

**MANSON SCHOOL DISTRICT
BOARD POLICY**

POLICY TYPE: GOVERNANCE PROCESS #2b

POLICY TITLE: BOARD JOB DESCRIPTION

The job of the Board is to represent the community members of the Manson School District. The Board will provide visionary leadership that ensures that each and every student will be provided the resources to be successful. The Board will adhere to local, state, national and international statues, mandates, and laws.

Specific job outputs of the Board, as an informed agent of the Manson community, are those that ensure appropriate district performance **within the laws of the State of Washington.** (APPROVED FIRST READING VERBIAGE IS HIGHLIGHTED)

Accordingly, the Board has direct responsibility to create:

1. ~~The link between the community ownership and the District's operational organization;~~ **The job of the Board of Directors consists of the following obligations:**
 - a. **Effective communication between the Board and Manson's stakeholders**
 - b. **Linkage meetings with proactive and constructive dialogue between the community focusing on the Board's governance of the District including: community values, District vision, mission and Ends policies**
 - c. **Setting a positive and professional tone of leadership for the District.**
2. Written governing policies that address the broadest levels of all organizational decisions and situations:
 - a. Ends: The Mission of the Manson School District is continuous student learning;
 - b. Executive Limitations: Constraints on the Superintendent's authority which establish the prudence and ethics boundaries within which all executive activity and decisions must take place;
 - c. Governance Process: Specification of how the Board conceives, carries out and monitors its own task;
 - d. Board-Superintendent Linkage: How power is delegated and its proper use monitored; the Superintendent's role, authority and accountability.
3. **Successful organizational performance on Ends and Executive Limitations; Assuring organizational excellence and continuous improvement by:**
 - a. **Complying with all applicable state and federal laws and regulations;**
 - b. **Ensure the Ends policies are the focus of District performance;**

- c. Ensure the Superintendent does not exceed the authority provided in Executive Limitations;**
- d. Stay current on best practices in school district governance and success;**
- e. Monthly review of Board policies and updating them to reflect best practices.**
- f. Appropriate Board development.**

- 4. Ballot issues for bond and levy elections; and
- 5. Legislative awareness of the District's financial and other needs through:
 - Board legislative representative
 - WSSDA legislative committee
 - Direct contact w/ legislators