

November 9, 2023

To Tabatha Mires and the Manson School District,

I am sending this letter with a mix of sadness and excitement. I want to let you know that I do plan to retire at the end of the 23-24 school year. I believe my last contract day will be June 28, 2024. I'm still trying to figure out that last day. I would like to work with Lorrie about all of that as I have over 900 hours of sick leave accrued. I have a message in to my financial planner on the best date for me to resign.

Please let me know what I can do to help with the transition to a new person in this role. If you feel it is appropriate, I would be happy to be on the interview team for my replacement.

I have loved working for the Manson School District these last 19 years as the Elementary Secretary. I want to thank you for the great opportunity that was given me 19 years ago. I had no idea that I was about to embark on the best job I have ever had. I will miss the kids and the staff.

Thank you again for this opportunity to serve the students and staff at Manson Elementary School.

Paula Kunkel