



# Monthly Maintenance Report

Director of Maintenance  
Josh Rountree



## Helpdesk Report

Tickets created during period: **25**

Of them closed: **23**

Still open: **2**


Tickets that were reopened: **0**

Average time spent: **0h 53m 18s**

Average response time: **24h 26m  
20s**

Average duration: **29h 33m 44s**

# Maintenance Update

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- EHS weight doom project complete.
  - EHS turf project is close to completion.
  - EHS visitor bleacher project is almost complete.
  - Square cut and filled pothole in the EHS parking lot.
  - Shadow Butte roof project is completed. We still need to do a final walk.
  - EMS wall project is complete. We still need to do a final walk.
  - Butt View office project is complete. We still need to do a final walk.
  - The Maintenance/Food Service roof projected is close to completion.
  - I have hired 2 new custodians. Amanda Saunders is a new hire and is at Carberry. Josh Garcia moved to Shadow Butte. Asucena Gonzales is a new hire at Butte View/ Black Canyon.
  - Shadow Bute, Carberry, and EMS parking lots have all been resealed and restripped.
  - We have had a hard time keeping up with the recent heat wave. The grounds were a little dry but we added extra sets to help out. We are now looking to drop everything back to normal.
  - We have add our normal irrigation issues and we are working through them.
  - The lighting project for the bus lane and front entrance off of 12th street is complete.
  - We have a local contractor trimming trees around the district. They will be removing some of the problematic trees throughout the district. These trees are either a danger or are potectianly causing damage to the schools.
  - All of the gym floors have been refinished and will be open for the start of school.
  - Replacing the HVAC filters throughout the district. We should be done with the bulk of them by the start of school.
  - There has been some issues with the cooling tower at Shadow Butte. Total System Services sent a technician out to address the problem. They found an issue with some sensors and were able to clean them up. They also found some spray nozzles that were broken and plugged, I ordered some replacements and when they arrive we will install them. I am working on pricing to have this company perform PM on both cooling towers.



# Upcoming Projects

- Getting everything ready for the start of the school year.