

TITLE: County Office of Education Websites

Approved by: <u>Rob Gregor</u> <i>Rob Gregor, Superintendent of Schools</i>	Series: Community Relations Version: 1 Effective Date: 11/1/2023 Previous Policy Date: New Revised By: Committee Policy Number: SP 1113
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To enhance communication with students, parents/guardians, staff, and community members, the Superintendent or designee will develop and maintain the county office websites. The use of county office websites shall support the county's vision and goals and shall be coordinated with other county office communications strategies.

Design Standards

The Superintendent or designee shall establish design standards for county office websites in order to maintain a consistent identity, professional appearance, and ease of use.

County office design standards shall require an evaluation of products, features, and content accessible to students on district and school websites to prevent access to harmful or potentially harmful material.

The county's design standards shall address the accessibility of county office websites to individuals with disabilities, including compatibility with commonly used assistive technologies.

Website Content

The Superintendent or designee shall develop content guidelines for county office websites and assign staff to review and approve content prior to posting.

Privacy Rights

The Superintendent or designee shall ensure that the privacy rights of students, parents/guardians, staff, Board members, and other individuals are protected on district and school websites.

Telephone numbers and home and email addresses of students and/or their parents/guardians shall not be published on district or school websites.

Photographs of individual students shall not be published on county office of education websites accompanied by the student's name or other personally identifiable information without the prior

written consent of the student's parent/guardian.

If students' names are not included, photographs of individual students or groups of students, such as at a school event, may be published on county office of education websites.

Employees' home addresses, personal telephone numbers, and personal email addresses shall not be posted on county office of education websites.

The home address or telephone number of any elected or appointed official including, but not limited to, a Board member or public safety official, shall not be posted on county office websites without the prior written permission of that individual. (Government Code 3307.5, 7928.205, 7920.535)

No public safety official shall be required to consent to the posting on the Internet of the public safety official's photograph or identity as a public safety officer for any purpose if that officer reasonably believes that the disclosure may result in a threat, harassment, intimidation, or harm to the officer or the officer's family. (Government Code 3307.5)

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

Cross References

Code	Description
9322	Agenda/Meeting Materials