

Brownsburg High School Team 2025

COLLEGE INFORMATION NIGHT



Team 2025

Will Mahan, Assistant Principal

Chris Douglas, Counselor (A-J)

Lori Mehrtens, Counselor (K-Z)

Darayl Jordan, Academic Coach

Adriana Patino, Administrative Assistant

Joni Martin, College & Career Advisor

Tonight's Agenda: The College Application Process

- Preparing for college applications
- When & How to apply to colleges
- SAT and ACT Testing Information
- Naviance- Transcript & Letter of Recommendation Requests
- Common Inquiries
- Application Status
- Admission Decisions
- Future Dates



Communication & Resources for Seniors

College and career information will be communicated on a regular basis

- Via Schoology
 - All seniors are members of the Schoology Team 2025 Group
 - Newsletters and Updates will be posted in Schoology for seniors
 - Same information sent to families via ParentSquare

Resources available:

- Schoology – Resources Folder in Team 2025 Group
- Naviance Home Page – “Additional Information from Your School” section

Important Items to Reference:

- College Application Quick Guide
- Naviance Instruction Sheets- Transcript & Letter of Recommendation Requests

Preparing for College Applications



Research College Websites

- **Undergraduate Admissions**
 - Admission Criteria
 - Majors and Minors
 - Direct Admission Programs
 - Scholarship & Financial Aid Information
 - How to apply section
 - Testing Information
 - Campus Visit Opportunities

Scheduling a College Campus Visit



- Seniors get 2 excused days for the year for campus visits
- Visit school's admissions site
- Follow instructions to schedule a campus visit
- If the student is going to a campus visit during the school day, use the QR code and fill out the visit permission form to alert Mrs. Patino for attendance purposes.



- Following the visit, the student is to provide Mrs. Patino with proof of attendance (normally provided by the college in their visit packet). The absence will be marked unexcused until the proof is provided.

Make a Plan for College Applications



Stay Organized with College Applications

It is highly recommended seniors do the following BEFORE starting on applications:

- Make a list of colleges they plan to apply to
- Review application deadlines
- Research required materials to submit in addition to college application
- Look at the application platform option(s) offered by each college & decide which application platform they will use to apply to each college.

It is highly recommended seniors do the following AFTER submitting applications:

- Check e-mail regularly for communications from colleges
- Make sure all required items for admission review are complete

When to Apply to Colleges

College Applications are open now

- Get an early start rather than waiting close to the deadline
- Select preferred start term (Fall 2025) and admission plan deadline on application

Check application deadlines for EACH college and prioritize them

- College admission websites provide their application deadline dates, as well as when to expect a decision. **Many colleges have a Priority/Early Action deadline of November 1st.**
- Other types of deadlines include Rolling Admission, Regular Decision, Restrictive Early Action, & Early Decision-binding (admission sites explain deadline definitions/options)
- It's important to meet the application deadline to be considered for admission-based scholarships.
- Colleges are not flexible on late applications, so submitting in advance is highly recommended.
- Other popular deadlines: Oct. 15, Nov. 15, Dec. 1, Dec. 15, Jan. 1, Jan. 15, Feb. 1



College Application Platform Options

INSTITUTIONAL APPLICATION

Some colleges have their own direct institutional application, which can be found on their undergraduate admissions website.

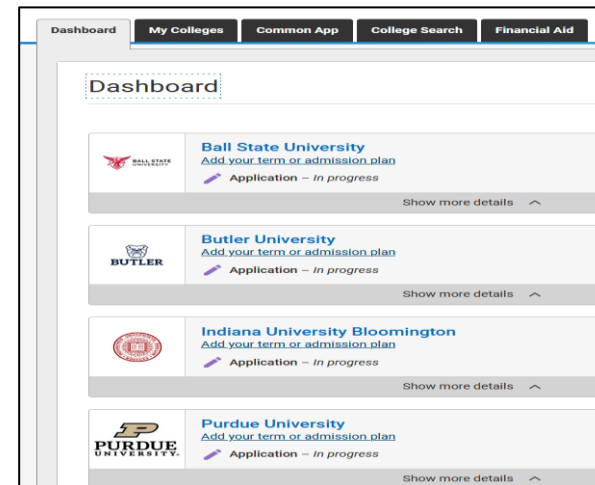
Example:

Start your Apply IU Application

Use the Apply IU Application to apply to IU Bloomington—and apply to more than one Indiana University campus.

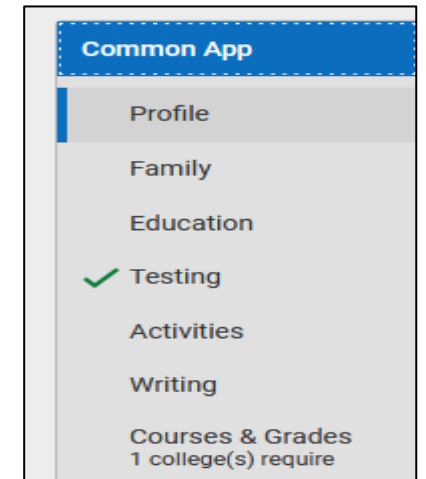
The COMMON APPLICATION

The “Common Application” (or “Common App”) is an application platform applicants can use to apply to multiple colleges. College applications can be organized all in one location, but applicants can submit each application separately. You must create an account at www.commonapp.org and add colleges from the “College Search” tab to your “Dashboard.”



The screenshot shows the Common App dashboard with a navigation bar at the top containing 'Dashboard', 'My Colleges', 'Common App', 'College Search', and 'Financial Aid'. The main content area is titled 'Dashboard' and lists four colleges with their logos and application status:

- Ball State University**: Add your term or admission plan. Application - In progress. Show more details ^
- Butler University**: Add your term or admission plan. Application - In progress. Show more details ^
- Indiana University Bloomington**: Add your term or admission plan. Application - In progress. Show more details ^
- Purdue University**: Add your term or admission plan. Application - In progress. Show more details ^



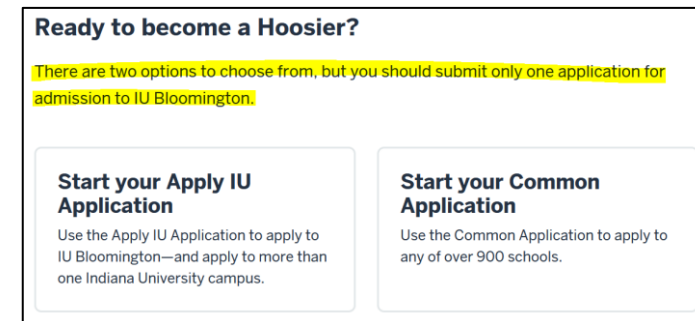
The screenshot shows the 'Common App' menu with the following options:

- Profile
- Family
- Education
- Testing (with a green checkmark)
- Activities
- Writing
- Courses & Grades (1 college(s) require)

How to Apply to Colleges

To apply to a college, visit the Undergraduate Admissions website to find the application.

- Some colleges offer one application to complete. Students must use that application.
- Some colleges offer more than one application, allowing students to select the application of their choice.
 - There is no preference to complete one application over the other. Just be sure to select one.



Cumulative GPA

Academic Major

Senior Year Courses &
College Coursework
taken in high school

Honors/Awards

Activities (extra-
curricular, leadership,
community service,
employment, etc.)

SAT or ACT scores

Essay

School-specific
questions

Examples of College Application Components

SAT & ACT Testing Information

- Websites: www.collegeboard.org for SAT and www.act.org for ACT
- Colleges accept either test.
- This year's dates & registration deadlines are on the testing websites.
- **Research testing information on college admissions websites.**
 - Check to see if SAT or ACT test scores are required or not required
 - If the college has a “test-optional policy,” research:
 - School's test optional explanation
 - Any FAQs provided to better understand their testing policy
 - Eligibility for scholarship consideration, direct admission, honors college consideration, etc.
- If the college is “test-optional,” applicants will be asked if they would like their test scores reviewed for admission on their application.
- Check admission sites for information on how scores are to be submitted.
- To have **official** SAT and ACT test scores sent to colleges, they must be sent directly from the testing companies. **This is done through student SAT & ACT accounts.** Their accounts will walk them through how to do this.
 - Students can type in the names of the colleges or enter the SAT/ACT 4-digit code for the colleges (be found on the college website).
 - When registering for an SAT or ACT test, students can also choose to have them sent to colleges once their scores are available.
- Most colleges will super-score if more than one set of test scores are sent to them.



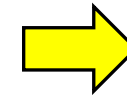
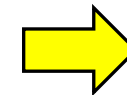
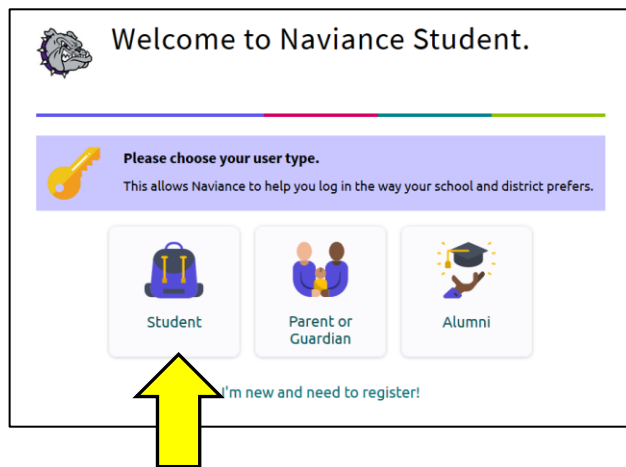
Naviance

Website: <https://student.naviance.com/brownhs>


Select “Student”

Log-in Info:

- Username: **Student ID # or another username student created**
- Password: **Password created by student**



Welcome Student!



Login to Naviance

Email or username

Password

Remember me [Forgot your password?](#)

CONTINUE

[Need additional help?](#)
[I'm new and need to register!](#)

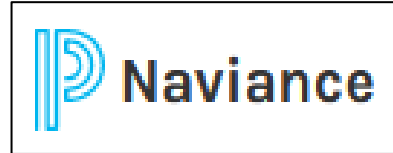
Naviance



For students, Naviance serves as a college/career platform to:

- Research colleges & careers
- Take career assessments
- Research scholarships
- Create a resume
- Keep us informed of colleges they are applying to on their “Colleges I’m Applying To” page
- Make “transcripts requests” for colleges they are applying to
- Make “teacher letter of recommendation requests” for colleges (check admission sites to see if required, recommended, have a limited number, or not allowed)

Naviance



For us, Naviance serves as an electronic platform to:

- **Submit** high school transcripts to colleges
 - Students **must** make “**transcript requests**” in Naviance in order for their transcript to be processed to colleges.
 - We upload transcripts and send them to colleges via Naviance.
 - Please give us time to process transcripts. We also appreciate transcript requests made in advance.
- **Submit** teacher letters of recommendations to colleges
 - Students **must** make “**letter of recommendation requests**” in Naviance in order for the teacher’s letter to be processed to colleges. The same letter can be sent to more than one college.
 - BHS teachers upload letters for students to Naviance, and we send them.
 - Students are encouraged to ask the teacher first and give them 2-3 weeks advance notice.



Naviance Instructions

Naviance Instruction Sheets with step-by-step instructions for how to make “*Transcript Requests*” and “*Teacher Letter of Recommendation Requests*” are posted in Naviance and Schoology for students. Students also received printed instructions this week.

Transcript Request Instructions:

- If students are applying to a college using their **own direct institutional application**, follow the step-by-step instructions on the front side of the sheet.
- If students are applying to a college using the **Common Application**, follow the step-by-step instructions on the back side of the sheet.

The application platform type **MUST** be marked accordingly when making transcript requests in Naviance.

- Symbol for using the college’s **Institutional application** is (not Common App): 
- Symbol for using **the Common Application** is: 

Letters of recommendation

Add new request

Here you can ask a teacher to write you a letter of recommendation. Make sure you give your teachers plenty of time to write your recommendations!

1. Who would you like to write this recommendation?*

Select A Teacher

2. Select the recommendation request type:*

<input type="checkbox"/> Select All	Colleges -	Due -
<input checked="" type="checkbox"/>	Ball State University 0 required / 3 allowed / 0 requested	Dec 01 2023
<input checked="" type="checkbox"/>	Indiana University-Bloomington 0 required / 1 allowed / 0 requested	Nov 01 2023
<input checked="" type="checkbox"/>	University of Cincinnati-Main Campus 0 required / 3 allowed / 0 requested	Dec 01 2023
<input type="checkbox"/>	University of Indianapolis 0 required / 0 allowed / 0 requested <i>This college does not accept Letters of Recommendation</i>	Jul 28 2024
<input checked="" type="checkbox"/>	University of Kentucky 0 required / 3 allowed / 0 requested	Dec 01 2023

3. Include a personal note to remind your recommender about your great qualities and any specifics about your request:

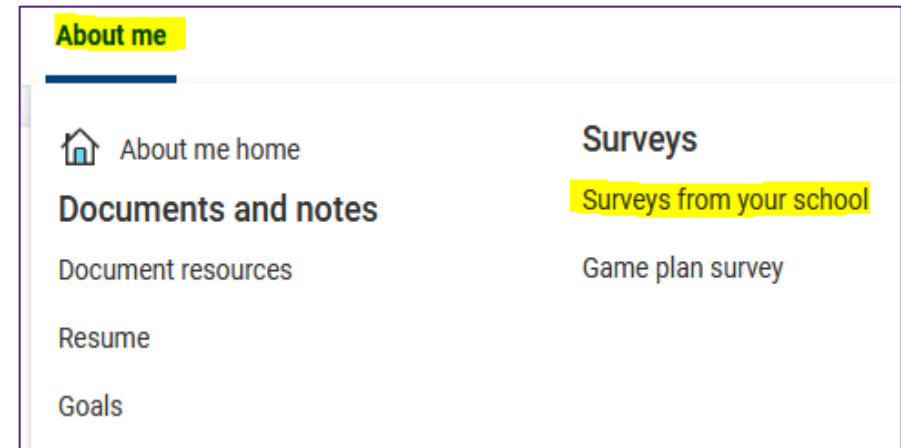
3000 characters remaining

*Indicates a required field

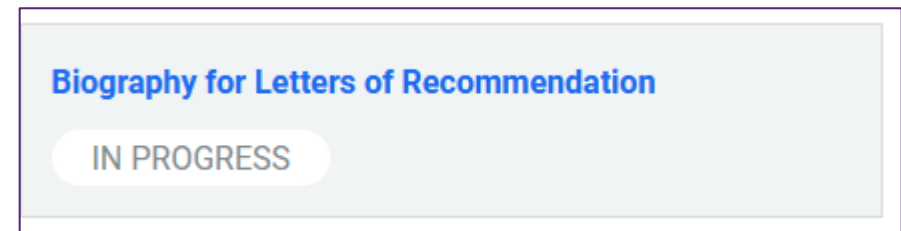
Biography for Letters of Recommendation Survey

Where to find the survey in Naviance:

- Go to the “About Me” section at the top of the home page
- Select “Surveys from your school”
- Select “Biography for Letters of Recommendation”
- Answer the prompts
- Students can save their progress or submit it
- Teachers can reference this for writing a letter of rec



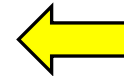
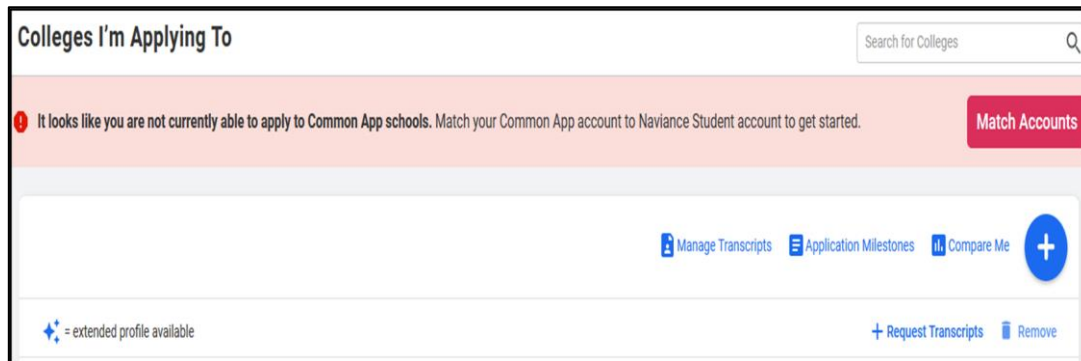
The screenshot shows the 'About me' section of the Naviance interface. The 'About me' header is highlighted in yellow. Below it, there are two columns of options. The left column includes 'About me home' (with a house icon), 'Documents and notes', 'Document resources', 'Resume', and 'Goals'. The right column includes 'Surveys' and 'Game plan survey'. Under the 'Surveys' header, the option 'Surveys from your school' is highlighted in yellow.



The screenshot shows a light blue box with the text 'Biography for Letters of Recommendation' in blue. Below this text, there is a white button with the text 'IN PROGRESS' in blue.

Naviance & Connection to Common Application

- Naviance is connected to the Common Application.
- Students using the Common Application to apply to schools **must MATCH** their Common App account to their Naviance student account. *If not using the Common Application, the matching does not need to be completed.*
- Students complete the **“Match Accounts”** process in Naviance. This must be done so their transcript and any letters of rec can be processed to the schools they are applying to through the Common Application.



Schools listed in students' Common App accounts will automatically populate their "Colleges I'm Applying To" list in Naviance once the match accounts process is complete. Students should keep their Common App account college list updated because it syncs with their Naviance account. The FERPA Release Authorization in student Common App accounts must be complete too.

- **Students SHOULD NOT request teacher letters of recommendation from BHS teachers or counselors in their Common App (called “inviting recommenders”).** *Doing this would cause issues with getting letters submitted through Naviance to schools due to the Naviance/Common App connection.*

Common Inquiries



- Current high school transcripts include semester grades from years 9, 10, 11
- Naviance contains students' Cumulative GPA.
- Students can make transcript requests anytime- before or after they submit a college application. The timing does not matter.
 - Transcripts can be sent before or after the college has received a student's application.
- Students do not have to wait submit an application if they are waiting on a teacher letter of recommendation to be uploaded.
 - Letters of rec are sent as teachers upload them in Naviance.
- Students should contact us if they need a transcript for a scholarship.
 - Transcripts are not sent to scholarship organizations through Naviance; they are only sent to colleges.
 - Scholarships will provide transcript submission instructions.

Application Status

- **After applying, students will most likely be e-mailed instructions from the college to create an account/portal. This is where they can check their application status.**
 - Check items *received* by the college as well as *pending* or “*to-do*” items
 - Ensure their application is “complete”– be sure all materials required for review have been received by the college
 - Many colleges will include the status of their application (Complete, Incomplete, Under Review, Decision made, etc.).
- **We do not receive notifications of “incomplete items” for college applications students submit. Students can only check their status.**
 - We can only see if transcripts and letters of recommendation have been sent via Naviance.
 - There is a process with submission & retrieval of transcripts and letters of rec – *submitted* by us via Naviance, *downloaded* by the college, and marked as *received* by the college.

Admission Decisions

- It varies by college on the turn-around time for receiving an admission decision.
- Depending on the college, admission decisions are communicated via e-mail, within the student account/portal with the college, and/or by mail.
- For deferred decisions, the college may want additional information to be sent, such as 7th semester grades (1st semester of senior year).
- Senior year grades are important- Final high school transcripts are sent to attending colleges after graduation
- May 1st – National Candidate's Reply Date- deadline for officially accepting offer of admission

Financial Aid & Scholarships

- FAFSA/Financial Aid information will be communicated with seniors and families in future newsletters once the 2025-26 FAFSA becomes available. State deadline to file is April 15, 2025.
- College websites include information on admission-based scholarships, competitive scholarships & scholarships by major.
- Scholarships we receive will be posted in Naviance for seniors this year.
- Local scholarships become available second semester.
- Scholarship Search Sites:
 - www.fastweb.com
 - www.scholarships.com
 - www.goingmerry.com

Future Dates

FINANCIAL AID PRESENTATION

- **Presented by:** INvestEd
- **Date:** Tues., Sept. 10th @ 6:30 p.m.
- **Location:** BHS Auditorium

***BHS FAFSA Help Night Date- TBA**

HCCF SCHOLARSHIPS

Class of 2025 HCCF Scholarships Now Available

Live: August 1, 2024

Due: August 29, 2024

The Lilly Endowment Community Scholarship has changed significantly from prior years. Learn more about this scholarship and more on our website by scanning this QR code.



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**Hendricks County
Community Foundation**

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