

Chesterfield Township Board of Education  
Special Meeting 7:00 p.m.  
Monday, November 8, 2021  
AGENDA



2nd Grade Bravery Quilt Square  
Artist: Ava C.

Artist Statement: I can be brave this school year by meeting everyone in the school.

Chesterfield Township Board of Education  
Special Meeting 7:00 p.m.  
Wednesday, November 8, 2021

AGENDA

Chesterfield Township School District Vision Statement

Chesterfield Elementary School strives to build a premier institution of learning where students are challenged to their fullest potential in a safe and caring environment.

Chesterfield Township School District Mission Statement

The education of the youngest generation is “THE MISSION” of all adult citizens of Chesterfield Township. We strive to accomplish this in partnership with home and community. As mandated by state and federal guidelines, our goal is to teach our students the skills necessary to achieve proficiency in the most current NJ Core Curriculum Content Standards.

The school leadership must provide the necessary resources and facilities that support a positive learning environment. In a rapidly changing community, Chesterfield Township Elementary School is committed to providing a safe environment in which to prepare all students to become responsible, respectful citizens and active life-long learners, with an appreciation of self and others.

**2021-2022 Board Goals**

1. The Chesterfield Township School District will work in conjunction with Strauss Esmay to update our policies, bylaws, and regulations.
2. The Chesterfield Township School District will create a strategic plan that will guide our district from 2021-2026.

Welcome to this meeting of the Chesterfield Township Board of Education. If there is any agenda item, which you would like to discuss with the Board, please do so during that portion of the agenda entitled, "Public Comments-Agenda Items Only".

Should you have any other comments and/or questions once we have passed the "Public Comments-Agenda Items Only" portion in the agenda, please reserve those comments for "Other Public Comments" at the end of the meeting.

The public shall be reminded that they should attempt to resolve any problems and/or complaints through initial contact with the appropriate administrator. Such matters should only be brought to the Board after all avenues within the administrative chain of command have been exhausted. Regulation #9130 Public Complaints and Grievances, <https://www.straussesmay.com/seportal/Public/DistrictRegulation.aspx?regulationid=9130&search=9130&id=c96bc25240ae4616b56366ea64985ab0>

When you do address the Board, please state your name and address and limit your comments to three minutes. The total length of time for public comment is unrestricted unless a time limit is imposed by the Board President. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

1. Call To Order

Pledge of Allegiance\Moment of Silence

Roll Call

Ms. Christina Hoggan, President

Mr. Matthew Litt, Vice President

Mrs. Carol Cooper-Braun

Mrs. Jaclyn Halaw

Mrs. Kerri Lynch

2. Open Public Meetings Act Notice

The Chesterfield Township Board of Education has given public notice of this meeting, pursuant to the Open Public Meetings Act, in the following manner on October 31, 2021:

2A.a Posting written notice on the official bulletin board at the Chesterfield Township School.

2A.b Mailing written notice to the Burlington County Times and Trenton Times newspapers.

2A.c Filing written notice with the Clerk of Chesterfield Township.

2A.d Filing written notice with the Secretary of this body.

2A.e Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charge fixed for such service.

3. Meeting Information/Important Dates

Board of Education Important Dates:

November 17, 2021

Regular Monthly Meeting

4. Public Comment

The public shall be reminded that they should attempt to resolve any problems and/or complaints through initial contact with the appropriate administrator. Such matters should only be brought to the Board after all avenues within the administrative chain of command have been exhausted.

When you address the Board, please approach the podium, state your name and address and limit your comments to three minutes. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

5. Board Policy

5A. Approval to Abolish Policies/Regulations (Attachment)

Recommend approval to abolish the following policies:

Policy #1521	Educational Improvement Plans (M)
Policy #5114	Children Displaced by Domestic Violence (Abolished)
Policy # 5117	Inter-District School Choice (Abolished)
Regulation #5117	Inter-District School Choice (Abolished)
Policy #5516.01	Student Tracking Devices (Abolished)
Policy #5570	Sportsmanship (Abolished)
Policy #5701	Plagiarism (Abolished)
Policy #5710	Student Grievance (Abolished)
Policy #5721	Independent Publications
Policy #8810	Religious Holidays (Abolished)
Policy #1649	Federal Families First Coronavirus (COVID-10) Response Act (M) (Abolished)
Regulation #2421	Vocational – Technical Education (Abolished)
Policy #1648	Restart and Recovery Plan (M)(Abolished)
Policy #1648.02	Remote Learning Options for Families (M) (Abolished)
Policy #1648.03	Restart and Recovery Plan- Full-Tim Remote Instruction (M) (Abolished)

5B. Approval of First Reading of Revised Policies/Regulations (Attachment)

Recommend approval of the following revised policies/regulations being presented for the first reading:

Policy #0131	Bylaws, Policies, and Regulations (Revised)
Policy #2467	Surrogate Parents and Resource Family Parents (M) (Revised)
Policy #3134	Assignment of Extra Duties (Revised)
Policy #3142	Nonrenewal of Nontenured Teaching Staff Member (Revised)
Regulation #3142	Nonrenewal of Nontenured Teaching Staff Member (Revised)
Policy #3221	Evaluation of Teachers (M) (Revised)
Regulation #3221	Evaluation of Teachers (M) (Revised)
Policy #3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
Regulation #3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
Policy #3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
Regulation #3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
Policy #3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
Regulation #3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
Policy #4146	Nonrenewal of Nontenured Support Staff Member (Revised)
Regulation #4146	Nonrenewal of Nontenured Support Staff Member (Revised)
Policy #5111	Eligibility of Resident/Nonresident Students (M) Revised
Policy #5116	Education of Homeless Children (Revised)
Policy #5420	Reporting Student Progress (M) (Revised)
Regulation #5420	Reporting Student Progress (M) (Revised)
Policy #5511	Dress and Grooming (M) (Revised)
Policy #5519	Dating Policy at School (M) Revised

Policy #5530	Substance Abuse (M) Revised
Policy #5533	Student Smoking (M) Revised
Policy #5535	Passive Breath Alcohol Sensor Device - Revised
Policy #6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
Policy #6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (New)
Policy #6115.03	Federal Awards/Funds Internal Controls – Conflict of Interest (M) (New)
Policy #6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
Policy #6471	School District Travel (M) (Revised)
Regulation #6471	School District Travel (M) (Revised)
Policy #7432	Eye Protection (M) (Revised)
Regulation #7432	Eye Protection (M) (Revised)
Regulation #8220	School Closing (M) Revised
Policy #8420	Emergency and Crisis Situations (M) (Revised)
Policy #8540	School Nutrition Programs (M) (Revised)
Policy #8550	Meal Charges/Outstanding Food Service Bill (M) (Revised)
Policy #8561	Procurement Procedures for School Nutrition Programs (M) (Revised)
Policy #8600	Student Transportation (M) (Revised)
Regulation #8600	Student Transportation (M) (Revised)
Policy #8630	Bus Driver/Aide Responsibility (M) (Revised)
Regulation #8630	Emergency School Bus Procedures (M) (Revised)
Bylaw #9420	Recognition and Condolences (Revised)
Policy #2421	Career and Technical Education (Revised)
Policy #2422	Comprehensive Health and Physical Education (M) (Revised)
Policy #8420.1	Fire and Fire Drills (M) (Revised)
Policy #1648.11	The Road Forward COVID-19 Health and Safety (M) (New)
Policy #1648.14	Safety Plan for Healthcare Settings in School Buildings – COVID-19 (M) (New)
Policy #5751	Sexual Harassment of Students (M) (Revised)
Regulation #5751	Sexual Harassment of Students (M) (Revised)

6. Personnel

6A. Approval of Movement from Basic Skills Teacher to Counselor

Recommend approval of Jennifer Feder change in position from Basic Skills Teacher to Counselor. (No change in salary).

6B. Approval of Movement from First Grade Teacher to Basic Skills Teacher

Recommend approval of Courtney Kovac change in position from First Grade Teacher to Basic Skills Teacher. (No change in salary).

6C. Approval of Movement from Interim to Permanent First Grade Teacher

Recommend approval of Nosheen Rana change in position from Interim First Grade Teacher to First Grade Teacher for the remainder of the 2021-2022 school year at MA Step 2, \$57,436, prorated to \$45,948.80, as per the negotiated agreement.

6D. Approval of Interim First Grade Teacher

Recommend approval of Jennifer H. Surdykowski as Interim First Grade Teacher to act in place of Courtney Kovac pursuant to N.J.S.A. 18A:16-1.1 for the remainder of the 2021-2022 school year at BA Step 1, \$55,136, (start date

and prorated salary pending background check). Time employed in this acting position shall not accrue toward the acquisition of tenure as the position is not tenure eligible.

7. Finance

7A. Professional Services – Realtor

Recommend approval of David Schiavone, of Coldwell Banker Schiavone & Associates to provide realtor services for the sale of the Firehouse at 18 New Street, Chesterfield, NJ.

**Vote Sections 5, 6, 7**

8. Other Business

8A. Travel Quarantine

9. Other Public Comments

10. Motion to Adjourn to Executive Session

Recommend approval of the following resolution:

EXECUTIVE SESSION RESOLUTION

WHEREAS, N.J.S.A. 10:4-6, et seq (Open Public Meetings Act) provides that the Board of Education of the Chesterfield School District may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subjects shall be discussed in the session of the Board of Education closed to the public:

At the time of printing - No Executive Session is planned

RESOLVED, that the aforesaid meeting is closed to the public for the reason set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in executive session will be available for disclosure to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

**Vote Section 10**

11. Motion to Return to Public Session

**Vote Section 11**

12. Motion to Adjourn

**Vote Section 12**