

Chesterfield Township Board of Education  
Public Hearing on Budget 7:00 p.m.  
Wednesday, May 1, 2019  
MINUTES

Chesterfield Township School District Vision Statement

Chesterfield Elementary School strives to build a premier institution of learning where students are challenged to their fullest potential in a safe and caring environment.

Chesterfield Township School District Mission Statement

The education of the youngest generation is "THE MISSION" of all adult citizens of Chesterfield Township. We strive to accomplish this in partnership with home and community. As mandated by state and federal guidelines, our goal is to teach our students the skills necessary to achieve proficiency in the most current NJ Core Curriculum Content Standards.

The school leadership must provide the necessary resources and facilities that support a positive learning environment. In a rapidly changing community, Chesterfield Township Elementary School is committed to providing a safe environment in which to prepare all students to become responsible, respectful citizens and active life-long learners, with an appreciation of self and others.

District Goals  
2018-2019 School Year

**DISTRICT GOAL #1:** Conduct an assessment of the Chesterfield Township School District 2016-2021 Strategic Plan and update, as appropriate, to ensure relevancy of the strategic goals and objectives guiding the school district leadership decision making processes.

**Objective #1:** Establish a Vision and Mission Statement which reflects the desires of the collective school district stakeholders.

**Objective #2:** Update the strategic plan goals, objectives, and action plans to ensure district leadership direction and alignment to the collective vision.

**DISTRICT GOAL #2:** Establish a school district community culture and climate focused on the development of the whole-child; socially, emotionally, and academically.

**Objective #1:** Enrich the climate and culture of the school by developing a consistent and age-appropriate district wide discipline plan.

**Objective #2:** Work collaboratively with District Discipline Committee to implement and align character education program to the specific needs of the district to enhance students understanding and acceptance of each other's differences in concert with implementation of the newly developed discipline plan.

The regular meeting of the Chesterfield Township Board of Education was opened at 7:00 p.m., by President Christina Hoggan, with a flag salute and moment of silence.

Welcome to this meeting of the Chesterfield Township Board of Education. If there is any agenda item, which you would like to discuss with the Board, please do so during that portion of the agenda entitled, "Public Comments-Agenda Items Only".

Should you have any other comments and/or questions once we have passed the "Public Comments-Agenda Items Only" portion in the agenda, please reserve those comments for "Other Public Comments" at the end of the meeting.

When you do address the Board, please state your name and address and limit your comments to three minutes. The total length of time for public comment is unrestricted unless a time limit is imposed by the Board President. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

Roll Call

Board Members present:

Ms. Christina Hoggan, President  
Dr. Terran Brown  
Mrs. Jaclyn Halaw  
Mr. Matthew Litt

Board Member absent:

Mrs. Amy Jablonski, Vice President

Other administration present:

Mr. Scott Heino, Superintendent  
Mr. Patrick Pisano, Business Administrator/Board Secretary

Open Public Meetings Act Notice

The Chesterfield Township Board of Education has given public notice of this meeting, pursuant to the Open Public Meetings Act, in the following manner April 25, 2019:

- Posting written notice on the official bulletin board at the Chesterfield Township School.
- Mailing written notice to the Burlington County Times and Trenton Times newspapers.
- Filing written notice with the Clerk of Chesterfield Township.
- Filing written notice with the Secretary of this body.
- Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charge fixed for such service.

Meeting Information/Important Dates

Board of Education Important Dates:

May 6, 2019	Work Session Meeting
May 15, 2019	Regular Monthly Meeting

School District Important Dates

May 7, 2019	Evening Choral Concert
May 8, 2019	Walk/Bike to School Day
May 10, 2019	PTA Adult Blingo
May 13-16, 2019	Kindergarten Screenings
May 13, 2019	Mid-Marking Period Advisory Reports
May 14, 2019	PTA Monthly Meeting
May 14, 2019	Evening Band Concert

Public Hearing - Presentation of Proposed 2019-2020 School Budget

Public Hearing of proposed 2019-2020 School Budget presented by Mr. Scott Heino, Superintendent and Mr. Patrick Pisano, Business Administrator.

Public Comment – On Public Hearing 2019-2020 School Budget Items Only

When you address the Board, please approach the podium, state your name and address and limit your comments to three minutes. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

Andrea Katz thanked the Board for putting together a responsible budget and for putting more funds towards the children of Chesterfield. Jersey City just filed a lawsuit against S2 for fair funding and this is making me nervous. They are represented by one of the largest political law firms. I was fighting for all these things for our kids.

Kelley Johnson stated that she echo's what Andrea said and thanks the Board for this budget. I have concerns over towns like Jersey City. Does the Building and Grounds budget have any money for the vault construction?

Correspondence (Attachment) - Public

Letter dated April 15, 2019, to the Board of Education, from Meredith McCabe regarding the manner in which discipline has been handled at Chesterfield Elementary School.

Letter dated April 18, 2019, to the Board of Education, from Meredith McCabe regarding an appellate decision involving Superintendent contracts.

Board of Education

Approval of the Adoption of the 2019-2020 Budget (Attachment) - Public

A motion was made by Mrs. Halaw and seconded by Mr. Litt to approve the following:

Approval of the following resolution for the 2019-2020 Budget:

BE IT RESOLVED to adopt the school district budget for the Chesterfield Township Board of Education:

RESOLUTION  
CHESTERFIELD TOWNSHIP BOARD OF EDUCATION  
ADOPTION OF THE 2019-2020 SCHOOL BUDGET

BE IT RESOLVED that the Chesterfield Township Board of Education does hereby authorize the Business Administrator to transmit the 2019-2020 Budget to the Executive County Superintendent.

2019-2020 Budget

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund (Total Operating Budget)	\$12,478,474	\$ 9,624,595
Special Revenue Fund	\$ 175,469	\$ N/A
Debt Service Fund	<u>\$ 2,296,288</u>	<u>\$ 1,959,972</u>
Total	\$14,950,231	\$11,584,567

Regular General Fund Tax Levy-Base Budget

BE IT RESOLVED that there should be raised for General Funds \$9,624,595 for the ensuing School Year (2019-2020).

The supporting documents of this budget also contain an itemization of certain expenditures required under administrative regulations.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.



### Public Comment – Agenda Items Only

When you address the Board, please approach the podium, state your name and address and limit your comments to three minutes. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted. – No Comments

### Board Committees

Dr. Brown reported the CAEA negotiations committee met and will meet again.

Dr. Brown and Mr. Litt met regarding board goals and to develop a survey.

<u>Committee</u>			<u>Meeting Dates</u>
Human Resources	Chair	Terran Brown Matthew Litt	prior to the January, May and September meetings
	Admin. Rep.	Mike Mazzoni	
Curriculum & Instruction	Chair	Amy Jablonski Jaclyn Halaw	prior to the February, June and October meetings
	Admin. Rep.	Jeanine May-Sivieri	
Finance	Chair	Christina Hoggan Jaclyn Halaw	prior to the March, July and November meetings
	Admin. Rep.	Patrick Pisano	
Student Services	Chair	Terran Brown Amy Jablonski	prior to the April, August and December meetings
	Admin. Rep.	Vacant	
BURLCO School Boards Association Executive Committee Delegate:			Christina Hoggan
Legislative Chairperson & Delegate to NJ School Boards Association:			Amy Jablonski
Alternate Delegate:			Christina Hoggan
District Advisory Committee:			Jaclyn Halaw Christina Hoggan
BOE Policy Committee:			Terran Brown Matthew Litt
CTEA/BOE Negotiation Committee:			Amy Jablonski Christina Hoggan
CAEA/BOE Negotiation Committee:			Terran Brown Matthew Litt
Compressor Station & Pipeline Impact Committee:			Christina Hoggan
Fair Funding Action Committee Liaison:			Amy Jablonski
Fair Funding Legal Committee:			Christina Hoggan Matthew Litt
Mission and Vision District Committee:			Amy Jablonski

#### Personnel

A motion was made by Mrs. Halaw and seconded by Mr. Litt to approve the following personnel items:

#### Memorandum of Agreement between the Chesterfield Township Education Association & the Chesterfield Township Board of Education

##### Agreement for July 1, 2017 through June 30, 2021

Approval of a memorandum of agreement between the Chesterfield Township Board of Education and the Chesterfield Township Education Association for the term of July 1, 2017 through June 30, 2021.

#### School Nurse

Approval of Marylyn Campanella as school nurse, commencing May 10, 2019 through June 30, 2019, at Step 11 BA+9, \$73,100 prorated to \$12,427.00. (Per negotiated agreement, 16-17 Salary Guide)

#### Retirement

Approval, with regret, of the retirement of Karen Brilliant, Art Teacher, effective June 21, 2019.

A call of the roll indicated an affirmative vote. All ayes. No nays.

#### Use of Facilities

A motion was made by Dr. Brown and seconded by Mrs. Halaw to approve the following items:

Approval of the following use of facilities for the 2018-2019 school year.

Name Of Organization	Facility requested	Description of Activity	Date
Anil Katragadda	Parking Lot	Holi – Festival of Colors	5/4/2019

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

#### Other Business

Dr. Brown discussed adding Superintendent Evaluation to next Monday's agenda.

Mrs. Halaw asked if the Board could discuss trying to support field trips. Pay specifically for transportation.

Board would like to look at the option for emergency aid.

Mrs. Halaw stated she is very happy the contract has been settled and would like to have some activities planned for the students to rally for the end of the year. We have money in the budget and we owe it to the students.

Mrs. Halaw asked if at the May 15<sup>th</sup> meeting the selection process for the new principal could be explained.

Mrs. Halaw stated the board/parents should be told why traditions stop, such as Fine Arts Night.

#### Other Public Comments

Bethann Molesky asked if she could explain why Fine Arts Nights has stopped. She stated that the audience was very disrespectful during the event, volunteers were not signing up, and the band does not fit on the stage anymore. The staff felt there was a big lack of respect from the community on these nights. Our decision had nothing to do with the contract but the effects from the school getting larger that has affected the process of what Fine Arts Night was originally meant to look like. We are not closed off to the idea of it; the staff just isn't interested in doing it the same way. We are still having a choral concert and a band concert but on separate evenings. Art work will be displayed on the evening of the band concert.

Andrea Katz stated that Mr. Litt had asked about replacing the HVAC system. I can get you the information on a low interest program.

Kelley Johnson stated as for field trips there are a lot of other things we can do with the money. During the process for the new principal I hope you ask the teachers and parents what we need in an administrator. Teachers and students love it when they are involved. The new principal should be asked a large variety of questions. They should also be involved in meetings and leadership with PTA and the CPEF. As far as school climate I had an incident with my son and I haven't heard from the administration. It happened during recess, the teacher was wonderful and handled it, and she notified me right away. I just don't trust the right process is being followed in the school.

Shelby Hurley stated I had a parent contact me because a similar thing happened to their child as mine. Something needs change. I am counting down the days till school is out and this year is over for my child. I am afraid a child is going to get hurt.

Adjourn to Executive Session

A motion was made at 8:21 p.m. by Mr. Litt and seconded by Mrs. Halaw to approve the following resolution to adjourn to executive session:

EXECUTIVE SESSION RESOLUTION

WHEREAS, N.J.S.A. 10:4-6, et seq (Open Public Meetings Act) provides that the Board of Education of the Chesterfield School District may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subjects shall be discussed in the session of the Board of Education closed to the public:

Student / Personnel Matters

RESOLVED, that the aforesated meeting is closed to the public for the reason set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in executive session will be available for disclosure to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Return to Public Session

A motion was made at 10:35 p.m. by Mr. Litt and seconded by Mrs. Halaw to return to public session.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Adjournment

A motion was made to adjourn the meeting by Mrs. Halaw and seconded by Mr. Litt at 10:35 p.m. All agreed.

Respectfully submitted,



Patrick Pisano  
Business Administrator/Board Secretary