

AMMS Cell Phone Collection Protocol

In the event that a student has their cell phone out during the instructional day and/or is misusing the cellphone during dismissal, teachers and staff will.

1. Collect the student's device
2. Referring teacher/staff includes a post-it note attached to the top of the cell phone and MUST identify the following:
 - Student Name and Grade Level
 - Referring teacher/staff name
 - Date
3. After labeling the cell phone, teacher/staff will bring up the phone to the front office and hand off to office staff.
4. If violations become excessive, then students may lose their privilege to have their personal devices on campus.
5. If student is defiant or disrespectful when turning over their device, they can also receive a minor for the defiant behavior.

Please note- the policy states that a student can be on their cell phones until 8.35 am that is ONLY if they are in the cafeteria or gym. If they are going to the media center, being picked up for a help session, or a club, or musical rehearsal they must put their cell phones away as their 'instructional day' has started. Students are permitted to use their phones once leaving their classroom for their dismissal time.

Misuse of these devices will follow the cell phone policy. Airpods, smartwatches, and other Gaming devices:

- Airpods are not permitted during the school day unless instructed by the teacher for instructional use. No airpods or headphones are permitted during hallway transitions or during lunch.
- Smartwatches are permitted during the school day with the exception of testing. A teacher may ask students to remove smartwatches during test if they are communication enabled. If misuses of smartwatch occurs, the cell phone policy will be followed.
- Gaming devices are not permitted during the school day.