been checked by the Business Office of the District and were found to be correct.

Heather Ellingson, Auditing Officer

THIS IS TO CERTIFY that the warrants of the Mead School District No. 354, Spokane County, Washington, as listed below, have been allowed by the School Board of this District.

Fund Name	Vouchers (Inclusive)	Warrants (Inclusive)	Amount
General Fund:			
8/2/2024	AP-1276	117984-118024	\$155,632.30
8/9/2024	AP-1280	118026-118070	\$278,642.94
8/9/2024	AP-1281	ACH	\$768.79
8/16/2024	AP-1287	118074-118108	\$317,710.47
8/16/2024	AP-1288	ACH	\$445.28
8/23/2024	AP-1289	118112-118155	\$335,532.75
8/23/2024	AP-1290	ACH	\$328.00
8/23/2024	AP-1292	ACH - Comp Tax	\$7,793.57
		TOTAL/General Fund:	\$1,096,854.10
Payroll:			
7/31/2024	PR-34	117935-117961	\$53,883.86
7/31/2024	PR-1273	ACH	\$2,300,569.03
7/31/2024	PR-1274	ACH	\$6,437,914.33
7/31/2024	PR-1275	ACH	\$3,906,269.70
8/5/2024	PR-1278	ACH	\$438.50
8/5/2024	PR-1279	ACH	\$73.94
8/16/2024	PR-1285	ACH	\$21,553.63
8/16/2024	PR-1286	ACH	\$4,910.39
8/16/2024	PR-1284	118111-118111	\$54.86
8/16/2024	PR-37	118109-11810	\$2,063.93
		TOTAL/General Fund:	\$12,727,732.17
Capital Projects:			
8/9/2024	AP-1282	118071-118072	\$54,525.88
		TOTAL/Capital Projects:	\$54,525.88
Assoc. Student Body:			
8/2/2024	AP-1277	118025	\$138.20
8/23/2024	AP-1291	118156-118161	\$38,986.16
8/23/2024	AP-1292	ACH - Comp Tax	\$68.20
		TOTAL/ASB Fund:	\$39,192.56
Transportation Vehicle Fund:			
		TOTAL/Transportation Fund:	\$0.00
Private Purpose Trust:			
8/9/2024	AP-1283	118073	\$3,000.00
		TOTAL/Private Purpose Trust Fund:	\$3,000.00
TOTAL ALL FUNDS			\$13,921,304.71

Secretary _____

Board Signature _____

Board Signature _____

Board Signature _____

Board Signature _____

Board Signature _____

GENERAL FUND

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1276

Starting Check Number: 117984

Check #	Date	Payee	Amount
117984	08/02/2024	ACE HARDWARE	\$56.82
117985	08/02/2024	AMAZON	\$2,064.23
117986	08/02/2024	AUTOMATED LOGIC CONTRACTING SERVICES	\$2,073.97
117987	08/02/2024	AVISTA UTILITIES	\$85,846.51
117988	08/02/2024	BARK BOYS LANDSCAPE SUPPLIES	\$286.09
117989	08/02/2024	BARKER, ANNEKE	\$462.30
117990	08/02/2024	BRAVE WRITER LLC	\$235.12
117991	08/02/2024	BRYSON SALES & SERVICE OF WASHINGTON	\$64.77
117992	08/02/2024	CITY GLASS	\$318.90
117993	08/02/2024	COMMERCIAL TIRE INC	\$463.77
117994	08/02/2024	ERIN E JONES INCORPORATED	\$8,162.41
117995	08/02/2024	FISHER CONSTRUCTION GROUP INC	\$468.27
117996	08/02/2024	GADY PUMP AND ELECTRIC COMPANY INC	\$4,942.87
117997	08/02/2024	HOBART	\$3,755.10
117998	08/02/2024	HOME DEPOT CREDIT SERVICES	\$1,027.75
117999	08/02/2024	HORIZON AUTOMATIC RAIN COMPANY DBA	\$82.34
118000	08/02/2024	INTERSTATE ALL BATTERY CENTER	\$518.68
118001	08/02/2024	KC BEHAVIORAL CONSULTING LLC	\$4,620.00
118002	08/02/2024	M & L SUPPLY	\$1,236.93
118003	08/02/2024	MAXIM STAFFING SOLUTIONS	\$745.00
118004	08/02/2024	MCGUIRE BEARING CO	\$292.76
118005	08/02/2024	METALCRAFT INC	\$1,048.98
118006	08/02/2024	MOMAR INCORPORATED	\$2,471.62
118007	08/02/2024	MT BALDY COMMUNICATIONS SITE LLC	\$506.48
118008	08/02/2024	NAPA AUTO PARTS	\$231.48
118009	08/02/2024	NORTH 40 OUTFITTERS	\$343.78
118010	08/02/2024	PETROCARD SYSTEMS INC	\$2,393.92
118011	08/02/2024	PLANET TURF/JCC LTD	\$7,416.05
118012	08/02/2024	ROYAL FIREWORKS PRESS	\$88.00
118013	08/02/2024	RWC INTERNATIONAL	\$200.17
118014	08/02/2024	SHERWIN WILLIAMS	\$763.95
118015	08/02/2024	SINGAPORE MATH INC	\$971.73
118016	08/02/2024	SITEONE LANDSCAPE SUPPLY LLC	\$568.73
118017	08/02/2024	SPOKANE CO WATER DIST 3	\$6,074.78
118018	08/02/2024	SPOKANE HOPE	\$1,850.00
118019	08/02/2024	SPOKANE INTERNATIONAL TRANSLATION	\$80.00
118020	08/02/2024	SPOKANE PUBLIC SCHOOLS	\$5,165.80
118021	08/02/2024	SPOKESMAN REVIEW.	\$296.40

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1276

Starting Check Number: 117984

Check #	Date	Payee	Amount
118022	08/02/2024	STONEWAY ELECTRIC	\$176.90
118023	08/02/2024	TRANSFINDER	\$1,652.30
118024	08/02/2024	VIP PRODUCTION NW INC	\$5,606.64
Total Amount:			\$155,632.30

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1280

Starting Check Number: 118026

Check #	Date	Payee	Amount
118026	08/09/2024	AMAZON	\$1,572.38
118027	08/09/2024	AMERICAN ON SITE SERVICES	\$1,317.50
118028	08/09/2024	ARROW CONCRETE AND ASPHALT SPECIALTIES	\$31,989.38
118029	08/09/2024	BRYSON SALES & SERVICE OF WASHINGTON	\$185.32
118030	08/09/2024	CITY OF SPOKANE - UTILITIES DIVISION	\$19,166.31
118031	08/09/2024	CO ENERGY	\$3,177.16
118032	08/09/2024	FIRST CHOICE SERVICES	\$69.76
118033	08/09/2024	FISHER'S TECHNOLOGY	\$55.97
118034	08/09/2024	GONZAGA UNIVERSITY	\$23,255.76
118035	08/09/2024	GRADUATION ALLIANCE	\$13,931.28
118036	08/09/2024	GREATAMERICA FINANCIAL SERVICES	\$740.11
118037	08/09/2024	GUARDIAN OCCUPATIONAL HEALTH	\$200.00
118038	08/09/2024	HD SUPPLY	\$392.50
118039	08/09/2024	HEALTH-E MEAL PLANNER PRO	\$4,356.00
118040	08/09/2024	HOME DEPOT CREDIT SERVICES	\$376.03
118041	08/09/2024	HORIZON AUTOMATIC RAIN COMPANY DBA	\$219.48
118042	08/09/2024	INLAND POWER & LIGHT CO	\$7,874.71
118043	08/09/2024	JOHNSTONE SUPPLY	\$1,386.77
118044	08/09/2024	KCDA	\$195.72
118045	08/09/2024	KENWORTH SALES SPOKANE	\$6,625.04
118046	08/09/2024	LANGUAGE LINE SERVICES INC	\$41.66
118047	08/09/2024	LEE, ALANNA	\$20.00
118048	08/09/2024	LILAC CITY BEHAVIORAL SERVICES PLLC	\$45,000.00
118049	08/09/2024	NAPA AUTO PARTS	\$3,810.40
118050	08/09/2024	NORTH 40 OUTFITTERS	\$281.85
118051	08/09/2024	NORTHERN HARDWOOD CO INC	\$11,689.94
118052	08/09/2024	PATRIOT FIRE PROTECTION INC	\$1,222.95
118053	08/09/2024	PETROCARD SYSTEMS INC	\$573.05
118054	08/09/2024	PTERA INC	\$85.00
118055	08/09/2024	RWC INTERNATIONAL	\$5,646.27
118056	08/09/2024	SHERWIN WILLIAMS	\$240.30
118057	08/09/2024	SITEONE LANDSCAPE SUPPLY LLC	\$394.41
118058	08/09/2024	SPOKANE INTERNATIONAL TRANSLATION	\$220.00
118059	08/09/2024	STEVENS, CLAY PS	\$13,693.30
118060	08/09/2024	STONEWAY ELECTRIC	\$376.64
118061	08/09/2024	TALX UC EXPRESS	\$508.86
118062	08/09/2024	THE HILLER COMPANIES LLC	\$31,428.20
118063	08/09/2024	UNITED DATA SECURITY INC	\$30.00

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1280

Starting Check Number: 118026

Check #	Date	Payee	Amount
118064	08/09/2024	US FOODS INC	\$139.91
118065	08/09/2024	VERIZON..	\$461.16
118066	08/09/2024	WASA	\$4,477.91
118067	08/09/2024	WELLS FARGO FINANCIAL LEASING INC	\$106.52
118068	08/09/2024	WHITWORTH WATER DIST 2	\$40,675.15
118069	08/09/2024	WURTH USA INC	\$214.48
118070	08/09/2024	ZONAR SYSTEMS INC	\$217.80
Total Amount:			\$278,642.94

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Voucher Batch Number: 1281

08/09/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Havens, Heather M		1.0.530.5200.31.5140.01.05.000.0000	default	\$102.16
			Vendor Total:	\$102.16
Oswalt, Mark Philo		1.0.530.9800.41.8581.07.07.000.0000	TRAVEL-IN DISTRICT	\$36.50
			Vendor Total:	\$36.50
Staton, Andrea Rae		1.0.530.2100.21.8582.01.09.000.0000	TRAVEL-OUT OF DISTRICT	\$630.13
			Vendor Total:	\$630.13
			Grand Total:	\$768.79

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1287

Starting Check Number: 118074

Check #	Date	Payee	Amount
118074	08/16/2024	ACE HARDWARE	\$15.67
118075	08/16/2024	AGPARTS WORLDWIDE INC	\$1,523.19
118076	08/16/2024	AMAZON	\$476.49
118077	08/16/2024	ARROW CONCRETE AND ASPHALT SPECIALTIES	\$2,272.74
118078	08/16/2024	BARK BOYS LANDSCAPE SUPPLIES	\$632.17
118079	08/16/2024	BLX GROUP LLC	\$750.00
118080	08/16/2024	BUB'S SEPTIC PUMPING	\$27,052.03
118081	08/16/2024	CAMTEK	\$1,876.61
118082	08/16/2024	CURRICULUM ASSOCIATES INC	\$1,294.92
118083	08/16/2024	EMPLOYMENT SECURITY DEPART	\$1,222.43
118084	08/16/2024	EWU STUDENT FINANCIAL SERVICES	\$217,799.93
118085	08/16/2024	FISHER'S TECHNOLOGY	\$4,225.06
118086	08/16/2024	HOME DEPOT CREDIT SERVICES	\$142.55
118087	08/16/2024	JOHNSTONE SUPPLY	\$1,126.13
118088	08/16/2024	JOURNEYMAN CABINETS	\$1,333.31
118089	08/16/2024	NICHOLS, DIANE	\$37.10
118090	08/16/2024	NORTH 40 OUTFITTERS	\$247.59
118091	08/16/2024	PEAK 7 ADVENTURES	\$1,290.00
118092	08/16/2024	PETROCARD SYSTEMS INC	\$3,810.01
118093	08/16/2024	PNC BANK C/O FIRST BOOK	\$458.87
118094	08/16/2024	REFRIGERATION SUPPLIES DIST	\$6,880.28
118095	08/16/2024	SHERWIN WILLIAMS	\$296.33
118096	08/16/2024	SHRINERS HOSPITAL	\$4,000.00
118097	08/16/2024	SPOKANE CO ENVIRONMENTAL SERVICES	\$3,595.98
118098	08/16/2024	SPOKANE CO SOLID WASTE	\$1,063.16
118099	08/16/2024	SPOKANE PUBLIC SCHOOLS	\$140.00
118100	08/16/2024	STONEWAY ELECTRIC	\$908.65
118101	08/16/2024	SUNSHINE DISPOSAL & RECYCLING	\$3,587.47
118102	08/16/2024	US LINEN & UNIFORM INC	\$3,879.26
118103	08/16/2024	VERSARE SOLUTIONS, LLC	\$4,735.86
118104	08/16/2024	WASA	\$5,201.64
118105	08/16/2024	WASTE MANAGEMENT OF SPOKANE	\$8,610.37
118106	08/16/2024	WESTERN EQUIPMENT	\$1,610.81
118107	08/16/2024	ZAYO ENTERPRISE NETWORKS	\$4,872.22
118108	08/16/2024	ZIGGY'S	\$741.64
Total Amount:			\$317,710.47

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Voucher Batch Number: 1288

08/16/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Collins, Maureen Lynn		1.0.530.3151.28.8582.27.39.000.0000	TRAVEL-OUT OF DISTRICT	\$390.00
			Vendor Total:	\$390.00
Kenney, Sara Teresa		1.0.530.2132.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$12.06
		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$43.22
			Vendor Total:	\$55.28
			Grand Total:	\$445.28

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1289

Starting Check Number: 118112

Check #	Date	Payee	Amount
118112	08/23/2024	ACE HARDWARE	\$65.69
118113	08/23/2024	ALSC ARCHITECTS	\$675.00
118114	08/23/2024	AMAZON	\$1,984.93
118115	08/23/2024	ARROW CONCRETE AND ASPHALT SPECIALTIES	\$32,886.18
118116	08/23/2024	BLACK DIAMOND ASPHALT PAVING LLC	\$15,659.82
118117	08/23/2024	COMPUNET INC	\$5,073.48
118118	08/23/2024	ESD 113	\$800.00
118119	08/23/2024	FIRE SAFE CLEANING LLC	\$12,392.82
118120	08/23/2024	FIRST CHOICE SERVICES	\$396.49
118121	08/23/2024	FIVE STAR CONCRETE INC	\$14,157.00
118122	08/23/2024	GOLEMBIEWSKI, BRENT	\$13.80
118123	08/23/2024	HD SUPPLY	\$3,500.44
118124	08/23/2024	HORIZON AUTOMATIC RAIN COMPANY DBA	\$866.92
118125	08/23/2024	KCDA	\$653.85
118126	08/23/2024	LANGUAGE LINE SERVICES INC	\$30.38
118127	08/23/2024	LES SCHWAB TIRE	\$533.67
118128	08/23/2024	M & L SUPPLY	\$210.54
118129	08/23/2024	MICROSCOPE WORLD	\$3,976.00
118130	08/23/2024	MOBIUS SPOKANE	\$3,450.00
118131	08/23/2024	MOVING BEYOND THE PAGE	\$371.15
118132	08/23/2024	NORTH 40 OUTFITTERS	\$196.61
118133	08/23/2024	NORTHWEST TEXTBOOK DEPOSITORY	\$166.93
118134	08/23/2024	PETROCARD SYSTEMS INC	\$2,643.74
118135	08/23/2024	PPC SOLUTIONS, INC	\$1,456.00
118136	08/23/2024	PROVIDENCE HEALTH & SERVICES WA	\$375.00
118137	08/23/2024	PURE FILTRATION PRODUCTS INC	\$4,957.09
118138	08/23/2024	RICE, MELIA	\$846.00
118139	08/23/2024	RWC INTERNATIONAL	\$1,574.64
118140	08/23/2024	SCHOLASTIC INC-	\$111.29
118141	08/23/2024	SITEONE LANDSCAPE SUPPLY LLC	\$2,025.25
118142	08/23/2024	SPOKANE CO ENVIRONMENTAL SERVICES	\$34,528.00
118143	08/23/2024	SPOKANE HARDWARE SUPPLY INC	\$86.02
118144	08/23/2024	SPOKANE POWER TOOL & HDWE	\$23.15
118145	08/23/2024	SPOKANE PUBLIC SCHOOLS	\$21,240.00
118146	08/23/2024	SPOKESMAN REVIEW.	\$191.82
118147	08/23/2024	STONEWAY ELECTRIC	\$176.23
118148	08/23/2024	SUN RENTAL	\$82.66
118149	08/23/2024	TDS TELECOM SERVICE LLC	\$449.00

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1289

Starting Check Number: 118112

Check #	Date	Payee	Amount
118150	08/23/2024	TINYMOBILEROBOTS US LLC	\$37,918.32
118151	08/23/2024	US BANK CORPORATE PYMT SYSTEM	\$31,545.83
118152	08/23/2024	VERIZON.	\$3,453.99
118153	08/23/2024	WALTER E NELSON CO	\$81,772.97
118154	08/23/2024	WCP SOLUTIONS	\$1,938.42
118155	08/23/2024	WESTERN STATES EQUIPMENT	\$10,075.63
Total Amount:			\$335,532.75

End of Report

Mead School District No 354

Voucher Supplement Account Summary

Voucher Batch Number: 1290 08/23/2024

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Collins, Maureen Lynn		1.0.530.3151.28.8582.27.39.000.0000	TRAVEL-OUT OF DISTRICT	\$291.00
			Vendor Total:	\$291.00
Hopf, Jessica		1.0.530.9900.52.5370.09.36.000.0000	LICENSES & PERMITS	\$37.00
			Vendor Total:	\$37.00
			Grand Total:	\$328.00

End of Report

ASB FUND

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1277

Starting Check Number: 118025

Check #	Date	Payee	Amount
118025	08/02/2024	AMAZON	\$138.20
Total Amount:			\$138.20

End of Report

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1291

Starting Check Number: 118156

Check #	Date	Payee	Amount
118156	08/23/2024	GASHOUSEHQ LLC	\$6,937.50
118157	08/23/2024	MEAD SCHOOL DISTRICT	\$3,555.19
118158	08/23/2024	PRO VISION ACADEMY	\$15,500.00
118159	08/23/2024	US BANK CORPORATE PYMT SYSTEM	\$5,373.02
118160	08/23/2024	VARSITY YEARBOOK	\$4,120.45
118161	08/23/2024	WALLACE, VICTOR JR	\$3,500.00
Total Amount:			\$38,986.16

End of Report

**CAPITAL
PROJECTS
FUND**

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1282

Starting Check Number: 118071

Check #	Date	Payee	Amount
118071	08/09/2024	MACKIN & LITTLE	\$28,819.16
118072	08/09/2024	MEAD SCHOOL DISTRICT	\$25,706.72
Total Amount:			\$54,525.88

End of Report

**PRIVATE
PURPOSE
TRUST**

Mead School District No 354

Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER
153607390207

Voucher: 1283

Starting Check Number: 118073

Check #	Date	Payee	Amount
118073	08/09/2024	CENTRAL WASHINGTON UNIVERSITY	\$3,000.00
Total Amount:			\$3,000.00

End of Report

EXTRA CURRICULAR CONTRACTS

August 2024

Location	First Name	Last Name	Activity	Amount
Mead High	Luke	Jordan	Boys Basketball Camp	\$ 550.00
Mead High	Steven	Karr	Boys Basketball Camp	\$ 200.00
Mead High	Patrick	Deubel	Boys Basketball Camp	\$ 125.00
Mead High	Tyviaan	Hoard	Boys Basketball Camp	\$ 100.00
Mead High	Austin	Stuchell	Boys Cross Country Camp	\$ 550.00
Mead High	Curtis	Barville	Boys Cross Country Camp	\$ 220.00
Mead High	Ryan	Wiser	Boys Cross Country Camp	\$ 220.00
Mead High	Katherine	Melka	Cheer Camp	\$ 550.00
Mead High	Becca	Wright	Cheer Camp	\$ 250.00
Mead High	Angela	Pierson	Dance Camp	\$ 550.00
Mead High	Keith	Stamps	Football Camp	\$ 550.00
Mead High	Gunner	Drew	Football Camp	\$ 220.00
Mead High	Brett	Ogata	Football Camp	\$ 150.00
Mead High	Jesse	Wilhelm	Football Camp	\$ 150.00
Mead High	Nate	Miller	Football Camp	\$ 150.00
Mead High	Ivan	Gustafson	Football Camp	\$ 200.00
Mead High	Gordon J	Thomas	Football Camp	\$ 200.00
Mead High	Tevin	Duke	Football Camp	\$ 150.00
Mead High	Derek	Hardin	Football Camp	\$ 150.00
Mead High	Jacob	Hernandez	Football Camp	\$ 150.00
Mead High	Brian	Patterson	Football Camp	\$ 200.00
Mead High	Jim	Jones	Football Camp	\$ 150.00
Mead High	Aaron	Wooley	Football Camp	\$ 150.00
Mead High	James	Maurer	Football Camp	\$ 170.00
Mead High	Quantae	Anderson	Girls Basketball Camp	\$ 550.00
Mead High	Lauren	Johnson	Girls Basketball Camp	\$ 200.00
Mead High	Donny	Hodgson	Girls Basketball Camp	\$ 200.00
Mead High	Madeline	Leslie	Girls Basketball Camp	\$ 130.00
Mead High	Casey	Curtis	Girls Basketball Camp	\$ 550.00
Mead High	Keith	Ross	Girls Basketball Camp	\$ 200.00
Mead High	Steve	DelPizzo	Girls Basketball Camp	\$ 100.00
Mead High	Dori	Whitford	Girls Cross Country Camp	\$ 550.00
Mead High	Grey	Peone	Girls Cross Country Camp	\$ 200.00
Mead High	Hanna	Bjerkestrand	Gymnastics Camp	\$ 550.00
Mead High	Tiffany	Casedy	Softball Camp	\$ 550.00
Mead High	Brianna	Regalado	Softball Camp	\$ 220.00
Mead High	Bryce	Borland	Tennis Camp	\$ 550.00
Mead High	Zoe	Milatz	Tennis Camp	\$ 220.00
Mead High	Jon	Wrigley	Tennis Camp	\$ 550.00
Mead High	Shawn	Wilson	Volleyball Camp	\$ 550.00
Mead High	Sabrina	Wheelhouse	Volleyball Camp	\$ 200.00
Mead High	Erin	Glasser	Volleyball Camp	\$ 200.00
Mead High	Allie	Flynn	Volleyball Camp	\$ 200.00
Mead High	Phil	McLean	Wrestling Camp	\$ 530.00

EXTRA CURRICULAR CONTRACTS

August 2024

Mead High	Tyler	McLean	Wrestling Camp	\$ 530.00
Mead High	Jeremy	Golding	Wrestling Camp	\$ 200.00
Mead High	Bryan	Smith	Wrestling Camp	\$ 200.00
Mt. Spokane	Scott	Daratha	Boys Cross Country Summer Camp	\$ 200.00
Mt. Spokane	Andy	Sonneland	Boys Cross Country Summer Camp	\$ 200.00
Mt. Spokane	Todd	Slatter	Coed Soccer Camp	\$ 334.00
Mt. Spokane	Mike	Pellicio	Coed Soccer Camp	\$ 333.00
Mt. Spokane	Terra	Davidson	Coed Soccer Camp	\$ 333.00
Mt. Spokane	Danny	Figueira	Summer Football Camp	\$ 100.00
Mt. Spokane	Brian	Gardner	Summer Football Camp	\$ 475.00
Mt. Spokane	Kevin	Oglesbee	Summer Football Camp	\$ 475.00
Mt. Spokane	Tim	Trout	Summer Football Camp	\$ 475.00
Mt. Spokane	Matt	White	Summer Football Camp	\$ 475.00
Mt. Spokane	Chris	Sloan	Summer Football Camp	\$ 475.00
Mt. Spokane	Johnny	Campbell	Summer Football Camp	\$ 475.00
Mt. Spokane	Zach	Johnson	Summer Football Camp	\$ 475.00
Mt. Spokane	Josh	Cowart	Summer Football Camp	\$ 475.00
Mt. Spokane	Lucas	McGill	Summer Football Camp	\$ 475.00
Mt. Spokane	Joey	Murray	Summer Football Camp	\$ 475.00
Mt. Spokane	Robert	Melzer	Summer Football Camp	\$ 475.00
Mt. Spokane	Kelly	Leaf	Summer Gymnastics Camp	\$ 600.00
Mt. Spokane	Ashli	Baker	Summer Gymnastics Camp	\$ 600.00
Mt. Spokane	Darcy	McMurray	Volleyball Camp	\$ 675.00
Mt. Spokane	Madison	Lee	Volleyball Camp	\$ 1,375.00
Mt. Spokane	Julie	Tampien	Volleyball Camp	\$ 250.00
Mt. Spokane	Morghan	Baucom	Volleyball Camp	\$ 400.00

SUPPLEMENTAL CONTRACTS

August 2024

Location	First Name	Last Name	Activity	Amount
CTE	Anna	O'Connor	Summer STEM Academy	\$ 1,425.00
CTE	Drew	Champlin	Summer STEM Academy	\$ 1,425.00
CTE	Grant	Erickson	Summer STEM Academy	\$ 1,425.00
CTE	Luke	Lewis	Summer STEM Academy	\$ 1,425.00
CTE	Jayde	Lewis	Summer STEM Academy	\$ 1,275.00
CTE	Jillian	Butler	Summer STEM Academy	\$ 1,275.00
CTE	Lily	Kingrey	Summer STEM Academy	\$ 1,275.00
CTE	McKenzie	Harkness	Summer STEM Academy	\$ 1,275.00
CTE	Sasha	Cummings	Summer STEM Academy	\$ 1,275.00
CTE	Brandon	Butler	Summer STEM Academy	\$ 3,000.00
CTE	Brett	Maloney	Summer STEM Academy	\$ 3,000.00
CTE	Brittany	Page	Summer STEM Academy	\$ 3,000.00
CTE	David	Vail	Summer STEM Academy	\$ 3,000.00
CTE	Jacob	Fry	Summer STEM Academy	\$ 3,000.00
CTE	Jennifer	Romo	Summer STEM Academy	\$ 3,000.00
CTE	Jeremiah	Taylor	Summer STEM Academy	\$ 3,000.00
CTE	Kyle	Smith	Summer STEM Academy	\$ 3,000.00
CTE	Maya	Heissenbuttel	Summer STEM Academy	\$ 3,000.00
CTE	Melanie	Wiser	Summer STEM Academy	\$ 3,000.00
CTE	Patrick	Round	Summer STEM Academy	\$ 3,000.00
Learning & Teaching	Emily	McPeek	Teacher Leader	\$ 400.00
Mead Learning Options	Marcella	Lybbert	MLO Summer School	\$ 2,396.28
Mead Learning Options	Teri	Inman	MLO Summer School	\$ 3,984.63
Special Services	David	Vail	Compass Program Relocation	\$ 813.12
Special Services	Sara	Kenney	ESY	\$ 273.46
Special Services	Carolyn	Strate	ESY	\$ 418.01
Special Services	Diane	Mitchell	ESY	\$ 7,750.50
Special Services	Carolyn	Strate	ESY	\$ 376.35
Special Services	Sara	Kenney	Extended School Year	\$ 273.46
Special Services	Diane	Mitchell	STEM Camp	\$ 3,000.00

MEAD SCHOOL DISTRICT

Board Meeting of August 26, 2024
New Business

VII.D.

Agenda Item: **Resolution 24-07**
2024-2025 School Nutrition Fees

Background: State law requires fiscal year budgets be adopted by August 31st of each year. Part of the budget adoption process includes the approval of school nutrition fees.

The Paid Meal Equity Price Requirement for the 2024-2025 school year is \$3.42 and the district's current weighted average price for lunch is \$3.32. While USDA requires increases in lunch meal prices for 2024-2025 to meet the weight average of \$3.42 (\$.10 increase), they allow School Nutrition Programs with a positive fund balance to claim an exemption from raising paid meal prices.

Based on the fact that Mead's Nutrition Services Department is self-sustaining, and raising lunch prices \$.10 would only increase revenue by \$4,084, it is recommended the district take advantage of the offered exemption and not increase meal prices for the 2024-2025 school year.

Most surrounding school districts are 100% free meals, or a large percentage of the schools are 100% free, due to Community Eligibility Expansion through HB 1878 and HB 1238. At these same school districts paid lunch prices are the same as Mead's prices. Maintaining current (2023-2024) meal pricing for the 2024-2025 school year will keep Mead's lunch & breakfast prices competitive with other districts that still have paid meals.

Recommendation: It is recommended the Board adopt Resolution 24-07, 2024-2025 School Nutrition Fees, as presented.

Attachments: Resolution 24-07



RESOLUTION 24-07
2024/25 School Nutrition Fees

WHEREAS, fees and budget policies for school nutrition fees are incorporated into the operations of the school budget,

NOW, THEREFORE BE IT RESOLVED by the Board of Directors that the amounts set forth on the attached 2024-2025 Meal Price Recommendation be established and administered in the 2024-2025 operating budget.

ADOPTED by the Board of Directors of Mead School District No. 354, Spokane County, Washington and authenticated by the signatures affixed below.

Dated this 26th day of August, 2024.

Attest:

Mead School District No. 354
Board of Directors

Secretary to the Board



Nutrition Services
12509 N. Market St. Bldg E, Mead, WA 99021
Telephone (509) 465-6100 FAX (509) 461-5111

2024-2025 Meal Price Recommendation

	Current Breakfast	Proposed Breakfast	Current Lunch	Proposed Lunch
Elementary	1.85	No change	2.95	No change
Middle	2.00	No change	3.50	No change
High	2.00	No change	3.50	No change
Adult	3.25	No change	5.00	No change
Milk	.65	No change	.65	No change

1. Paid Meal Equity Price Requirement for the 2024-2025 school year is \$3.42. The current weighted average price for lunch is \$3.32. USDA requires increases in lunch meal prices for 2024-2025 to meet the weighted average of \$3.42, which is the price requirement with a .10 cent cap. **See attached.**
2. However, USDA allows School Nutrition Programs with a neutral or positive fund balance to claim an exemption from raising paid meal prices.
3. Most surrounding districts are 100% free meals or a large percentage of the schools are 100% free due to Community Eligibility Expansion through HB 1878 and HB 1238. Meal prices for paid lunch at other districts are currently the same as our prices. As a district with low free & reduced percentage, we depend on meal participation of our paid meal students.
4. The Nutrition Services department is self-sustaining and raising the meal prices to meet the .10 cent cap would increase revenue by \$4,084.00.
5. We would recommend no changes in meal pricing to keep our prices competitive with other districts that still have paid meals.

SFA NAME: [TYPE SFA NAME HERE]

The prices are based on adjusting SY 2023-24 price requirement by the 2% rate increase plus the Consumer Price Index (8.27%).

SY 2024-25 Weighted Average Price Requirement	
Requirement to the nearest cent	Requirement ROUNDED DOWN to the nearest 5 cents
\$3.85	\$ 3.80

SY 2024-25 Price Raise Calculator

Step 1

If the SY 2023-24 Weighted Average Price is equal to or above the target price of \$3.85 then the SFA is compliant for SY 2024-25.

SY 2023-24 Weighted Average Price Calculator

Enter the paid prices and number of paid lunches sold at each price for October 2023.

	Number of Paid Lunches	Paid Lunch Prices	Monthly Revenue	Weighted Average Price for SY 2023-24
1	13,658	\$ 2.95	\$ 40,291.10	
2	27,182	\$ 3.50	\$ 95,137.00	
3			\$ -	
4			\$ -	
5			\$ -	
6			\$ -	
7			\$ -	
8			\$ -	
9			\$ -	
10			\$ -	
Total	40,840		\$ 135,428.10	\$ 3.32

Step 2

Shortfall or Credit	
Enter any shortfall or credit carried forward from SY 2023-24	
\$	0.12

Overview of the Calculations

Total Price Increase for SY 2024-25	
\$	0.36
Required Weighted Average Price for SY 2024-25 (Increase with the 10 cents cap)	
\$	3.42
Remaining Shortfall Carried Forward to SY 2025-26	
\$	0.26
Remaining Credit Carried Forward to SY 2025-26	
\$	-

(Optional Step)

Pricing Estimation Calculator

Below is a tool allowing users to manipulate prices to achieve the required weighted average price for SY 2024-25.

	Number of Paid Lunches	Paid Lunch Prices	Monthly Revenue	Weighted Average Price for SY 2024-25
1	13,658	\$ 3.05	\$ 41,656.90	
2	27,182	\$ 3.60	\$ 97,855.20	
3			\$ -	
4			\$ -	
5			\$ -	
6			\$ -	
7			\$ -	
8			\$ -	
9			\$ -	
10			\$ -	
Total	40,840		\$ 139,512.10	\$ 3.42

Step 3

[SY 24-25 Report](#)

To review the instructions for the SY 24-25 Price Raise Calculator:

[Instructions](#)

Attention: Users should only enter information in the cells highlighted in green. Modifications should not be made to the tool as changes can cause an incorrect new average price to be calculated which will impact future calculations.

MEAD SCHOOL DISTRICT

Board Meeting of August 26, 2024

New Business

VII.E.

Agenda Item:

Award of Milk and Dairy Contract

Background:

Bid 483-20-04-B is available through the district's inter-local agreement with Central Valley School District. The base year for this bid was the 2020-2021 school year with one-year renewal options through 2024-2025. The district has been satisfied with Terry's Dairy performance for the past several years and is confident in their ability to meet our milk and dairy needs for the 2024-2025 school year.

Fiscal Impact:

The overall pricing is consistent with the prior year.

Staffing Implications:

None

Other Considerations:

None

Recommendation:

Approval from the Board of Directors to award Bid No. 483-20-04-B Milk and Dairy contract for the 2024-2025 school year for Mead School District to Terry's Dairy is recommended.

MEAD SCHOOL DISTRICT

Board Meeting of August 26, 2024

New Business

VII.F.

Agenda Item:

Award of Prime Vendor Contract

Background:

The district has the option to participate in PSJPC RFP# 202223-1 Prime Vendor with US Foods providing food products and supplies to the Mead School District. This contract is available through the district's membership in the Puget Sound Joint Purchasing Cooperative (PSJPC). The base year for this RFP is the 2022-2023 school year with one-year renewal options through 2027-2028. US Foods was the district's Prime Vendor in 2023-2024 and we have been satisfied with their performance. Nutrition Services is confident in their ability to meet district food and supply needs for the 2024-2025 school year.

Fiscal Impact:

The overall pricing is consistent with the prior year.

Staffing Implications:

None

Other Considerations:

None

Recommendation:

Approval from the Board of Directors to award PSJPC RFP# 202223-1 Prime Vendor contract for the 2024-2025 school year for the Mead School District to US Foods is recommended.

MEAD SCHOOL DISTRICT

Board Meeting of August 26, 2024

New Business

VII.G.

Agenda Item:

Award of Supplemental Prime Vendor Contract

Background:

Pending renewal approval by the SPS school board, the district has the option to participate in RFP 7-2122, Supplemental Prime Vendor, through an interlocal agreement with Spokane Public Schools.

The district's Prime Vendor is US Foods and they partner well with the district. However, issues with distribution and manufacturing shortages continue to disrupt the supply chain and product availability across the United States. In an effort to minimize unexpected issues and provide a stable supply of core menu products, the district recommends awarding a Supplemental Prime Vendor Contract to Gold Star Foods as a back-up distributor.

Nutrition Services has previously used this distributor as a sole source supplier of some menu products and has been pleased with their customer service and product quality.

Fiscal Impact:

Overall pricing is consistent with similar products at US Foods.

Staffing Implications:

None

Other Considerations:

None

Recommendation:

Approval from the Board of Directors to award SPS RFP 7-2122, Supplemental Prime Vendor contract, for the 2024-2025 school year for the Mead School District to Gold Star Foods is recommended.

MEAD SCHOOL DISTRICT

Board Meeting of August 26, 2024

New Business

VII.H.

Agenda Item:

Award of Disposal Products Contract

Background:

The district has the option to participate in PSJPC FRP# 3-202324 with Imperial Dade providing disposal products to the Mead School District. This contract is available through the district's membership in the Puget Sound Joint Purchasing Cooperative (PSJPC). The base year for this RFP is the 2023-2024 school year with one-year renewal options through 2027-2028. The contract meets RCW 70A.455 compostable requirements.

Fiscal Impact:

The overall pricing is consistent with the prior year.

Staffing Implications:

None

Other Considerations:

None

Recommendation:

Approval from the Board of Directors to award PSJPC FRP# 3-202324 disposal products contract for the 2024-2025 school year for the Mead School District to Imperial Dade is recommended.



2024-25 Board Goals

EACH STUDENT FUTURE READY

Foster Belonging || Instill Purpose || Cultivate Curiosity

Directors

Chad Burchard

District 1

Alan Nolan

District 2

Jennifer Killman

District 3

Michael Cannon

District 4 - President

BrieAnne Gray

District 5 - VP

Goals/Target Objectives:

Curriculum & Technology (Strategic Plan Priority Areas 1 & 2):

Support academic success and high levels of learning for students by championing the work of updates to core instructional materials as well as refining and recalibrating the use of technology in schools/classrooms.

- The 2024 EP & O Levy campaign committed to investments in updates to aging instructional materials (Social Studies, Science, and Mathematics were identified as high-needs areas). Providing a guaranteed and viable curriculum aligned to content standards is a vital element of instructional success and is a high priority.
- In continuing the work of the district's Technology Advisory Committee, the board supports ongoing refinement of ed-tech integration and improvements to the district's Digital Citizenship programs.
- The board fully supports the distraction-free (cell phone free!) classroom initiative at the secondary level and increased emphasis on teacher-directed, educationally focused use of technology.
- Provide training and increased awareness of teaching and learning shifts/changes/pitfalls amidst the emergence of generative AI platforms and tools.

Governance and Fiscal Stewardship (Strategic Plan Priority Area 3):

The Board seeks to engage in data-informed approaches, student-focused decision-making, and transparent communication in pursuit of budgetary decisions consistent with board policies.

- Continue the work of carefully analyzing staffing allocations (staffing units funded through "prototypical" funding allocations), comparing funded units with actual staffing levels across employee classifications to assist with prioritizing organizational staffing objectives.
- By carefully monitoring key financial metrics (e.g. - enrollment trends, revenues/expenditures, staffing) and engaging in conservative fiscal decision-making, the board seeks a 2025-26 budget that avoids deficit spending and makes progress on meeting district targets codified in Policy 6022 around both assigned/restricted and unassigned/unrestricted cash (10% - 15% and 8% respectively).
- Engage legislators and key legislative decision-makers around state education policy related to school finance.

District and School Culture (Strategic Plan Priority Areas 2, 4, and 5):

Organizational cultures are a complicated and hard-to-define reflection of institutional values, decision-making structures, and daily practices and behaviors. The board seeks to purposefully engage district staff, families, and the community, creating clarity of mission and purpose (attend to academic growth and the general well-being of ALL students).

- Encourage practices and structures that create a culture of care and foster belonging and unity.
- Clarify and communicate high expectations for student behavior and staff professionalism, including policy and procedural frameworks as well as effective structures for accountability.
- Address issues associated with discriminatory harassment and racially insensitive behaviors in our schools.

Safety and Security (Strategic Plan Priority Areas 3, 4, and 5):

Enhance safety and security in school environments through continued investment in capital projects and advanced technological tools, while continuing to refine practices and procedures that equip and prepare district staff to meet the needs of students in crisis and also effectively respond to emergencies and threats.

- Review/evaluate recommendations made by the Safety Task Force in June of 2019 to help identify where levy dollars should be allocated to address safety and security needs.
- Reconvene the district's Safety and Security Task Force for a series of meetings in the 2024-25 school year, sharing refinements and changes, while also gathering insight and feedback about future investments.
- Address campus safety and student conduct/student safety (e.g. - SRP, vaping issues, Fentanyl awareness)

MEAD SCHOOL DISTRICT

**Board Meeting of August 26, 2024
New Business**

VII.J.

Agenda Item: **Contract/Bargaining Agreement
1135 MT (Bus Drivers)**

Background: 1135 MT (Bus Drivers) and the Mead School District have reached a tentative one-year contract agreement (September 1, 2024 – August 31, 2025). The association has ratified this tentative agreement.

A summary of contract changes, including a cost estimate where appropriate, is attached.

Recommendation: Approval of the one-year tentative collective bargaining agreement between 1135 MT (Bus Drivers) and the Mead School District is recommended.

**1135 MT (Bus Driver) CONTRACT CHANGES
2024-2025 – Board Summary**

This bargained Tentative Agreement (TA) aligns with the Board's established parameters and effectively utilizes the estimated allocated increase from the state. Throughout the negotiation process, strategic trades were made to address employee needs while striving to avoid additional negative impacts on the district's financial health. These TAs were made with careful consideration of the Board's priorities, ensuring that the final agreement is both fiscally responsible and supportive of our district's goals.

Affected Number of Employees in Group:71

Changes Impacting Budget:

- **Salary Increase:** 3.7% increase to step 1 of the salary schedule and an adjustment to step increments equaling 2.7% between each step. **Estimated Cost for 2024-25(including steps & benefits)= \$99,615.**

Cost Neutral Changes:

- **Special Ed Route Rebid:** Removed language requiring rebid of special ed routes due to program changes affecting location.
- **Trip Rotation List:** Changed time to pull trip sign-up sheets for driver assignment.
- **Duration:** 1 year (2024-2025)

MEAD SCHOOL DISTRICT

**Board Meeting of August 26, 2024
New Business**

VII.K.

Agenda Item: **Contract/Bargaining Agreement
MCPEA (Custodians)**

Background: MCPEA (Bus Drivers) and the Mead School District have reached a tentative three-year contract agreement (September 1, 2024 – August 31, 2027). The association has ratified this tentative agreement.

A summary of contract changes, including a cost estimate where appropriate, is attached.

Recommendation: Approval of the three-year tentative collective bargaining agreement between MCPEA (Custodians) and the Mead School District is recommended.

MEAD

SCHOOL DISTRICT

2323 E Farwell Rd
Mead, WA 99021

Human Resources
Keri Hutchins
Director, Human Services
509-465-6039
Fax: 509-465-7680
<http://www.mead354.org/>

MCPEA Contract Changes 2024-2027-Board Summary

This bargained Tentative Agreement (TA) aligns with the Board's established parameters and effectively utilizes the estimated allocated increase from the state. Throughout the negotiation process, strategic trades were made to address employee needs while striving to avoid additional negative impacts on the district's financial health. These TAs were made with careful consideration of the Board's priorities, ensuring that the final agreement is both fiscally responsible and supportive of our district's goals.

Employees in Group:63

Changes Impacting Budget:

- **Wage Increases:** A 2.5% increase is applied to all cells of the salary schedule for 24-25. A 1.8% increase is to be applied in 25-26 and 26-27. Agreement to reopen for salary discussions in either 25-26 or 26-27 if the allocated dollar amount received from the state equates to more than a 1.8% increase.
- **Scheduled Workdays:** Decreased total number of workdays by 4 eliminating the week of the 4th of July from the work schedule.
- **Snow Removal** – removed additional pay associated with snow removal during work hours.

– **Estimated Cost:(including steps) for 2024-25 = \$66,161**

Cost Neutral Changes:

- **Work Year Language:** Replace all 260-day references with 256 days.
- **Appendix G, & E**– removed the last of the language linking the two associations together in contract language.
- **Appendix F** – remove outdated language addressing long-term openings on the day shift
- **Holidays** – Rolled LOA including Juneteenth as a Holiday.
- **Article III Section B Seniority** – removed part-time seniority language
- **Article IV Section D Long-Term Health Leaves** – Rolled in LOA language capturing Health Leave maximums of 1 year or moving to substitute status if longer than 1 year. Clarified leave process language as well.
- **Article IV Section B Bereavement Leave** – updated family definition to match district policy and updated language to reflect the current notification process.
- **Duration of Contract:** Three years (2024-25 through 2026-2027)

MEAD SCHOOL DISTRICT

Board Meeting of August 26, 2024

New Business

VII.L.

Agenda Item: **Award of Energy Conservation Consulting Services Contract**

Background: The Maintenance Department sent out a Request for Proposals, with a due date of August 21, 2024, for pricing on the performance of an ASHRAE Level II energy efficiency audit of Mead High School.

Five firms submitted proposals. Custom Energy Consultants is the recommended vendor based on their overall ability to meet district needs as set forth in the RFP. A recap of “all in” bid pricing is attached.

The bid from Custom Energy Consultants to perform the energy efficiency audit of Mead High School is \$85,058. The district will use grant funds (\$118,302.50) from OSPI to pay for the audit. (A copy of the grant award letter is attached.)

After reviewing the five submitted proposals and engaging in conversation with Heidi Burkhard at OSPI, it was agreed the district could utilize grant funds not only for the energy audit but also to gain as much traction as possible in complying with the Washington State Clean Buildings Performance Standard (WSCBPS).

In addition to submitting a plan for completing the ASHRAE Level II Audit, Custom Energy Consultants included in their proposal full development of an Energy Management Plan (EMP), an EMP reporting tool, an Operations & Maintenance Plan (O&M) and an O&M reporting tool. Custom Energy Consultants will additionally complete all WSCBPS compliance forms and assist the district with full WSCBPS compliance.

Fiscal Impact: The Custom Energy Consultants bid to perform the ASHRAE Level II energy efficiency audit of Mead High School is \$85,058. The district will use grant funds from OSPI (\$118,302.50) to pay for this audit.

Recommendation: Approval from the Board of Directors to award the contract for the ASHRAE Level II audit of Mead High School to Custom Energy Consultants is recommended.

Attachment: “All In” Bid Recap
OSPI Grant Award Letter

Bidding Company Name	ASHRAE Level II Audit Price	Additional Services Description & Price
Energy System Engineers	99,000.00	
Millig	98,978.00	
Performance Validation	51,120.00	
Custom Energy Consultants	85,058.00	
Akana	84,500.00	

Old Capitol Building
PO Box 47200
Olympia, WA 98504-7200



Washington Office of Superintendent of
PUBLIC INSTRUCTION
Chris Reykdal, Superintendent

ospi.k12.wa.us

July 16, 2024

Shawn Woodward, Superintendent
Mead School District
2323 E Farwell Road
Spokane, WA 99021

Re: Energy Assessment Grant for Clean Buildings Performance Standard

Dear Superintendent Woodward:

This letter is notification that the Office of Superintendent of Public Instruction (OSPI) has allocated up to \$0.50 per square foot to conduct the ASHRAE Level 2 audit. Based on this maximum per square foot funding, the following is the maximum grant award estimate for each building(s):

- Mead Senior High School - Main Building, \$118,302.50

This allocation is in preparation for compliance with the Clean Buildings Performance Standard. Appropriation for this project is provided to your district in accordance with Chapter 375, Laws of 2024, Section 5008.

The grant funds provided were appropriated from the State's capital budget and you should track all expenditures incurred using your capital projects fund. All costs incurred above the grant amount provided will be the responsibility of your district. The district can request reimbursement of costs associated with this project by completing and submitting OSPI claim form 1583 along with a copy of the voucher register showing payment was made, as well as copies of invoices that make up the reimbursement request.

If you have any questions about the grant, please contact Morgan Powell, Grant Manager at 360-725-6269 or morgan.powell@k12.wa.us. Alternately, Heidi Burkart, Northwest Regional Coordinator, at 360-742-8032 or heidi.burkart@k12.wa.us. Disbursement questions should be directed to Kristen Smith, K-12 Capital Programs Disbursement Officer, at 360-628-4398 or kristen.smith@k12.wa.us.

Sincerely,

A handwritten signature in black ink that reads 'T Kelly' with a long, sweeping underline.

T.J. Kelly
Chief Financial Officer
Office of Superintendent of Public Instruction

Mead School District

Budget Status Summary

as of 07/31/2024

	Annual Budget (original)	YTD Actual	
Enrollment	10,210.00	10,126.29	(83.71) -0.82%

Revenues & Expenditures

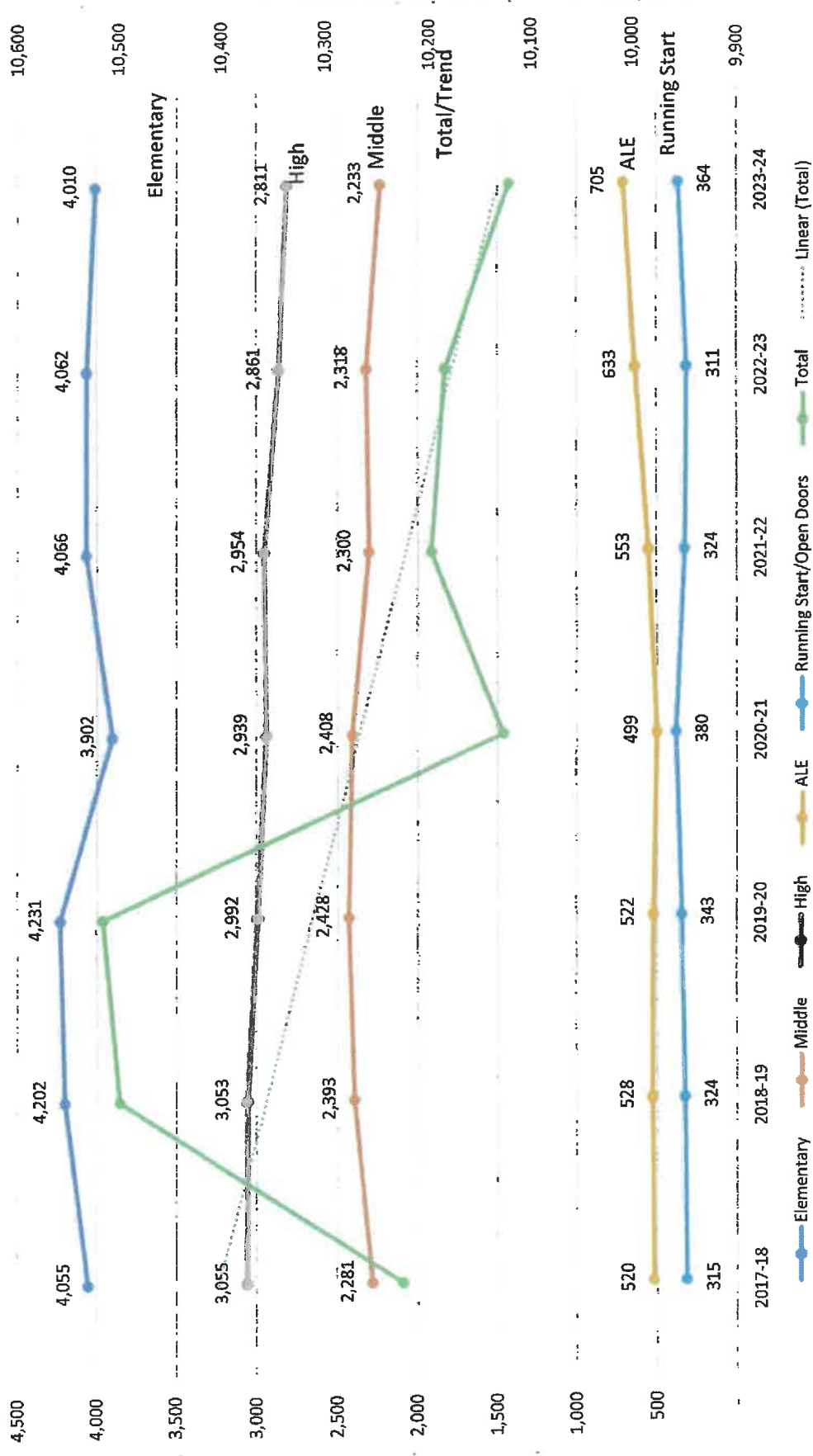
Revenues & Other Financing Sources	\$ 160,646,874	\$ 147,910,838	92.1%
Expenditures & Other Financing Uses	\$ 166,169,666	\$ 149,395,268	89.9%
Transfers (to)/from other Funds	\$ -	\$ -	

Net Change in Fund Balance \$ (5,522,792) \$ (1,484,431)

Fund Balance

Beginning Fund Balance	\$ 12,873,305
Current Fund Balance	\$ 11,388,874
% of budgeted Expenditures	6.85%

Enrollment Trend



FTE Enrollment Report
6/3/2024 Revised 7/11/24

HMS VOC, NWMS VOC, MMS VOC, MSHS VOC, MSHS VOC, MHS VOC

	Brentwood Elem	Colbert Elem	Creekside Elem	Evergreen Elem	Farwell	Meadow Ridge Elem	Midway Elem	Prairie View Elem	Shiloh Hills Elem	Skyline Elem	Highland Middle	Northwood Middle	Mountainside Middle	Mead High	Mt Spokane High	Total June 2024 Less ALE	Budgeted #s 23/24 Less ALE	Mead Learning Options	Difference
K Full Day	58.00	61.00	37.44	57.00	60.00	60.00	60.00	39.00	82.00	56.00						570.44	616.00	39.52	-45.56
Grade 1	76.00	52.00	32.00	80.00	77.00	62.00	83.00	59.00	65.00	54.00						640.00	649.00	33.60	-9.00
Grade 2	92.50	71.00	33.00	62.00	78.00	66.00	59.00	72.00	70.00	70.00						673.50	672.00	54.44	1.50
Grade 3	93.00	71.00	38.00	82.00	82.00	68.00	61.00	71.00	74.00	72.00						712.00	700.00	40.20	12.00
Grade 4	88.00	70.00	42.00	80.00	86.00	65.00	65.00	69.00	47.00	59.00						671.00	674.00	60.12	-3.00
Grade 5	87.00	88.00	28.00	89.00	115.00	73.00	76.00	73.00	73.00	69.00						771.00	782.00	41.36	-11.00
Grade 6										234.85	245.80		238.7			719.35	722.00	43.76	-2.65
Grade 7										209.49	264.49		277.93			751.91	782.00	57.89	-30.09
Grade 8										251.31	252.52		256.10			759.93	767.00	57.59	-7.07
Grade 9														453.89	374.53	828.42	870.00	58.04	-41.58
Grade 10														436.85	327.08	763.93	808.00	65.02	-44.07
Grade 11														380.24	290.13	670.37	629.00	40.44	41.37
Grade 12														353.64	249.35	602.99	662.00	48.54	-59.01
Total June, 2024	494.50	413.00	210.44	450.00	498.00	394.00	404.00	383.00	411.00	380.00	695.65	762.81	772.73	1624.62	1241.09	9134.84	9333.00	640.52	-198.16

*Includes Open Doors & Gateway to College

23/24 Budgetec 17.00

HC	Nov	Voc	Voc
19	19	0	0

TTK HC	K-6 HC	7-12 HC	EXCITED HC
11	253	159	30

Vocational	
Northwood	116.46
Mountainside	109.44
Highland MS	108.72
Total	334.62
Mead High School	192.24
Mt. Spokane HS	187.20
Total	379.44

RADIATION ALLIANCE

ALE	MLO	MHS FTE	MSHS FTE	MHS RPL	MSHS Ven	TOTA FTE
k	39.52					39.52
1	33.60					33.60
2	54.44					54.44
3	40.20					40.20
4	60.12					60.12
5	41.36					41.36
6	43.76					43.76
7	57.89					57.89
8	57.59					57.59
9	58.04	0.00	3.00	9.66	0.83	71.53
10	65.02	1.00	6.00	11.85	2.66	86.53
11	40.44	0.00	9.00	23.32	1.51	74.27
12	48.54	2.00	13.00	17.15	0.00	80.69
	640.52	3.00	31.00	61.98	5.00	741.50

23/24 Budgeted A 562

FTE Summary-Monthly

Kindergarten	609.96
Grades 1-3	2,153.74
Grade 4	731.12
Grades 5-6	1,575.47
Grades 7-8	1,627.32
Grades 9-12	3,077.75
K-12 Total	9,775.36
Running Start	331.93
Open Doors	19.00
TTK	132.00
Grand Total	10,258.29

Running Start

October - June	156.00	68.00	123.66	9.46
Mead High School	177.00	79.00	148.47	10.27
Mt. Spokane	47.00	5.00	34.28	5.79
MLO	380.00	152.00	306.41	25.52
Total	380.00	152.00	306.41	25.52

23/24 Budgeted Running Start 298.00

Transition to Kingergarten

Farwell	39.00	39.00
Meadow Ridge	36.00	36.00
Shiloh Hills	40.00	40.00
Skyline	17.00	17.00
Total	132.00	132.00

23/24 Budgeted TTK 136.00

**Headcount Enrollment
6/3/2024**

	Brentwood Elem	Colbert Elem	Creekside Elem	Evergreen Elem	Farwell Elem	Meadow Ridge Elem	Midway Elem	Prairie View Elem	Shiloh Hills Elem	Skyline Elem	Highland Middle	Northwood Middle	Mountainside Middle	Mead Learning Options	Mead High School	Mt Spokane High	Total June 2024
K Full Day	58	61	38	57	60	60	60	39	82	56				44			615
Grade 1	76	52	32	80	77	62	83	59	65	54				34			674
Grade 2	93	71	33	62	78	66	59	72	70	70				64			738
Grade 3	93	71	38	82	82	68	61	71	74	72				41			753
Grade 4	88	70	42	80	86	65	65	69	47	59				69			740
Grade 5	87	88	28	89	115	73	76	73	73	69				43			814
Grade 6											235	246	240	46			767
Grade 7											212	264	280	60			816
Grade 8											253	255	258	59			825
Grade 9														60	455	375	890
Grade 10														68	437	328	833
Grade 11														57	446	354	857
Grade 12														64	406	292	762
Total 6/2024	495	413	211	450	498	394	404	383	411	380	700	765	778	709	1744	1349	10084

ALE	MLO		RADUATION ALLIANCE		MHS		MHS		VEN		TOTAL HC
	HC	HC	MHS	HC	MHS	HC	RPM	MSHS	MSHS		
k	44	44									44
1	34	34									34
2	64	64									64
3	41	41									41
4	69	69									69
5	43	43									43
6	46	46									46
7	60	60									60
8	59	59									59
9	60	60	0	3	14	3				3	80
10	68	68	1	6	15	8				8	98
11	57	57	0	9	34	6				6	106
12	64	64	2	13	27	0				0	106
TOTAL											
ALE	709	3	31	90	17	850					

MEAD SCHOOL DISTRICT #354

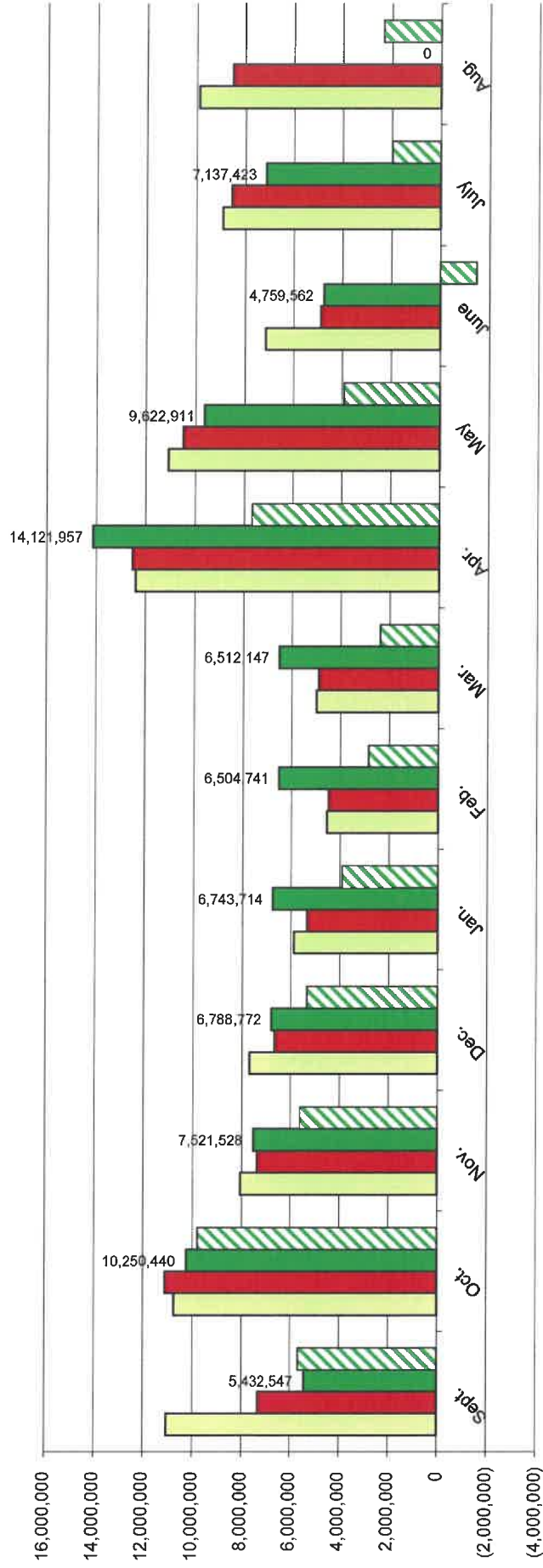
GENERAL FUND

CASH FLOW SCHEDULE

SEPTEMBER 1, 2023 TO AUGUST 31, 2024

MONTH	TAX COLLECTIONS	STATE APPORTIONMENT	OTHER REVENUE	TOTAL RECEIPTS	ACCOUNTS PAYABLE	PAYROLL	TOTAL DISBURSEMENT	TRANSFER OTHER FUND	INTER-FUND LOAN	CASH & INVESTMENT BALANCE
Beginning Cash 9/1/2023										12,056,136
9/30/2023										
PROJECTED:	336,398	11,960,166	523,570	12,850,134	4,050,298	11,661,142	15,711,440			9,194,830
ACTUAL:	261,008	11,754,198	493,606	12,508,812	4,188,026	11,416,823	15,604,849			8,960,099
10/31/2023										
PROJECTED:	6,223,363	10,881,737	303,839	17,408,939	1,477,168	11,801,637	13,278,805			13,324,964
ACTUAL:	6,331,870	11,403,096	579,598	18,314,563	1,916,408	11,580,261	13,496,669			13,777,994
11/30/2023										
PROJECTED:	1,177,393	7,053,170	324,761	8,555,264	1,119,788	11,661,142	12,780,930			9,129,298
ACTUAL:	1,080,683	7,761,583	740,009	9,582,275	891,371	11,419,818	12,311,188			11,049,080
12/31/2023										
PROJECTED:	672,796	12,039,516	196,060	12,908,372	1,643,944	11,520,646	13,164,590			8,873,080
ACTUAL:	47,065	12,274,074	324,912	12,646,051	1,656,256	11,722,550	13,378,806			10,316,325
1/31/2024										
PROJECTED:	399,912	11,324,045	336,223	12,059,180	2,263,402	11,239,655	13,503,057			7,429,203
ACTUAL:	30,321	11,726,485	493,804	12,252,610	1,120,249	11,168,986	12,289,235			10,279,701
2/28/2024										
PROJECTED:	99,978	11,990,166	344,190	12,434,334	1,546,643	11,942,133	13,490,776			6,372,761
ACTUAL:	36,854	12,541,268	312,530	12,890,652	1,340,177	11,797,862	13,138,059			10,032,294
3/31/2024										
PROJECTED:	799,894	11,990,166	367,030	13,157,020	1,810,721	11,801,637	13,612,368			6,917,423
ACTUAL:	924,994	12,367,354	448,269	13,740,617	2,149,350	11,583,861	13,733,212			10,039,899
4/30/2024										
PROJECTED:	5,298,894	12,693,294	376,275	18,368,403	1,572,469	11,520,646	13,093,115			11,192,711
ACTUAL:	7,704,970	13,652,019	433,042	21,790,031	2,333,937	11,846,283	14,180,220			17,649,510
5/31/2024										
PROJECTED:	1,799,604	7,199,876	412,682	9,412,162	1,500,993	11,861,142	13,162,135			7,442,738
ACTUAL:	1,674,772	7,850,087	341,121	9,865,980	2,821,487	11,543,320	14,364,807			13,150,684
6/30/2024										
PROJECTED:	1,399,692	8,040,431	395,345	9,835,468	3,001,986	12,223,124	15,245,110			2,053,896
ACTUAL:	56,194	8,414,013	309,562	8,779,769	1,719,907	11,913,337	13,633,243			8,297,209
7/31/2024										
PROJECTED:	0	17,045,415	125,340	17,170,755	1,215,089	12,504,116	13,719,205			5,507,646
ACTUAL:	40,481	17,180,865	355,466	17,576,812	2,482,685	12,726,360	15,209,044			10,664,977
8/31/2024										
PROJECTED:	199,956	13,711,728	112,243	14,023,927	2,573,131	11,099,159	13,672,290			5,859,283
ACTUAL:				0						10,664,977
Total Actual	\$18,189,212	\$126,925,042	\$4,833,918	\$149,948,172	\$22,619,853	\$128,719,479	\$151,339,332	\$0	\$0	\$0

Revised Year-to-Year Comparison of Net Cash Balance
Less Assigned Fund Balance



2021-22 2022-23 2023-24 2023-24 ESTIMATE

Mead School District No 354
Budget Status Report
Fiscal Year 2023-24
July 01, 2024 through July 31, 2024

General Fund

<input type="checkbox"/> Include Pre Encumbrance	ANNUAL BUDGET	ACTUAL FOR DATE RANGE	ACTUAL FOR YEAR	ENCUMB	BALANCE	% USED
A. Revenue						
1000 Local Taxes (+)	18,114,175.00	40,480.96	18,189,212.67		(75,037.67)	100.4%
2000 Local Support Nontax (+)	2,382,700.00	89,521.81	3,443,752.81		(1,061,052.81)	144.5%
3000 State, General Purpose (+)	102,168,581.00	12,541,429.61	91,863,781.15		10,304,799.85	89.9%
4000 State, Special Purpose (+)	28,125,526.00	4,034,638.65	25,959,374.23		2,166,151.77	92.3%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
6000 Federal, Special Purpose (+)	9,755,892.00	604,796.70	8,205,750.83		1,550,141.17	84.1%
7000 Revenues Fr Oth Sch Dist (+)	50,000.00	145,553.26	200,968.94		(150,968.94)	401.9%
8000 Other Agencies & Associates (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	50,000.00	0.00	47,997.20		2,002.80	96.0%
TOTAL Revenue	160,646,874.00	17,456,420.99	147,910,837.83		12,736,036.17	92.1%
B. Expenses						
00 Regular Instruction (-)	90,515,407.00	8,527,310.00	84,413,307.22	6,805,081.85	(702,982.07)	100.8%
10 Federal Stimulus (-)	415,891.00	11,831.72	130,826.59	46,005.31	239,059.10	42.5%
20 Special Ed Instruction (-)	24,736,138.00	2,299,626.93	22,913,847.79	1,922,238.88	(99,948.67)	100.4%
30 Vocational Ed Instruction (-)	6,968,791.00	508,217.90	6,159,473.21	495,115.69	314,202.10	95.5%
40 Skills Center Instruction (-)	0.00	0.00	0.00	0.00	0.00	0.0%
50 & 60 Compensatory Ed Instruction (-)	7,834,306.00	895,991.04	5,289,247.54	450,649.05	2,094,409.41	73.3%
70 Other Instructional Programs (-)	1,113,056.00	56,395.90	357,975.59	78,732.09	676,348.32	39.2%
80 Community Services (-)	262,155.00	35,183.64	399,057.07	19,266.13	(156,168.20)	159.6%
90 Support Services (-)	34,323,922.00	2,270,866.72	29,731,533.48	2,687,678.90	1,904,709.62	94.5%
TOTAL Expenses	166,169,666.00	14,605,423.85	149,395,268.49	12,504,767.90	4,269,629.61	97.4%
C. Other Fin Uses Trans Out	0.00	0.00	0.00	0.00	0.00	0.0%
D. Other Fin Uses	0.00	0.00	0.00	0.00	0.00	0.0%
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	(5,522,792.00)	2,850,997.14	(1,484,430.66)		8,466,406.56	(5.4%)
F. TOTAL BEGINNING FUND BALANCES	9,993,762.00		12,873,304.94			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXX		0.00			
H. TOTAL ENDING FUND BALANCE (E+F+/-G)	4,470,970.00		11,388,874.28			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items (-)	0.00		0.00			
G/L 821 Restricted for CO of Restricted Rev (-)	383,966.00		296,460.20			
G/L 828 Restricted for CO of F/S Rev (-)	1,078,236.00		2,092,173.38			
G/L 830 Restricted for Debt Service (-)	0.00		0.00			
G/L 835 Restricted For Arbitrage Rebate (-)	0.00		0.00			
G/L 840 Nonspnd FB - Inventory & Prepaid (-)	546,935.00		1,498,349.01			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 875 Assigned to Contingencies (-)	0.00		0.00			
G/L 888 Assigned to Other Purposes (-)	2,461,833.00		3,924,039.38			
G/L 891 Unassigned to Minimum FB Policy (-)	0.00		5,062,282.97			
G/L 898 PY Corrections or Restatements (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (H - I)	0.00		(1,484,430.66)			
TOTALS	4,470,970.00		11,388,874.28			

$$\frac{149,395,268.49}{166,169,666.00} = .899\%$$

Mead School District No 354
Budget Status Report
Fiscal Year 2023-24
July 01, 2024 through July 31, 2024

Capital Projects Fund

Include Pre Encumbrance

	ANNUAL BUDGET	ACTUAL FOR DATE RANGE	ACTUAL FOR YEAR	ENCUMB	BALANCE	% USED
A. Revenue						
1000 Local Taxes (+)	0.00	0.00	0.00		0.00	0.0%
2000 Local Support Nontax (+)	100,000.00	15,572.68	192,629.99		(92,629.99)	192.6%
3000 State, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
4000 State, Special Purpose (+)	0.00	0.00	0.00		0.00	0.0%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
6000 Federal, Special Purpose (+)	0.00	0.00	0.00		0.00	0.0%
7000 Revenues Fr Oth Sch Districts (+)	0.00	0.00	0.00		0.00	0.0%
8000 Other Agencies & Associates (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	0.00	0.00	0.00		0.00	0.0%
TOTAL Revenue	100,000.00	15,572.68	192,629.99		(92,629.99)	192.6%
B. Expenses						
10 Sites (-)	3,273,208.00	2,404,099.74	2,440,776.00	30,022.37	802,409.63	75.5%
20 Buildings (-)	1,062,000.00	179,494.81	882,951.53	211,221.21	(32,172.74)	103.0%
30 Equipment (-)	756,717.00	0.00	104,548.40	42,575.62	609,592.98	19.4%
40 Energy (-)	0.00	0.00	0.00	0.00	0.00	0.0%
50 Sale and Lease Expenditures (-)	0.00	0.00	0.00	0.00	0.00	0.0%
60 Bond/Levy Issuance (-)	0.00	0.00	0.00	0.00	0.00	0.0%
90 Debt (-)	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL Expenses	5,091,925.00	2,583,594.55	3,428,275.93	283,819.20	1,379,829.87	72.9%
C. Other Fin Uses Trans Out	0.00	0.00	0.00	0.00	0.00	0.0%
D. Other Fin Uses	0.00	0.00	0.00	0.00	0.00	0.0%
E. EXCESS OF REVENUES/OTHER FIN. SOURCES						
OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	(4,991,925.00)	(2,568,021.87)	(3,235,645.94)		(1,472,459.86)	119.7%
F. TOTAL BEGINNING FUND BALANCES						
	5,538,118.00		7,489,475.86			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)						
	XXXXXX		0.00			
H. TOTAL ENDING FUND BALANCE (E+F+/-G)						
	546,193.00		4,253,829.92			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted For Other items (-)	0.00		0.00			
G/L 830 Restricted For Debt Service (-)	0.00		0.00			
G/L 835 Restricted For Arbitrage Rebate (-)	0.00		0.00			
G/L 861 Restricted From Bond Proceeds (H-I)	0.00		2,161,313.26			
G/L 863 Restricted From State Proceeds (H-I)	0.00		0.00			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (H-I)	546,193.00		2,092,516.66			
G/L 890 Unassigned Fund Balance (H - I)	0.00		0.00			
TOTALS	546,193.00		4,253,829.92			

Mead School District No 354
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Debt Service Fund

Include Pre Encumbrance

	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR DATE RANGE</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMB</u>	<u>BALANCE</u>	<u>% USED</u>
A. Revenue						
1000 Local Taxes (+)	14,542,487.00	31,282.52	14,538,039.98		4,447.02	100.0%
2000 Local Support Nontax (+)	0.00	0.00	0.00		0.00	0.0%
3000 State, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
6000 Federal, Special Purpose (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	0.00	0.00	0.00		0.00	0.0%
TOTAL Revenue	14,542,487.00	31,282.52	14,538,039.98		4,447.02	100.0%
B. Expenses						
Matured Bond Expenditures (-)	6,165,000.00	0.00	6,165,000.00	0.00	0.00	100.0%
Interest on Bonds (-)	7,447,663.00	0.00	7,447,662.50	0.00	0.50	100.0%
Interest on Interfund Loan (-)	0.00	0.00	0.00	0.00	0.00	0.0%
Bond Transfer Fees (-)	15,000.00	0.00	0.00	0.00	15,000.00	0.0%
TOTAL Expenses	13,627,663.00	0.00	13,612,662.50	0.00	15,000.50	99.9%
C. Other Fin Uses Trans Out	0.00	0.00	0.00	0.00	0.00	0.0%
D. Other Fin Uses	0.00	0.00	0.00	0.00	0.00	0.0%
E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	914,824.00	31,282.52	925,377.48		(10,553.48)	0.1%
F. TOTAL BEGINNING FUND BALANCES	4,705,950.00		4,726,191.71			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXX		0.00			
H. TOTAL ENDING FUND BALANCE (E+F+/-G)	5,620,774.00		5,651,569.19			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 835 Restricted For Arbitrage Rebate (-)	0.00		0.00			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (-)	0.00		0.00			
G/L 830 Restricted For Debt Service (H - I)	5,620,774.00		5,651,569.19			
TOTALS	5,620,774.00		5,651,569.19			

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Associated Student Body Fund

	ANNUAL BUDGET	ACTUAL FOR DATE RANGE	ACTUAL FOR YEAR	ENCUMB	BALANCE	% USED
<input type="checkbox"/> Include Pre Encumbrance						
A. Revenue						
1000 General Student Body (+)	691,500.00	4,686.42	481,962.46		209,537.54	69.7%
2000 Athletics (+)	613,770.00	190,208.14	825,859.49		(212,089.49)	134.6%
3000 Classes (+)	532,400.00	3,689.00	818,736.06		(286,336.06)	153.8%
4000 Clubs (+)	84,300.00	272.00	80,159.14		4,140.86	95.1%
6000 Private Moneys (+)	92,450.00	83.00	20,892.68		71,557.32	22.6%
TOTAL Revenue	2,014,420.00	198,938.56	2,227,609.83		(213,189.83)	110.6%
B. Expenses						
1000 General Student Body (-)	563,145.00	13,259.31	269,271.78	11,779.48	282,093.74	49.9%
2000 Athletics (-)	883,950.00	11,091.58	740,742.08	215,791.09	(72,583.17)	108.2%
3000 Classes (-)	638,098.00	10,066.07	732,555.02	34,815.52	(129,272.54)	120.3%
4000 Clubs (-)	101,310.00	951.14	85,103.40	0.00	16,206.60	84.0%
6000 Private Moneys (-)	94,050.00	60.00	20,578.57	398.00	73,073.43	22.3%
TOTAL Expenses	2,280,553.00	35,428.10	1,848,250.85	262,784.09	169,518.06	92.6%
C. Other Fin Uses Trans Out	0.00	0.00	0.00	0.00	0.00	0.0%
D. Other Fin Uses	0.00	0.00	0.00	0.00	0.00	0.0%
E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	(266,133.00)	163,510.46	379,358.98		(382,707.89)	18.0%
F. TOTAL BEGINNING FUND BALANCES	438,828.00		1,041,703.10			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXX		0.00			
H. TOTAL ENDING FUND BALANCE (E+F+/-G)	172,695.00		1,421,062.08			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms (-)	0.00		0.00			
G/L 850 Restricted For Uninsured Risks (-)	0.00		0.00			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (-)	0.00		0.00			
G/L 819 Restricted For Fund Purposes (H - I)	172,695.00		1,421,062.08			
TOTALS	172,695.00		1,421,062.08			

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Transportation Vehicle Fund

Include Pre Encumbrance

	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR DATE RANGE</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMB</u>	<u>BALANCE</u>	<u>% USED</u>
A. Revenue						
1000 Local Taxes (+)	0.00	0.00	0.00		0.00	0.0%
2000 Local Support Nontax (+)	2,500.00	574.85	16,670.61		(14,170.61)	666.8%
3000 State, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
4000 State, Special Purpose (+)	718,231.00	0.00	0.00		718,231.00	0.0%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
8000 Other Agencies and Assoc. (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	0.00	0.00	0.00		0.00	0.0%
TOTAL Revenue	720,731.00	574.85	16,670.61		704,060.39	2.3%
B. Expenses						
Type 30 Equipment (-)	1,500,000.00	180,286.66	826,170.65	352,992.14	320,837.21	78.6%
Type 60 Bond Levy Issuance (-)	0.00	0.00	0.00	0.00	0.00	0.0%
Type 90 Debt (-)	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL Expenses	1,500,000.00	180,286.66	826,170.65	352,992.14	320,837.21	78.6%
C. Other Fin Uses Trans Out	0.00	0.00	0.00	0.00	0.00	0.0%
D. Other Fin Uses	0.00	0.00	0.00	0.00	0.00	0.0%
E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	(779,269.00)	(179,711.81)	(809,500.04)		383,223.18	(76.3%)
F. TOTAL BEGINNING FUND BALANCES	866,791.00		876,741.84			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXX		0.00			
H. TOTAL ENDING FUND BALANCE (E+F+/-G)	87,522.00		67,241.80			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 830 Reserved For Debt Service (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (-)	0.00		0.00			
G/L 819 Restricted For Fund Purposes (H - I)	87,522.00		67,241.80			
TOTALS	87,522.00		67,241.80			