

Chesterfield Township Board of Education
Executive Session 6:00 p.m.
Regular Meeting 7:00 p.m.
Wednesday, January 20, 2021
AGENDA

Chesterfield Township School District Vision Statement

Chesterfield Elementary School strives to build a premier institution of learning where students are challenged to their fullest potential in a safe and caring environment.

Chesterfield Township School District Mission Statement

The education of the youngest generation is “THE MISSION” of all adult citizens of Chesterfield Township. We strive to accomplish this in partnership with home and community. As mandated by state and federal guidelines, our goal is to teach our students the skills necessary to achieve proficiency in the most current NJ Core Curriculum Content Standards.

The school leadership must provide the necessary resources and facilities that support a positive learning environment. In a rapidly changing community, Chesterfield Township Elementary School is committed to providing a safe environment in which to prepare all students to become responsible, respectful citizens and active life-long learners, with an appreciation of self and others.

Welcome to this meeting of the Chesterfield Township Board of Education. If there is any agenda item, which you would like to discuss with the Board, please do so during that portion of the agenda entitled, "Public Comments-Agenda Items Only".

Should you have any other comments and/or questions once we have passed the "Public Comments-Agenda Items Only" portion in the agenda, please reserve those comments for "Other Public Comments" at the end of the meeting.

The public shall be reminded that they should attempt to resolve any problems and/or complaints through initial contact with the appropriate administrator. Such matters should only be brought to the Board after all avenues within the administrative chain of command have been exhausted. Policy#1312 Community Complaints and Inquiries, https://boardpolicyonline.com/?b=chesterfield_township

When you do address the Board, please state your name and address and limit your comments to three minutes. The total length of time for public comment is unrestricted unless a time limit is imposed by the Board President. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

1. Call To Order
Pledge of Allegiance\Moment of Silence

Roll Call

Ms. Christina Hoggan, President
Mr. Matthew Litt, Vice President
Mrs. Jaclyn Halaw
Mrs. Andrea Katz
Mrs. Kerri Lynch

2. Open Public Meetings Act Notice

The Chesterfield Township Board of Education has given public notice of this meeting, pursuant to the Open Public Meetings Act, in the following manner January 11, 2021.

- 2A.a Posting written notice on the official bulletin board at the Chesterfield Township School.
- 2A.b Mailing written notice to the Burlington County Times and Trenton Times newspapers.
- 2A.c Filing written notice with the Clerk of Chesterfield Township.
- 2A.d Filing written notice with the Secretary of this body.
- 2A.e Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charge fixed for such service.

3. Motion to Adjourn to Executive Session
Recommend approval of the following resolution:

EXECUTIVE SESSION RESOLUTION

WHEREAS, N.J.S.A. 10:4-6, et seq (Open Public Meetings Act) provides that the Board of Education of the Chesterfield School District may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subjects shall be discussed in the session of the Board of Education closed to the public:

Legal

Personnel

RESOLVED, that the aforesated meeting is closed to the public for the reason set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in executive session will be available for disclosure to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

Vote Section 3

4. Motion to Return to Public Session

Vote Section 4

5. Meeting Information/Important Dates

Board of Education Important Dates:

February 17, 2021 Regular Meeting

School District Important Dates

February 4, 2021 Picture Retake Day

February 9, 2021 Mid-Trimester Progress Report

February 12, 2021 School In Session – Make up Snow Day

February 13 -15, 2021 School Closed – President’s Day Weekend

February 16, 2021 School Closed – Staff In-Service

6. Presentation

6A. Equity District Goal Update

6B. The Role of the Instructional Coach

7. Public Comment – Agenda Items Only

The public shall be reminded that they should attempt to resolve any problems and/or complaints through initial contact with the appropriate administrator. Such matters should only be brought to the Board after all avenues within the administrative chain of command have been exhausted.

When you address the Board, please approach the podium, state your name and address and limit your comments to three minutes. Please refrain from comments that are likely to invade an individual’s privacy rights or are not related to matters before the Board. They will not be permitted.

8. Minutes (Attachment)

Recommend approval of the following minutes:

December 16, 2020 Regular Minutes

December 16, 2020 Executive Minutes

January 6, 2021 Reorganization Minutes

9. Board of Education/Superintendent Reports

9A. Board Committee

9A.1 Committee Reports

Committee

Human Resources	Chair	Andrea Katz Matthew Litt
	Admin. Reps.	Coletta Graham Michael Mazzoni
Curriculum & Instruction	Chair	Jaclyn Halaw Kerri Lynch
	Admin. Rep.	Jeanine May-Sivieri
Finance	Chair	Christina Hoggan Matthew Litt
	Admin. Rep.	Andrew Polo

Student Services

Chair

Kerri Lynch
Jaclyn Halaw
Lynn Booth

Admin. Rep.

BURLCO School Boards Association Executive Committee Delegate:

Christina Hoggan

Legislative Chairperson & Delegate to NJ School Boards Association:

Christina Hoggan

Alternate:

Andrea Katz

Compressor Station & Pipeline Impact Committee:

Christina Hoggan

Fair Funding Action Committee Liaison

Andrea Katz

9B. Superintendent's Report

9B.1 Student Enrollment

Grade Levels	December 2020	January 2021	Net Change
Pre-School			
<i>Tuition</i>	0	0	
<i>Non-Tuition</i>	8	8	
LMD (non-tuition)	*3	*3	
	2	2	
UMD (non-tuition)	*4	*4	
Kindergarten	83	83	
1st	91	89	-2
2nd	103	103	
3rd	99	96	-3
4th	116	116	
5th	104	104	
6th	110	110	
Total In-District	716	711	-5
Attending Out-of-District Schools	5	5	
Total	721	716	-5

*The enrollment of some students in the LMD and UMD classes are reflected in the grade level numbers for those students.

9C. Revised 2020-2021 School Calendars (Attachment)

Recommend approval of the revision of the 2020-2021 school calendars due to one snow day.

Chesterfield School Calendar

Chesterfield School Little Dragons Preschool Calendar

Chesterfield School Little Dragons 2 Preschool Calendar

10. Board Policy

10A. Approval of Revised Policy (Attachment)

Recommend approval of the following revised policy:

Policy 5118 Non Resident

11. Personnel

11A. Approval of Student Teacher

Recommend approval of Hailey Mayo, Student Teacher from TCNJ to continue her coursework with Melissa Midora February 1, 2021 through May 15, 2021.

11B. Approval of Student Teachers

Recommend approval of the following Student Teachers from TCNJ for the Spring 2021 semester, February 1, 2021 – May 7, 2021:

Student Teacher

Samantha Dobbin

Mary Dirienzo

Emily Ackerman

Madeline Lee

Emily Ryan

Jacqueline Rogan

Andrea Merring

Sarah Goldstein

Mentor Teacher

Joan Mueller

Maria Prince

Courtney Kovac

Michael Brayton

Carla Rigolizzo

Nicole Hartman/Tracey Miller

Jill Biddle

Anne Lawrence/Jamie Cronin

11C. K-5 Science Curriculum Committee

Recommend approval of Jaclyn Schaffer for the K-5 Science Curriculum Committee up to 10 hours of committee related work @ \$52/hr. Total \$520.00.

11D. School Climate Committee

Recommend approval of the School Climate Committee Members for 2020-21 school year up to 5 hours of committee related work per committee member @ \$52/hr. Total \$1,040.00.

Gayle Poedubicky

Cindy McNally

Laura Garafolo

Gwendolyn McCreary

12. Health & Safety

12A. Nurses Report – December (Attachment) – Public

12B. Emergency Drill Report (Attachment) – Public

12C. Student Code of Conduct

Nothing to report for December

12D. H.I.B. Incidents

Nothing to report for December

13. Board of Education and Board Secretary Monthly Certifications

Recommend approval of the following resolution:

BE IT Resolved that: Pursuant to N.J.A.C. 6:23-2.12(c)3*, I certify that as of the date of this Board meeting, no budgetary line item account has obligations and payments (contractual orders) which in total, exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8-1.

Andrew Polo

Date

Financial Certification of the Board

Pursuant to N.J.A.C. 6:23-2.12(c)3*, the Chesterfield Township Board of Education hereby certifies that after review of the Board Secretary's and Treasurer's monthly financial reports, as recorded in the minutes of the Board each month, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(c)3*, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments, new rule or repeals.

13A. Financial Approvals (Attachment)

Recommend approval of the following financial report for the month of December:

Expenditures - Approval and ratification of Expenditures for December approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.

Recommend approval of the following financial report for the month of January: (Attachment)

Expenditures - Approval and ratification of Expenditures for January and approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.

13B. Approval of Medical and Prescription Coverage Rates (Attachment)

Recommend approval of Medical and Prescription rates through the Schools Health Insurance Fund (SHIF) for the New Jersey Educators Health Plan effective January 1, 2021 to June 30, 2021 as per the attachment.

13C. Approval to accept the IDEA Grant Carryover from 2019-2020

Recommend approval to accept the grant carryover for Preschool \$6,291.00 from the 2019-2020 school year to be appropriated in the 2020-2021 school year.

13D. CPEF Grant Acceptance (Attachment)

Recommend approval of the following grant:

Tanya Bloom, UMD Teacher, is requesting flexible seating options for student use in her classroom. Cost \$262.11.

14. Facilities Update/Information

14A. Building & Grounds Report (Attachment) – Public

14B. School Dude Report (Attachment) – Public

The work order and incident reports for December from the School Dude software are attached.

14C. Solar Renewable Energy Credits Analysis (Attachment) – Public

Vote Section 8, 9, 10, 11, 12, 13, 14

15. Other Business

16. Other Public Comments

17. Motion to Adjourn to Executive Session

Recommend approval of the following resolution:

EXECUTIVE SESSION RESOLUTION

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WHEREAS, the following subjects shall be discussed in the session of the Board of Education closed to the public:

At the time of printing – No Executive Session is planned

RESOLVED, that the aforesated meeting is closed to the public for the reason set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in executive session will be available for disclosure to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

Vote Section 17

18. Motion to Return to Public Session

Vote Section 18

19. Motion to Adjourn

Vote Section 19