

# DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT

**Steven M. Lamarche**  
Superintendent of Schools

**Kelly True**  
Assistant Superintendent for  
Teaching and Learning



68 Dudley-Oxford Road  
Dudley, Massachusetts 01571  
508-943-6888  
Fax: 508-943-1077  
[www.dcrsd.org](http://www.dcrsd.org)

**Heather Harriman**  
Director of Pupil Personnel Services

**Joseph DeSantis**  
Director of Finance  
and Operations

## Records Release Form

Student Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Grade: \_\_\_\_\_

*Per Department of Education Regulation 603 CMR 23.07 (4) (g) Authorized school personnel of the school to which a student seeks or intends to transfer may have access to such student's record without the consent of the eligible student or parent, provided that the school the student is leaving, or has left, gives notice that it forwards student records to schools in which the student seeks or intends to enroll.*

I hereby grant permission for release of records of the following documents:

Transfer Card       IEP (if applicable)       Discipline Report\*       Health Card  
 Transcript of Grades       504 (if applicable)       MCAS Scores       Other

\*Discipline Report must include any record of prior suspensions or expulsions, or a statement that there are no records of any such actions, signed by a school official.

Transfer out from: \_\_\_\_\_

**Fax Number:** \_\_\_\_\_

Transfer in to:

Shepherd Hill Regional High School  
68 Dudley-Oxford Road  
Dudley, Ma 01571  
P - 508-943-6700 x175 (Guidance)  
F - 508-943-5956

Dudley Middle School  
70 Dudley-Oxford Road  
Dudley, Ma 01571  
P - 508-943-2224  
F - 508-949-0720

Charlton Middle School  
2 Oxford Road  
Charlton, Ma 01507  
P - 508-248-1423  
F - 508-248-1418

Dudley Elementary School  
16 School Street  
Dudley, Ma 01571  
P - 508-943-3351  
F - 508-949-3305

Heritage School  
34 Oxford Road  
Charlton, Ma 01507  
P - 508-248-4884  
F - 508-248-1109

Mason Road School  
20 Mason Road  
Dudley, Ma 01571  
P - 508-943-4312  
F - 508-949-1005

Charlton Elementary School  
9 Burlingame Road  
Charlton, Ma 01507  
P - 508-248-7774  
F - 508-248-7003

Special Education Department, District Office  
68 Dudley-Oxford Road  
Dudley, Ma 01571  
P - 508- 943-3980  
F - 508-943-1077

Signature: \_\_\_\_\_

Date: \_\_\_\_\_