

Regularly Scheduled Board Meeting

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Administration Office, 4711 S. 500 W. New Palestine, In 46163

Monday, June 10, 2024

6:30pm

Present: Mr. Brian McKinney, Board Member; Mr. Robert Yoder, Assistant Superintendent; Dr. Lisa Lantrip, Superintendent; Dr. Matt Ackerman, Board Vice President; Mr. Dan Walker, Board Member; Mr. Miles Hercamp, Director of Instructional Services; Ms. Amber Rush, Executive Administrative Assistant; Mrs. Laura Haeberle, Board President; Mr. Jon Hooker, Board Secretary; Mrs. Katy Eastes, Assistant Superintendent and Director of Student Services; Sarah Gizzi, Assisted Business Manager; Craig Smith, Communications Director; Dr. Gina Pleak, Superintendent

1 Welcome/Call to Order/Pledge

Mrs. Laura Haeberle, Board President

Minutes:

Mrs. Haeberle called the meeting to order and led the Pledge of Allegiance.

2 Accentuate the Positive

Mrs. Laura Haeberle, Board President

2.1 New Palestine Education Foundation Alumni of the Year

Mrs. Linda Fowler, NPEF Representative

The Board will recognize Dr. Gregory Estes (1986) as the 2024 New Palestine Education Foundation Alumni of the Year.

Minutes:

The Board will recognized Dr. Gregory Estes (1986) as the 2024 New Palestine Education Foundation Alumni of the Year.

Attachments:

[ATP Dr. Estes.pdf](#)

3 Approval of Agenda

Mrs. Laura Haeberle, Board President

Board approval is requested at this time.

Minutes:

Mrs. Haeberle requested a motion to approve the June 10, 2024 agenda. Mr. Walker moved to approve the agenda as presented. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker
Seconded: Mr. Brian McKinney

4 Citizens Comments on Agenda Items

Mrs. Laura Haeberle, Board President

Persons wishing to address the Board on an agenda item shall register by completing the Comments on Agenda Items Form and submitting the form to the Secretary of the Board prior to the start of the meeting. The registration form will include the name of the person(s) providing comment, the organization represented (if any), and identify the agenda item to be addressed. The agenda will be posted at the administration office and at each of the school buildings at least five (5) days (including Saturday and Sunday) prior to the meeting (i.e. by Wednesday before a Monday meeting). Copies of the agenda will also be available at the scheduled Board Meeting. Comments on agenda items will be heard at the start of the Board Meeting.

Minutes:

No Comments

5 Consideration of Routine Business

Mrs. Laura Haeberle, Board President

5.1 Approval of Minutes

Mrs. Laura Haeberle, Board President

a. Regular Meeting Minutes dated May 13, 2024.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle requested a motion to approve meeting minutes from May 13, 2024, and April 9, 2024. Dr. Ackerman moved to approve the meeting minutes as presented. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Dr. Matt Ackerman

Seconded: Mr. Jon Hooker

Attachments:

[Regular Meeting Minutes dated May 13 2024.pdf](#)

5.2 Personnel Report

Mrs. Laura Haeberle, Board President

a. Personnel Report dated June 10, 2024.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle requested a motion to approve the Personnel Report dated June 10, 2024. Mr. Hooker moved to approve the Personnel Report as presented. Dr. Ackerman seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Jon Hooker

Seconded: Dr. Matt Ackerman

Attachments:

Personnel Report dated June 10 2024.pdf

5.3 Claims and Finances

Mrs. Laura Haeberle, Board President

a. Payroll Claims dated May 10, 2024.

b. Payroll Claims dated May 24, 2024.

c. Claims dated May 31, 2024.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle requested a motion to approve the claims and finances. Mr. Walker made the motion to approve the claims and finances as presented, and Mr. McKinney seconded it. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Mr. Brian McKinney

Attachments:

Payroll Claims dated May 10 2024.pdf

Payroll Claims dated May 24 2024.pdf

Claims dated May 31 2024.pdf

5.4 NPHS Boys Soccer Team

Mr. Brian Murphy, NPHS Athletic Director

Mr. Murphy is seeking approval for the boys soccer team to attend an overnight team camp at University of Indianapolis, July 17-19, 2024.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle requested a motion to approve the boy's soccer team's overnight field trip request. Mr. McKinney moved to approve the field trip request as presented, and Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mr. Jon Hooker

Attachments:

NPHS Boys Soccer Team.pdf

5.5 Donations

Mrs. Sarah Gizzi, Business Manager

a. Matt Hayden has made a cash donation of \$100.00 to be donated to the NPE Meal Accounts with Deficit Balances.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve the donations received. Mr. Hooker motioned to approve all donations received. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Jon Hooker

Seconded: Mr. Brian McKinney

6 New Business

Mrs. Laura Haeberle, Board President

6.1 Corporation Treasurer Appointment

Mrs. Laura Haeberle, Board President

In alignment with state statute, the district must appoint a Treasurer at this time. It is recommended that Sarah Gizzi be appointed as Treasurer with a bond of \$100,000.00.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve the recommendation that Sarah Gizzi be appointed as Treasurer with a bond of \$100,000.00. Mr. McKinney moved to approve the recommendation and Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mr. Jon Hooker

6.2 New Palestine Redevelopment Commission Appointment

Dr. Lisa Lantrip, Superintendent

Dr. Lantrip requests that the Board appoint Dr. Gina Pleak as the representative on the New Palestine Redevelopment Commission.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve the appointment of Dr. Gina Pleak as the representative on the New Palestine Redevelopment Commission. Mr. Hooker moved to approve the appointment and Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Jon Hooker

Seconded: Mr. Brian McKinney

6.3 First Reading of Student Handbook

Mr. Craig Smith, Director of Communication and Community Outreach

Mr. Smith will present the 2024-2025 Student Handbook to the Board.
First Reading. No action is needed.

Minutes:

First Reading. No action is required.

Attachments:

2024-25 STUDENT HANDBOOK DRAFT.docx - Google Docs.pdf

6.4 **Authorization to Sign Agreements for Alternative Services and Private Residential School Placements**

Mrs. Katy Eastes, Assistant Superintendent and Director of Student Services

Mrs. Eastes is presenting the Authorization for Dr. Pleak to sign for alternative services and private residential school placements.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve the Authorization for Dr. Pleak to sign for alternative services and private residential school placements. Dr. Ackerman moved to approve the authorization as presented. Mr. Walker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Dr. Matt Ackerman

Seconded: Mr. Dan Walker

Attachments:

Authorization to Sign Agreements for Alternative Services and Private Residential School Placements.pdf

6.5 **Cafeteria Plan (Section 125)**

Mr. Robert Yoder, Assistant Superintendent

We are asking approval of the Section 125 IRS Cafeteria Plan Document. This will allow the school corporation to be in compliance with the IRS requirements.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve the Section 125 IRS Cafeteria Plan Document. Mr. Hooker moved to approve the cafeteria plan as presented. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Jon Hooker

Seconded: Mr. Brian McKinney

Attachments:

6.6 Earth Science Book Adoption

Mr. Miles Hercamp, Director of Instructional Services

Mr. Hercamp is seeking approval of Earth Science textbook adoption.
Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve the adoption of the Earth Science textbook. Mr. Walker moved to approve the textbook adoption. Dr. Ackerman seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Dr. Matt Ackerman

6.7 Explore the Sale of Real Property

Mr. Robert Yoder, Assistant Superintendent

It is recommended that the Board approve a resolution to evaluate and explore the sale of approximately one acre of land on Gem Road.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve the resolution to evaluate and explore the sale of land. Mr. Walker moved to approve the resolution as presented and Dr. Ackerman seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Dr. Matt Ackerman

Attachments:

Resolution to Evaluate and Explore the Sale of Real Property.pdf

6.8 NPE Janitorial Cleaning Service Contract

Mrs. Sarah Gizzi, Business Manager

It is recommended that the Board approve a janitorial cleaning service contract for New Palestine Elementary School.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve the janitorial cleaning service contract for New Palestine Elementary School. Mr. McKinney moved to approve the contract and Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mr. Jon Hooker

Attachments:

NPE Janitorial Cleaning Service Contract.pdf

6.9 **Rainy Day Fund Deposit**

Mrs. Sarah Gizzi, Business Manager

It is recommended that the Board authorize the deposit of the 2024 Supplemental Local Income Tax Distribution in the amount of \$89,858.00 into the Rainy Day Fund.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve the deposit of the 2024 Supplemental Local Income Tax Distribution for \$89,858.00 into the Rainy Day Fund. Mr. Hooker moved to approve the deposit and Mr. Walker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Jon Hooker

Seconded: Mr. Dan Walker

6.10 **Aramark Renewal**

Mrs. Sarah Gizzi, Business Manager

Mrs. Gizzi is requesting approval of the 2024-2025 Aramark contract.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve the 2024-2025 Aramark contract. Dr. Ackerman moved to approve the contract as presented. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Dr. Matt Ackerman

Seconded: Mr. Brian McKinney

Attachments:

Aramark Renewal Agreement.pdf

6.11 **2024-2025 School Lunch Prices**

Mrs. Sarah Gizzi, Business Manager

Mrs. Gizzi will present the 2024-2025 school lunch prices for approval.

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to approve the 2024-2025 school lunch prices. Mr. Hooker moved to approve the school lunch prices as presented and Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Jon Hooker

Seconded: Mr. Brian McKinney

Attachments:

2025-2025 School Lunch Prices.pdf

6.12 **First Reading of Policies**

Mr. Brian McKinney, Board Member

- a. A300-Responsible Use of Technology-Revised
- b. A301-Wireless Communication Devices-New
- c. B200-Membership-Revised
- d. C175-Student Attendance, Academic Engagement, and Truancy Prevention Policy-Revised
- e. D375-Employee Discipline-Revised
- f. E125-Promotion, Placement, and Retention of Students-Revised
- g. G360-Data Breach and Protection Policy-New

First reading. No action required at this time.

Minutes:

First Reading. No action is required.

Attachments:

A300-First Reading on June 10 2024 .pdf

A301 Wireless Communication Device Policy-First Reading on June 10 2024.pdf

B200-First Reading on June 10 2024 .pdf

C175-First Reading on June 10 2024.pdf

D375-First Reading on June 10 2024.pdf

E125-First Reading on June 10 2024.pdf

G360 Data Breach and Protection Policy-First Reading on June 10 2024.pdf

6.13 **Technical Correction**

Mr. Brian McKinney, Board Member

Technical Correction required to change the school corporation name from Community School Corporation of Southern Hancock County to New Palestine Community Schools in current policies.
No action required.

Minutes:

Technical Correction. No action is required.

7 **Professional Meetings**

Mrs. Laura Haeberle, Board President

Attached for review. No action required.

Minutes:

No action is required.

Attachments:

Professional Leave Report.pdf

8 Informal Comments

Mrs. Laura Haeberle, Board President

The Board President may call for additional informal public comment at this time, if, in his/her judgement, time permits and more comment is warranted. The time limit for such comments will be set by the President, who may also permit the administration or Board to respond to these public comments at his/her discretion.

An informal comment form must be completed on the evening of the board meeting and submitted to the Secretary of the Board prior to the start of the meeting.

Minutes:

No Comments

9 Board Member Comments

Mrs. Laura Haeberle, Board President

Minutes:

The board, Mrs. Eastes, and Mr. Yoder recognized that this was the last meeting for Dr. Lantrip and Mr. Hercamp and thanked them both for their years of service and commitment to our staff and students.

10 Adjournment

Mrs. Laura Haeberle, Board President

Board approval is requested at this time.

Minutes:

Mrs. Haeberle asked for a motion to adjourn the meeting. Mr. Hooker moved to approve adjourning the meeting, and Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Jon Hooker

Seconded: Mr. Brian McKinney

Matt Ackerman

Jon Hooker

L. Haeberle

Laura J Haeberle
Brian McKinney