SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION – REGULAR MEETING
MINUTES

Board Room
101 W. Cochran St.
Simi Valley, CA 93065

June 13, 2024
5:00 P.M.
Meeting # 922

Personnel Commission Members	Arrived
Lori Rhoades, Chairperson	5:00 P.M.
Sandy Handin, Vice Chairperson	5:00 P.M.
Kathleen Hobiger, Member	5:00 P.M.

Staff Members	
Ginan Henson, Director, Classified Personnel Services	5:00 P.M
Irma Flynn, Senior Administrative Assistant	5:00 P.M

The meeting was called to order at 5:00 P.M. by Lori Rhoades, Chairperson. **Call to Order**

The flag salute was led by Ms. Rhoades. **Flag Salute**

Agenda
On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Agenda, as presented. Motion #24.06.13.1
Vote 3-0; Aye- Handin, Hobiger, and Rhoades; No-None; Abstained-None; Absent-None.

Consent Agenda
On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Consent Agenda, as amended. Motion #24.06.13.2
Vote 3-0; Aye- Handin, Hobiger, and Rhoades; No-None; Abstained-None; Absent-None.

Minutes
On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Minutes of the Regular Meeting of May 8, 2024, as presented. Motion #24.06.13.3
Vote 3-0; Aye- Handin, Hobiger, and Rhoades; No-None; Abstained-None; Absent-None.

No commission comments. Commission Comments

Ms. Johnson discussed paraeducator pay. Public Comments

Personnel Items
Ms. Henson mentioned that the department will be attending the Mega Job Fair that is organized by the Chamber of Commerce and discussed the status of ESY as well as how recent shifts and promotions in clerical and custodial job families as well as resignations have increased recruitment for entry level positions in those job families. Ms. Henson also discussed upcoming department projects and informed the Personnel Commission that the county approved SVUSD 2024-2025 PC Budget. Director's Report

General Items
The 2023-2024 Budget was reviewed and discussed. 2023-2024 Budget Status

On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Revision of Classification Purchasing Technician, as amended.
Vote 3-0; Aye- Handin, Hobiger, and Rhoades; No-None; Abstained-None; Absent-None.

Revision of Classification Purchasing Technician
Motion #24.06.13.4

On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Revision of Classification Workers' Compensation Coordinator, as presented.
Vote 3-0; Aye- Handin, Hobiger, and Rhoades; No-None; Abstained-None; Absent-None.

Revision of Classification Workers' Compensation Coordinator
Motion #24.06.13.5

On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Creation of Classification Cafeteria Services Trainer, as presented.
Vote 3-0; Aye- Handin, Hobiger, and Rhoades; No-None; Abstained-None; Absent-None.

Creation of Classification Cafeteria Services Trainer
Motion #24.06.13.6

On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Creation of Classification Physical Therapist, as presented.
Vote 3-0; Aye- Handin, Hobiger, and Rhoades; No-None; Abstained-None; Absent-None.

Creation of Classification Physical Therapist
Motion #24.06.13.7

Information

Future Commission meeting dates were announced:
July 10, 2024..... August 21, 2024 ..... September 18, 2024..... 5:00 p.m. Board Room

Meeting Dates

Occupational Therapist.

Job Opportunities

Future Consideration

No items for future consideration.

Adjournment

On a motion by Ms. Handin, seconded by Ms. Hobiger and carried, the Personnel Commission adjourned the meeting at 5:47 P.M.
Vote 3-0; Aye- Handin, Hobiger, and Rhoades; No-None; Abstained-None; Absent-None.

Motion #24.06.13.8

Lori Rhoades, Chairperson

Sandy Handin, Vice Chairperson

Kathleen Hobiger, Member