

Chesterfield Township Board of Education
Regular Meeting 7:00 p.m.
Wednesday, April 17, 2019
MINUTES

The regular meeting of the Chesterfield Township Board of Education was opened at 7:02 p.m., by President Christina Hoggan, with a flag salute and moment of silence.

Welcome to this meeting of the Chesterfield Township Board of Education. If there is any agenda item, which you would like to discuss with the Board, please do so during that portion of the agenda entitled, "Public Comments-Agenda Items Only".

Should you have any other comments and/or questions once we have passed the "Public Comments-Agenda Items Only" portion in the agenda, please reserve those comments for "Other Public Comments" at the end of the meeting.

When you do address the Board, please state your name and address and limit your comments to three minutes. The total length of time for public comment is unrestricted unless a time limit is imposed by the Board President. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

Roll Call

Ms. Christina Hoggan, President
Mrs. Amy Jablonski, Vice President
Dr. Terran Brown
Mrs. Jaclyn Halaw
Mr. Matthew Litt

Other administration present:

Mr. Scott Heino, Superintendent
Mr. Patrick Pisano, Business Administrator/Board Secretary

Open Public Meetings Act Notice

The Chesterfield Township Board of Education has given public notice of this meeting, pursuant to the Open Public Meetings Act, in the following manner January 8, 2019:

- Posting written notice on the official bulletin board at the Chesterfield Township School.
- Mailing written notice to the Burlington County Times and Trenton Times newspapers.
- Filing written notice with the Clerk of Chesterfield Township.
- Filing written notice with the Secretary of this body.
- Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charge fixed for such service.

President Christina Hoggan made a public statement to announce a tentative agreement on the contract between the Chesterfield Township Education Association and the Chesterfield Township Board of Education.

Meeting Information/Important Dates

Board of Education Important Dates:

May 1, 2019	Public Hearing on Budget/Formal action may be taken at this meeting on any business matters that may come before the Board.
May 15, 2019	Regular Monthly Meeting

School District Important Dates

April 19 – April 26, 2019	School Closed – Spring Break
April 29, 2019	School Reopens
April 30 – May 23, 2019	NJSLA and NJSLA Make-Ups

April 30, 2019	Champions Summer Open House
May 1, 2019	CPEF Meeting
May 7, 2019	Evening Choral Concert
May 8, 2019	Walk/Bike to School Day
May 10, 2019	PTA Adult Blingo
May 13-16, 2019	Kindergarten Screenings
May 13, 2019	Mid-Marking Period Advisory Reports
May 14, 2019	PTA Monthly Meeting
May 14, 2019	Evening Band Concert

Public Comment – Agenda Items Only

When you address the Board, please approach the podium, state your name and address and limit your comments to three minutes. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

Scott Hurley stated; imagine your child coming home from school each day and you ask your child if he/she was hit today. This is the question I asked my child during the months of February and March this year. I went to administration and was told to send an email. It didn't stop. I organized a group of parents to be here tonight. I filed a police report and I have contacted the commissioner of education and the county administration. I will be coming to every board meeting. I am working to keep my child safe.

Shelby Hurley stated; my daughter is in 1st grade. She has been physically abused at school by another student. She is afraid to come to school and is saying disturbing things to us about violence. She has been removed from the G & T program, and is now falling behind. She used to love school and now she is afraid and eager to stay home. She now knows what physical abuse is about. Assault is happening in this school every day and that falls on this administration. I was deterred from filing an HIB report. I was told a student cannot be denied recess as per the laws in the NJ, this is not true. Ms. Hurley quotes the recess law, and then states; assault can have a lifelong impact on students. Every child in this school district deserves to not be a victim.

Sarah Christy stated; I learned all about the school climate and culture. My student is in kindergarten and her teacher goes above and beyond. I am extremely happy with how she has developed in kindergarten. But, I have had a poor experience with the administration and their lack of communication as to how my child was assaulted on campus. The administrator was very unprofessional and focused on his cellphone. My child is learning that it is okay that she gets assaulted at school and learning that it is accepted. The approach to discipline at Chesterfield is not positive. It does not matter how much money you put towards "Responsive Classroom" it will not fix the problem with the administration.

Amanda Kenny stated; there have been five incidents with my kindergarten son. One was even by a 6th grader. I contacted the administrator and I was told that this was normal. This is not normal. My child hates school now and every day when he comes home he is scared. Shootings and suicide increase at all ages, I urge you to do something now, not wait until next year. Our children are suffering. Thankfully the teacher and counselor have helped me. I am scared something is going to happen here.

Sabrina Delgado stated; just like the Hurley's we have had the same experience. My step son has started to hate school. He is being picked on, he was told he was stupid and he was grabbed around the neck and was told his head would be bashed on the floor. We spoke with the administrators and we were told there wasn't much we could do. Then we got a letter stating a HIB was being filed against my step son after he was the one getting picked on all year. I am hoping something changes so we don't have to send him to another school.

School Community Partnerships

Chesterfield PTA – None

Chesterfield Public Education Fund

Thanked everyone who donated to the clothing drive, the truck was full by noon. April 29, 2019 is “Pie Mr. Gray in the Face Day” a student reward for fundraising during the Boosterthon.

CPEF Grant Request (Attachment) - Public

A motion was made by Dr. Brown and seconded by Mrs. Halaw to approve the following grants:

Jen Feder and Bethann Molesky, requesting inspirational/positive wall decals to hang throughout the building to promote a positive culture. Cost \$321.33.

Angie Manning, Melody Khalifa, Jen Feder, Annemarie Petty, and Melissa Carlton, requesting a Cricut vinyl cutter and various colored vinyl rolls. The purpose is to provide proprioceptive and vestibular sensory input to help students stay calm and regulate their bodies. Cost \$788.96.

A call of the roll indicated an affirmative vote. All ayes. No nays.

Correspondence (Attachment) - Public

Letter to the Board of Education, from Jansky Placid regarding the 2019-2020 budget and tax relief for Chesterfield residents.

Letter to the Board of Education, from Purvi Luhar regarding the 2019-2020 budget and tax relief for Chesterfield residents.

Letter to the Board of Education, from Priyam Luhar regarding the 2019-2020 budget and tax relief for Chesterfield residents.

Letter to the Board of Education, from Coby Sikorski regarding the need to renew the teachers' contract.

Minutes (Attachment)

A motion was made by Mr. Litt and seconded by Dr. Brown to approve the minutes for the following meetings:

March 11, 2019	Work Session Meeting
March 18, 2019	Regular Meeting
March 18, 2019	Executive Meeting
March 25, 2019	Work Session Meeting
March 25, 2019	Executive Meeting

A call of the roll indicated an affirmative vote. All ayes. No nays.

Board Committee/Superintendent Reports

A motion was made by Mrs. Halaw and seconded by Mr. Litt to approve the following:

Approval of Board Goals / Action Plans (Attachment)

Board Committee

Dr. Brown updated on the Human Resources committee.

Mrs. Jablonski updated on Curriculum and Instruction, Health, PE curriculum will be updated next year. Updated on Social Studies and Next Generation Science. Parent communication, progress reports and climate committee report.

Dr. Brown updated on the Policy committee. One policy being updated – Residency.

Ms. Hoggan updated on the Finance committee, review of budget proposal.

Ms. Hoggan updated on the pipeline. Blowdown took place on March 2, 2019.

Mrs. Halaw updated on the NJSBA Emotional and Health class she attended.

Mr. Litt and Mrs. Jablonski updated on the Fair Funding.

<u>Committee</u>			<u>Meeting Dates</u>
Human Resources	Chair	Terran Brown	prior to the January, May and September meetings
	Admin. Rep.	Matthew Litt Mike Mazzone	
Curriculum & Instruction	Chair	Amy Jablonski	prior to the February, June and October meetings
	Admin. Rep.	Jaclyn Halaw Jeanine May-Sivieri	
Finance	Chair	Christina Hoggan	prior to the March, July and November meetings
	Admin. Rep.	Jaclyn Halaw Patrick Pisano	
Student Services	Chair	Terran Brown	prior to the April, August and December meetings
	Admin. Rep.	Amy Jablonski Anthony Calandrillo	
BURLCO School Boards Association Executive Committee Delegate:			Christina Hoggan
Legislative Chairperson & Delegate to NJ School Boards Association:			Amy Jablonski
Alternate Delegate:			Christina Hoggan
District Advisory Committee:			Jaclyn Halaw Christina Hoggan
BOE Policy Committee:			Terran Brown Matthew Litt
CTEA/BOE Negotiation Committee:			Amy Jablonski Christina Hoggan
CAEA/BOE Negotiation Committee:			Terran Brown Jaclyn Halaw
Compressor Station & Pipeline Impact Committee:			Christina Hoggan
Fair Funding Action Committee Liaison:			Amy Jablonski
Fair Funding Legal Committee:			Christina Hoggan Matthew Litt
Mission and Vision District Committee:			Amy Jablonski

Superintendent's Report

Student Enrollment

Grade Levels	March 2019	April 2019	Net Change
Pre-School			
<i>Non-Tuition</i>	10	10	
<i>Preschool Disabled (non-tuition)</i>	6	6	
<i>Tuition</i>	15	15	
Kindergarten	103	104	+1
1 st	99	99	
2 nd	113	114	+1
3 rd	104	104	
4 th	107	107	
5 th	112	112	
6 th	125	124	-1
Total In-District	794	795	
Attending Out-of-District Schools	4	4	
Total	798	799	+1

NJSAC Report Summary (The New Jersey Quality Single Accountability Continuum)

Mr. Heino presented the district's final scores from the Department of Education NJSAC evaluation.

The system focuses on monitoring and evaluating school districts in five key components, which based on research, have been identified to be key factors in effective school districts. The district's final scores in the five areas are as follows:

Instruction and Programing	80%
Fiscal Management	100%
Governance	100%
Operations	97%
Personnel	100%

School Climate and Culture Parent Meeting Summary

Mr. Heino gave an update on the meeting that was held on April 10, 2019. He stated 30 people attended the meeting; Mr. Mazzoni presented and worked in small groups. It was good to hear the parent's perspective and it gave us as the administration team good things to think about. Overall it was a good meeting. Mrs. Halaw added that there was a discussion regarding the meeting again during the School Climate and Culture Committee meeting this week.

A call of the roll indicated an affirmative vote. All ayes. No nays.

Board Policy

A motion was made by Mrs. Jablonski and seconded by Mrs. Halaw to approve the following policies:

First Reading of Revised Regulation (Attachments) - Public

The following revised regulation is being presented for the first reading:

Regulation #1312 Procedures for Complaints and Inquiries

Second Reading of Revised Policies (Attachments) - Public

The following revised policies are being presented for the second reading:

Policy #6162.5 Research
Policy #6163.1 Media Center, Library

Policy #6164.2 Counseling Guidance Program
Policy #6164.4 Child Study Team

A call of the roll indicated an affirmative vote. All ayes. No nays.

Personnel

A motion was made by Mrs. Jablonski and seconded by Mrs. Halaw to approve the following personnel items:

Start Date and Salary for Main Office Secretary

Approval to employ Tarra Baker as a School Secretary for the remainder of the 2018-2019 school year, effective April 29, 2019 to June 30, 2019 on Step 3 of the Secretary salary guide at an annual rate of \$32,531.00, also to work one extra hour a day on student days (\$3,504.16). Her total annual salary will be \$36,035.16 prorated to \$6,428.61. (Per negotiated agreement.)

Interim Resource Teacher

Approval of Nancy O'Connor as Interim Resource Teacher in place of Shannon McGettigan, April 1, 2019 through the remainder of the 2018-2019 school year, pursuant to N.J.S.A. 18A:16-1.1 at a salary of \$10,344.12. Time employed in this acting position shall not accrue toward the acquisition of tenure as the position is not tenure eligible.

Retirement

Approval, with regret, of the retirement of Anthony Calandrillo, Director of Special Services, effective June 30, 2019.

Resignation – School Nurse

Approval, with regret, of the resignation of Stacey Farreny, School Nurse, effective May 21, 2019.

Resignation – Custodian

Approval, with regret, of the resignation of Ayisha Carpenter-Hill, custodian, effective June 21, 2019.

Substitutes

Approval of the following substitutes for the remainder of the 2018-2019 school year.

Theresa Basile	Lunch/Recess Aide
Mihaela Hogas	Lunch/Recess Aide (Pending background check)

Extra Time

Approval of the extra time for the following employees:

<u>Staff Member</u>	<u>Brief Description of Work Completed</u>	<u>Total amount</u>
Brayton, Michael	Missed Prep period (3/4/19)	\$35.00
Kovac, Courtney	Missed prep period (3/4/19)	\$35.00
Lawrence, Anne	Missed prep period (3/4/19)	\$35.00
McCann, Mike	Missed Prep periods (2/20/19 & 3/6/19)	\$70.00

Paternity Leave of Absence

Approval of paternity leave of absence for Allan Forsyth commencing on or about May 20, 2019 for the remainder of the 2018-2019 school year, in accordance with the NJ Family Leave Act and Family Leave Insurance.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Curriculum & Instruction

A motion was made by Mr. Litt and seconded by Mrs. Jablonski to approve the following field trip.

Field Trip

DATE	GRADE	REASON	DESTINATION
6/18/2019	6 th	End of year Pool Party	Old York County Club

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Health & Safety

A motion was made by Mrs. Jablonski and seconded by Mrs. Halaw to approve the following:

Nurses Report - March (Attachment) – Public

Emergency Drill Report (Attachment) – Public

Lock Down Drill March 29, 2019

Fire Drill April 16, 2019

Student Code of Conduct (Attachment) – Public
Report for March

H.I.B. Incidents (Attachment)

February Final Approval:

There were no H.I.B. incidents reported for February.

March Preliminary Approval:

There were two H.I.B. incidents reported and two confirmed for March.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Staff Professional DevelopmentWorkshops

A motion was made by Mr. Litt and seconded by Mrs. Halaw to approve the following workshops and mileage:

Name	Position	Destination	Justification	Date	Funding	Workshop/Exhibit Cost to District	
						Reg. Fee	Mileage
Taylor Roberts	Speech	Long Branch, NJ	NJSHA Annual Convention	5/2 - 5/3/19		\$250.00	
Patrick Pisano	BA	Atlantic City, NJ	NJASBO Annual Conference	6/5 - 6/7/19		\$275.00	\$49.02
Erin Casey	Resource	Webinar	Linda Mood-Bell Visualizing and Verbalizing	6/11 - 6/13/19		\$895.00	n/a
Jessica Davern	Resource	Webinar	Linda Mood-Bell Visualizing and Verbalizing	6/11 - 6/13/19		\$895.00	n/a
Amanda Sorensen	Resource	Webinar	Linda Mood-Bell Visualizing and Verbalizing	6/11 - 6/13/19		\$895.00	n/a
Melissa Carlton	Psychologist	Webinar	School-Based Screening for	on-demand		\$35.00	n/a

			Dyslexia: Myths & Best Practices	April 2019			
Jennifer Feder	Counselor	Webinar	School-Based Screening for Dyslexia: Myths & Best Practices	on-demand April 2019		\$35.00	n/a
Melissa Carlton	Psychologist	Webinar	Evidence-based Supplemental Reading Interventions for Students with Basic Reading Problems	on-demand April 2019		\$35.00	n/a
Jennifer Feder	Counselor	Webinar	Evidence-based Supplemental Reading Interventions for Students with Basic Reading Problems	on-demand April 2019		\$35.00	n/a
Annemarie Petty	OT	Marlborough, MA	When Children Won't Eat: Picky Eaters vs Problem Feeders...Using the SOS Approach to Feeding...	8/8 - 8/11/19		\$1,103.00	\$159.34
Maria Martinez	Instructional Coach	New York, NY	Teachers College Summer Writing Institute	8/5-8/9/19		\$850.00	\$69.10
Maria Martinez	Instructional Coach	New York, NY	Teachers College Summer Writing Institute	8/12-8/16/19		\$850.00	\$69.10
Wendi Sheridan	LDTC	Wrightstown, NJ	Mileage for out of district meeting	3/5/2019			\$4.34
Patrick Pisano	BA	Howell, NJ	Financial Management and Purchasing	4/13/2019 4/27/2019 5/4/2019		\$501.00	\$52.80
Patrick Pisano	BA	Howell, NJ	Energy Management	5/11/2019		\$263.00	\$17.60
Michael Mazzoni	Principal	Howell, NJ	Energy Management	5/11/2019		\$263.00	\$17.60

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Board of Education and Board Secretary Monthly Certifications

A motion was made by Mrs. Halaw and seconded by Dr. Brown to approve the following resolution and financial items below:

BE IT Resolved that: Pursuant to N.J.A.C. 6:23-2.12(c)3*, I certify that as of the date of this Board meeting, no budgetary line item account has obligations and payments (contractual orders) which in total, exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8-1.


Patrick Pisano

5/15/19
Date

Financial Certification of the Board

Pursuant to N.J.A.C. 6:23-2.12(c)3*, the Chesterfield Township Board of Education hereby certifies that after review of the Board Secretary's and Treasurer's monthly financial reports, as recorded in the minutes of the Board each month, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(c)3*, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments, new rule or repeals.

Financial Approvals (Attachments)

Approval of the following financial reports for approval for the month of February 2019:

- Expenditures - Approval and ratification of Expenditures for February. Approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.
- Transfers for February
- Budget Report
- Revenue Report
- Report of the Secretary
- Report of the Treasurer
- Monthly Transfer Report

Approval of the following financial report for approval for the month of March 2019: (Attachment)

- Expenditures - Approval and ratification of Expenditures for March. Approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.

Approval of the following financial report for approval for the month of April 2019: (Attachment)

- Expenditures - Approval and ratification of Expenditures for April. Approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.

A call of the roll indicated an affirmative vote. Four ayes. No nays. One abstained. (Jablonski) Motion carried.

A motion was made by Mrs. Halaw and seconded by Dr. Brown to approve the following items:

Agreement with Burlington County Special Services (Attachment)

Recommend approval to enter into a shared services agreement with Burlington County Special Services for the 2019-2020 school year for: Professional Services (PSA)

Amended Contract for School Security Video Cameras (Attachment)

Recommend approval of the amended contract for IP Camera System to be funded through the 2018-2019 and 2019-2020 school years.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

A motion was made at 8:29 p.m. by Mr. Litt for a three minute recess. All agreed.

Return to Public Session

A motion was made at 8:32 p.m. by Mrs. Jablonski and seconded by Mrs. Halaw to return to public session.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Other Business

Discussion on District Solicitor

Capehart & Scatchard - Robert Muccilli

AG&L - Andrew Brown

Cooper Levenson - William Donio & Amy Houck Elco

Lenox Law Firm - Michael Pattanite, Jr.

Parker & McCay - Victoria Beck

A motion was made by Mrs. Halaw and seconded by Dr. Brown to appoint Cooper Levenson Attorneys at Law as the new District Solicitor from May 1, 2019 through December 31, 2019. Representing the board from Cooper Levenson will be attorney William Donio.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Mrs. Halaw stated that she attended NJSBA School Mental Health Conference on April 9, 2019. She stated that she got great resources from the conference and has passed the information on to Mr. Heino and Mr. Mazzoni.

Facilities Update/Information

A motion was made by Mrs. Jablonski and seconded by Mrs. Halaw to approve the following items:

Supervisor of Building & Grounds Report (Attachment) – Public

School Dude Report (Attachment) – Public

The work order and incident reports for March from the School Dude software are attached.

Solar Renewable Energy Credits Analysis (Attachment) – Public

Use of Facilities

Approval of the attached use of facilities for the 2018-2019 school year.

Name Of Organization	Facility requested	Description of Activity	Date
CTAA	Gym	Spring Basketball Camp	4/23/19-4/26/19
Champions	Cafeteria	Summer Open House	4/30/19
Cub Scouts Pack 55	Cafeteria	Pack Meeting	4/29/19
Champions	Cafeteria	Variety Show	5/23/19
PTA	Art Room	Staff Appreciation Luncheon	5/10/19
CTAASA	Classrooms, Gym, Fields	Summer Mentoring Program	7/9/19-8/1/19 (T,W,TH)
Champions	Cafeteria/Gym/Field	Summer Camp	6/24/19 - 8/23/19 (following blackout calendar)

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Other Public Comments

Bethann Molesky asked without air conditioning in the building this summer can we look at the health and safety of our custodians? She also stated that the playground that needs repair was put in in memory of a child, please keep that in mind.

Andrea Katz stated that a new appellate decision was made regarding overturning Superintendents contracts and I want to make sure you are aware of that and that we all have valid contracts.

Stacy Lindes stated I am happy and I want to commend you for settling the contract. Mr. Litt please explore consolidating with the four other sending districts and combining services. We can save on many areas.

Jessica Wszolek so happy the contract has been resolved. Why can't we send home paper report cards? Please consider it.

Andrea Katz stated so many kids are being affected by this discipline problem. Thank you for settling the contract.

Yasmin Maher asked if the counselor could please talk to the girls about body issues.

Kelley Johnson asked what is the plan on moving forward with funding issues and no contract settled? What is your plan for the interviews to fill the administration positions? The board is doing great things but we need to choose our path. Replacing the new administrators is crucial. Make sure to ask about climate and culture in the interviews. We need the change to come from the new administrators. I was heartbroken hearing the parents speak about discipline issues tonight. People on Facebook didn't think the parent meeting on school climate went very well. I have been coming up here for years and I still don't see things changing.

Shamita Kumar stated I ditto everything that Kelley Johnson said. Leadership of this school needs to bring accountability. We need someone to live and breathe this for the future. Find the right person for the job. My kids teachers where the best here in Chesterfield. Now the best of the best are burnt out. You need to find the right person when you do these interviews. Our kids are suffering.

Adjourn to Executive Session

A motion was made at 9:04 p.m. by Mrs. Jablonski and seconded by Mr. Litt to approve the following resolution to adjourn to executive session:

EXECUTIVE SESSION RESOLUTION

WHEREAS, N.J.S.A. 10:4-6, et seq (Open Public Meetings Act) provides that the Board of Education of the Chesterfield School District may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subjects shall be discussed in the session of the Board of Education closed to the public:

Personnel Matter

RESOLVED, that the aforesated meeting is closed to the public for the reason set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in executive session will be available for disclosure to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Return to Public Session

A motion was made at 9:21 p.m. by Dr. Brown and seconded by Mrs. Halaw to return to public session.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Adjournment

A motion was made to adjourn the meeting by Mr. Litt and seconded by Mrs. Halaw at 9:22 p.m. All agreed.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Patrick Pisano", written in a cursive style.

Patrick Pisano

Business Administrator/Board Secretary