



1901 Selma Road Springfield Ohio 45505 937.325.7368
www.SCCTC.org

June 10, 2024

**Board of Education Meeting: 5:00 p.m.
BOARD OF EDUCATION MEETING MINUTES**

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.
There is a time for public participation during the meeting as indicated in the agenda (to be requested in advance per Board Policy).*

I. OPENING

- A. The meeting was called to Order by Board President, Mr. Jamie Callan at 5:00 p.m. in the Springfield-Clark CTC Board of Education Conference Room
- B. Mr. Jamie Callan led the Board in the Pledge of Allegiance
- C. Roll Call

Present:

_____ Mr. Jamie Callan, Springfield City Schools, Term: 1/08/2024– 12/31/2026
_____ Mr. Keith Culp, Greenon Local Schools, Term: 1/08/2024– 12/31/2026
_____ Mr. Ben Galbreath, Clark-Shawnee Local Schools, Term: 1/9/2023–12/31/2025
_____ Mr. John Kitchen, Southeastern Local Schools, Term: 1/9/2023–12/31/2025
_____ Mr. Matthew Mills, Tecumseh Local Schools, Term: 1/08/2024– 12/31/2026
_____ Mr. Stanley Wenclewicz, Clark County ESC, Term: 1/08/2024– 12/31/2026
_____ Mr. Chris Williams, Springfield City Schools, Term: 1/9/2023–12/31/2025

Absent:

_____ Ms. Jill Acuff, Northwestern Local Schools, Term: 1/9/2023–12/31/2025
_____ Mr. Chris Thompson, Northeastern Local Schools, Term: 1/9/2023–12/31/2025

Also Present:

Michelle Patrick, Superintendent
Julie Wallace, Treasurer
CTC Administrators

D. Welcome, Recognition of Guest- Presentations

1. Rob King, Math and UAS Instructor, Derek Worthington presented on local partnership with Embry-Riddle.

II. BOARD/DISTRICT COMMUNICATIONS

- A. Superintendent's Update**
- B. Executive Director Update**
- C. Curriculum Director Update**
- D. Technology Director Update**

III. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 25-24 - Adoption of the minutes of the May 13, 2024 Springfield-Clark CTC Board of Education Regular Meeting

Mr. John Kitchen moved and Mr. Stan Wenclewicz seconded adopting the minutes of the May 2024 Board of Education meeting as presented.

Roll Call: Ayes: Callan, Culp, Kitchen, Mills, Wenclewicz, Williams

Abstain: Galbreath

Motion carried, 6-0-1.

SCCTC RESOLUTION NUMBER: 26-24 - ADOPTION OF CONSENT CALENDAR – FINANCIAL, ITEMS A-I.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Keith Culp moved and Mr. Chris Williams seconded the Board of Education adopt the Financial Items A-I.

Roll Call: Ayes: Callan, Culp, Galbreath, Kitchen, Mills, Wenclewicz, Williams

Motion carried, 7-0

- A. Approve May transfers and Financials as presented.
- B. Approve the Treasurer to invest in Commercial paper & Banker's acceptance for FY25.
- C. Approve Advancement State/Federal Grants fund accounts: Recommend Motion that the Board of Education approve an advance to the State/Federal Grant Funds and any other funds not to exceed \$100,000.00 from the General Fund.
- D. Approve FY24 final appropriations as presented and authorize the Treasurer to amend and report if necessary.
- E. Approve for the Treasurer to use the Setbal Function in State Software to book fiscal budgeted receipts.
- F. Approve temporary appropriations for the fiscal year 2025 be established at one hundred percent (100%) of the 2024 final appropriations at the Fund level.
- G. Approve transfer of funds from dormant account 014-9899 to general funds in the amount of \$14.37.
- H. Approve the renewal of EPC Liability, Fleet & Property coverage for July 1, 204–July 1, 2025 in the amount of \$66,786.00
- I. Approve EPC Health, Dental, Vision, and Life renewal rates for 2025 with an 8% increase in health coverage.

SCCTC RESOLUTION NUMBER 27-24 - ADOPTION OF CONSENT CALENDAR-ADMINISTRATIVE, ITEMS A-E.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Ben Galbreath moved and Mr. Stan Wenclewicz seconded the Board of Education adopt the Consent Calendar-Administrative, Items A-E.

Roll Call: Ayes: Callan, Culp, Galbreath, Kitchen, Mills, Wenclewicz, Williams

Motion carried, 7-0

A. FINAL READ TEXTBOOKS

1. Approve the final read of *Programming FANUC Robots for Industry Applications* by James W. Gruenke book, ISBN #978-0-8269-3412-3 for use in the Applied Engineering program as presented in the textbook review.
2. Approve the final read of *Programmable Logic Controllers* by Glen A. Mazur & William J. Weindorf, ISBN #978-0-8269-1396-8 for use in the Applied Engineering program as presented in the textbook review.
3. Approve the final read of *Earth: Portrait of a Planet* by Stephen Marshak, ISBN #978-0393882742 for use in Geology Earth Science as presented in the book review.

B. DONATIONS

1. Approve the donation of \$500.00 from McGregor Metal for the Jaguar Jubilee.

C. FINAL READ POLICY

1. Approve the final read of **po2623** - STUDENT ASSESSMENT AND ACADEMIC INTERVENTION SERVICES; **po3120.04** - EMPLOYMENT OF SUBSTITUTES; **po4124** - EMPLOYMENT CONTRACT; **po4140** - TERMINATION AND RESIGNATION; **po5310** - HEALTH SERVICES; **po8600.04** - BUS DRIVER CERTIFICATION; **po8640** - TRANSPORTATION FOR NON-ROUTINE TRIPS, **po8650** - TRANSPORTATION BY VEHICLES OTHER THAN SCHOOL BUSES; **po8660** - INCIDENTAL TRANSPORTATION OF STUDENTS BY PRIVATE VEHICLE.

D. MEMORANDUM OF UNDERSTANDING

1. Approve the MOU with Greenon Local Schools to provide vehicle (both school van and school bus) operator training, certification, compliance monitoring, and record management for the employees of the Springfield-Clark CTC to be van and school bus operators as presented.
2. Approve the Memorandum of Understanding for a three-year agreement between Springfield-Clark CTC and Fairfield County ESC for InnevAto EDU as presented. The cost in 2023-24 was \$18,000; which included \$15,000 for Building Access License and a one-time setup fee of \$3,000. The MOU approved in April of 2023 included only the Building Access License. The cost in 2024-25, 2025-26, and

2026-2027 will be \$16,720 per year; which includes \$15,000 for Building Access Licenses, \$2,600 for LMS Access License, and discounts of \$880.

E. AGREEMENT

1. Approve the High School Internship IT Agreement between SOCHE and Springfield-Clark Career Technology Center for receiving reimbursement for high school IT internships as presented

SCCTC RESOLUTION NUMBER 28-24 ADOPTION OF CONSENT CALENDAR-ADMINISTRATIVE, ITEM F.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Chris Williams moved and Mr. Keith Culp seconded the Board of Education adopt the Consent Calendar Administrative Item F.

Roll Call: Ayes: Callan, Culp, Galbreath, Kitchen, Mills, Wenclewicz, Williams

Motion carried, 7-0

F. RESOLUTION

1. Approve the Resolution of Necessity which provides authorization from the Board to propose a bond issue and a tax levy, as a single ballot issue to be placed on the ballot on November 5, 2024, and to seek certification from the County Auditor as to the resultant revenues, for the following: (a) \$59,000,000 bond issue to pay for the acquisition and construction of classroom facilities as part of the State of Ohio Vocational Facilities Assistance Program over a period of 37 years and (b) to provide a 0.46-mill permanent improvement levy for a continuing period of time.

SCCTC RESOLUTION NUMBER 29-24 ADOPTION OF CONSENT CALENDAR-ADMINISTRATIVE, ITEM G.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Ben Galbreath moved and Mr. Matthew Mills seconded the Board of Education adopt the Consent Calendar Administrative Item G.

Roll Call: Ayes: Callan, Culp, Galbreath, Kitchen, Mills, Wenclewicz, Williams

Motion carried, 7-0

G. RESOLUTION

1. Approve the Resolution Requesting the Fiscal Officer to Certify the Maximum Maturity of the Bonds provides authorization from the Board to the Fiscal Officer/Treasurer to sign a certificate identifying the maximum duration of the proposed bond issue for 37 years.
2. Approve the Reimbursement Resolution which enables Springfield-Clark Career Technology Center to reimburse itself for any preliminary capital expenditures made on capital expenditures in relation to the Vocational Facilities Assistance Program.

SCCTC RESOLUTION NUMBER 30-24 ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEMS A-K.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. Stan Wenclewicz moved and Mr. Keith Culp seconded the Board of Education adopt the Consent Calendar Personnel Items A-K.

Roll Call: Ayes: Callan, Culp, Galbreath, Kitchen, Mills, Wenclewicz, Williams

Motion carried, 7-0

A. ESC SUBSTITUTES

1. Approve the ESC substitute list as presented.

B. EXTENDED & CURRICULUM DAYS

1. Approve extended and curriculum days per spreadsheet provided as presented.

C. STUDENT WORKERS

1. Approve the hiring of students Tyler Wells and Austin Perks as student workers for the Career Camp at \$1.00 over the Ohio state minimum wage or \$11.45 per hour.
2. Approve the hiring of students Carter Hirtzinger, Madison Sears-Elmore, and Makilah Byington as custodial/maintenance help workers, at \$15.00 per hour.

D. HIRING

1. Approve the hiring of Wesley Curtin, IT Support Specialist, effective June 3, 2024 at Step 2, under the 2023-2024 school year prorated to time worked which is twenty days at \$187.962 per day, contract total \$3,759.23. In addition, approve the issuance of a one year limited contract for the 2024-2025 school year at Step 2, 260 day contract, \$49,847. Successful background check is on file.
2. Approve the hiring of Robert Stephens, English Language Arts Instructor, Class VII, Step 10, \$81,071 for the 2024-2025 school year.

E. CONTRACTS

1. Approve the increase in contracted hours of Brandilyn Leonard, Food Services Helper, from 4 hours per day to 5 hours per day.
2. Approve the increase in contracted hours of Tira Ford, First Cook, from 6.5 hours per day to 7 hours per day.

F. CONTINUING CONTRACTS

1. Approve the following corrections for continuing contracts:
 - a. Brian Sheward, Welding Instructor (3 year boarded 5/10/24)
 - b. Christian Davoli, Social Studies Instructor (2 year boarded 5/10/24)
 - c. Michael Hill, Government Instructor (3 year boarded 5/10/24)

G. RESIGNATION

1. Approve the resignation of Debbie Jahns, Intervention Specialist, effective June 6, 2024.
2. Approve the resignation of Mary Ellen Snider, School Nurse, effective June 30, 2024.

H. DOCK PAY

1. Approve the dock from pay for Christian Steffanni, English Instructor from the advancement of sick leave of 1.766 days on June 20, 2024 upon resignation.

I. SUPPLEMENTAL

1. Approve Summer Career Camp supplemental pay on June 4, 2024, for Matthew Straight, Food Service Supervisor \$25 per hour not to exceed 8 hours per day or \$200.
2. Approve Summer Career Camp supplemental pay June 3-7, 2024 for Michael Rice and Derek Worthington \$25 per hour not to exceed 8 hours per day or \$1,000.

J. JOB DESCRIPTIONS

1. Approve the Career Education Awareness Supervisor job description as presented. The position is for 150 days.
2. Approve the Career Pathways Leader job description as presented. as presented. The position is as-needed.

K. PAY GRID

1. Approve the Career Awareness grid as presented.

IV. EXECUTIVE SESSION for the purpose of consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.

Mr. Chris Williams moved the Board of Education enter into Executive Session,
Mr. Ben Galbreath seconded the motion at 5:45 p.m.

Roll Call: Ayes: Callan, Culp, Galbreath, Kitchen, Mills, Wenclewicz, Williams
Motion carried, 7-0

Mr. Jamie Callan declared the Board to be back in Open Session at 5:56 p.m.

V. COMMENTS AND QUESTIONS FROM BOARD MEMBERS

VI. ADJOURNMENT of Regular Meeting

Mr. Ben Galbreath moved and Mr. Chris Williams seconded the Board of Education adjourn and The Board unanimously agreed to adjourn at 6:15 p.m.

Signed: Jamie Callan Date: 8/12/24
Mr. Jamie Callan, President
Attest: Julie Wallace Date: 8/12/24
Mrs. Julie Wallace, Treasurer

**The next Springfield-Clark CTC Board of Education meeting
will be held June 24, 2024 at 5:00 p.m.**

COMING UP AT SCCTC

JUNE

24 Special BOE Meeting 5:00 pm

JULY

8 Special BOE Meeting 5:00 pm

AUGUST

12 BOE Meeting 5:00 p.m.

13 New Staff Day

15 Incoming Student & Parent Orientation 4-7 pm

20 First Day School for Incoming Students

21 All Students Attend School

