

MINUTES
LIBERTY CHARTER SCHOOL
GOVERNING BOARD
July 17, 2024
7:00 a.m.

I. OPENING OF REGULAR MEETING

- A. Chairman Bryant called the meeting to order at 7:00 a.m.
- B. Roll Call: Board members present were Sheila Bryant, Clyde Colbert, Ted Hernandez and Patti Ward. Dee Bower was absent. Also, in attendance were administrators Jim Ashton, and Board Clerk Alane McKnight, with Rebecca Stallcop, Administrator attending by phone conference.
- C. Motion was made by Mr. Hernandez and seconded by Mr. Colbert to approve the Governing Board meeting minutes of 2024.06.19. Motion passed 4-0.
- D. Persons wishing to speak on an Agenda Item: No one.

II. BOARD RE-ORGANIZATION

- A. Reappointment of Board Members: Mrs. Bryant asked for a motion to reappoint Clyde Colbert to Seat B, and Sheila Bryant to Seat C for a term of three years on the Liberty Charter School Board of Directors. Motion was made by Mrs. Ward and seconded by Mr. Hernandez to reappoint Clyde Colbert to Seat B, and Sheila Bryant to Seat C for the term of three years. Motion passed 4-0. The Oath of Office was administered to Mr. Colbert, and Mrs. Bryant by the clerk of the board.
- B. Appointment of Temporary Chair: Chairman Bryant appointed Mr. Colbert temporary chair for the purpose of electing the board chairman.
- C. Election of Board Chair: Mr. Colbert opened the floor to nominations for board chair. Motion was made by Mr. Hernandez and seconded by Mrs. Ward to nominate Sheila Bryant for board chairman. Motion was made by Mrs. Ward and seconded by Mr. Hernandez for nominations to cease. The motion for nominations to cease passed 4-0. The motion to elect Sheila Bryant board chairman passed 4-0. Mr. Colbert relinquished the chair to Mrs. Bryant.
- D. Election of Vice Chair: Mrs. Bryant asked for nominations for vice chairman. Motion was made by Mr. Hernandez and seconded by Mrs. Ward to nominate Clyde Colbert for vice chairman. Motion was made by Mr. Hernandez and seconded by Mrs. Ward, for nominations to cease. The motion for nominations to cease passed 4-0. The motion to elect Clyde Colbert vice chairman passed 4-0.
- E. Election of Board Sec./Treasurer: Mrs. Bryant asked for a nomination for Sec./Treasurer. Motion was made by Mr. Colbert and seconded by Mr. Hernandez to nominate Dee Bower secretary/treasurer. Motion by Mr. Hernandez was seconded by Mrs. Ward for nominations to cease. The motion for nominations to cease passed 4-0. The motion to elect Dee Bower Secretary/Treasurer passed 4-0.
- F. Appointment of Board Clerk: Motion by Mr. Hernandez was seconded by Mrs. Ward to appoint Alane McKnight clerk of the Liberty Charter School Governing Board. Motion passed 4-0 with all members voting aye.

III. BUSINESS:

- A. Establishing Regular Meeting Date: Mrs. Bryant suggested a regular meeting time of 7:00 am on the third Wednesday of each month. Motion was made by Mrs. Ward and seconded by Mr. Colbert to hold regular board meetings on the third Wednesday of each month at 7:00 a.m. Motion to hold the regular monthly meetings on the third Wednesday at 7:00 a.m. passed 4-0.
- B. Designation of Public Places for Posting of Public Notices: Motion to approve Liberty Charter School, Victory Charter School, and the school website: libertycharterschool.com as Public Places for Posting Public Notices was made by Mr. Colbert and seconded by Mr. Hernandez. Motion to approve Posting Places passed 4-0.

- C. Authorized signers for Liberty Charter School Financial Accounts: Motion to authorize Clyde Colbert, and Ted Hernandez to act as signers on the three Zions Bank financial accounts ending in 6137, 6152, and 6145 was made by Mr. Colbert and seconded by Mrs. Ward. After discussion, motion passed 4-0.
- D. Authorization of Clerk's Access to Bank Accounts: Motion to authorize Alane McKnight privilege to discuss with bank representatives issues concerning the three bank accounts at Zions Bank, make deposits, prepare checks and transfer money between accounts, request stop payments, prepare ACH employee payroll, use the signature stamp for payroll purposes and access and manage Liberty's online bank accounts was made by Mr. Hernandez, and seconded by Mrs. Ward. Motion passed 4-0.
- E. Bus Routes/Safety Bus Routes: Mrs. Bryant said she would entertain a motion to approve the Bus Routes and Safety Bus Routes submitted by Brown Bus Company to Liberty Charter School for the 2024.2025 school year. Mr. Hernandez seconded motion made by Mrs. Ward to approve the Bus Routes and Safety Bus Routes for the 2024.2025 academic year. Motion passed 4-0.
- F. Mr. Colbert seconded motion made by Mrs. Ward to revise policies 2610 Advancement Requirements (9-12), and 2700F Liberty Charter High School Four Year Learning and Graduation Plan. After a complete discussion motion to revise 2610, and 2700F passed 4-0.

IV. REPORTS & DISCUSSION

- A. Principals Report: Mrs. Stallcop expressed appreciation for the Governing Board, and for the Board Clerk. Mr. Colbert and Mrs. Bryant thanked the clerk for the work she does.

V. CONSENT AGENDA

Mrs. Ward seconded motion made by Mr. Colbert to accept the consent agenda as printed in the meeting agenda. Motion passed 4-0. Consent Agenda included: Accounts Payable, and Budget Report 2024.06.30.

VI. ADJOURNMENT

Chairman Bryant asked for a motion for adjournment. After a full and complete discussion, upon motion made by Mr. Hernandez and second from Mrs. Ward, the meeting adjourned at 7:19 a.m. with all members voting aye.

The above minutes represent a true and accurate summary of this meeting.

Chairman

Clerk