

Chesterfield Township Board of Education
Goal Setting Meeting 6:00 p.m.
Regular Meeting 7:00 p.m.
Wednesday, August 22, 2018
MINUTES

The goal setting meeting of the Chesterfield Township Board of Education was opened at 6:04 p.m., by President Jignesh Shah.

Welcome to this meeting of the Chesterfield Township Board of Education. If there is any agenda item, which you would like to discuss with the Board, please do so during that portion of the agenda entitled, "Public Comments-Agenda Items Only".

Should you have any other comments and/or questions once we have passed the "Public Comments-Agenda Items Only" portion in the agenda, please reserve those comments for "Other Public Comments" at the end of the meeting.

When you do address the Board, please state your name and address and limit your comments to three minutes. The total length of time for public comment is unrestricted unless a time limit is imposed by the Board President. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

Roll Call

Board Members present:

Mr. Jignesh Shah, President
Dr. Terran Brown
Ms. Christina Hoggan
Mrs. Amy Jablonski

Board Members absent:

Mrs. Laura Bond, Vice President

Other administration present:

Mr. Scott Heino, Superintendent
Mr. Patrick Pisano, Business Administrator/Board Secretary
Mr. Michael Mazzoni, Principal
Mrs. Jeanine May-Sivieri, Supervisor of Curriculum/Instruction

Open Public Meetings Act Notice

The Chesterfield Township Board of Education has given public notice of this meeting, pursuant to the Open Public Meetings Act, in the following manner August 15, 2018:

- Posting written notice on the official bulletin board at the Chesterfield Township School.
- Mailing written notice to the Burlington County Times and Trenton Times newspapers.
- Filing written notice with the Clerk of Chesterfield Township.
- Filing written notice with the Secretary of this body.
- Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charge fixed for such service.

NJSBA Goal Setting Session

New Jersey School Board Association Field Service Representative Mr. Jesse Adams – Goal Setting Session

Mr. Heino provides summary on goal setting.

Five minute recess, Regular meeting was opened at 7:45 p.m.

Meeting Information/Important Dates

Board of Education Important Dates:

September 19, 2018 Regular Monthly Meeting

School District Important Dates

August 29, 2018 Chesterfield Kids Community Kindergarten Play Date at Community House
September 3, 2018 School Building Closed-Labor Day
September 4-5, 2018 Staff In-Service Days
September 6, 2018 First Day of School for Students
September 13, 2018 Early Dismissal-Back to School Night

Public Comment – Agenda Items Only

When you address the Board, please approach the podium, state your name and address and limit your comments to three minutes. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted. - None

School Community Partnerships

Chesterfield PTA

PTA 2018-2019 Officers

Stacy Cassidy-President
Kelly Spinner-Vice President
Jessica Painchaud-Vice President
Kim Hutchinson-Recording Secretary
Brittany Temple-Treasurer

Chesterfield Public Education Fund

Stacy Lindes encourages teachers to fill out grant applications for items they may need. We have our monthly meetings on the 2nd Wednesday of each month; next meeting is September 12, 2018.

CPEF 2018-2019 Officers

Carol Cooper-Braun President
Kelley Johnson Vice President
Stacey Lindes Secretary
James Murray Treasurer

Correspondence (Attachment) – Public

Letter dated July 26, 2018, to the Board of Education from Kelley Johnson, regarding school funding article of interest.

Minutes (Attachment)

A motion was made by Ms. Hoggan and seconded by Dr. Brown to approve the following minutes:

July 12, 2018 Executive Minutes

A call of the roll indicated an affirmative vote. Three ayes. One nay. (Jablonski) Motion carried.

A motion was made by Mrs. Jablonski and seconded by Ms. Hoggan to approve the following minutes:

July 12, 2018 Special Meeting Minutes

July 25, 2018 Regular Meeting Minutes

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Board of Education

Committee Reports

Board Committee

<u>Committee</u>		<u>Meeting Dates</u>
Human Resources	Chair Jignesh Shah Amy Jablonski	prior to the January, May and September meetings
	Admin. Rep. Mike Mazzoni	

Curriculum & Instruction	Chair	Laura Bond	prior to the February, June and October meetings
	Admin. Rep.	Amy Jablonski Jeanine May-Sivieri	
Finance	Chair	Jignesh Shah	prior to the March, July and November meetings
	Admin. Rep.	Christina Hoggan Patrick Pisano	
Student Services	Chair	Terran Brown	prior to the April, August and December meetings
	Admin. Rep.	Laura Bond Anthony Calandrillo	
BURLCO School Boards Association Executive Committee Delegate:			Jignesh Shah
Legislative Chairperson & Delegate to NJ School Boards Association:			Jignesh Shah
Alternate Delegate:			Amy Jablonski
District Advisory Committee:			Laura Bond
BOE Policy Committee:			Terran Brown
			Terran Brown
			Christina Hoggan
CTEA/BOE Negotiation Committee			Amy Jablonski
			Jignesh Shah
CAEA/BOE Negotiation Committee			Jignesh Shah
			Terran Brown
Compressor Station & Pipeline Impact Committee:			Christina Hoggan

Superintendent's Report

Mr. Heino discussed the QSAC process and QSAC training.

Student Enrollment

*August 2018 tentative enrollment figures are based off the rollover of the 2017-2018 school year to the 2018-2019 school year.

Grade Levels	June 2018	*July 2018	Net Change
Pre-School			
<i>Non-Tuition</i>	12	6	-6
<i>Preschool Disabled (non-tuition)</i>	7	4	-3
<i>Tuition</i>	14	16	+2
Kindergarten	90	97	+7
1st	102	90	-12
2nd	105	102	-3
3rd	103	105	+2
4th	114	103	-11
5th	122	114	-8
6th	93	122	+29
Total In-District	762	758	-4
Attending Out-of-District Schools	5	4	-1
Total	767	763	-4

Board Policy

A motion was made by Dr. Brown and seconded by Ms. Hoggan to approve the following revised/new policies being presented for the first and second readings:

First Reading of Revised/New Policies (Attachments) – Public

The following revised/new policies are being presented for the first reading:

Policy #4151.10/4251.10	Family Leave and Medical Leave (revision)
Regulation #4151.10/4251.10	Family Leave and Medical Leave – (new)
Policy #5118.2	Foster Care and Educational Stability (new)
Regulation #5118.2	Foster Care and Educational Stability (new)
Policy #5134	Pregnant Pupils (revision)

Second Reading of Revised Policies (Attachments) – Public

The following revised policies are being presented for the second reading:

Policy #4111	Recruitment, Selection and Hiring – Certified Staff
Policy #4123	Classroom Aides (Paraprofessionals)
Policy #4211	Recruitment, Selection and Hiring – Support Staff
Policy #5114	Suspension and Expulsion
Policy #5141.3	Health Examinations and Immunizations

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Personnel

A motion was made by Mrs. Jablonski and seconded by Ms. Hoggan to approve the following personnel items:

Summer Hours 2018

Extra Time-Special Education Meetings

General education teachers – to be determined - for 10 meetings during the 2018 summer at one hour each – approximately 10 hours at the negotiated hourly rate, of \$52/hour. (Total \$520.00)

Extra Time-Special Education Meetings

Special education teachers – to be determined - for 5 meetings during the 2018 summer at one hour each – approximately 5 hours at the negotiated hourly rate, of \$52/hour. (Total \$260.00)

Program 5th/6th Grade Report Card

Recommend approval for Angie Manning to enter the 5th/6th Grade Standard Based Report Card in Genesis, up to 7 hours at the negotiated hourly rate, of \$52/hour. (Total \$364.00)

Phonics Training

Approval of the following personnel for phonics training on August 30, 2018.

5 staff members, 3 hours each at the negotiated hourly rate, \$52/hour. (Total \$780.00)

Victoria Wolochow

Wendy Lawrence

Carla Rigolizzo

Courtney Kovac

Tara Bobal

Substitutes for 2018-2019

Approval of the following substitutes for the 2018-2019 school year:

Esther Blend Lunch/Recess Aide (pending background check)

Keerthi Sathu Lunch/Recess Aide (pending background check)

Interim Third Grade Teacher

Approval of Nicole Pucci as Interim Third Grade Teacher to act in the place of Colleen McDermott, pursuant to N.J.S.A. 18A:16-1.1 from September 4, 2018 to January 2, 2019 at a salary of \$16,166.64. Time employed in this

acting position shall not accrue toward the acquisition of tenure as the position is not tenure eligible.

Interim Third Grade Teacher

Approval of Kristi Boyle as Interim Third Grade Teacher to act in the place of Danielle Christiansen for the 2018-2019 school year, including one new teacher orientation day, pursuant to N.J.S.A. 18A:16-1.1 at a salary of \$45,983.22. Time employed in this acting position shall not accrue toward the acquisition of tenure as the position is not tenure eligible.

Special Education Teacher

Approval of Julia Johnson as Special Education Teacher for the 2018-2019 school year at BA Step 1 - \$52,931.00, as per negotiated agreement.

First Grade Teacher

Approval of Jennifer Milano-Maicher as First Grade Teacher for the 2018-2019 school year at BA Step 3 - \$53,431.00, as per negotiated agreement.

Extra Time

Approval of the extra time for the following employee:

<u>Staff Member</u>	<u>Brief Description of Work Completed</u>	<u>Total amount</u>
Biddle, Jillian	Involuntary Relocation of Assignment/Classroom	\$150.00
Sakimura, Melissa	Involuntary Relocation of Assignment/Classroom	\$150.00

Interim Resource Teacher

Approval of Danielle Arico as Interim Resource Teacher to act in place of Jennifer Hamer pursuant to N.J.S.A. 18A:16-1.1 from September 4, 2018 to January 2, 2019 at a salary of \$16,166.64. Time employed in this acting position shall not accrue toward the acquisition of tenure as the position is not tenure eligible.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Curriculum & Instruction

Dr. Brown and Mrs. Jablonski asked questions about the technology plan. They want a vision and expected outcome. They asked how will it align with the district goals.

The follow item was tabled:

Technology Plan (Attachment) – Public

Recommend approval of the 3 year technology plan – June 2018-June 2021.

No vote took place.

A motion was made by Ms. Hoggan and seconded by Mrs. Jablonski to approve the following curriculum and instruction items:

Mentor Program (Attachment) – Public

Approval of the 2018-2019 Mentor Program.

OutReach Consultation Services (Attachment)

Approval of OutReach Consultation Services through the Carbone Clinic for the 2018-2019 school year at a cost of \$7,500.00.

ABA Services (Attachment)

Approval of Amazing Transformations to provide applied behavioral therapist for behavioral and educational support services for the 2018-2019 school year.

One to One Nurse (Attachment)

Approval of one to one nurse from Bayada Home Health Care, Inc. for student ID#8023814607 as per student's IEP

at a rate of \$43/hour.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Health & Safety

A motion was made by Ms. Hoggan and seconded by Mrs. Jablonski to approve the following items:

Nurses Report – none

Emergency Drill Report – none

H.I.B. Incidents (Attachment)

June Final Approval:

There was one H.I.B. incident reported and one confirmed for June.

School Safety Data System Report – SSDS (Formerly EVVRS) (Attachment)

The School Safety Data System Report (SSDS) for the reporting period July 1, 2017 - December 31, 2017 was submitted to the Department of Education in April of 2018.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Staff Professional Development

A motion was made by Ms. Hoggan and seconded by Mrs. Jablonski to approve the following items:

Workshops

Approval of the following workshops and mileage:

Name	Position	Destination	Justification	Date	Workshop/Exhibit Cost to District	
					Reg. Fee	Mileage
Bethann Molesky	Resource/BSI	Conchohocken, PA	Wilson Introduction	8/27/18-8/29/18	\$650.00	\$82.40
Michael Mazzoni	Principal	Westampton, NJ	Burlington County Crisis Response Team	9/13/18, 12/6/18, 1/24/19, 6/6/19	\$0.00	\$40.44
Jennifer Feder	School Counselor	Westampton, NJ	Burlington County Crisis Response Team	9/13/18, 12/6/18, 1/24/19, 6/6/19	\$0.00	\$40.44

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Transportation

A motion was made by Dr. Brown and seconded by Mrs. Jablonski to approve the transportation routes:

Approval of 2018-2019 Transportation Route - Bus 12 (Attachment)

Approval of 2018-2019 Northern Burlington Regional Joint Transportation Routes (Attachment)

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

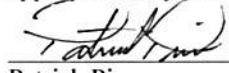
Board of Education and Board Secretary Monthly Certifications

A motion was made by Mrs. Jablonski and seconded by Ms. Hoggan to approve the following financial items:

Approval of the following resolution:

BE IT Resolved that: Pursuant to N.J.A.C. 6:23-2.12(c)3*, I certify that as of the date of this Board meeting, no

budgetary line item account has obligations and payments (contractual orders) which in total, exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8-1.



Patrick Pisano

9/19/18

Date

Financial Certification of the Board

Pursuant to N.J.A.C. 6:23-2.12(c)3*, the Chesterfield Township Board of Education hereby certifies that after review of the Board Secretary's and Treasurer's monthly financial reports, as recorded in the minutes of the Board each month, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(c)3*, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments, new rule or repeals.

Financial Approvals (Attachments)

Approval of the following revised financial approvals:

- Expenditures - Approval and ratification of Expenditures for June and approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.
- Additional June Transfers #121 to #124 for the 2017-2018 school year

The following revised reports for June are attached:

- Budget Report
- Revenue Report
- Report of the Secretary
- Monthly Transfer Report

The following reports for July are attached:

- July Transfers #001 for the 2018-2019 school year
- Budget Report
- Revenue Report

The following reports for August are attached:

- Expenditures

Agreement with Lumberton Township Board of Education (Attachment)

Approval to enter into shared services agreement with Lumberton Township Board of Education for Physical Therapist Services for the 2018-2019 school year.

Companies to Offer Disability Insurance

WHEREAS, the Chesterfield Township Board of Education desires to provide its employees with companies to which they can purchase, at their expense, disability insurance,

THEREFORE BE IT RESOLVED that the following companies may offer their disability insurance to the Chesterfield Township Board of Education employees:

1. Prudential Insurance Company of America
2. Hartford Life Insurance Company
3. AFLAC (New Vendor)

Submission of the Child Nutrition Program Application

Approval to submit the Child Nutrition Program Application for the 2018-2019 school year.

Temporary Purchasing Agent (QPA)

Approval of Patrick Pisano as Temporary Purchasing Agent (QPA) following Harold E. O'Neil, Jr. during the term of the appointment, a contracting unit's bid threshold may remain at the maximum amount allowed. Local Finance

Notices 2011-15, and 2011-16.

Champions Before and After School Program Agreement (Attachment)

Approval of the Champions Before and After School Program Agreement for the 2018-2019 school year.

PCDI Student Tuition Contract (Attachment)

Approval of the attached tuition contract with Princeton Child Development Institute (PCDI) for SID# 7217247731 effective July 5, 2018 through June 30, 2019 in accordance with the agreement at the per diem rate of \$595.00 for a total of \$124,950.00.

The Newgrange School of Princeton, Inc. Student Tuition Contract (Attachment)

Approval of the attached 2018-2019 school year tuition contract with The Newgrange School of Princeton, Inc. for SID# 5758068752 at a per diem rate of \$323.91, total tuition \$69,316.74.

Public School Works Safety and Compliance Program Services

Approval of Public School Works Safety and Compliance program services.

Interlocal Services Agreement – Millstone Township (Attachment)

Approval of the Interlocal Services Agreement for the 2018-2019 school year between Chesterfield Township Board of Education and Millstone Township for Maintenance and HVAC Services.

North Hanover Township School District Tuition Agreement (Attachment)

Approval of the attached 2018-2019 tuition and related service contracts with North Hanover Township School District for SID#5011958955 effective September 1, 2018 through June 30, 2019 in the amount of \$43,960.00 for tuition and \$7,590.76 for OT and speech services.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Other Business

Facilities Update/Information

A motion was made by Ms. Hoggan and seconded by Mrs. Jablonski to approve the following:

Supervisor of Building & Grounds Report - Robert Carter (Attachment) – Public

School Dude Report (Attachment) – Public

The work order and incident reports for July from the School Dude software are attached.

Solar Renewable Energy Credits Analysis (Attachment) – Public

Use of Facilities

Approval of the following use of facilities for the 2018-2019 school year :

Name Of Organization	Facility requested	Description of Activity	Date
Champions	Cafeteria, Media Center, Gym	Before & After School Program	9/6/18 – 6/21/19 Daily based on the School Calendar
Girl Scout Troop #25100	World Language Room	Troop Meetings	9/10, 9/24, 10/15, 10/29, 11/5, 12/10, 1/7, 1/28, 2/11, 2/25, 3/11, 3/25, 4/8, 4/29, 5/13, 6/3
Fairview Lake 2019	Outside Main Entrance	Friday Pretzel Sale	9/14, 9/21, 9/28, 10/12, 10/19, 10/26, 11/2, 11/16, 11/30

Good News Club	Media Center	Meetings	9/26, 10/3, 10/10, 10/17, 10/24
PTA	Cafeteria	Welcome back teachers luncheon	9/5/18
PTA	Restrooms	Outdoor Movie Night	9/28/18
PTA	Media Center	Monthly Meetings	9/11, 10/9, 11/13, 12/11, 1/8, 2/12, 3/12, 4/9, 5/14
CPEF	Media Center or Art Room	Monthly Meetings	9/12, 10/3, 11/14, 12/5, 1/9, 2/6, 3/6, 4/3, 5/1, 6/5
Chesterfield Township	Restrooms	Harvest Festival	9/29/18
Anil Katragadda	Restrooms/Parking Lot	Indian Festival Celebration	9/12/18, 9/14/18, 9/15/18, 9/16/18 *9/13/18 is not available for use

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Use of Facilities

A motion was made by Mrs. Jablonski and seconded Dr. Brown by to approve the following:

Approval of the following use of facilities for the 2018-2019 school year :

Name Of Organization	Facility requested	Description of Activity	Date
CTAA	Gym	30 plus CTAA Basketball	Thursday 9/20-6/13 according to blackout calendar 8:30-10:00 pm

A call of the roll indicated an affirmative vote. Three ayes. No nays. One abstained (Hoggan) Motion carried.

Other Public Comments

Jackie Halaw stated that she is really upset the technology plan did not get voted on tonight, she believes the board has seen the plan before. Now technology will be delayed this year, and our 6th grade students won't get to use the new technology. Please revisit technology tonight, put it back on the agenda and vote. Let Scott put the vision together; the technology committee did an amazing job on the plan. She also stated to please give the teachers a contract.

Elaine Menon works at Chesterfield School as a Paraprofessional with Insight and now with Delta T. She stated that in July we were told no changes with the new company, and now we are being told we will not be paid on delayed openings, this will affect us. Please pay us.

Mr. Heino stated that we can pay for the full day of school on early dismissal or delayed opening days if the board wants that. Ms. Hoggan asks for the numbers new vs. the old so the board can compare.

Laura Flynn stated that the board has reached out to the CTEA and we hope they will meet soon and settle our contract.

Ashley Watson stated she is a paraprofessional and she asked to please calculate and estimate the delayed openings off last year's calendar, we are still going to lose money. Dealing with Delta T is insulting and unprofessional, they are horrible, and it's like dealing with a teenage online company. I would truly like to work for this district, if there is any way in the future please consider bringing us in as Chesterfield employees.

Victory Wolochow thanked her staff members for being here with her tonight. I have worked here as a kindergarten teacher for 12 years and I love my job, I am more than just an educator. I wear many hats. We are so much more to these students, the students we teach come back to visit us, we are family to these children. I along with one of my students donated our hair to other children with cancer. We actually shared the process in my classroom with a parent of one of my students who was a hairdresser. We are inspiring teachers to the children. I am lucky to work with such wonderful teachers in this building. Please take the time to settle our contract.

Andre Katz stated that she is sorry our paras are going through this, along with our teachers. She asked if in regards to the school calendar, if the snow make up days could be made up during spring break vs. adding extra days to the end of June.

Adjournment

A motion was made by Mrs. Jablonski and seconded by Ms. Hoggan to adjourn the meeting at 8:44 p.m. All agreed.

Respectfully submitted,



Patrick Pisano

Business Administrator/Board Secretary