

Chesterfield Township Board of Education
Regular Meeting 7:00 p.m.
Wednesday, May 16, 2018
AGENDA

Chesterfield Township School District Vision Statement

Chesterfield Elementary School strives to build a premier institution of learning where students are challenged to their fullest potential in a safe and caring environment.

Chesterfield Township School District Mission Statement

The education of the youngest generation is “THE MISSION” of all adult citizens of Chesterfield Township. We strive to accomplish this in partnership with home and community. As mandated by state and federal guidelines, our goal is to teach our students the skills necessary to achieve proficiency in the most current NJ Core Curriculum Content Standards.

The school leadership must provide the necessary resources and facilities that support a positive learning environment. In a rapidly changing community, Chesterfield Township Elementary School is committed to providing a safe environment in which to prepare all students to become responsible, respectful citizens and active life-long learners, with an appreciation of self and others.

Board & District Goals
2017-2018 School Year

Board Goal: Complete NJSBA board member self-evaluation to identify strengths and weakness that will inform future goals/efforts.

Board Goal: Build board member knowledge/awareness on school board policy development.

Enrich the climate and culture of the school by fostering an environment focused on professionalism, staff support, and educational resources to affect student learning.

Maintain an open line of communication within the school district as well as across the entire school community.

Enrich the climate and culture of the school by developing a district-wide discipline plan.

Welcome to this meeting of the Chesterfield Township Board of Education. If there is any agenda item, which you would like to discuss with the Board, please do so during that portion of the agenda entitled, "Public Comments-Agenda Items Only".

Should you have any other comments and/or questions once we have passed the "Public Comments-Agenda Items Only" portion in the agenda, please reserve those comments for "Other Public Comments" at the end of the meeting.

When you do address the Board, please state your name and address and limit your comments to three minutes. The total length of time for public comment is unrestricted unless a time limit is imposed by the Board President. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

1. Call To Order

Pledge of Allegiance\Moment of Silence

Roll Call

Mr. Jignesh Shah, President
Mrs. Laura Bond, Vice President
Dr. Terran Brown
Ms. Christina Hoggan
Mrs. Amy Jablonski

2. Open Public Meetings Act Notice

The Chesterfield Township Board of Education has given public notice of this meeting, pursuant to the Open Public Meetings Act, in the following manner January 28, 2018:

- 2A.a Posting written notice on the official bulletin board at the Chesterfield Township School.
- 2A.b Mailing written notice to the Burlington County Times and Trenton Times newspapers.
- 2A.c Filing written notice with the Clerk of Chesterfield Township.
- 2A.d Filing written notice with the Secretary of this body.
- 2A.e Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charge fixed for such service.

3. Meeting Information/Important Dates

Board of Education Important Dates:

June 20, 2018 Regular Monthly Meeting

School District Important Dates

May 17, 2018 Evening Band Concert
May 28, 2018 School Closed – Memorial Day
June 1, 2018 Field Day – Grades 3-6
June 4, 2018 Field Day – Grades K-2
June 6, 2018 CPEF Meeting
June 7, 2018 Kindergarten Orientation
June 9, 2018 PTA Carnival
June 20-22, 2018 Early Dismissal
June 20, 2018 Kindergarten Musicals
June 21, 2018 6th Grade Graduation
June 22, 2018 Last Day of School

Space Ex Presentation

Nicole DiMaiuta will give a presentation on the 5th grade G&T Space Ex Trip

4. Public Comment – Agenda Items Only

When you address the Board, please approach the podium, state your name and address and limit your comments to three minutes. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

5. School Community Partnerships
 5A. Chesterfield PTA

5B. Chesterfield Public Education Fund

5B.1 CPEF Grant Request (Attachment) - Public

Recommend approval of the following grant:

4th Grade Teachers are requesting Time for Kids Magazine subscription for 125 students for the 2018-2019 school year. The magazine consists of weekly issues throughout the school year and is geared toward 4th grade students. Fourth grade Common Core standards demand that a large percent of reading instruction be with nonfiction texts. Cost \$618.75.

Vote Section 5

6. Minutes (Attachment)

Recommend approval of the minutes for the following meetings:

April 18, 2018 Executive Meeting
 May 2, 2018 Public Hearing

Vote Section 6

7. Board of Education

7A. Board Committee

<u>Committee</u>			<u>Meeting Dates</u>
Human Resources	Chair	Jignesh Shah Amy Jablonski	prior to the January, May and September meetings
	Admin. Rep.	Mike Mazzoni	
Curriculum & Instruction	Chair	Laura Bond Amy Jablonski	prior to the February, June and October meetings
	Admin. Rep.	Jeanine May-Sivieri	
Finance	Chair	Jignesh Shah Christina Hoggan	prior to the March, July and November meetings
	Admin. Rep.	Patrick Pisano	
Student Services	Chair	Terran Brown Laura Bond	prior to the April, August and December meetings
	Admin. Rep.	Anthony Calandrillo	

BURLCO School Boards Association Executive Committee Delegate: Jignesh Shah

Legislative Chairperson & Delegate to NJ School Boards Association: Jignesh Shah
 Alternate Delegate: Amy Jablonski

District Advisory Committee: Laura Bond
 Terran Brown

BOE Policy Committee: Terran Brown

Compressor Station & Pipeline Impact Committee:

Christina Hoggan

7B. Board Member Training (Attachments) - Public
Board Member Training Mandated by New Jersey School Boards Association

7C. Superintendent's Report

7C.1 Student Enrollment

Grade Levels	April 2018	May 2018	Net Change
Pre-School			
<i>Non-Tuition</i>	12	12	
<i>Preschool Disabled (non-tuition)</i>	8	7	
<i>Tuition</i>	14	14	
Kindergarten	89	90	+1
1st	102	104	+2
2nd	103	104	+1
3rd	102	103	+1
4th	114	114	
5th	121	122	+1
6th	92	93	
Total In-District	757	763	+6
Attending Out-of-District Schools	5	5	
Total	762	768	+6

8. Board Policy

8A. Second Reading of Revised Policies and Regulation (Attachments) - Public

The following revised policies and regulation are being presented for the second reading:

Policy #4115	Supervision
Policy #5131.5	Vandalism/Violence
Policy #5131.6	Drugs, Alcohol, Steroids, Tobacco
Policy #5145.4	Equal Educational Opportunity
Policy #6171.3	Improving Academic Achievement and Parent and Family Engagement
Regulation #1312	Procedures for Complaints and Inquiries

Vote Section 8

9. Personnel

9A. Approval of Extra Time

Recommend approval of the following extra time for the following employee:

<u>Staff Member</u>	<u>Brief Description of Work Completed</u>	<u>Total amount</u>
Melissa Chou	Missed prep periods due to CST meetings (4/16/18)	\$26.00

9B. Approval of Extension of Interim Resource Teacher

Recommend approval of the extension of Tara Bobal as Interim Resource Teacher (Employee #4763) through June 22, 2018 at the per diem rate of \$264.66 (BA Step 1-2) for days 24 - 54 at a cost of \$8,204.46. Ms Bobal was originally approved on May 2, 2018 as an Interim Resource Teacher through May 9, 2018.

9C. Approval of Medical Leave of Absence

Recommend approval of medical leave for employee #4763 from March 9, 2018 through June 30, 2018.

9D. Approval of Maternity Leave of Absence

Recommend approval of maternity leave of absence for Danielle Christiansen, School Counselor, from approximately September 4, 2018 through June 30, 2019.

9E. Approval of Substitute Custodian

Recommend approval of Christopher Tulli as substitute custodian for the remainder of the 2017-2018 school year.

9F. Summer Hours 2018

Approval of Summer School Positions

(July 2, 2018, through July 26, 2018 – Monday through Thursday, No class on July 4, 2018)

Recommend approval of the following summer school positions for 2018. Teachers and nurse will be compensated at \$52.00 per hour per negotiated agreement. Subject to negotiations.

Special Educ. Extended School Year (ESY) (K-6 - 8:30 a.m. to 12:30 p.m. - 4 hours of instruction & ½ hour prep)

Antoinette DiEleuterio - Teacher 4.5 hrs./day x 15 days = 67.5 hrs. \$3,510.00 Subject to negotiations

Erin Casey - Teacher 4.5 hrs./day x 15 days = 67.5 hrs. \$3,510.00 Subject to negotiations

Special Educ. Extended School Year (ESY) (PreK Dis.- 9:00 a.m. to 12:00 p.m. - 3 hours of instruction & 1hour prep)

Elizabeth Schauer - Teacher 4 hrs./day x 15 days = 60 hrs. \$3,120.00 Subject to negotiations

Special Educ. Extended School Year (ESY) (PreK- 9:00 a.m. to 12:00 p.m. - 3 hours of instruction & ½ hour prep)

Jenn Hamer - Teacher 3.5 hrs./day x 15 days = 52.5 hrs. \$2,730.00 Subject to negotiations

Remedial Summer School (9:00 a.m. through 12:00 p.m. – 3 hours of instruction and ½ hour prep)

Nicole Hartman - Teacher 3.5 hrs./day x 15 days = 52.5 hrs. \$2,730.00 Subject to negotiations

TBD (if needed) - Teacher 3.5 hrs./day x 15 days = 52.5 hrs. \$2,730.00 Subject to negotiations

Paraprofessional (Insight) 3.5 hrs./day x 15 days = 52.5 hrs. as per contract

School Nurse for ESY & Remedial Summer School

Stacey Farreny 4 hrs./day x 15 days = 60 hrs. \$3,120.00 Subject to negotiations

Bayada Nurse 1.1

up to 4 hrs./day x 15 days = 60 hrs. as per contract

Paraprofessionals for ESY

Paraprofessional (Insight) up to 4 hrs./day x 15 days = 60 hrs. as per contract

Paraprofessional (Insight) up to 4 hrs./day x 15 days = 60 hrs. as per contract

Paraprofessional (Insight) up to 4 hrs./day x 15 days = 60 hrs. as per contract

Paraprofessionals Preschool ESY

Paraprofessional (Insight) up to 4 hrs./day x 15 days = 60 hrs. as per contract

Paraprofessional (Insight) up to 4 hrs./day x 15 days = 60 hrs. as per contract

Paraprofessional (Insight) up to 4 hrs./day x 15 days = 60 hrs. as per contract

Substitute Teachers for Summer Programs (ESY and remedial, or as paraprofessional) as needed, per the negotiated agreement.

Bethann Molesky

Child Study Team & Related Services

Wendy Sheridan LDT/C 25 hours @ \$52/hour + 8 evaluations @ \$375.00 = \$4,300.00

Cindy McNally Social Worker 25 hours @ \$52/hour + 8 evaluations @ \$375.00 = \$4,300.00

Melissa Carlton School Psychologist 25 hours @ \$52/hour + 8 evaluations @ \$375.00 = \$4,300.00

Speech - Kim Barca Per IEPs-Approx. 48 hrs. @ \$52.00 = \$2,496.00
OT Per IEPs-Approx. 25 hrs. as per contract
PT Per IEPs-Approx. 18 hrs. as per contract
ABA Consultant Per IEPs-Approx. 10 hrs. as per contract

Bus Driver
 Janet Haney TBD (once the routes are established her hours will be calculated) (hourly rate) Subject to negotiations

Bus Aide
 Christine Forman TBD (once the routes are established her hours will be calculated) (hourly rate) Subject to negotiations

Extra Time-Special Education Meetings
 General education teachers – to be determined - for 10 meetings during the 2018 summer at one hour each – approximately 10 hours at the negotiated hourly rate, of \$52/hour. (\$520.00)

Extra Time-Special Education Meetings
 Special education teachers – to be determined - for 10 meetings during the 2018 summer at one hour each – approximately 10 hours at the negotiated hourly rate, of \$52/hour. (\$520.00)

Summer Hours
 Angela Manning Technology 80 hours @ \$52/hr. = \$4,160.00
 Subject to negotiations

Summer Custodians
 Approval of the following part-time summer custodians commencing June 25, 2018 through August 31, 2018, 26 hours per week at an hourly rate of \$12.75.

Stephen Cardona
 Christopher Tulli

Vote Section 9

10. Curriculum & Instruction

10A. Approval of Field Trip

Recommend approval of the following field trip:

DATE	GRADE	REASON	DESTINATION
6/7/2018	3 rd Grade	Part of the Social Studies Curriculum	Community Tour

10B. Approval of Remedial Summer School Program

Recommend approval of the 2018 Remedial Summer School Program to run 15 days commencing July 2, 2018, through July 26, 2018, Monday through Thursday, with two sessions – 9:00 a.m. to 10:30 a.m. and 10:30 a.m. to 12:00 p.m. In observance of the holiday, no class will be held on Wednesday, July 4, 2018.

10C. Approval of Extended School Year Program

Recommend approval of the 2018 Extended School Year Program to run for 15 days commencing July 2, 2018, through July 26, 2018, Monday through Thursday, from 8:30 a.m. to 12:30 p.m. In observance of the holiday, no class will be held on Wednesday, July 4, 2018.

10D. Approval of Preschool Extended School Year Program

Recommend approval of the 2018 Preschool Extended School Year Program to run for 15 days commencing July 2, 2018, through July 26, 2018, Monday through Thursday, from 9:00 a.m. to 12:00 p.m. In observance of the holiday, no class will be held on Wednesday, July 4, 2018.

10E. Approval of Marzano Evaluation Model and Northern Burlington Regional Evaluation Tool
 Recommend approval of the Marzano Evaluation Model and Northern Burlington Regional Evaluation Tool for the 2017-2018 and 2018-2019 school years.

Vote Section 10

11. Health & Safety

11A. Nurses Report - April (Attachment) - Public

11B. Emergency Drill Report (Attachment) - Public
 Fire Drill May 3, 2018

11C. H.I.B. Incidents

April Preliminary Approval:

There were four HIB incidents reported and none confirmed for April.

Vote Section 11

12. Staff Professional Development

12A. Approval of Workshops

Recommend approval of the following workshops and mileage:

Name	Position	Destination	Justification	Date	Workshop/Exhibit Cost to District			
					Reg. Fee	Hotel	Mileage	Expenses
Patrick Pisano	BA/BS	Atlantic City, NJ	NJASBO Conference	6/6-6/8/18	\$275.00	\$294.61	\$0.00	\$0.00
Elizabeth Schauer	Resource	Stillwater, NJ	Fairview Lake	2/6-9/18	\$0.00	\$0.00	\$59.00	\$0.00

Vote Section 12

13. Board of Education and Board Secretary Monthly Certifications

Recommend approval of the following resolution:

BE IT Resolved that: Pursuant to N.J.A.C. 6:23-2.12(c)3*, I certify that as of the date of this Board meeting, no budgetary line item account has obligations and payments (contractual orders) which in total, exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8-1.

 Patrick Pisano Date

Financial Certification of the Board

Pursuant to N.J.A.C. 6:23-2.12(c)3*, the Chesterfield Township Board of Education hereby certifies that after review of the Board Secretary's and Treasurer's monthly financial reports, as recorded in the minutes of the Board each month, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(c)3*, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments, new rule or repeals.

13A. Financial Approvals (Attachments)

Recommend the following financial approvals:

- Expenditures - Approval and ratification of Expenditures for April 2018 and approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.
- Transfers for April 2018: #097 to #101
- Budget Report
- Revenue Report

- Report of the Secretary
- Report of the Treasurer
- Monthly Transfer Report

Recommend the following financial report for approval for the month of May 2018: (Attachment)

- Expenditures - Approval and ratification of Expenditures for May 2018. Approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.

13B. Approval of Non-Resident Tuition Rates (Attachment)

Recommend approval of the tuition rates for non-resident students for the 2018-2019 school year.

13C. Approval of Non-Resident Student (Attachment)

Recommend approval for the child of employee #4339 to attend kindergarten at the Chesterfield Township School District for the 2018-2019 school year on a non-resident employee tuition basis. As per the attached agreement.

13D. Approval of EI US, LLC (Attachment)

Recommend approval of EI US, LLC to provide educational instruction services for Student ID #9816366881 while a client at Jefferson Cherry Hill Hospital.

13E. Approval of Medical, Prescription and Dental Coverage Rates (Attachments)

Recommend approval of Medical, Prescription and Dental Coverage rates through Horizon Blue Cross/Blue Shield of New Jersey effective July 1, 2018 to June 30, 2019 as per the attachments.

Vote Section 13

14. Other Business

15. Facilities Update/Information

15A. Supervisor of Building & Grounds Report - Robert Carter (Attachment) - Public

15B. School Dude Report (Attachment) - Public

The work order and incident reports for April from the School Dude software are attached.

15C. Solar Renewable Energy Credits Analysis (Attachment) - Public

15D. Use of Facilities

Recommend approval of the attached use of facilities:

Name Of Organization	Facility requested	Description of Activity	Date
FVL 2019	Outside Main Entrance	Pretzel Sale	Starting 5/4/18 Fridays until the last day of school
PTA	Field	Ice Pops on Field Days	6/1/18 & 6/4/18
PTA	Atrium	End of Year Party	6/22/18
FVL 2019	Atrium	Sensonics Fundraiser	6/12/18
CTAASA	G&T Room, Gym, Music Room, Art Room	Summer Mentoring Program	Tuesdays, Wednesdays, Thursdays 7/10-8/2/18

Vote Section 15

16. Motion to Adjourn to Executive Session

Recommend approval of the following resolution:

EXECUTIVE SESSION RESOLUTION

WHEREAS, N.J.S.A. 10:4-6, et seq. (Open Public Meetings Act) provides that the Board of Education of the Chesterfield School District may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subjects shall be discussed in the session of the Board of Education closed to the public:

RESOLVED, that the aforestated meeting is closed to the public for the reason set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in executive session will be available for disclosure to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

Vote Section 16

17. Motion to Return to Public Session

Vote Section 17

18. Other Public Comments

19. Motion to Adjourn

Vote Section 19