

SPRINGFIELD TOWNSHIP BOARD OF EDUCATION

Wednesday, July 17, 2024

2024-2025 - 199

REGULAR MEETING AGENDA

TIME: 7:00 PM

LOCATION: ROOM 14

1. CALL TO ORDER 7:13 p.m.

Christian Dieker, Board President

2. OPEN PUBLIC MEETINGS ACT STATEMENT

Christian Dieker, Board President

"The New Jersey Open Public Meetings Law was enacted to ensure the right to the public to have advance notice of and attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon." Pursuant to the provisions of this act, the Springfield Township Board of Education has caused notice of this meeting to be publicized by having the date, time and place thereof sent to: The Burlington County Times, Springfield Township Clerk, Board of Education members, and posted in the Springfield Township Board of Education Office and Springfield Township Municipal Building.

3. PLEDGE OF ALLEGIANCE

Christian Dieker, Board President

4. ROLL CALL

Casey DeJoseph, Board Secretary

Absent: Mr. Roberson, Ms. Rincon, Ms. Donahue, Ms. Drum

Present: Ms. Wainwright, Mr. Pantano, Ms. Mancini-Wallrath, Mr. Hale, Mr. Dieker

5. SCHOOL & COMMUNITY PRESENTATIONS

Craig Vaughn, Superintendent

- Student Safety Data System Report for Period 2, 2023 - 2024 School Year

6. COMMITTEE UPDATES

Christian Dieker, Board President

Committee	Chair	Committee	Chair
Finance	Mr. Hale	Personnel	Mrs. Donahue
Buildings, Grounds, & Transportation	Mr. Dieker	Negotiations	Mr. Hale
Curriculum & Technology	Mr. Roberson	Policy	Mr. Pantano

7. PUBLIC COMMENT #1 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Christian Dieker, Board President

Before a matter is placed on the agenda, Administration has thoroughly reviewed it. Board Members preview the agenda items five days prior to the meeting and discuss questionable items with the Superintendent. The Springfield Township BOE welcomes public comment during our public meetings. Public comments will only be permitted during the public comment periods at the beginning and end of each Board meeting. Each public comment period shall be limited to thirty minutes unless extended by a majority vote of the Board members present. Statements are limited to two, three minute time periods for a total of six minutes on any one topic. Public comment is not a question and answer session. Notwithstanding, members of the Administration and/or

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Board members may, with approval, choose to answer questions raised during public comment periods. If a response is requested, please provide your contact information on the sign-in sheet or contact the Administration separately.

None

8. CORRESPONDENCE

Craig Vaughn, Superintendent

- Letter of Resignation from an Instructional Assistant

9. SUPERINTENDENT REPORT

Craig Vaughn, Superintendent

UPDATE

- Summer Programs

IMPORTANT DATES

- August 20 - 22 - Kindergarten Jump Start
- August 21 - BOE Meeting
- August 28 - New Teacher Orientation
- September 2 - Labor Day
- September 3 - Staff Orientation / Professional Development
- September 4 - First Day of School for Students
- September 17 - Back to School Night
- September 18 - BOE Meeting

10. APPROVAL OF MINUTES

Casey DeJoseph, Board Secretary

- **REGULAR MEETING - Wednesday, June 19, 2024**
Voice Vote - Motion Carries, All in Favor 5-0
- **EXECUTIVE SESSION - Wednesday, June 19, 2024**
Voice Vote - Motion Carries, All in Favor 5-0

11. SUPERINTENDENT'S REPORT (ENROLLMENT & HIB)

Craig Vaughn, Superintendent

- a) **RESOLUTION #24/25-RM-199-101**
MONTHLY ENROLLMENT REPORT
- b) **RESOLUTION #24/25-RM-199-102**
APPROVE THE MONTHLY HIB REPORT

Motion Wallrath, Second Hale Roll Call Vote:

Ms. Wainwright - Yay, Mr. Pantano - Yay, Ms. Mancini-Wallrath - Yay, Mr. Hale - Yay, Mr. Dieker - Yay

Absent: Mr. Roberson, Ms. Rincon, Ms. Donahue, Ms. Drum

Motion Carries, All in Favor 5-0

12. CONTRACT ADMINISTRATION

Casey DeJoseph, Board Secretary

- a) **RESOLUTION #24/25-RM-199-103**
AUTHORIZE THE SCHOOL BUSINESS ADMINISTRATOR TO EXECUTE A SERVICES AGREEMENT WITH THE STEPPING STONES GROUP FOR SUBSTITUTE SCHOOL NURSES

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Mr. Pantano described concerns regarding language; Mr. Vaughn stated the contract was revised

Motion Hale, Second Pantano Roll Call Vote:

Ms. Wainwright - Yay, Mr. Pantano - Yay, Ms. Mancini-Wallrath - Yay, Mr. Hale - Yay, Mr. Dieker - Yay

Absent: Mr. Roberson, Ms. Rincon, Ms. Donahue, Ms. Drum

Motion Carries, All in Favor 5-0

13. FINANCE & BUDGET

Casey DeJoseph, Board Secretary

- a) **RESOLUTION #24/25-RM-199-104**
APPROVE ANTICIPATED REVENUE REPORT
- b) **RESOLUTION #24/25-RM-199-105**
CERTIFY REMITTANCE TO PURCHASE ORDERS
- c) **RESOLUTION #24/25-RM-199-106**
CERTIFY NO ADVERTISED APPROPRIATION ADJUSTMENT EXCEEDS 10%
- d) **RESOLUTION #24/25-RM-199-107**
CERTIFY EWEG REIMBURSEMENT REQUESTS
- e) **RESOLUTION #24/25-RM-199-108**
APPROVE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
- f) **RESOLUTION #24/25-RM-199-109**
MONTHLY CERTIFICATION LINE ITEM STATUS REPORT
- g) **RESOLUTION #24/25-RM-199-110**
RATIFY TRANSFER OF FUNDS
- h) **RESOLUTION #24/25-RM-199-111**
APPROVE MONTHLY BILL LIST
- i) **RESOLUTION #24/25-RM-199-112**
APPROVE BOARD SECRETARY'S REPORT
- j) **RESOLUTION #24/25-RM-199-113**
APPROVE TREASURER'S REPORT
- k) **RESOLUTION #24/25-RM-199-114**
APPROVE ANNUAL GRANT-IN-AID ALLOCATIONS
- l) **RESOLUTION #24/25-RM-199-115**
APPROVE MEMBERSHIP IN THE BURLINGTON COUNTY CRISIS RESPONSE TEAM

Motion Hale, Second Pantano Roll Call Vote:

Ms. Wainwright - Yay, Mr. Pantano - Yay, Ms. Mancini-Wallrath - Yay, Mr. Hale - Yay, Mr. Dieker - Yay

Absent: Mr. Roberson, Ms. Rincon, Ms. Donahue, Ms. Drum

Motion Carries, All in Favor 5-0

14. PERSONNEL & NEGOTIATIONS

Craig Vaughn, Superintendent

- a) **RESOLUTION #24/25-RM-199-116**
AMENDING AN EMPLOYEE SALARY
- b) **RESOLUTION #24/25-RM-199-117**
APPROVE PAYMENT OF MERIT GOALS FOR THE 2023-24 SCHOOL YEAR
- c) **RESOLUTION #24/25-RM-199-118**
ACCEPTING AN EMPLOYEE RESIGNATION
- d) **RESOLUTION #24/25-RM-199-119**
APPOINT SUBSTITUTE POSITIONS FOR THE 2024-25 SCHOOL YEAR

Motion Wainwright, Second Pantano Roll Call Vote:

Ms. Wainwright - Yay, Mr. Pantano - Yay, Ms. Mancini-Wallrath - Yay, Mr. Hale - Yay, Mr. Dieker - Yay

Absent: Mr. Roberson, Ms. Rincon, Ms. Donahue, Ms. Drum

Motion Carries, All in Favor 5-0

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15. CURRICULUM & TECHNOLOGY

Craig Vaughn, Superintendent

a) RESOLUTION #24/25-RM-199-120

APPROVE ACCEPTANCE OF THE DANIELSON FRAMEWORK FOR TEACHING AS THE DISTRICT'S EVALUATION INSTRUMENT FOR FACULTY

Motion Wainwright, Second Hale Roll Call Vote:

Ms. Wainwright - Yay, Mr. Pantano - Yay, Ms. Mancini-Wallrath - Yay, Mr. Hale - Yay, Mr. Dieker - Yay

Absent: Mr. Roberson, Ms. Rincon, Ms. Donahue, Ms. Drum

Motion Carries, All in Favor 5-0

16. POLICIES & PROCEDURES

Craig Vaughn, Superintendent

a) RESOLUTION #24/25-RM-199-121

APPROVE AMENDMENTS UPON FIRST READING & INTRODUCTION

b) RESOLUTION #24/25-RM-199-122

ABOLISHING CERTAIN POLICIES AND REGULATIONS

c) RESOLUTION #24/25-RM-199-123

ADOPTING A DISTRICT CALENDAR REALIGNMENT

Motion Pantano, Second Hale Roll Call Vote:

Ms. Wainwright - Yay, Mr. Pantano - Yay, Ms. Mancini-Wallrath - Yay, Mr. Hale - Yay, Mr. Dieker - Yay

Absent: Mr. Roberson, Ms. Rincon, Ms. Donahue, Ms. Drum

Motion Carries, All in Favor 5-0

17. FACILITIES, SECURITY, & TRANSPORTATION

Casey DeJoseph, Board Secretary

a) RESOLUTION #24/25-RM-199-124

APPROVE MONTHLY FIRE & SECURITY DRILLS

b) RESOLUTION #24/25-RM-199-125

APPROVE USE OF FACILITIES

Motion Wallrath, Second Wainwright Roll Call Vote:

Ms. Wainwright - Yay, Mr. Pantano - Yay, Ms. Mancini-Wallrath - Yay, Mr. Hale - Yay, Mr. Dieker - Yay

Absent: Mr. Roberson, Ms. Rincon, Ms. Donahue, Ms. Drum

Motion Carries, All in Favor 5-0

18. BOARD FORUM

Christian Dieker, Board President

● UNFINISHED BUSINESS

None

● NEW BUSINESS

- District Goals for 2024-2025 (refer to Appendix A)

Discussion about goal #2: Mr. Deiker / Mr. Hale spoke about the goal and interest in seeing how this progresses, pleased with idea of looking for continuous improvement

Discussion on goal #3 - AI: Technology teacher to discuss the proper use of AI

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19. PUBLIC COMMENT #2 (SHALL NOT EXCEED THIRTY (30) MINUTES)

Christian Dieker, Board President

None

20. ADJOURNMENT

Christian Dieker, Board President

Motion Pantano, Second Wallrath at 7:58 p.m. Motion Carries, All in Favor 5-0

SUPERINTENDENT'S REPORT

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #24/25-RM-199-101

**RESOLUTION ACCEPTING ENROLLMENT STATISTICS
AS PART OF THE REPORT OF THE SUPERINTENDENT OF SCHOOLS AS OF JUNE 2024**

WHEREAS, the Board of Education recognizes the importance of maintaining accurate registers for all students enrolled in the Springfield Township School District; and

WHEREAS, the Board of Education also relies on accurate enrollment counts for such reports as the Application for State School Aid Report, the annual Budget Statements, the annual December 1st Special Education Report, Fall Enrollment Report and the Average Daily Attendance Report; and

WHEREAS, the Superintendent of Schools has received and compiled school registers from each of the schools in the School District which have been cross-checked with active home room rosters and Child Study Team class listings with the resulting summary table being generated:

Expense Account #	Grade Level/Program	Count June 30, 2023	Count <u>June 28, 2024</u>	Difference
11-105-100-101-101-105	Pre-School Regular	12	17	+5
11-110-100-101-101-110	Kindergarten	37	31	-6
11-120-100-101-101-401	First Grade	43	35	-8
11-120-100-101-101-402	Second Grade	32	45	+13
11-120-100-101-101-403	Third Grade	39	32	-7
11-120-100-101-101-404	Fourth Grade	38	39	+1
11-120-100-101-101-405	Fifth Grade	35	38	+3
11-130-100-101-101-406	Sixth Grade	35	37	+2
11-212-100-101-101-100	Multiple Disabled	7	13	+6
11-215-100-101-101-100	Preschool Disabled PT	5	5	0
11-000-100-56X-60X-XXX	Out-of-District Placement	4	1	-3
	TOTAL	287	293	+6

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Month	Enrollment	Monthly Change
June 2023	287	
July 2023	284	-3
August 2023	290	+6
September 2023	290	0
October 2023	289	-1
November 2023	287	-2
December 2023	290	+3
January 2024	290	0
February 2024	290	0
March 2024	292	+2
April 2024	293	+1
May 2024	293	0
June 2024	293	0

;and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above enrollment report is hereby accepted upon the certification of the Superintendent of Schools.

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RESOLUTION #24/25-RM-199-102

**RESOLUTION APPROVING THE MONTHLY HARASSMENT, INTIMIDATION & BULLYING REPORT
FOR THE TIME PERIOD OF JUNE 20, 2024 TO JULY 17, 2024
PURSUANT TO BOARD OF EDUCATION POLICY 5512**

WHEREAS, the Springfield Township Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying;

WHEREAS, harassment, intimidation or bullying is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the students property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or has the effect of insulting or demeaning any student or group of students; or creates a hostile educational environment for the student by interfering with the students education or by severely or pervasively causing physical or emotional harm to the student; and

WHEREAS, the results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other action taken or recommended by the chief school administrator; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools reports the results of the following harassment, intimidation or bullying incidents for the month of JUNE 20, 2024 TO JULY 17, 2024:

School Location	# Cases Reported	# Cases Confirmed
Springfield Elementary School	0	0

CONTRACT ADMINISTRATION

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RESOLUTION #24/25-RM-199-103

RESOLUTION AUTHORIZING THE PRESIDENT AND THE SECRETARY TO THE BOARD TO EXECUTE A PROFESSIONAL SERVICES CONTRACT FOR SUBSTITUTE SCHOOL NURSES FOR THE 2024-2025 SCHOOL YEAR

WHEREAS, N.J.S.A. 18A:18A-5 a.(1) provides for exceptions to the requirements for advertising of certain school contracts and professional services; and

WHEREAS, N.J.S.A. 18A:18A-2 (h.) defines "professional services" to mean services rendered or performed by a person authorized by law to practice as regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training. Professional services also means services rendered in the performance of work that is original and creative in character in a recognized field of artistic endeavor; and

WHEREAS, the Township of Springfield Board of Education recognizes the need for the professional services school nursing; and

WHEREAS, The Stepping Stones Group, 184 High Street, Suite #701, Boston, MA 02110, is duly qualified by experience and qualifications to perform the professional services stipulated in this Resolution; and

WHEREAS, the following fee schedule for services has been provided:

Specialty	Hourly Rate
School Certified Registered Nurse	\$85 - \$91 per hour
Sub Certified Registered Nurse	\$78 - \$80 per hour
Registered Nurse	\$72 - \$74 per hour
Licensed Practical Nurse	\$62 - \$64 per hour

; and,

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services with The Stepping Stones Group, 184 High Street, Suite #701, Boston, MA 02110; and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:18A.5a(1) the Business Administrator/Secretary to the Board shall publish a legal notice of the award of this professional services contract and ensure that the awarding Resolution is available for public inspection at the Office of the Business Administrator/Secretary to the Board during normal business hours.

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FINANCE & BUDGET

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RESOLUTION #24/25-RM-199-104

**RESOLUTION APPROVING THE ANTICIPATED REVENUE REPORT
OF THE BUSINESS ADMINISTRATOR/SECRETARY TO THE BOARD
FOR THE MONTH OF JUNE 2024 PURSUANT TO N.J.A.C. 6:23-2.11(c)2**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that the board secretary report monthly to the board of education changes in anticipated revenue amounts and sources; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached revenue statement reports change in anticipated revenue is hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.11(c)2.

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
REPORT ON CHANGES IN ANTICIPATED REVENUE**

Pursuant to N.J.S.A. 6:20-2.11(c)2, I report the following JUNE 2024 changes in anticipated revenue amounts and sources as noted on the submitted revenue report.

Danielle Tarvin-Griffith
Business Administrator/Board Secretary

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RESOLUTION #24/25-RM-199-105

**RESOLUTION CERTIFYING THAT ANY REMITTANCE TO PURCHASE ORDERS
GREATER THAN THE APPROVED PURCHASE ORDER AMOUNT SHALL BE DETAILED
THROUGH THE APPROVAL OF THE MONTHLY CREDIT/DISBURSEMENT REPORT
PURSUANT TO N.J.A.C. 6A:23A-6.10
AND THAT THE BELOW REPORT IS FOR THE MONTH OF JUNE 2024**

WHEREAS, N.J.A.C.6A:23A-6.10 provides that “a school district and county vocational school board shall adopt a policy establishing the approval process for any remittance of payment for invoice amounts greater than the approved purchase order; and

WHEREAS, the policy shall require the Business Administrator/Secretary to the Board to identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found that such an increase is warranted, the Business Administrator/Secretary to the Board shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found that such an increase is not warranted, the purchase order shall be canceled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price; and

WHEREAS, the Business Administrator/Secretary to the Board shall review, on a monthly basis, edits/change reports, in particular the Credit/Disbursement Report, listing all payments made in excess of the originally approved purchase order amount to ensure that all payments are properly made are properly authorized prior to the commitment of any bill list disbursements; and

WHEREAS, a Credit-Disbursement Report has been developed by the School District’s accounting software vendor, Asbury Park Computer Center, and said report is attached herein which details any changes in purchase order amounts; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached JUNE 2024 Credit-Disbursement Report detailing the changes is hereby approved and that any and all adjustments against Board of Education obligations therein enumerated for equipment, material and supplies, furnished and delivered and for work done and performed and certified as correct by the Secretary of the Board of Education, and when funds are available; and

BE IT FINALLY RESOLVED that a copy of the above Report shall be placed in the permanent minutes of the Board of Education.

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RESOLUTION #24/25-RM-199-106

RESOLUTION CERTIFYING THAT NO ADVERTISED APPROPRIATION
EXCEEDS THE TEN PERCENT (10%) TRANSFER LIMIT
FOR THE MONTH OF JUNE 2024
ESTABLISHED PURSUANT TO PUBLIC LAW 2004, C. 73
AND RECOGNIZING THE SUBMISSION TO THE EXECUTIVE COUNTY BUSINESS OFFICIAL
A REQUEST FOR APPROVAL OF THE TRANSFER THAT EXCEED TEN PERCENT

WHEREAS, Public Law 2004, C. 73 requires New Jersey Department of Education Commissioner approval of transfers in any general fund account greater than ten percent (10%) on a cumulative basis; and

WHEREAS, a report has been developed by the School District's accounting software vendor, Asbury Park Computer Center and said report is attached herein; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that attached JUNE 2024 monthly transfer report detailing the percentage change in transfers is hereby approved; and

BE IT FINALLY RESOLVED that a copy of the report shall be placed in the permanent minutes of the Board of Education.

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RESOLUTION #24/25-RM-199-107

RESOLUTION CERTIFYING THE EWEG REIMBURSEMENT REQUESTS FOR THE MONTH ENDING JUNE 28, 2024

WHEREAS, when the district is a sub-grantee of grants awarded by the Federal government to the State of New Jersey the district shall submit reimbursement requests using the Electronic Web-Enabled Grant (EWEG) System. Expenditures must be supported by documentation at the sub-grantee level. Documentation for salary expenditures will be according to the applicable federal circular. Expenditures must be for allowable costs. Expenditures must be related to the sub-grantee's cost objectives. Expenditures will be reviewed to determine that:

- A. Adequate description of expenditures is provided;
- B. No new budget category is created; and
- C. Reimbursement does not exceed the allowable threshold for an amendment as a result of cumulative transfers among expenditure categories; and

WHEREAS, Reimbursement requests will be certified by the board as being in accordance with approved grant applications as evidenced by the review of a monthly disbursement report. EWEG reimbursement requests will meet New Jersey Department of Education timelines and deadlines; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending JUNE 28, 2024 for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the EWEG submissions as listed on the "**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only**".

RESOLUTION #24/25-RM-199-108

**RESOLUTION APPROVING THE MONTHLY CERTIFICATION OF GRANT EXPENDITURES
AS OF JUNE 28, 2024 FOR THE 2023-2024 PROGRAM YEAR
PURSUANT TO BOARD OF EDUCATION STANDARD OPERATING PROCEDURE 3-003
TO MONITOR THE % OF EXPENDITURE TO CONTROL CARRY-OVER WAIVER REQUESTS
UNDER GUIDANCE OF THE NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
FISCAL MANAGEMENT - RESTRICTED REVENUES**

WHEREAS, Standard Operating Procedure 3-003 provides for the mechanism for Board of Education monitoring of restricted revenue expenditure levels as the Board of Education must ensure that restricted revenue accounts must be appropriated and fully expended in a timely manner and in accordance with grant allocations/budgets; and

WHEREAS; the New Jersey Quality Single Accountability Continuum (NJQSAC) - District Performance Review - D. Restricted Revenues - Sections 1.b. and 1.d provide the following guidance:

- 1.b. Grant funds are spent as budgeted. Amendments and budget modifications are completed for changes that exceed the applicable threshold (entitlement grants - lesser of 10% or \$50,000; discretionary grants - lesser of 10% or \$10,000;
- 1.d. At least 85 percent of the ESSA and IDEA grant funds are expended in one year. For Title I, a waiver to carry over more than 15% has not been requested within the last three years; and

WHEREAS, the Business Administrator/Secretary to the Board has submitted to the Board a summary for the period ending JUNE 28, 2024 for review and certification; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that Board certifies the grant expenditures as listed on the “**SUMMARY PAGE, Monthly Disbursement Report - Fund 20 Only**”.

BE IT FURTHER RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above summary represents the monthly certification of grant expenditures for the program years 2022-2023 and 2023-2024 Every Student Succeeds Act, IDEA Part B, IDEA Preschool, REAP, and ESSER funds.

RESOLUTION #24/25-RM-199-109

**RESOLUTION PROVIDING FOR A SECRETARY TO THE BOARD'S
MONTHLY CERTIFICATION OF BUDGETARY LINE ITEM STATUS
FOR THE MONTH OF JUNE 2024**

PURSUANT TO N.J.A.C. 6:20-2.13(d) AND N.J.S.A. 18A:22.8.1

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 20, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the certification of the Secretary to the Board must demonstrate that no budgetary line item account, which are understood by the rule to be the advertised section of the New Jersey Department of Education prescribed budget, has obligations and contractual orders which exceed annual appropriations for said line item accounts in accordance with the Monthly Line Item Budget Report; and

WHEREAS, the following Board of Education comments and/or discussion was had, if any, on the matter of this Resolution:

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the below certification are hereby acknowledged and accepted as compliance with N.J.A.C. 6:20-2.13(d) and N.J.S.A. 18A:22.8.1.

**MONTHLY CERTIFICATION OF THE SECRETARY TO THE BOARD
BUDGETARY LINE ITEM STATUS**

Pursuant to N.J.S.A. 6:20-2.13(d), I certify that as of JUNE 28, 2024 no budgetary line item account has obligations and payments, understood as contractual orders, which in total exceed the amount appropriated by the Township of Springfield Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.

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RESOLUTION #24/25-RM-199-110

**RESOLUTION RATIFYING THE TRANSFER OF FUNDS FOR JUNE 2024,
PURSUANT TO N.J.S.A. 18A:22-8**

WHEREAS, N.J.S.A. 18A:22-8, designates the Superintendent of Schools to approve transfers among line items between meetings of the Board of Education; and

WHEREAS, it became necessary to transfer funds among certain line items between the monthly meetings of in the month of **JUNE 2024**, recorded as adjustments according to the attached report, so as to provide for the thorough and efficient education of Springfield Township School District pupils; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the attached transfers are hereby ratified.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION
RESOLUTION #24/25-RM-199-111

**RESOLUTION AUTHORIZING THE PAYMENT OF BILLS
OF THE GENERAL ACCOUNTS AS CONTAINED ON
THE CHECK REGISTER & ALL BANK/WIRE TRANSFERS**

WHEREAS, the Business Administrator/Secretary to the Board has submitted a computer printout of the checks registered for payment for the period of **JUNE 20, 2024 TO JULY 17, 2024** (hereinafter "period"); and,

WHEREAS, the Board of Education wishes to authorize payment of said bills and to ratify the prior payment of obligations through the issuance of current fund hand checks as detailed in the report of bills; and,

WHEREAS, the New Jersey Quality Single Accountability Continuum (hereinafter "NJQSAC"), District Performance Review, B. Financial and Budgetary Control, Section j. requires that "Manual checks represent less than one percent of the checks issued on an annual basis (inter-fund payments are excluded from this requirement.); and,

WHEREAS, bank transfer(s) are transfers between accounts during the period as listed in the report of bills.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that payment of bills for the period listed on the check register are hereby authorized; and,

BE IT FURTHER RESOLVED that the Board certifies the check register and bank/wire transfers as listed on the "**BILL LIST**" report.

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RESOLUTION #24/25-RM-199-112

**RESOLUTION PROVIDING FOR THE BOARD OF EDUCATION'S
MONTHLY CERTIFICATION ON BUDGETARY MAJOR ACCOUNT/FUND STATUS
[BOARD SECRETARY'S REPORT]
FOR THE MONTH OF JUNE 2024 PURSUANT TO N.J.A.C. 6A:23-2:11.c)**

WHEREAS, the New Jersey Administrative Code, Title 6, Chapter 23, requires that certain monthly certifications be demonstrated as to the budgetary line item accounts; and

WHEREAS, the Board of Education must certify that, to the best of its knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the Springfield Township School District's financial obligations for the remainder to the **2023-2024** Fiscal Year; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that a certification are hereby given, after review of the Line Item Status Report, and upon consultation with the appropriate District officials, to the best of its knowledge no major account or fund has been over expended in violation of New Jersey statutes and code.

RESOLUTION #24/25-RM-199-113

**RESOLUTION APPROVAL OF THE REPORT OF THE
TREASURER OF SCHOOL MONIES FOR JUNE 2024
PURSUANT TO N.J.S.A. 18A:17-36**

WHEREAS, N.J.S.A. 18:4-14 mandates that all public school districts utilize an accounting system that is consistent with generally accepted accounting principles; and

WHEREAS, the Report of the Treasurer of School Monies serves as a mechanism that allows the treasurer to meet the requirements mandated by N.J.S.A. 18A:17-36 as it provides for an independent accounting of all cash transactions for a given period of time; and

WHEREAS, Amy Lerner, Springfield Township Treasurer of School Monies, has submitted the attached report which has been distributed, reviewed and accepted by the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the JUNE 2024 Report of the Treasurer of School Monies is hereby accepted and approved.

July 17, 2024

RESOLUTION #24/25-RM-199-114

**RESOLUTION ACCEPTING THE ANNUAL ALLOCATIONS
FOR CERTAIN FEDERAL GRANT-IN-AID PROGRAMS
AND AUTHORIZING THE SUBMISSION OF APPLICATIONS
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT**

WHEREAS, Title I, Part A provides financial assistance to local educational agencies and schools with high numbers or high percentages of children from low-income families to help ensure that all children meet challenging state academic standards. Federal funds are currently allocated through four statutory formulas that are based primarily on census poverty estimates and the cost of education in each state; and,

WHEREAS, the purpose of the Title 2, Part A program is to increase academic achievement by improving teacher and principal quality. This program is carried out by: increasing the number of highly qualified teachers in classrooms; increasing the number of highly qualified principals and assistant principals in schools; and increasing the effectiveness of teachers and principals by holding LEAs and schools accountable for improvements in student academic achievement; and,

WHEREAS, the purpose of the Title 4, Part A program is comprised of three key programmatic areas: Well-rounded Educational Opportunities, Safe and Healthy Students, and Effective Use of Technology. The SSAE program provides schools the flexibility to tailor the program based on the needs of their unique student populations. Districts are encouraged to coordinate and integrate the SSAE program with activities authorized under other sections of ESEA, as well as other federal programs to improve outcomes for students. Allowable uses of funds may include, but are not limited to: direct services for students, professional development for teachers and administrators, salaries of personnel to carry out identified programs and services, and supplemental educational resources and equipment; and,

WHEREAS, IDEA Part B Basic provides supplemental funds to ensure that all children with disabilities ages 3 through 21 receive a free appropriate public education in the least restrictive environment. Funds may be used to support salaries of staff who provide services for special education students. This may include teachers, aides, administrative staff and other personnel such as social workers, psychologists, and physical therapists; training; specialized consultants; and instructional supplies, materials and equipment; and,

WHEREAS, IDEA Part B Preschool provides funds to employ staff and purchase materials/supplies to supplement a comprehensive special education program for children with disabilities ages 3 through 5; and,

WHEREAS, Part B of Title VI of the reauthorized ESEA contains Rural Education Achievement Program (REAP) initiatives that are designed to help rural districts that may lack the personnel and resources to compete effectively for Federal competitive grants and that often receive grant allocations in amounts that are too small to be effective in meeting their intended purposes; and,

WHEREAS, the annual allocations are as follows:

Grant Description	Annual Allocation
ESEA Title I, Part A	\$45,852
ESEA Title II, Part A	\$6,703
ESEA Title IV, Part A	\$10,000
IDEA Basic	\$86,319
IDEA Preschool	\$5,523
Rural Education Achievement Program (REAP)	\$22,453
TOTAL	\$176,850

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above allocations are hereby accepted; and,

BE IT FURTHER RESOLVED that the Township of Springfield Board of Education hereby authorizes the Superintendent to submit applications for the above referenced grant programs.

July 17, 2024

RESOLUTION #24/25-RM-199-115

**RESOLUTION APPROVING MEMBERSHIP IN
THE BURLINGTON COUNTY SCHOOL CRISIS RESPONSE TEAM (BCSCRT)
FOR THE 2024-2025 SCHOOL YEAR**

WHEREAS, the Township of Springfield Board of Education finds that participation in the Burlington County School Crisis Response Team (BCSCRT) constitutes a valuable resource to assist district personnel during any critical situation, such as a natural catastrophe, terrorist event, school shooting, death of a student or staff member, etc.; and

WHEREAS, certain personnel from the Township of Springfield School District, Rebecca Schweitzer, School Social Worker, serve as a member of the BCSCRT and the district agrees to release this staff member from her duties to assist another district when needed; and

WHEREAS, the cost of participation in the BCSCRT program is shared among participating districts and based upon the size of the district; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey hereby approves membership in the Burlington County School Crisis Team for the **2024-2025** School Year at a cost not to exceed six hundred fifty dollars and no cents (\$650.00).

PERSONNEL & NEGOTIATIONS

July 17, 2024

RESOLUTION #24/25-RM-199-116

**RESOLUTION AMENDING THE SALARY OF AN INSTRUCTIONAL ASSISTANT
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT
FOR THE 2024-2025 FISCAL YEAR
WHICH TERM IS UNDERSTOOD TO RUN FROM JULY 1, 2024 to JUNE 30, 2025**

WHEREAS, a Collective Bargaining Agreement between the Springfield Township School District Board of Education (hereinafter the "Board") and the Springfield Township Education Association (hereinafter "STEa") outlines certain conditions under which an employee may be entitled to additional compensation; and,

WHEREAS, Article XVI - Salary Adjustments - Section D provides that a Professional Development stipend for Instructional Assistants with sixty (60) college credits or an Associate's Degree shall be in the amount of one thousand two hundred dollars and no cents (\$1200.00); and,

WHEREAS, the below named employee has provided the Superintendent with an official transcript documenting the accrual of credits in accordance with Article XVI, Section D; and,

WHEREAS, the following recommendation is being made by the Superintendent of Schools:

NAME:	Evi Fennessy	
STEP ON SCALE:	Step 4	
POSITION CONTROL NUMBER	W-TAMD05	
TRANSFER STATUS	Part Time	
ANNUAL LEVEL OF COMPENSATION	FROM:	TO:
	\$17,131.00	\$18,331.00
EFFECTIVE DATE	September 1, 2024	

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the Superintendent of Schools is directed to notify the individuals above mentioned by July 18, 2024 and that contracts shall be offered and executed for each approved individual.

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RESOLUTION #24/25-RM-199-117

RESOLUTION APPROVING COMPLETION OF THE CHIEF SCHOOL ADMINISTRATOR'S MERIT GOALS FOR THE 2023-2024 SCHOOL YEAR AND AUTHORIZING PAYMENT

WHEREAS, in the negotiated contract the Superintendent shall receive a merit bonus in addition to his annual base salary based upon his achievement of quantitative merit criteria and/or qualitative merit criteria.

WHEREAS, the Board and Superintendent shall select up to two (2) quantitative merit criteria and up to two (2) qualitative merit criteria per contract year and the Executive County Superintendent shall approve or disapprove the selection of quantitative merit and/or qualitative merit criteria and the data that forms the basis of measuring the achievement of quantitative merit and/or qualitative merit criteria.

WHEREAS, the Superintendent submits for approval the following merit goals for the 2023-2024 school year:

Quantitative Goal #1 - The Superintendent will ensure efficacy of supplemental programming in mathematics - as measured by exercises completed / problems solved, duration on task, accuracy, and student growth - as a means of reinforcing concepts and skills to improve student achievement. This goal will focus on the digital programs provided by the district (Happy Numbers, Freckle, Reflex). Student usage of programs will be monitored with feedback provided to applicable staff on number of exercises completed / problems solved, time spent on items (duration on task), accuracy rate, and student growth and/or mastery of skills. Attainment of this goal will be measured as follows: 20,000 exercises completed, grades K-1 Happy Numbers (1.1% of merit); 80,000 exercises completed, grades 2 - 6 Freckle / Reflex (1.1% of merit); 100,000 exercises completed, grades 2-6 Freckle / Reflex (1.1% of merit)
Partially Met: Percentage = 2.2% Dollar value = \$3021.00

Quantitative Goal #2 - Based on a district-wide math assessment administered to second through sixth grade students, the overall percentage of students attaining a score of 70% or higher (calculated by the aggregate percentage from three benchmarks at each grade level) will increase by ten (10) percentage points as compared to the scores from the 2022-23 school year. Attainment of this goal will be measured as follows: 81% of students administered the assessments in grades 2-6 will attain a score of at least 70% or higher. (1.1% of merit); 78% of students administered the assessments in grades 2-6 will attain a score of at least 70% or higher. (1.1% of merit); 75% of students administered the assessments in grades 2-6 will attain a score of at least 70% or higher. (1.1% of merit)
Partially Met: Percentage = 2.2% Dollar value = \$3021.00

Qualitative Goal #1 - The Superintendent will develop and implement an Interact Club for students in grades 4 - 6. Through the implementation of the Springfield Elementary School Interact Club, students will have the opportunity to earn credits for school leadership and community service, fostering a sense of responsibility, empathy, and engagement in making a positive impact on the school and community. Attainment of this goal will be measured as follows: Creation of Interact Club guidelines, code-of-conduct, credit system, and parent/guardian communication and permission forms (1.3% of merit); Facilitation of at least ten (10) Interact Club engagement opportunities for students which will include leadership workshops, community service projects, and partnerships with businesses and/or civic organizations. (1.2% of merit)
Fully Met: Percentage = 2.5% Dollar value = \$3433.00

Qualitative Goal #2 - The Superintendent will develop a comprehensive handbook and onboarding program for substitute teachers, instructional assistants, nurses, and custodians. A comprehensive handbook and onboarding program ensures consistency, enhances professionalism, promotes student success, addresses legal and ethical considerations, and supports school administration. By providing substitute employees with the necessary tools, knowledge, and guidance, the school district can optimize the learning experience for both students and educators, fostering a positive and productive environment in the absence of regular staff members. Attainment of this goal will be measured as follows: Development of substitute employee handbook. (1.3% of merit); Development of substitute employee training program. (1.2% of merit)
Fully Met: Percentage = 2.5% Dollar value = \$3433.00

RESOLUTION #24/25-RM-199-118

**RESOLUTION ACCEPTING THE RESIGNATION NOTICE
OF AN INSTRUCTIONAL ASSISTANT
FOR THE SPRINGFIELD TOWNSHIP SCHOOL**

WHEREAS, the Superintendent of Schools received official resignation notice from Amanda Gonzalez, Instructional Assistant, Springfield Township School; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above notification of resignation is hereby accepted effective June 30, 2024.

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RESOLUTION #24/25-RM-199-119

**RESOLUTION APPROVING THE SUPERINTENDENT OF SCHOOLS'
RECOMMENDATION FOR THE SUBSTITUTE POSITIONS
FOR THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT FOR THE 2024-2025 SCHOOL YEAR**

WHEREAS, the Superintendent of Schools is vested with the authority to recommend the hiring of certain personnel within the School District and that substitute teachers, aides, secretaries, nurses, special education aides are such personnel

Teachers	Aides	Custodians	Nurses	EDC Staff
Amanda Gonzalez	Amanda Gonzalez			Madison Palmer
Eva Luyber	Eva Luyber			

; and

WHEREAS, the Superintendent of Schools has reviewed the qualifications of the individuals listed below and recommends approval to the Board of Education; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the above substitute positions are hereby approved.

CURRICULUM & TECHNOLOGY

July 17, 2024

RESOLUTION #24/25-RM-199-120

RESOLUTION ACCEPTING THE 2013 DANIELSON FRAMEWORK FOR TEACHING AS THE DISTRICT'S EVALUATION INSTRUMENT FOR TEACHERS

WHEREAS, NJ6A:10-2.1 "Evaluation of teaching staff members" provides that a district board of education annually shall adopt evaluation rubrics for all teaching staff members; and

WHEREAS, the evaluation rubrics shall have four defined annual ratings: ineffective, partially effective, effective, and highly effective; and

WHEREAS, the board of education shall ensure that data elements are collected and stored in an accessible and usable format. Data elements shall include, but not be limited to, scores or evidence from observations for the purpose of evaluation and student growth objective data; and

WHEREAS, the 2013 Danielson Framework for Teaching meets the criteria as required pursuant to NJ6A:10-2.1.

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that the 2013 Danielson Framework for Teaching is hereby approved as the district's evaluation instrument.

POLICIES & PROCEDURES

July 17, 2024

RESOLUTION #24/25-RM-199-121

RESOLUTION APPROVING BOARD OF EDUCATION 2024/2025 POLICY, BYLAWS AND REGULATION REVISIONS UPON FIRST READING AND INTRODUCTION

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be adopted on second reading by a majority vote of the members of the Board of Education present and voting or may be further revised until consensus is reached; and

WHEREAS, when certain policies indicate that "*the Board of Education shall*" provide or make otherwise available a condition of the policy, it is recognized that in these situations the Board of Education hereby authorizes the Superintendent or his/her designee to execute the function(s) therein; and,

WHEREAS, the following is the **first** reading for introduction of the policies & regulations, which include:

File Code	Name	Alert #
P 0141	Board Member Number & Term	233
P 2200	Curriculum Content	233
P 5350	Student Suicide Prevention	233
P 8420	Emergency & Crisis Situations	233
P 8467	Firearms & Weapons	233
R 5200	Attendance	233
R 8467	Firearms & Weapons	233

NOW, THEREFORE, BE IT RESOLVED that the policies and/or amendments included in the said policies and regulation listed above, are hereby approved upon **first reading and introduction**.

RESOLUTION #24/25-RM-199-122

RESOLUTION ABOLISHING BOARD OF EDUCATION 2023/2024 POLICY, BYLAWS AND REGULATIONS

WHEREAS, the procedures shall conform, in all respects, to the bylaws of the Board of Education concerning agenda and meetings. The procedures shall provide a means whereby all interested parties in the school community may submit proposals for additions and amendments to the school district governance manual, and may contribute opinions and information for the Board's consideration; and,

WHEREAS, the policy coordinator shall ascertain any conflicts between proposed and existing policies and bring them to the attention of the Board of Education at the first reading of the draft. Policies may be abolished by a majority vote of the members of the Board of Education present when it is deemed they are no longer required provided the legal requirements are addressed elsewhere in the policy manual; and

WHEREAS, the following is a list of the policies & regulations to be abolished, and the corresponding areas of the policy manual where the legal requirements are met:

File Code	Name	Policy / Regulation for Referral
P 0164.6	Remote Public Board Meetings During a Declared Emergency	NA (Emergency Regulations have expired)
P 8540	School Nutrition Programs	P 8500 - Food Services
P 8550	Meal Charges / Outstanding Food Service Bill	

NOW, THEREFORE, BE IT RESOLVED that the policies and/or regulations listed above, are hereby abolished.

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RESOLUTION #24/25-RM-199-123

RESOLUTION ADOPTING A DISTRICT CALENDAR REALIGNMENT IN ACCORDANCE WITH N.J.S.A. 36:1-1 AND U.S. CODE TITLE 5 § 6103

WHEREAS, as a consequence of the Federal 1968 Uniform Monday Holiday law, a widespread misrepresentation created the belief that the Washington's Birthday holiday was renamed Presidents Day. That errant belief persists to this day; and

WHEREAS, in addition to Federal law, New Jersey law continues to codify this date as the Washington's Birthday holiday; and

WHEREAS, the Springfield Township School District not only wishes to be in alignment with the law but also wishes to reestablish the intended celebration of the man known as the Father of our Nation.

NOW, THEREFORE BE IT RESOLVED that beginning in 2024-2025 School Year, and continuing thereafter, the Springfield Township School District will recognize the third Monday in February as Washington's Birthday.

FACILITIES, SECURITY, & TRANSPORTATION

July 17, 2024

RESOLUTION #24/25-RM-199-124

RESOLUTION CERTIFYING THAT MONTHLY FIRE AND SCHOOL SECURITY DRILLS HAVE BEEN CONDUCTED IN ACCORDANCE WITH N.J.S.A. 18A:41-1

WHEREAS, N.J.S.A. 18A:41-1 requires that school administrators shall organize and conduct at least one fire drill and one school security drill each month within the schools hours, including any summer months during which the school is open for instructional programs; and

WHEREAS, all teachers of all schools, whether occupying buildings of one or more floors, shall keep all doors and exits of their respective rooms and buildings unlocked during the school hours, except during an emergency lockdown or an emergency lockdown drill; and

WHEREAS, during the academic year, schools are required to hold a minimum of two of each of the following security drills: Active Shooter; Evacuation (non-fire); Bomb Threat; and Lockdown; and

WHEREAS, districts are required to annually submit the "Security Drill Statement of Assurance: provided by the Department of Education to their county office of education by June 30 of each year; and

WHEREAS, the "Security Drill Record Form" provided by the Department of Education shall be completed by all schools and retained at the district level. The following information is required:

1. Date and time;
2. Type (specify what was drilled);
3. Duration;
4. Weather conditions;
5. Participants (i.e. students, staff, faculty, law enforcement, fire);
6. Brief description of what occurred and procedures followed; and,

WHEREAS, the following is a summary table of the fire and school security drills recently conducted in the School District during the month of **JUNE 2024**:

Date / Time	June 10, 2024 / 1:38 PM	June 14, 2024 / 10:11 AM
Type of Drill	Lockdown	Fire
Duration of Drill	6:42	2:33
Weather Conditions	Sunny 77*	Sunny 82*
Participants	Staff/Students	Staff/Students
Drill Supervisor	Craig Vaughn	Craig Vaughn

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey, that it hereby certifies that the above monthly fire and school security drills have been conducted in accordance with N.J.S.A. 18A:41-1.

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TOWNSHIP OF SPRINGFIELD BOARD OF EDUCATION

RESOLUTION #24/25-RM-199-125

RESOLUTION APPROVING CERTAIN APPLICATIONS FOR USE OF FACILITIES OF THE SPRINGFIELD TOWNSHIP SCHOOL DISTRICT

WHEREAS, the Board of Education makes available to the general public the use of certain school facilities under administrative controls and rules and regulations; and

WHEREAS, the below listed entities have filed a "Facilities Use Application" and the necessary documentation has been submitted and reviewed by the Business Administrator/ Secretary to the Board and she recommends approval:

ORGANIZATION/GROUP	DATE	TIME	ACTIVITY	AREA
Girl Scout Troop 25836	9/6/24 9/20/24 10/4/24 10/18/24 11/1/24 11/15/24 12/13/24 1/10/25 1/24/25 1/31/25 2/7/25 2/21/25 3/7/25 3/21/25 4/4/25 5/2/25 5/16/25 5/30/25 6/13/25	6:00 PM - 8:00 PM	Troop Meetings	Media Center

NOW, THEREFORE, BE IT RESOLVED by the Township of Springfield Board of Education, County of Burlington, State of New Jersey that the attached list of "Facilities Use Applications" is hereby approved.

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APPENDIX A - Draft District Focus Goals for 2024-2025

Focus Goal 1

Specific: By the end of the 2024-2025 academic year, the school district will fully implement the revised New Jersey Student Learning Standards (NJSLS) for English Language Arts (NJSLS-ELA) and Mathematics (NJSLS-Mathematics) across all K-6 grade levels. This will involve aligning the curriculum with the new standards and ensuring all teaching staff are effectively trained to understand and implement these standards.

Measurable: Success will be measured by:

1. The development and approval of updated curriculum documents that align with the revised NJSLS by September 2024.
2. The completion of professional development workshops aligned with implementation of the NJSLS for ELA and Mathematics for 100% of the K-6 regular and special education teaching staff responsible for instruction in these content areas by March 2025.
3. The development of an informal walkthrough evaluation checklist that allows administration to observe teacher competency in understanding and applying the new standards; bi-monthly progress reports to be completed indicating at least 90% of teachers have demonstrated competency as noted through the walkthrough checklist and classroom observations through May 2025.

Achievable: This goal is achievable with the commitment of the school district's resources, including the leadership of the Supervisor of Curriculum, the scheduling of regular professional development sessions, and provision of ongoing support for teachers through contracted instructional coaches.

Relevant: This goal aligns with the district's mission to provide high-quality education and ensure that students meet rigorous academic standards, preparing them for college and career success.

Time-bound: The goal will be accomplished by the end of the 2024-2025 academic year, with key milestones as follows:

- **August 2024:** Form a task force comprising administrators and teacher representatives to oversee the alignment process.
- **August - September 2024:** Review and revise the curriculum to ensure it aligns with the new ELA and Mathematics standards.
- **September 2024:** Board of Education approval of revised curriculum aligned to the NJSLS-ELA and the NJSLS-Mathematics.
- **September 2024 - March 2025:** Conduct comprehensive professional development workshops for all teaching staff.
- **October 2024 - May 2025:** Monitor and evaluate the implementation through classroom observations and informal walkthrough evaluations, providing additional support as needed.

Implementation Plan:

1. **Task Force Formation (August 2024):**
 - Establish a dedicated team to lead the alignment and implementation process.
 - Include administrators and teacher representatives.
2. **Curriculum Alignment (August - September 2024):**
 - Conduct a thorough review of existing curricula.
 - Identify gaps and areas needing alignment with new standards.
 - Develop and approve the revised curriculum.
3. **Professional Development (September 2024 - March 2025):**

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- Design and schedule a series of workshops focused on the new ELA and Mathematics standards.
 - Ensure all relevant teachers attend and participate in the training sessions.
 - Provide resources and materials to support teachers in understanding and implementing the standards.
4. **Monitoring and Support (October 2024 - May 2025):**
- Conduct classroom observations to assess the implementation of the new standards.
 - Use a developed walkthrough tool to gauge understanding and application of the standards.
 - Offer additional training or support where needed to ensure successful implementation.

Evaluation:

- Monthly progress reports will be compiled and reviewed by the task force.
- Feedback from teachers will be collected through surveys and focus groups to adjust the training and support as necessary.
- End-of-year evaluations will determine the overall success of the implementation process and identify areas for continuous improvement.

Focus Goal 2

Specific: By the end of the 2024-2025 academic year, the school district will enhance school culture among staff and students by implementing a structured program based on Kotter's Change Model. This program will focus on fostering a greater sense of belonging and improving relationship building, leading to a reduction in inappropriate behaviors in the classroom, playground, and buses.

Measurable: Success will be measured by:

1. A 25% reduction in recorded incidents (as documented in the Student Safety Data System) of inappropriate behaviors in the classroom, playground, and buses by the end of the academic year.
2. 100% participation of all faculty and support staff in professional development sessions focusing on positive school culture and relationship building.
3. Conducting four student assemblies (one per quarter) aimed at promoting a positive school culture.
4. Administering biannual surveys to measure the sense of belonging and relationship quality among students and staff, with a target of a 20% improvement in positive responses by the end of the year.

Achievable: This goal is achievable with the commitment of district resources, including scheduling professional development for staff, organizing student assemblies, and employing Kotter's Change Model to guide the process.

Relevant: This goal aligns with the district's mission to create a safe and supportive learning environment where all students and staff feel valued and respected.

Time-bound: The goal will be accomplished by the end of the 2024-2025 academic year, with key milestones as follows:

- **September 2024:** Establish a change leadership team to guide the implementation of initiatives and tasks associated with this goal through Kotter's Change Model.
- **October 2024:** Conduct the first professional development session for staff & the first student assembly; administer first student & staff surveys.
- **January 2025:** Conduct the second student assembly.

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- **February 2025:** Conduct the second professional development session.
- **March 2025:** Conduct the third student assembly.
- **May 2025:** Conduct the final professional development session and the final student assembly; administer second student & staff surveys.
- **June 2025:** Evaluate the progress and impact of the initiatives.

Implementation Plan Using Kotter's Change Model:

1. **Create a Sense of Urgency (September 2024):**
 - Share data on current school culture and incidents of inappropriate behavior.
 - Highlight the benefits of a positive school culture for academic and social outcomes.
2. **Form a Powerful Coalition (September 2024):**
 - Establish a change leadership team including administrators, teachers, counselors, and student representatives.
3. **Create a Vision for Change (September - October 2024):**
 - Develop a clear vision and strategic plan for improving school culture, focusing on belonging and relationship building.
4. **Communicate the Vision (October 2024 - June 2025):**
 - Regularly communicate the vision and plan through meetings, newsletters, and assemblies.
 - Ensure consistent messaging to staff, students, and parents.
5. **Remove Obstacles (Ongoing):**
 - Identify and address barriers to creating a positive school culture.
 - Provide support and resources to staff and students as needed.
6. **Create Short-Term Wins (September 2024 - June 2025):**
 - Celebrate successes and milestones, such as reductions in behavior incidents and positive survey feedback.
 - Recognize and reward staff and students who contribute to improving school culture.
7. **Build on the Change (Ongoing):**
 - Use feedback from surveys and observations to refine and enhance the initiatives.
 - Continue to build on successful strategies and introduce new initiatives as needed.
8. **Anchor the Changes in School Culture (June 2025 and Beyond):**
 - Embed the principles and practices of the improved school culture into policies and routines.
 - Ensure ongoing professional development and student engagement activities to maintain and strengthen the positive culture.

Evaluation:

- Track and analyze behavior incident reports monthly to measure reductions in inappropriate behaviors.
- Administer surveys in October 2024 and May 2025 to measure changes in the sense of belonging and relationship quality.
- Conduct regular meetings with the change leadership team to review progress and make necessary adjustments.
- Prepare an end-of-year report summarizing the impact of the initiatives and identifying areas for further improvement.

Focus Goal 3

Specific: By the end of the 2024-2025 academic year, the school district will enhance the use of educational technology among teachers and students. This will involve comprehensive professional development for teachers on both new and current platforms and increased opportunities for students to engage with educational technology across multiple content areas. For students in grades five and six, the goal includes advancing their knowledge of coding, leading to opportunities for them to create their own lines of code.

Measurable: Success will be measured by:

1. 100% of teachers in grades K - 6 and related arts completing professional development sessions focused on the effective use of educational technology by March 2025.
2. A 20% increase in student engagement with educational technology tools across content areas by the end of the academic year, as measured by usage analytics and student survey feedback.
3. 100% of students in grades five and six demonstrating basic coding skills and creating their own lines of code by the end of the academic year, as assessed through a minimum of two (2) coding projects.

Achievable: This goal is achievable with the commitment of district resources, including scheduling regular professional development sessions for teachers, providing access to necessary technology, and integrating coding into the curriculum for grades five and six.

Relevant: This goal aligns with the district's mission to provide a 21st-century education that prepares students for future academic and career success by developing their computer literacy and technological skills.

Time-bound: The goal will be accomplished by the end of the 2024-2025 academic year, with key milestones as follows:

- **September 2024:** Establish a technology integration team to oversee the initiative.
- **September 2024:** Conduct an initial survey to assess current technology usage, establish training needs, and identify opportunities for increased usage by students.
- **September - December 2024:** Begin professional development sessions for teachers on current and new educational technology platforms.
- **January - March 2025:** Continue professional development and start integrating coding lessons for students in grades five and six.
- **April - June 2025:** Monitor and support the implementation of educational technology in classrooms and evaluate the progress of coding projects.

Implementation Plan:

1. **Establish Technology Integration Team (September 2024):**
 - Form a team of administrators, technology specialists, and teacher leaders to guide the implementation process.
2. **Assess Current Technology Usage (September 2024):**
 - Conduct a survey to evaluate the current use of educational technology by teachers and students.
 - Identify specific training needs and areas for improvement.
3. **Professional Development for Teachers (September 2024 - March 2025):**
 - Schedule and conduct regular training sessions on both new and existing educational technology platforms.
 - Focus on effective integration of technology into various content areas.
 - Provide ongoing support and resources to teachers.

4. **Increase Student Engagement with Technology (Ongoing):**
 - Integrate educational technology tools into daily classroom activities across content areas.
 - Encourage teachers to use technology to enhance student learning and engagement.
 - Provide opportunities for students to use technology for research, projects, and self-monitoring progress across various content areas.
5. **Coding Opportunities for Grades Five and Six (January - June 2025):**
 - Integrate coding opportunities that include lessons on basic coding concepts.
 - Provide hands-on opportunities for students to practice coding skills.
 - Assign coding projects where students create their own lines of code, with assessments to evaluate their progress.
6. **Monitor and Evaluate Progress (Ongoing):**
 - Use analytics tools to track student engagement with educational technology.
 - Collect feedback from teachers and students to assess the effectiveness of the training and technology integration.
 - Conduct regular meetings with the technology integration team to review progress and make necessary adjustments.

Evaluation:

- Track participation and completion rates of professional development sessions for teachers.
- Analyze usage data and student feedback to measure the increase in technology engagement.
- Assess student coding projects to evaluate their understanding and application of coding skills.
- Prepare an end-of-year report summarizing the impact of the initiatives and identifying areas for further improvement.