

Chesterfield Township Board of Education
Reorganization Meeting 7:00 p.m.
Wednesday, January 2, 2019
MINUTES

The secretary of the Chesterfield Township Board of Education, Mr. Patrick Pisano, opened the meeting at 7:00 p.m. with a flag salute and moment of silence.

Welcome to this meeting of the Chesterfield Township Board of Education. If there is any agenda item, which you would like to discuss with the Board, please do so during that portion of the agenda entitled, "Public Comments-Agenda Items Only".

Should you have any other comments and/or questions once we have passed the "Public Comments-Agenda Items Only" portion in the agenda, please reserve those comments for "Other Public Comments" at the end of the meeting.

When you do address the Board, please state your name and address and limit your comments to three minutes. The total length of time for public comment is unrestricted unless a time limit is imposed by the Board President. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

Swearing in of New Board Members

The Board Secretary administers the Oath of Allegiance to the newly elected Board Member, Mrs. Jaclyn Halaw, followed by a roll call of the board members.

Board Members present:

Dr. Terran Brown
Mrs. Jaclyn Halaw
Ms. Christina Hoggan
Mrs. Amy Jablonski

Other administration present:

Mr. Scott Heino, Superintendent
Mr. Patrick Pisano, Business Administrator/Board Secretary

Resignation of Board Member

A motion was made by Dr. Brown and seconded by Mrs. Jablonski to approve the resignation of Mr. Jignesh Shah as Board Member effective, December 17, 2018.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Open Public Meetings Act Notice

The Chesterfield Township Board of Education has given public notice of this meeting, pursuant to the Open Public Meetings Act, in the following manner January 28, 2018:

- Posting written notice on the official bulletin board at the Chesterfield Township School.
- Mailing written notice to the Burlington County Times and Trenton Times newspapers.
- Filing written notice with the Clerk of Chesterfield Township.
- Filing written notice with the Secretary of this body.
- Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charge fixed for such service.

Important Dates

January 8, 2019	PTA General Meeting
January 9, 2019	CPEF Monthly Meeting
January 18, 2019	PTA Snowball Dance
January 21, 2019	School Closed – Martin Luther King Day

Election of Board of Education Members

Election of Board of Education Members

Election of Board of Education President - The Board Secretary calls for nominations for President.

Nominating and voting information as provided by NJSBA: A person may nominate and vote for himself or herself. Nominations cannot be closed until everyone has had a chance to make a nomination.

Nomination for Ms Christina Hoggan as president made by Dr. Terran Brown.

Nomination for Ms Christina Hoggan as president made by Mrs. Jaclyn Halaw.

A motion was made by Dr. Terran Brown and seconded by Mrs. Jaclyn Halaw to nominate Ms Christina Hoggan as President.

A call of the roll indicated an affirmative vote for Ms Christina Hoggan. All ayes. No nays. Motion carried. Ms Christina Hoggan, President, took the chair.

Election of Board of Education Vice-President - The President calls for nominations for Vice-President.

Nomination for Mrs. Amy Jablonski as vice-president made by Mrs. Jaclyn Halaw.

No other nominations for vice-president were made.

A motion was made by Mrs. Jaclyn Halaw and seconded by Dr. Terran Brown to nominate Mrs. Amy Jablonski as Vice-President.

A call of the roll indicated an affirmative vote for Mrs. Amy Jablonski. All ayes. No nays. Motion carried. Mrs. Amy Jablonski, Vice-President, took the chair.

Adoption of the New Jersey School Board Member Code of Ethics (Attachment) – Public

A motion was made by Dr. Brown and seconded by Mrs. Halaw to approve the adoption of the New Jersey School Board Member Code of Ethics.

To ensure that board members fully understand their roles and responsibilities pursuant to the School Ethics Act and the Code of Ethics for School Board Members, the State Board of Education has adopted administrative code N.J.A.C. 6:3-1.3 with a number of requirements for board members. The Board of Education is required to discuss the School Ethics Act (N.J.S.A. 18A:12-24.1) at a regularly scheduled public meeting annually and the Business Administrator/Board Secretary must provide a signed certification from each member indicating they have received, reviewed and are fully cognizant of their legal responsibilities as set forth in the Code of Ethics.

THE ENTIRE CODE OF ETHICS WAS READ BY THE BOARD PRESIDENT AT THIS TIME.

BE IT RESOLVED THAT the Chesterfield Board of Education does hereby adopt the New Jersey School Board Member Code of Ethics.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Resolution - Meeting Dates - Sunshine Law

A motion was made by Mrs. Halaw and seconded by Mrs. Jablonski to approve of the following Resolution:

WHEREAS, the "Open Public Meetings Act" requires that advance written notice of all meetings of the Chesterfield Township Board of Education be posted in one public place designated by the Chesterfield Township Board of Education and mailed, telephoned, telegraphed, faxed, or hand delivered to newspapers designated by resolution, and mailed to all persons requesting a copy of the same upon payment of the established fee;

NOW, THEREFORE, BE IT RESOLVED by the Chesterfield Township Board of Education as follows:

1. All advance written notices of regular and special meetings shall be posted by the Secretary on the bulletin board located in the lobby of the Chesterfield Township School.
2. All advance written notices of regular and special meetings shall be given to the following newspapers: The Trenton Times and Burlington County Times.
3. All advance written notices of regular and special meetings throughout the year shall be mailed to all persons requesting a copy of same after payment by such persons of a fee of \$12.00. News media shall be exempt from such fee.
4. The times and place of regular official monthly meetings for the period from and after this organization meeting until the reorganization meeting of next year shall be in accordance with the list annexed hereto, designating the dates, times and place of such meetings and entitled, "Form A, Notice of Annual Scheduled

Meetings" which is hereby adopted as the form of notice to be given of such meetings and used by the Chesterfield Township Board of Education for that purpose.

BE IT RESOLVED THAT the regular meeting of the Chesterfield Township Board of Education be held at 7:00 p.m. on the third Wednesday of the month. Adjustments to the calendar will be made when necessary and publically advertised.

FORM A

NOTICE OF ANNUAL SCHEDULED MEETINGS

NOTICE IS HEREBY GIVEN by the Chesterfield Township Board of Education that the following is a list of the regular meetings of the Chesterfield Township Board of Education until the reorganization meeting on January 8, 2020.

REGULAR MONTHLY OFFICIAL PUBLIC MEETINGS

All such meetings to be held as listed, at 7:00 p.m., unless otherwise noted, at the Chesterfield Township School, Chesterfield, New Jersey. Formal official action may be taken at such meetings on any and all business involving the Chesterfield Township Board of Education. The Board may go into executive session for any of these meetings.

January 23, 2019	August 21, 2019
February 20, 2019	September 18, 2019
March 20, 2019	October 16, 2019
April 17, 2019	November 20, 2019
May 15, 2019	December 18, 2019
June 19, 2019	January 8, 2020 – Re-organization
July 24, 2019	

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Board of Education Board Committees

The Board had a discussion about committees.

A motion was made by Dr. Brown and seconded by Mrs. Halaw for a 5 minute break at 7:34 p.m.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

A motion was made by Mrs. Halaw and seconded by Mrs. Jablonski to return to public session 7:41 p.m.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

<u>Committee</u>			<u>Meeting Dates</u>
Human Resources	Chair	Terran Brown Christina Hoggan	prior to the January, May and September meetings
	Admin. Rep.	Mike Mazzone	
Curriculum & Instruction	Chair	Amy Jablonski Jaclyn Halaw	prior to the February, June and October meetings
	Admin. Rep.	Jeanine May-Sivieri	
Finance	Chair	Christina Hoggan Jaclyn Halaw	prior to the March, July and November meetings
	Admin. Rep.	Patrick Pisano	
Student Services	Chair	Terran Brown Amy Jablonski	prior to the April, August and December meetings
	Admin. Rep.	Anthony Calandrillo	

BURLCO School Boards Association Executive Committee Delegate: Christina Hoggan

Legislative Chairperson & Delegate to NJ School Boards Association: Christina Hoggan

Alternate Delegate: Amy Jablonski

District Advisory Committee: Jaclyn Halaw

	Christina Hoggan
BOE Policy Committee:	Terran Brown Amy Jablonski
CTEA/BOE Negotiation Committee:	Amy Jablonski Christina Hoggan
CAEA/BOE Negotiation Committee:	Terran Brown Jaclyn Halaw
Compressor Station & Pipeline Impact Committee:	Christina Hoggan

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Public Comments – Agenda Reorganization Items Only

When you address the Board, please approach the podium, state your name and address and limit your comments to three minutes. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

Mr. Jignesh Shah congratulated Christina Hoggan as the new board president. He thanked the board for accepting his resignation and stated that it has been an honor and a pleasure to serve on the Chesterfield Township Board of Education for many years.

Resolutions for Appointments and Designations are listed below:

A motion was made by Mrs. Jablonski and seconded by Dr. Brown on the following items.

Board Secretary

Approval as follows:

BE IT RESOLVED THAT Patrick Pisano be appointed Board Secretary for the Chesterfield Township School District for the 2019 calendar year.

School Physician

Approval as follows:

BE IT RESOLVED THAT the Chesterfield Township Board of Education does hereby appoint Dr. Joyce Leonetti as School Physician for the Chesterfield Township School District for the remainder of the 2018 – 2019 school year at an annual rate of \$2,300.00.

Designation of Public Agency Compliance Officer (Attachment)

BE IT RESOLVED THAT the Chesterfield Township Board of Education does hereby appoint Patrick Pisano, Business Administrator/Board Secretary as the Public Agency Compliance Officer for the 2019 calendar year as per the attached Designation Form.

Designation of District Qualified Purchasing Agent/Bid Threshold

BE IT RESOLVED THAT the Chesterfield Township Board of Education does hereby appoint Patrick Pisano, Business Administrator/Board Secretary as the District Qualified Purchasing Agent for the 2019 calendar year and recommend the Board establishes the bid threshold as \$40,000 and the quote threshold as \$6,000, which is 15% of the bid limit as established by law. Such appointment includes authority to award contracts for the procurement of goods and services through State Agencies (State Contracts).

Designation of District Alternate Purchasing Agent

BE IT RESOLVED THAT the Chesterfield Township Board of Education does hereby appoint Scott Heino, Superintendent, as an alternate Purchasing Agent for the 2019 calendar year in the event that the Qualified Purchasing Agent is not available. Such appointment includes authority to award contracts for items or service under state contract.

Designation of District Public Access Officer

BE IT RESOLVED THAT the Chesterfield Township Board of Education does hereby appoint Patrick Pisano, Business Administrator/Board Secretary as the District Public Access Officer for the 2019 calendar year.

Designation of Affirmative Action Officer, 504 Coordinator and ADA Officer

BE IT RESOLVED THAT the Chesterfield Township Board of Education does hereby appoint and approve Anthony Calandrillo as Affirmative Action Officer, 504 Coordinator and ADA (American Disability Act) Officer for the 2019 calendar year.

Designation of Anti-Bullying Coordinator and Anti-Bullying Specialist

BE IT RESOLVED THAT the Chesterfield Township Board of Education does hereby appoint and approve Michael Mazzone as Anti-Bullying Coordinator and Cindy McNally as Anti-Bullying Specialist for the 2019 calendar year.

Designation of Special Appointments

BE IT RESOLVED THAT the Chesterfield Township Board of Education does hereby appoint Stacey Farreny, School Nurse, as Child Protective Services Liaison, Homeless Liaison, Substance Awareness Coordinator and as the School District Attendance Officer for the 2019 calendar year.

Designation of School Safety Specialist

BE IT RESOLVED THAT the Chesterfield Township Board of Education does hereby appoint Michael Mazzone and Patrick Pisano as school safety specialists for the district as required by NJDOE for the 2019 calendar year.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Professional Services

A motion was made by Mrs. Halaw and seconded by Ms Hoggan to approve the following:

WHEREAS, the Public Schools Contract law permits adoption of a Resolution authorizing the award of contracts for "Professional Services" without competitive bids and

WHEREAS, the Business Administrator publicly advertised a request for qualifications for Architect of Record, Auditing, Bond Counsel and Financial Advisor Services in accordance with the law; on an as needed basis and

WHEREAS, the following Architect of Record, District Solicitor, Auditing, Financial Advisor and Bond Counsel Services presented the required documentation in response to said advertisement.

Architect of Record

Approval as follows:

BE IT RESOLVED THAT the Chesterfield Township Board of Education does hereby extend the appointment of the firm of FVHD, P.C., as Architect of Record to the Board of Education for the 2019 calendar year until the reorganization meeting on January 8, 2020, to perform the professional services ordinarily provided by an Architect of Record of the State of New Jersey and to receive such compensation as may be reasonable for such services.

District Auditor

Approval as follows:

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Chesterfield Township, County of Burlington, that Holman Frenia Allison, P.C. be appointed Auditor for the Chesterfield Township Board of Education for the 2019 calendar year until the reorganization meeting on January 8, 2020.

The auditing firm will provide all the necessary reports required by the State of New Jersey Department of Education including the audit of all enterprise funds, the CAFR and ASSA reporting.

Financial Advisor

Approval as follows:

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Chesterfield Township, County of Burlington, that Phoenix Advisors be appointed Financial Advisor for the Chesterfield Township Board of Education for the 2019 calendar year until the reorganization meeting on January 8, 2020.

Bond Counsel

Approval as follows:

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Chesterfield Township, County of Burlington, that McManimon, Scotland & Baumann, LLC be appointed Bond Counsel for the Chesterfield Township Board of Education for the 2019 calendar year until the reorganization meeting on January 8, 2020.

Insurance Risk Management Consultant

Approval as follows:

BE IT RESOLVED THAT the Chesterfield Township Board of Education does hereby extend the appointment of The Barclay Group, Riverton, NJ 08077, as Insurance Broker of Record to perform the services ordinarily provided by an insurance consultant as required by the Board of Education for the 2019 calendar year until the reorganization meeting on January 8, 2020 as an extraordinary unspecifiable service.

Health Insurance Consultant

Approval as follows:

BE IT RESOLVED THAT the Chesterfield Township Board of Education does hereby extend the appointment of Brown & Brown Group, Moorestown, NJ 08057, as Insurance Broker of Record to perform the services ordinarily provided by an insurance consultant as required by the Board of Education for the 2019 calendar year until the reorganization meeting on January 8, 2020 as an extraordinary unspecifiable service.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

District Solicitor

A motion was made by Mrs. Halaw and seconded by Mrs. Jablonski to approve the following as follows:

BE IT RESOLVED THAT the Chesterfield Township Board of Education does hereby extend the appointment of Capehart & Scatchard, P.A. to perform the professional services ordinarily provided by a Solicitor as required by the Board of Education until April 1, 2019.

A call of the roll indicated an affirmative vote. Three ayes. One nay. (Brown) Motion carried.

Bank Depository, Newspaper, Board Policy Manual, Bylaws, Meeting Rules of Order, Board-Approved Curricula, Textbooks, Emergency Management Plan

A motion was made by Mrs. Jablonski and seconded by Mrs. Halaw to approve the following as follows:

BE IT RESOLVED THAT First Bank be designated as official depository for all accounts of the Chesterfield Township Board of Education for the 2019 calendar year; and that the ABCO Federal Credit Union, First Bank and any financial institution approved and authorized by the State of New Jersey be designated as a legal depository for investment purposed for the Chesterfield Township Board of Education for the 2019 calendar year.

BE IT RESOLVED THAT the Burlington County Times be designated the official newspaper for legal notices for the Chesterfield Township Board of Education for the 2019 calendar year; and

BE IT RESOLVED THAT all Policies and By Laws as set forth in the Board Policy Manual of the Chesterfield Township Board of Education be re-adopted for the 2019 calendar year; and

BE IT RESOLVED that the Board of Education will conduct their meetings according to Roberts Rules of Order as revised; and

BE IT RESOLVED THAT all existing Board-Approved Curricula and Textbooks for the Chesterfield Township School District be re-adopted for the 2019 calendar year.

BE IT RESOLVED THAT the Chesterfield School's Emergency Management Plan be re-approved for the 2019 calendar year.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Standard Operating Procedures (SOP) (Attachment)

A motion was made by Mrs. Jablonski and seconded by Dr. Brown to approve the following:

Approval of the Standard Operating Procedures (SOP) for the 2019 calendar year.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Multi-Year Plan (Attachment)

A motion was made by Mrs. Halaw and seconded by Mrs. Jablonski to approve the following:

Approval of the following multi-year plan: Long Range Facilities Plan.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Organization Chart (Attachment) – Public

A motion was made by Mrs. Halaw and seconded by Mrs. Jablonski to approve the following:

Be it resolved that the Chesterfield Township Board of Education approves the Organization Chart for the Board of Education.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Authorization for Signatories

A motion was made by Mrs. Jablonski and seconded by Mrs. Halaw to approve as follows:

Approval of the following resolution and approval to designate the following signatories on the following accounts:

BE IT RESOLVED THAT First Bank designated as the official depository of the Chesterfield Board of Education written order of the signatories so entitled to payment, and without reference to the original ownership of the moneys deposited; all withdrawals must contain signatures as indicated below.

on Accounts: #2040001204 General Fund

3 Signatories: Christina Hoggan, President or Amy Jablonski, Vice President and
Janice Jones, Treasurer and Patrick Pisano, Business Administrator/Board Secretary

on Account: #2040001212 Lunchroom

2 Signatories: Janice Jones, Treasurer and Patrick Pisano, Business Administrator/Board Secretary

on Accounts: #2040001220 Payroll
#2040001253 Unemployment
#2040001261 Summer Pay

2 Signatories: Janice Jones, Treasurer and Patrick Pisano, Business Administrator/Board Secretary

on Accounts: #2040001246 Student Activity

2 Signatories: Scott Heino, Superintendent, Linda Nice, Administrative Secretary and/or
Patrick Pisano, Business Administrator/Board Secretary

on Accounts: #2040001279 Construction Account
#2040000147 Capital Investment

3 Signatories: Christina Hoggan, President or Amy Jablonski, Vice President and
Janice Jones, Treasurer and Patrick Pisano, Business Administrator/Board Secretary

on Account #2040001220 Payroll

Mary Merrick, Assistant to the Business Administrator, and Marnie Briel, Board Secretary/Payroll
to transfer Payroll deduction payments as needed.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Authorization of Actions by Administration between Meetings

A motion was made by Mrs. Halaw and seconded by Mrs. Jablonski to approve the following:

Transfers between Board Meetings

Approval to grant authority for the Superintendent and the Business Administrator/Board Secretary to authorize the transfers of funds between meetings during the 2019 calendar year to ensure that no line-item accounts are over expended. Said transfers will be presented to the Board at their next regular meeting for ratification.

Chart of Accounts and Expenditures Between Board Meetings

Approval of the Adoption of the Uniform Chart of Accounts as promulgated by the NJ Department of Education for the 2019 calendar year and approval to grant authority for the Superintendent and the Business Administrator/Board Secretary to authorize the payment of bills as needed between meetings during the 2019 calendar year with a list to be presented for ratification at the next meeting of the Board of Education.

Employment of Staff Members Between Board Meetings

Approval to authorize the Superintendent of Schools to employ faculty and staff members between Board meetings during the 2019 calendar year upon consultation with the Board President and to report such employment at the next meeting of the Board of Education for ratification.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Companies to Offer Tax Sheltered Annuity Plans/Flex Spending Plan

A motion was made by Mrs. Halaw and seconded by Mrs. Jablonski to approve the following:

WHEREAS, the Board of Education desires to provide its employees with a number of financial institutions where its employees may enter into tax sheltered annuity plans, and

WHEREAS, the Chesterfield Township Board of Education's employees desire a wide market of plans,

THEREFORE BE IT RESOLVED THAT, the following companies may offer their tax shelter plans to the Chesterfield Township Board of Education employees:

1. Metlife Resources
2. Lincoln Investment Planning, Inc.
3. AXA Equitable
4. Colonial Life – Flex Spending Plan, Section 125

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Companies to Offer Disability Insurance

A motion was made by Mrs. Halaw and seconded by Dr. Brown to approve the following:

WHEREAS, the Chesterfield Township Board of Education desires to provide its employees with companies to which they can purchase, at their expense, disability insurance,

THEREFORE BE IT RESOLVED that the following companies may offer their disability insurance to the Chesterfield Township Board of Education employees:

1. Prudential Insurance Company of America
2. Hartford Life Insurance Company
3. AFLAC

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Vendors (Attachment)

A motion was made by Dr. Brown and seconded by Mrs. Halaw to approve the following:

BE IT RESOLVED THAT the Chesterfield Board of Education does hereby approve the attached vendor list for the 2019 calendar year.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Co-Op

A motion was made by Mrs. Jablonski and seconded by Mrs. Halaw to approve as follows:

BE IT RESOLVED THAT the Chesterfield Township Board of Education reaffirms the approval of Educational Data Services, Middlesex Regional Educational Services Commission Co-Op, Burlington County Educational Services Unit, Camden County Educational Services Commission Co-Op, and Hunterdon County Educational Services Commission for cooperative bidding programs for the 2019 calendar year.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Personnel

A motion was made by Mrs. Halaw and seconded by Mrs. Jablonski to approve the following:

Substitute Rates for the 2019 Calendar Year

BE IT RESOLVED THAT the Chesterfield Board of Education does hereby approve the following substitute rates for the 2019 calendar year:

Teacher Substitute	\$90.00 per day
Nurse Substitute	\$125.00 per day
Secretary Substitute, Lunchroom/Recess/Classroom Aide substitute, Bus Aide substitute	
New Hire	\$10.50 per hour
1-4 years of service	\$11.00 per hour

5 +	\$11.50 per hour
Bus Driver	\$19.70 per hour
Paraprofessional	\$11.40 per hour
Custodian	\$12.75 per hour

Extension of Maternity Leave of Absence

Approval for extension of leave of absence for Jennifer Hamer January 2, 2019 through January 11, 2019.

Extension for Interim Resource Teacher

Approval of an extension for Danielle Arico as Interim Resource Teacher to act in place of Jennifer Hamer pursuant to N.J.S.A. 18A:16-1.1 from January 3, 2019 through January 14, 2019. She will work an additional 8 days at \$264.66/per diem totaling \$2,117.28. Time employed in this acting position shall not accrue toward the acquisition of tenure as the position is not tenure eligible.

College Student to Observe Speech-Language Teacher

Approval of Heather Schaible, student pursuing a master's degree in speech-language pathology to observe Kim Barca, Speech-Language Teacher for two days in January.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Shared Service Agreements

A motion was made by Dr. Brown and seconded by Mrs. Halaw to approve the following:

BE IT RESOLVED THAT the Chesterfield Township Board of Education does hereby approve continuing the Joint Transportation Agreement and Technology Service Agreement with the Northern Burlington Regional School District for the 2019 calendar year.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

2019-2020 School Year Preschool Tuition Rate Increase

A motion was made by Mrs. Halaw and seconded by Mrs. Jablonski to approve the following:

Approval to increase the 2019-2020 school year preschool tuition rate by 2% of the 2018-2019 tuition rate. Effective September 1, 2019 – June 30, 2020.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Approval to Post RFP's

A motion was made by Mrs. Jablonski and seconded by Mrs. Halaw to approve as follows:

Approval to Post RFP's for Substitute Service for the 2018-2019 school year (Attachment)

Approval to solicit for Substitute Services through an RFP for the 2018-2019 school year.

Approval to Post RFP's for Attorney Services

Approval to solicit for Attorney Services through an RFP for the 2018-2019 school year.

Approval to Post RFP's for Before and After School Child Care Program

Approval to solicit for Before and After School Child Care Program through an RFP for the 2019-2020 school year.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Delta-T Group for Substitute Nursing Services (Attachment)

A motion was made by Mrs. Jablonski and seconded by Dr. Brown to approve as follows:

Approval of the ESCNJ New Jersey State Approved Cooperative pricing system # 65MCESCCPS Nursing Services #ESCNJ 18/19-11, Delta-T Group, North Jersey Inc. to provide substitute nursing services at a per diem bill rate of \$162.50 through \$281.13 for the 2018-2019 school year.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Other Business

Mr. Heino discussed with the Board the process for filling the board vacancy, the time-line, advertising and having interviews on January 23, 2019.

The Board had a discussion for future calendars and having specific holidays off. Mr. Heino explained to the Board how the district calendar process works.

Mrs. Halaw stated that January is School Board Appreciation Month; she said she is very thankful and appreciates the full Board and in honor of the Board she is donating two books to the school library.

A motion was made by Mrs. Halaw and seconded by Mrs. Jablonski to except the donation of 2 books.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Mrs. Halaw gave an update on the vacancy of the Crosswicks Fire House; she stated that it will probably be a year before it is vacant.

Other Public Comments

Melissa Chou congratulated the new board member, president and vice president. She asked them to remember we do not have a settled contract.

Shreekant Dhopte congratulated Mrs. Halaw, the president and vice president. He stated he is happy to hear we are going to move forward quickly filling the board vacancy. He stated that the 2019-2020 preschool tuition rates should be fair and equitable so not to put a burden the tax payers. He also stated that the board should look into having two separate attorneys, one for labor and the one that specializes in negotiations.

Mrs. Halaw asked if we could look into two separate counsels. Mr. Pisano answered yes.

Motion to Adjourn

A motion was made to adjourn by Mrs. Halaw and seconded by Mrs. Jablonski at 8:58 p.m.

Respectfully submitted,



Patrick Pisano
Business Administrator/Board Secretary