



Student Computing Device Contract

Students who are issued district-owned equipment must agree to the following guidelines:

I pledge to treat the device issued to me with respect. I will operate it according to the guidelines as stated in the Obion County Schools Acceptable Use Policy.

I accept responsibility for using the device at school and outside of school hours.

I pledge to keep the device issued to me in the school approved case.

I pledge to honor my 1:1 commitment by not loaning out the device or charger to another student.

I pledge to only log in using **my** personal OCBOE credentials and to keep **my** credentials private.

I pledge to keep food and drinks away from the device.

I pledge to use the device with clean hands and not draw or write on the device (no stickers allowed).

I pledge to keep the device in my workspace, never leaving it unattended on the floor and never placing it on the edge of my desk.

I pledge to care for the screen by not stacking books or other objects on top of the device; I will not close the lid with pens/pencils/or other objects on the keyboard.

I pledge to use my email appropriately and remember that my emails are monitored. I have no expectation of privacy while using the device.

I pledge I will only use school-approved software and programs and not download or add non-school approved options.

I pledge I will restart the device weekly to allow all updates for the device and charge the device each night.

I understand my parents/guardians and I are responsible for costs associated with loss, damage, or theft of the device.

I pledge if the device is lost or stolen, I will immediately notify an appropriate school official.

I pledge to report any problems that arise with the device to the appropriate school official.

I pledge I will only use the device assigned to me.

I agree to return the device, charger, and case to school in good working condition at the conclusion of the school year (or if I withdraw from Obion County Schools).

I understand the device is subject to inspection at any time and failure to comply with any of the guidelines and policies may result in the suspension of laptop privileges.

Student Signature _____

Printed Name _____ Date _____

Updated: 7/13/20