

Date: August 23, 2024

Time: 10:00 a.m.

Location: LEARN, 44 Hatchetts Hill Road, Old Lyme

Agenda

1.0 Approval of Minutes

- Review and approve minutes from the previous meeting
- Discussion and possible action on meeting minutes

2.0 Updates & Reports

- Newman Architects, PC/RDG Architects
 - Focus Group Summary
- Gilbane, Inc.

3.0 Other Reports

- Update from Town of Waterford: Rob Brule
- Fire Marshall
- Fuss & O'Neill
 - Soil Samples & Hazardous Materials Testing
- Oil Tanks

4.0 Financial Update

- Contracts & Invoices
 - Review and approval of recent contracts and invoices
 - Newman Architects, PC Invoice: #23870, July 29, 2024, \$30,816
- Furniture, Fixture, & Equipment (FF&E)
 - Status and review of Furniture, Fixtures, & Equipment package
- Purchases on State Bid List
 - Discussion on any purchases listed on the state bid list
- Procurement Policy
 - Review of current procurement policy and any proposed changes
- Application
 - Any applications requiring review or approval

5.0 New Business

- Any new issues or items not previously discussed

6.0 Next Meeting

- Schedule and agenda items for the next meeting

7.0 Adjournment

