

**PROCEDURES FOR FILING**  
**INTERDISTRICT ATTENDANCE**  
**APPEAL**

1. Please read Superintendent Policy 5117.1 - Interdistrict Attendance Appeals.
2. Complete, sign, and date the Appeal Form. Attach as many additional pages as you need to respond fully to each of the information items listed. Please note that SP 5117.1 requires the appellant to exhaust local remedies before appealing to the County Board of Education.
3. Make three (3) copies of the complete appeal. You should keep one copy. You must send or deliver one copy to the superintendent of the district of residence and one copy to the superintendent of the district of requested attendance.
4. You must send or deliver the original of the appeal to:

**Yuba County Superintendent of Schools**

Mailing Address:

**1114 Yuba Street, Suite 218**  
**Marysville, CA 95901**

Delivery Address:

**1114 Yuba Street, Suite 218**  
**Marysville, CA 95901**

5. Questions or requests for information should be directed to:

**Superintendent of Schools**  
**Yuba County Office of Education**  
**530-749-4900**

**YUBA COUNTY OFFICE OF EDUCATION**  
**INTERDISTRICT ATTENDANCE**  
**APPEAL FORM**

Appellant's Name (Type or Print)

Appellant's Signature

Residence Address (Street, City, Zip)

Mailing Address if different from Residence Address (Street or P.O. Box, City, Zip)

Home Telephone

Business Telephone

Pupil's Name (Type of Print)

Pupil's Birthdate

Grade in School

School District of Residence

School District of Requested Attendance

Date You Applied for Transfer This Year

Date(s) of Action by School District  
to Deny Interdistrict Attendance

**Attach responses to each of the following items. Use as many additional pages as you need to answer fully. PLEASE WRITE ON ONLY ONE SIDE OF A PAGE.**

1. What reasons did you give for interdistrict transfer in your application to the school district(s)? Attach a copy of your application for interdistrict attendance.
2. Summarize the content and the result of all meetings you had with local school district personnel to discuss alternatives for your child (these alternatives may have included transfer to another school or program in the district; modification of existing program; identifying and resolving points of disagreement of misunderstanding; reconsideration of the district's decision).
3. State your understanding of why the district(s) denied your request for interdistrict attendance.
4. State why you believe the decision(s) of the district(s) should be set aside (changed to approve your appeal).