

Chesterfield Township Board of Education
Executive Session 6:00 p.m.
Regular Meeting 7:00 p.m.
Wednesday, January 24, 2018
AGENDA

Chesterfield Township School District Vision Statement

Chesterfield Elementary School strives to build a premier institution of learning where students are challenged to their fullest potential in a safe and caring environment.

Chesterfield Township School District Mission Statement

The education of the youngest generation is “THE MISSION” of all adult citizens of Chesterfield Township. We strive to accomplish this in partnership with home and community. As mandated by state and federal guidelines, our goal is to teach our students the skills necessary to achieve proficiency in the most current NJ Core Curriculum Content Standards.

The school leadership must provide the necessary resources and facilities that support a positive learning environment. In a rapidly changing community, Chesterfield Township Elementary School is committed to providing a safe environment in which to prepare all students to become responsible, respectful citizens and active life-long learners, with an appreciation of self and others.

Welcome to this meeting of the Chesterfield Township Board of Education. If there is any agenda item, which you would like to discuss with the Board, please do so during that portion of the agenda entitled, "Public Comments-Agenda Items Only".

Should you have any other comments and/or questions once we have passed the "Public Comments-Agenda Items Only" portion in the agenda, please reserve those comments for "Other Public Comments" at the end of the meeting.

When you do address the Board, please state your name and address and limit your comments to three minutes. The total length of time for public comment is unrestricted unless a time limit is imposed by the Board President. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

1. Roll Call

Mr. Jignesh Shah, President
Mrs. Laura Bond, Vice President
Dr. Terran Brown
Ms. Christina Hoggan
Mrs. Amy Jablonski

1A. Motion to Adjourn to Executive Session

Recommend approval of the following resolution:

EXECUTIVE SESSION RESOLUTION

WHEREAS, N.J.S.A. 10:4-6, et seq (Open Public Meetings Act) provides that the Board of Education of the Chesterfield School District may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subjects shall be discussed in the session of the Board of Education closed to the public:

Personnel Issues

RESOLVED, that the aforesaid meeting is closed to the public for the reason set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in executive session will be available for disclosure to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

VOTE Section 1A

1B. Motion to Return to Public Session

1C. Call To Order
Pledge of Allegiance\Moment of Silence

Roll Call

Mr. Jignesh Shah, President
Mrs. Laura Bond, Vice President
Dr. Terran Brown
Ms. Christina Hoggan
Mrs. Amy Jablonski

2. Open Public Meetings Act Notice

The Chesterfield Township Board of Education has given public notice of this meeting, pursuant to the Open Public Meetings Act, in the following manner January 17, 2018 and Executive session on January 21, 2018:

- 2A.a Posting written notice on the official bulletin board at the Chesterfield Township School.
- 2A.b Mailing written notice to the Burlington County Times and Trenton Times newspapers.
- 2A.c Filing written notice with the Clerk of Chesterfield Township.

- 2A.d Filing written notice with the Secretary of this body.
- 2A.e Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charge fixed for such service.

3. Meeting Information/Important Dates

Board of Education Important Dates:

February 21, 2018 Regular Monthly Meeting

School District Important Dates

January 31, 2018 Report Cards Available On-Line
 February 7, 2018 CPEF Monthly Meeting
 February 13, 2018 PTA Board Meeting
 February 16, 2018 School Open – Make-up Snow Day
 February 19, 2018 School Closed - President’s Day
 February 20, 2018 School Closed - Staff In-Service

4. Public Comment – Agenda Items Only

When you address the Board, please approach the podium, state your name and address and limit your comments to three minutes. Please refrain from comments that are likely to invade an individual’s privacy rights or are not related to matters before the Board. They will not be permitted.

5. School Community Partnerships

5A. Chesterfield PTA

5B. Chesterfield Public Education Fund

6. Correspondence

7. Minutes

Approval of Minutes (Attachment)

Recommend approval of the minutes for the following meetings:

December 20, 2017 Regular Meeting Minutes
 December 20, 2017 Executive Minutes
 January 3, 2018 Reorganization Meeting Minutes
 January 3, 2018 Executive Minutes

Vote Section 7

8. Board of Education

Board Committee/Superintendent Reports

8A. Board Committee

<u>Committee</u>		<u>Meeting Dates</u>
Human Resources	Chair Jignesh Shah Admin. Rep. Amy Jablonski Mike Mazzone	prior to the January, May and September meetings
Curriculum & Instruction	Chair Laura Bond Admin. Rep. Amy Jablonski Jeanine May-Sivieri	prior to the February, June and October meetings

Finance Chair Jignesh Shah prior to the March, July and
 Christina Hoggan November meetings
 Admin. Rep. Patrick Pisano

Student Services Chair Terran Brown prior to the April, August and
 Laura Bond December meetings
 Admin. Rep. Anthony Calandrillo

BURLCO School Boards Association Executive Committee Delegate: Jignesh Shah

Legislative Chairperson & Delegate to NJ School Boards Association: Jignesh Shah
 Alternate Delegate: Amy Jablonski

District Advisory Committee: Laura Bond
 Terran Brown

BOE Policy Committee: Terran Brown
 Christina Hoggan

8B. Board Member Training (Attachments) - Public
 Board Member Training Mandated by New Jersey School Boards Association

8C. Superintendent's Report

8C.1 Student Enrollment

Grade Levels	December 2017	January 2018	Net Change
Pre-School			
<i>Non-Tuition</i>	14	14	
<i>Preschool Disabled (non-tuition)</i>	7	8	+1
<i>Tuition</i>	14	14	
Kindergarten	90	90	
1 st	102	102	
2 nd	103	102	-1
3 rd	104	102	-2
4 th	115	115	
5 th	121	121	
6 th	91	92	+1
Total In-District	761	760	-1
Attending Out-of-District Schools	4	4	
Total	765	764	-1

8D. Approval of Revised 2017-2018 School Calendars (Attachments) - Public
 Recommend approval of the following revised 2017-2018 School Calendars:

Chesterfield School Calendar
 Chesterfield School Little Dragons Preschool Calendar
 Chesterfield School Little Dragons 2 Preschool Calendar

8E. Preliminary 2018-2019 Budget Presentation (Attachment) - Public

Vote Section 8

9. Board Policy

9A. First Reading of Revised Policies and Regulation (Attachments) - Public

The following revised policies and regulation are being presented for the first reading:

Policy #3510	Operation and Maintenance of Plant
Policy #4211	Recruitment, Selection and Hiring
Policy #4231/4231.1	Staff Development; In-Service Education/Visitation/Conferences
Policy # 5141.4	Missing, Abused and Neglected Children
Regulation #5141.4	Missing, Abused and Neglected Children

Vote Section 9

10. Personnel

10A. Approval of Substitutes

Recommend approval of the following substitutes for the 2017-2018 school year:

Stephanie Macy	Teacher
Megan Werve	Teacher (Pending Background Check)
Catherine Mackersie	Lunch/Recess Aide (Pending Background Check)
Manisha Rana	Lunch/Recess Aide (Pending Background Check)
Bhawana Upadhyay	Lunch/Recess Aide (Pending Background Check)

10B. Approval of Parent Chaperones for Fairview Lake (Attachment)

Recommend approval of the attached list of parent chaperones for the sixth grade trip to Fairview Lake from February 6-9, 2018, pending completion of background check.

10C. Approval of Extra Time

Recommend approval of the extra time for the following employees:

<u>Staff Member</u>	<u>Brief Description of Work Completed</u>	<u>Total amount</u>
Hillman, Melissa	Missed Prep due to CST meeting (12/18/17)	\$35.00

Vote Section 10

11. Health & Safety

11A. Nurses Report – December (Attachment) - Public

11B. Emergency Drill Report (Attachment) - Public
Fire Drill January 19, 2018

11C. Student Code of Conduct (Attachment) - Public

11D. H.I.B. Incidents (Attachment)

There was one HIB incidents reported and one confirmed for December.

Vote Section 11

12. Staff Professional Development

12A. Approval of Workshops

Recommend approval of the following workshops and mileage.

Name	Position	Destination	Justification	Date	Workshop/Exhibit Cost to District	
					Reg. Fee	Mileage
Kimberly Barca	Speech	Webcast	Play and Language - The Roots of Literacy	2/9/2018	\$189.99	\$0.00
Danielle Christiansen	Counselor	Westampton, NJ	De-Escalation in the General Education Classroom	2/6/2018	\$0.00	
Danielle Christiansen	Counselor	Westampton, NJ	Analyzing and Addressing Behavioral Issues in the Classroom	2/28/2018	\$0.00	
Danielle Christiansen	Counselor	Westampton, NJ	Art Therapy and Mindfulness in the Classroom	5/17/2018	\$0.00	
Jeanine May-Sivieri	Supv. Curr./Instruction	Tabernacle, NJ	Effective Technology Integration for the 21st Century	2/22/2018	\$0.00	
Mike Mazzoni	Principal	Monroe Twp, NJ	2018 PARCC Mandatory Training	3/6/2018	\$0.00	\$12.59
Angie Manning	Technology Teacher	Monroe Twp, NJ	2018 PARCC Mandatory Training	3/6/2018	\$0.00	\$12.59
Bethann Molesky	Resource	Moorestown, NJ	Orton Gillingham	2/27, 2/28, 3/1, 3/6, 3/7	\$1,100.00	\$69.44
Lauran Gleason	Resource	Moorestown, NJ	Orton Gillingham	2/27, 2/28, 3/1, 3/6, 3/7	\$1,100.00	\$69.44

Vote Section 12

13. Board of Education and Board Secretary Monthly Certifications

Recommend approval of the following resolution:

BE IT Resolved that: Pursuant to N.J.A.C. 6:23-2.12(c)3*, I certify that as of the date of this Board meeting, no budgetary line item account has obligations and payments (contractual orders) which in total, exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8-1.

Patrick Pisano Date

Financial Certification of the Board

Pursuant to N.J.A.C. 6:23-2.12(c)3*, the Chesterfield Township Board of Education hereby certifies that after review of the Board Secretary's and Treasurer's monthly financial reports, as recorded in the minutes of the Board each month, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(c)3*, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments, new rule or repeals.

13A. Financial Approvals (Attachments)

Recommend the following financial approvals for December:

- Expenditures - Approval and ratification of Expenditures for December approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.

- Transfers for December: #049 to #053
- Budget Report
- Revenue Report
- Report of the Secretary
- Report of the Treasurer
- Monthly Transfer Report

13B. Approval to accept the ESSA (NCLB) Grant Carryover from 2016-2017 (Attachment) - Public
 Recommend approval to accept the ESSA (NCLB) Title IIA grant carryover of \$178.00 from the 2016-2017 school year to be appropriated in the 2017-2018 school year.

13C. Approval of PCDI Student Tuition Contract (Attachment)
 Recommend approval of the attached tuition contract with Princeton Child Development Institute (PCDI) for SID# 7217247731 effective November 1, 2017 through June 30, 2018 at the per diem rate of \$575.00 for a total of \$81,075.00.

Vote Section 13

14. Other Business

14A. BOE-CSA Annual Evaluation

14B. Preschool Tuition Summary

14C. Board of Education Annual Meeting Schedule for 2018

14D. School Funding

15. Facilities Update/Information

15A. Supervisor of Building & Grounds Report - Robert Carter (Attachment) - Public

15B. School Dude Report (Attachment) - Public
 The work order and incident reports for December from the School Dude software are attached.

15C. Solar Renewable Energy Credits Analysis (Attachment) - Public

15D. Use of Facilities

Recommend approval of the attached use of facilities for the 2017-2018 school year.

Name Of Organization	Facility requested	Description of Activity	Date
CTAA	Gym	30 Plus CTAA Basketball League	Thursday evenings 1/25/18 – 6/14/18
Cub Scouts	Cafeteria	Pinewood Derby	Previously approved for 3/9/18-3/10/18 (Saturday) Date changed to 3/23/18-3/24/18 (Saturday)
Girl Scouts	Cafeteria	Father Daughter Dance	5/4/18

Vote Section 15

16. Other Public Comments

17. Motion to Adjourn to Executive Session

Recommend approval of the following resolution:

EXECUTIVE SESSION RESOLUTION

WHEREAS, N.J.S.A. 10:4-6, et seq (Open Public Meetings Act) provides that the Board of Education of the Chesterfield School District may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subjects shall be discussed in the session of the Board of Education closed to the public:

Student Issue

RESOLVED, that the aforesated meeting is closed to the public for the reason set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in executive session will be available for disclosure to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

Vote Section 17

18. Motion to Return to Public Session

19. Motion to Adjourn

Vote Section 19