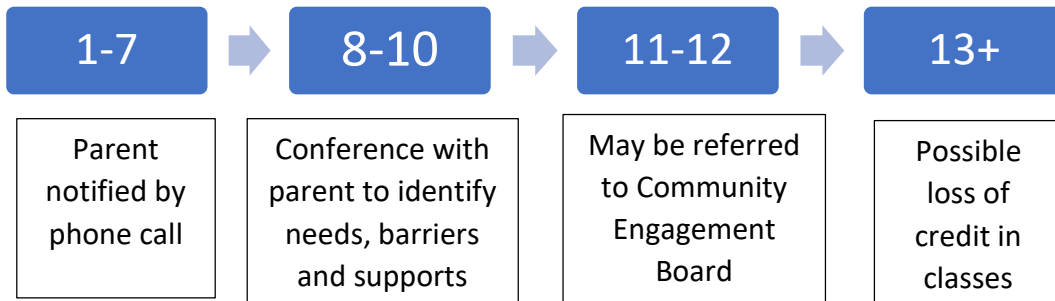


EXCUSED ABSENCES

DID YOU KNOW?

- Students should miss no more than 9 days of school each year to stay engaged, successful and on track to graduation.
- Frequent absences can be a sign that a student is losing interest in school, struggling with school work, dealing with a bully or facing some other difficulty.
- By 6th grade, absenteeism is one of three signs that a student may drop out of high school.
- By 9th grade, attendance is a better predictor of graduation rates than 8th grade test scores.
- Missing 10%, or 2 days a month, over the course of the school year, can affect a student's academic success.

Action steps taken after # of absences



How to Excuse an Absence

- 1) Send a parent/guardian signed note to your school's attendance office
- 2) Send a doctor's note or appointment summary to your school's attendance office
- 3) Have a parent/guardian call or email the school's attendance office

Manson High School

(509) 687-9585

glopez@manson.org

Reason for Excused Absences

- ◆ Illness/Injury
- ◆ Physical or Emotional Health condition
- ◆ Health Room/School office
- ◆ Disciplinary Action
- ◆ Appointment
- ◆ Family Emergency
- ◆ Cultural /Religious observance
- ◆ Court/Legal appointments
- ◆ Post-secondary interviews & visits
- ◆ Search & Rescue
- ◆ Military/Active duty
- ◆ Homeless or foster care /dependency status
- ◆ Migrant status
- ◆ Student illness, appts. or health condition due to COVID-19
- ◆ Caring for a family member who has illness, appts. or health condition due to COVID-19
- ◆ Safety concerns
- ◆ Part-time enrollment
- ◆ Pre-arranged educational plan
- ◆ School functions
- ◆ Extracurricular activities
- ◆ Testing
- ◆ Principal/guardian contract

Please notify the school if you are planning an **extended absence** from school for 5 or more days. We will meet to make a plan for your student to make up the learning that will be missed.