

Chesterfield Township Board of Education
Regular Meeting 7:00 p.m.
Wednesday, February 24, 2021
AGENDA

Chesterfield Township School District Vision Statement

Chesterfield Elementary School strives to build a premier institution of learning where students are challenged to their fullest potential in a safe and caring environment.

Chesterfield Township School District Mission Statement

The education of the youngest generation is “THE MISSION” of all adult citizens of Chesterfield Township. We strive to accomplish this in partnership with home and community. As mandated by state and federal guidelines, our goal is to teach our students the skills necessary to achieve proficiency in the most current NJ Core Curriculum Content Standards.

The school leadership must provide the necessary resources and facilities that support a positive learning environment. In a rapidly changing community, Chesterfield Township Elementary School is committed to providing a safe environment in which to prepare all students to become responsible, respectful citizens and active life-long learners, with an appreciation of self and others.

2020-2021 District Goals

1. To create a robust learning plan that enables all students to successfully transition between learning models (virtual, hybrid, in-person) with ease and efficiency to serve as the basis for student growth.
2. Develop grade level academic goals in the area of English language arts or math based on student data.
3. To develop an extensive support structure (co-teaching partnerships, SEL opportunities, specialized reading program trainings, sensory needs) within the special education department that enables all students to achieve appropriate student growth, develop regulatory skills, and experience social-emotional learning opportunities that secure student success.
4. Continue implementation of school district climate and culture initiatives and the development of the whole-child (socially, emotionally and academically) and emotional and physical health and safety of all staff.
5. Provide students with opportunities and experiences to understand the importance of different cultures and to accept and embrace differences.

2020-2021 Board Goals

1. The Chesterfield Township School District will work in conjunction with Strauss Esmay to update our policies, bylaws, and regulations.
2. The Chesterfield Township School District will create a strategic plan that will guide our district from 2021-2026.

Welcome to this meeting of the Chesterfield Township Board of Education. If there is any agenda item, which you would like to discuss with the Board, please do so during that portion of the agenda entitled, "Public Comments-Agenda Items Only".

Should you have any other comments and/or questions once we have passed the "Public Comments-Agenda Items Only" portion in the agenda, please reserve those comments for "Other Public Comments" at the end of the meeting.

The public shall be reminded that they should attempt to resolve any problems and/or complaints through initial contact with the appropriate administrator. Such matters should only be brought to the Board after all avenues within the administrative chain of command have been exhausted. Policy #1312 Community Complaints and Inquiries, https://boardpolicyonline.com/?b=chesterfield_township

When you do address the Board, please state your name and address and limit your comments to three minutes. The total length of time for public comment is unrestricted unless a time limit is imposed by the Board President. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

1. Call To Order

Pledge of Allegiance\Moment of Silence

Roll Call

Ms. Christina Hoggan, President
Mr. Matthew Litt, Vice President
Mrs. Jaelyn Halaw
Mrs. Andrea Katz
Mrs. Kerri Lynch

2. Open Public Meetings Act Notice

The Chesterfield Township Board of Education has given public notice of this meeting, pursuant to the Open Public Meetings Act, in the following manner on January 11, 2021 and meeting date change on February 7, 2021:

- 2A.a Posting written notice on the official bulletin board at the Chesterfield Township School.
- 2A.b Mailing written notice to the Burlington County Times and Trenton Times newspapers.
- 2A.c Filing written notice with the Clerk of Chesterfield Township.
- 2A.d Filing written notice with the Secretary of this body.
- 2A.e Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charge fixed for such service.

3. Meeting Information/Important Dates

Board of Education Important Dates:

March , 2021 Budget Work Session
March 17, 2021 Regular Monthly Meeting

School District Important Dates

February 26, 2021 Boosterthon Fun Run
March 17, 2021 End of 2nd Marking Period
March 19, 2021 Early Dismissal-Parent Teacher Conferences

4. Presentation

- 4A. Holt McNally & Associates will present the Final Audit Report for the year ending June 30, 2020 (Attachment)
- 4B. Grade Level Goals Update
- 4C. Five Year Historical Education Data Presentation

5. Public Comment – Agenda Items Only

The public shall be reminded that they should attempt to resolve any problems and/or complaints through initial contact with the appropriate administrator. Such matters should only be brought to the Board after all avenues within the administrative chain of command have been exhausted.

When you address the Board, please approach the podium, state your name and address and limit your comments to three minutes. Please refrain from comments that are likely to invade an individual’s privacy rights or are not related to matters before the Board. They will not be permitted.

6. Minutes (Attachment)

Recommend approval of the minutes for the following meetings:

January 20, 2021	Executive Minutes 6:00 p.m.
January 20, 2021	Regular Minutes
January 20, 2021	Executive Minutes 10:00 p.m.
February 17, 2021	Budget Work Session

7. Board of Education/Superintendent Reports

7A. Committee Reports

Committee

Human Resources	Chair	Andrea Katz Matthew Litt
	Admin. Reps.	Coletta Graham Michael Mazzoni
Curriculum & Instruction	Chair	Jaclyn Halaw Kerri Lynch
	Admin. Rep.	Jeanine May-Sivieri
Finance	Chair	Christina Hoggan Matthew Litt
	Admin. Rep.	Andrew Polo
Student Services	Chair	Kerri Lynch Jaclyn Halaw
	Admin. Rep.	Lynn Booth
BURLCO School Boards Association Executive Committee Delegate:		Christina Hoggan
Legislative Chairperson & Delegate to NJ School Boards Association:		Christina Hoggan
Alternate:		Andrea Katz
Compressor Station & Pipeline Impact Committee:		Christina Hoggan
Fair Funding Action Committee Liaison		Andrea Katz

7B. Superintendent’s Report

7B.1 Expanding In-Person Learning Options Update

7B.2 Student Enrollment

Grade Levels	January 2021	February 2021	Net Change
Pre-School			
<i>Tuition</i>	0	0	
<i>Non-Tuition</i>	8	9	+1
<i>LMD (non-tuition)</i>	*3	*3	
<i>UMD (non-tuition)</i>	*4	*4	
Kindergarten	83	82	-1
1st	89	90	+1
2nd	103	104	+1
3rd	96	96	
4th	116	115	-1
5th	104	103	-1
6th	110	110	
Total In-District	711	711	0
Attending Out-of-District Schools	5	5	
Total	716	716	0

*The enrollment of some students in the LMD and UMD classes are reflected in the grade level numbers for those students.

7B.3 Revised 2020-2021 School Calendars (Attachment) – Public

Recommend approval of the revision of the 2020-2021 school calendars due to two additional snow days on February 1, 2021 and February 8, 2021.

- Chesterfield School Calendar
- Chesterfield School Little Dragons Preschool Calendar
- Chesterfield School Little Dragons 2 Preschool Calendar

8. Personnel

8A. Approval of Resignation

Recommend approval of the resignation of Amandalis Barrood, Interim Music Teacher effective January 26, 2021.

8B. Approval of Movement on Salary Guide

Recommend approval of movement on salary guide for Luran Gleason from BA Step 11 to BA+9 Step 11 \$73,975 to \$74,475 for a prorated amount of \$30,534.74 effective February 25, 2021, for the remainder of the 2020-2021 school year. Additional cost of \$204.98.

8C. Approval of Student Teacher

Recommend approval of Kayla Parks, student teacher from TCNJ for the Spring 2021 semester, February 4, 2021 – May 7, 2021, assigned to Melissa Berger as mentor teacher.

8D. Approval of School Climate Committee Member

Recommend approval of the School Climate Committee Member Antoinette DiEleuterio for 2020-21 school year up to 5 hours of committee related work @ \$52/hr. Total \$260.00.

8E. Approval of DLM Assessment Training

Recommend approval of the following staff members to participate in online training for preparation of administering the DLM assessment, 3 hours each, \$26/hr. Total \$156.00.

Tanya Bloom Judy Schwartz

8F. Approval of Reimbursement for Substitute Teaching Certification

Recommend approval of reimbursement to Ashley Watson and Quintara Tucker for substitute teaching certification, Total reimbursement \$165.75 each.

8G. Approval of Movement on Salary Guide

Recommend approval of movement on salary guide for Jaclyn Schaffer from BA Step 5 to BA+9 Step 5 \$56,437 to \$56,937 for a prorated amount of \$22,779.78 effective February 25, 2021, for the remainder of the 2020-2021 school year. Additional cost of \$204.98.

8H. Approval of Interim Principal (Attachment)

Recommend approval of Joseph H. Slavin, III as Interim Principal commencing February 25, 2021 through June 23, 2021, at a per diem rate of \$400.00. Total contract not to exceed \$28,000.00.

9. Health & Safety

9A. Nurses Report – January (Attachment) – Public

- 9B. Emergency Drill Report (Attachment) – Public
 Bomb Threat Drill January 27, 2021
 Stay in Place Fire Drill January 28 & 29, 2021
 Fire Drill Test Indoor February 22 & 23, 2021

9C. Student Code of Conduct
 Nothing to report for January.

9D. HIB Incidents
 Nothing to report for January.

10. Staff Professional Development

10A. Approval of Workshops

Recommend approval of the following workshops and mileage:

Name	Position	Destination	Justification	Date	Workshop/Exhibit Cost to District		
					Reg. Fee	Mileage	Funding Source
Lynn Booth	CST	Webinar	SEL Vision Summit: Insights and actionable practices for SEL	5/20/2021	\$39.00	\$0.00	-----
Laura DiMeola	Media Specialist	Webinar	What's new in Children's Literature: 2021	3/9/2021	\$279.00	\$0.00	-----

11. Board of Education and Board Secretary Monthly Certifications

Recommend approval of the following resolution:

BE IT Resolved that: Pursuant to N.J.A.C. 6:23-2.12(c)3*, I certify that as of the date of this Board meeting, no

budgetary line item account has obligations and payments (contractual orders) which in total, exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8-1.

Andrew Polo

Date

Financial Certification of the Board

Pursuant to N.J.A.C. 6:23-2.12(c)3*, the Chesterfield Township Board of Education hereby certifies that after review of the Board Secretary's and Treasurer's monthly financial reports, as recorded in the minutes of the Board each month, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(c)3*, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments, new rule or repeals.

11A. Financial Approvals (Attachment)

Recommend the following financial approvals for December:

- Expenditures - Approval and ratification of Expenditures for December approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.
- Transfers for December
- Report of the Secretary
- Report of the Treasurer
- Monthly Transfer Report

Recommend approval of the following financial report for the month of January: (Attachment)

Expenditures - Approval and ratification of Expenditures for February and approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.

Recommend approval of the following financial report for the month of February: (Attachment)

Expenditures - Approval and ratification of Expenditures for February and approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.

11B. Approval of SEMI Waiver

Recommend approval of the submission of a request for a waiver to be exempt from the SEMI program for the 2021-2022 school year.

11C. Approval of 2019/20 Comprehensive Annual Financial Report (Attachment) – Public

Recommend approval to accept the 2019/20 Comprehensive Annual Financial Report as presented for the Fiscal Year Ended June 30, 2020.

11D. Approval of Capehart & Scatchard Special Counsel Contract (Attachment)

Recommend approval of Capehart & Scatchard special counsel contract for 2021-2022.

11E. CPEF Grant Acceptance (Attachment)

Recommend approval of the following grant:

Dr. Lynn Booth, Supervisor of Special Services, is requesting an interactive presentation for all CES community related to anxiety, stressors and support. Cost not to exceed \$1,000.00.

12. Facilities Update/Information

12A. Building & Grounds Report (Attachment) – Public

12B. School Dude Report (Attachment) – Public

The work order and incident reports for January from the School Dude software are attached.

12C. Solar Renewable Energy Credits Analysis (Attachment) – Public

Vote Sections 6, 7, 8, 9, 10, 11, 12

13. Other Business

14. Other Public Comments

15. Motion to Adjourn to Executive Session

Recommend approval of the following resolution:

EXECUTIVE SESSION RESOLUTION

WHEREAS, N.J.S.A. 10:4-6, et seq (Open Public Meetings Act) provides that the Board of Education of the Chesterfield School District may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subjects shall be discussed in the session of the Board of Education closed to the public:

Personnel

RESOLVED, that the aforesated meeting is closed to the public for the reason set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in executive session will be available for disclosure to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

Vote Section 15

16. Motion to Return to Public Session

17. Motion to Adjourn

Vote Section 17