

Chesterfield Township Board of Education
Regular Meeting 6:00 p.m.
Wednesday, September 25, 2019
MINUTES

The regular meeting of the Chesterfield Township Board of Education was opened at 6:05 p.m., by President Christina Hoggan, with a flag salute and moment of silence.

Welcome to this meeting of the Chesterfield Township Board of Education. If there is any agenda item, which you would like to discuss with the Board, please do so during that portion of the agenda entitled, "Public Comments-Agenda Items Only".

Should you have any other comments and/or questions once we have passed the "Public Comments-Agenda Items Only" portion in the agenda, please reserve those comments for "Other Public Comments" at the end of the meeting.

When you do address the Board, please state your name and address and limit your comments to three minutes. The total length of time for public comment is unrestricted unless a time limit is imposed by the Board President. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

Roll Call

Board Members present:

Ms. Christina Hoggan, President
Mr. Matthew Litt, Vice President
Mrs. Jaclyn Halaw

Board Members Absent

Dr. Terran Brown

Other administration present:

Mr. Scott Heino, Superintendent
Ms. Pat Austin, Interim Business Administrator/Board Secretary

Open Public Meetings Act Notice

The Chesterfield Township Board of Education has given public notice of this meeting, pursuant to the Open Public Meetings Act, in the following manner January 8, 2019 and Executive Session on September 17, 2019.

Posting written notice on the official bulletin board at the Chesterfield Township School.

Mailing written notice to the Burlington County Times and Trenton Times newspapers.

Filing written notice with the Clerk of Chesterfield Township.

Filing written notice with the Secretary of this body.

Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charge fixed for such service.

Adjourn to Executive Session

A motion was made by Mrs. Halaw and seconded by Mr. Litt to adjourn to executive session at 6:05 p.m. with the approval of the following resolution:

EXECUTIVE SESSION RESOLUTION

WHEREAS, N.J.S.A. 10:4-6, et seq (Open Public Meetings Act) provides that the Board of Education of the Chesterfield School District may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subjects shall be discussed in the session of the Board of Education closed to the public:

Legal Matter

RESOLVED, that the aforesaid meeting is closed to the public for the reason set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in executive session will be available for disclosure to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Return to Public Session

A motion was made by Mrs. Halaw and seconded by Mr. Litt to return to public session at 6:55 p.m.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Meeting Information/Important Dates

Board of Education Important Dates:

October 2, 2019	Special Board Meeting/School Board Candidate Interviews
October 16, 2019	Regular Monthly Meeting

School District Important Dates

October 2, 2019	CPEF Meeting
October 4, 2019	Mid-Marking Period
October 4, 2019	PTA Movie Night
October 8, 2019	PTA Board Meeting
October 9, 2019	School Closed – Staff In-Service
October 18, 2019	Picture Day

Responsive Classroom Activity

Mr. Heino discussed the highlights of Responsive Classroom and demonstrated the morning meeting activity with audience participation.

Presentation of 2019-2020 District Goals

Mr. Heino presented the 2019-2020 District Goals.

Public Comment – Agenda Items Only

When you address the Board, please approach the podium, state your name and address and limit your comments to three minutes. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

Susan Layton stated that she didn't see the attachments online for the H.I.B. policy. She stated that she was really taken back by the pending lawsuit; she has concerns about it and wants that to be noted. She asked how many districts in the state of New Jersey have two principals. She asked if the district paid for Mr. Mazzoni's certification and if the new principal has that certificate or is the district going to pay for it again. We are top heavy; we don't need all that administration. This is a community which rhymes with unity, we don't have unity here, and we have to start working as a community.

School Community Partnerships

Chesterfield PTA - None

Chesterfield Public Education Fund – Andrea Katz asked the Board to please approve the two grants on the agenda. She stated that the CPEF open house is October 2, 2019 and stated everyone is welcome.

CPEF Grant Request (Attachment) – Public

Mr. Litt asked about the flexible seating options and stated we should follow up to see how well it is working out. Mr. Heino stated we are using a lot more of it and teachers are finding that students are really enjoying it.

A motion was made by Mr. Litt and seconded by Mrs. Halaw to approve the following grants:

Laura Flynn, 4th grade teacher requesting flexible seating options for her classroom. This type of seating will help motivate learners to be engaged and comfortable in their environment. Cost \$475.86.

The Kindergarten Team, is requesting a subscription to RAZZ Kids and RAZZ Plus. This subscription will assist the students to become better readers and help to build their reading skills. Cost \$574.75.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Minutes (Attachment)

A motion was made by Mrs. Halaw and seconded by Mr. Litt to approve the following minutes:

July 31, 2019	1 st Executive Minutes
July 31, 2019	2 nd Executive Minutes
August 14, 2019	Regular Minutes – Mr. Litt exempt
August 21, 2019	1 st Executive Minutes – Mrs. Halaw exempt
August 21, 2019	Regular Minutes – Mrs. Halaw exempt
August 21, 2019	2 nd Executive Minutes – Mrs. Halaw exempt

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Board of Education/Superintendent Reports

Board Committee

Mrs. Halaw reported on the C & I committee, she stated they had a great meeting and that staff has made wonderful progress on updates. Seven staff members received training in UBD - Understanding by Design. She stated we are using a 5 year curriculum cycle. Health/PE curriculum is scheduled for updating this summer. Presentation on the Social Studies curriculum will be in October.

Mrs. Halaw is concerned with when the last time the Student Services committee met.

Mrs. Hoggan gave an update on the Pipeline committee; public meeting is scheduled for October 22, 2019 at the school to discuss what the protocols are and what we are doing to be prepared.

Mr. Litt expressed the possibility of having an expert come out to discuss the compressor station at a board meeting.

<u>Committee</u>			<u>Meeting Dates</u>
Human Resources	Chair	Terran Brown Matthew Litt	prior to the January, May and September meetings
	Admin. Rep.		
Curriculum & Instruction	Chair	Vacant Jaclyn Halaw	prior to the February, June and October meetings
	Admin. Rep.	Jeanine May-Sivieri	
Finance	Chair	Christina Hoggan Jaclyn Halaw	prior to the March, July and November meetings
	Admin. Rep.	Patricia Austin	
Student Services	Chair	Terran Brown Vacant	prior to the April, August and December meetings
	Admin. Rep.	Lynn Booth	

BURLCO School Boards Association Executive Committee Delegate: Christina Hoggan

Legislative Chairperson & Delegate to NJ School Boards Association:	Vacant
Alternate Delegate:	Christina Hoggan
District Advisory Committee:	Jaclyn Halaw Christina Hoggan
BOE Policy Committee:	Terran Brown Matthew Litt
CTEA/BOE Negotiation Committee:	Vacant Christina Hoggan
CAEA/BOE Negotiation Committee:	Terran Brown Matthew Litt
Compressor Station & Pipeline Impact Committee:	Christina Hoggan
Fair Funding Action Committee Liaison:	Vacant
Fair Funding Legal Committee:	Christina Hoggan Matthew Litt

New Jersey School Boards Annual Conference

Approval of Board Members to attend Atlantic City Workshop

Recommend the adoption of a resolution approving school board members **Christina Hoggan, Matthew Litt Terran Brown, Jaclyn Halaw** to attend the New Jersey School Board Annual Conference (2019 Workshops & Exhibition) and mandatory training, which is deemed by the Board of Education to be educationally beneficial to the district. Furthermore the expense for lodging, transportation, meals and registration are authorized in conformance with federal guidelines, and that a brief report shall be submitted to the Superintendent of Schools by the conference attendees within thirty (30) days from the conclusion of the conference.

A motion was made by Mrs. Halaw and seconded by Mr. Litt to approve Christina Hoggan to attend Atlantic City Workshop.

A call of the roll indicated an affirmative vote. All ayes. No nays. One abstained. (Hoggan)

A motion was made by Mrs. Halaw and seconded by Ms. Hoggan to approve Matthew Litt to attend Atlantic City Workshop.

A call of the roll indicated an affirmative vote. All ayes. No nays. One abstained. (Litt)

A motion was made by Mrs. Halaw and seconded by Mr. Litt to approve Terran Brown to attend Atlantic City Workshop.

A call of the roll indicated an affirmative vote. All ayes. No nays.

A motion was made by Mr. Litt and seconded by Ms. Hoggan to approve Jaclyn Halaw to attend Atlantic City Workshop.

A call of the roll indicated an affirmative vote. All ayes. No nays. One abstained. (Halaw)

A motion was made by Mrs. Halaw and seconded by Mr. Litt to approve the following:

Approval of Administrators to attend Atlantic City Workshop

Approval of the adoption of a resolution approving school administrators **Scott Heino and Andrew Polo** to attend the New Jersey School Board Annual Conference (2019 Workshops & Exhibition) and mandatory training, which is deemed by the Board of Education to be educationally beneficial to the district. Furthermore the expense for lodging, transportation, meals and registration are authorized in conformance with federal guidelines, and that a brief report shall be submitted to the Superintendent of Schools by the conference attendee within thirty (30) days from the conclusion of the conference.

Approval of the Assistant to the Business Administrator to attend Atlantic City Workshop

Approval of the adoption of a resolution approving the Assistant to the Business Administrator, **Mary Merrick** to attend the New Jersey School Board Annual Conference (2019 Workshops & Exhibition) and mandatory training, which is deemed by the Board of Education to be educationally beneficial to the district. Furthermore the expense for lodging, transportation, meals and registration are authorized in conformance with federal guidelines, and that a brief report shall be submitted to the Superintendent of Schools by the conference attendee within thirty (30) days from the conclusion of the conference.

Approval of the Business Office PR/HR Secretary to attend Atlantic City Workshop

Approval of the adoption of a resolution approving the Business Office PR/HR secretary, **Marnie Briel** to attend the New Jersey School Board Annual Conference (2019 Workshops & Exhibition) and mandatory training, which is deemed by the Board of Education to be educationally beneficial to the district. Furthermore the expense for lodging, transportation, meals and registration are authorized in conformance with federal guidelines, and that a brief report shall be submitted to the Superintendent of Schools by the conference attendee within thirty (30) days from the conclusion of the conference.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Superintendent's Report

Mr. Heino reported that the work on the geothermal vault is complete. All the repairs from the glycol leak are completed except for the cabinetry, which will be reinstalled during the staff in-service day October 9, 2019. A claim was filed and all is covered except for a \$500.00 deductible.

Student Enrollment

Grade Levels	August 2019	September 2019	Net Change
Pre-School			
<i>Tuition</i>	16	17	+1
<i>Non-Tuition</i>	10	11	+1
LMD (non-tuition)	*6	*5	
UMD (non-tuition)	n/a	*3	
Kindergarten	85	88	+3
1st	104	101	-3
2nd	97	100	+3
3rd	114	115	+1
4th	104	107	+3
5th	106	109	+3
6th	112	114	+2
Total In-District	748	762	+14
Attending Out-of-District Schools	4	5	+1
Total	752	767	+15

* The enrollment of students in the LMD and UMD classes are reflected in the grade level numbers for those students.

Board Policy

First Reading of Revised Policy (Attachment) – Public

A motion was made by Mrs. Halaw and seconded by Mr. Litt to approve the following revised policy for the first reading:

- Policy 5131.1 Harassment, Intimidation and Bullying
- Policy 3542.3 Procurement Procedures for Child Nutrition Programs

A call of the roll indicated an affirmative vote. All ayes. No nays.

Personnel

A motion was made by Mr. Litt and seconded by Mrs. Halaw to approve the following personnel items:

Salaries for Non-Certificated Part-Time Lunch/Recess Aides (Attachment)

Approval of the attached list of non-certificated part-time lunch/recess aides for the 2019-2020 school year.

Salary for Part-Time Media Center Paraprofessional (Attachment)

Approval of the attached list of part-time media center paraprofessional for the 2019-2020 school year.

Extra Time for Lunch/Recess Aides (Attachment)

Approval of payment of extra time for the attached aides and substitute aides to attend training on July 25, 2019, August 15, 2019, August 27, 2019 and/or assist with kindergarten supply drop off on September 4, 2019. (Aides are being paid for number of hours attended less 2.93 or 2.33 hour obligation listed in their contract.)

Interim Sixth Grade Teacher

Approval of Michael Damiano as an Interim Sixth Grade Teacher to act in the place of Jennifer Ancelo pursuant to N.J.S.A. 18A:16-1.1 from September 3, 2019 to December 16, 2019 at a salary of \$15,908.68, including one transition day upon Mrs. Ancelo's return. Time employed in this acting position shall not accrue toward the acquisition of tenure as the position is not tenure eligible.

Interim Sixth Grade Teacher

Approval of Bruce Plath as an Interim Sixth Grade Teacher to act in the place of Jillian Biddle pursuant to N.J.S.A. 18A:16-1.1 from September 3, 2019 to December 16, 2019 at a salary of \$15,908.68, including one transition day upon Mrs. Biddle's return. Time employed in this acting position shall not accrue toward the acquisition of tenure as the position is not tenure eligible.

Substitutes

Approval of the following as substitutes for the remainder of the 2019-2020 school year.

Debra Viterito	Lunch/Recess Aide (pending background check)
John Hall	Custodian
Jaisbeer Kaur	Lunch/Recess Aide, Bus Aide, Secretary

Leave of Absence

Approval of leave of absence for Tara Bobal, Kindergarten Teacher, from September 23, 2019 through October 14, 2019.

Maternity Leave of Absence

Approval of maternity leave of absence for Jamie Cronin, Resource Teacher, from November 21, 2019 through June 18, 2020.

Extra Time

Approval of the extra time for the following employees:

<u>Staff Member</u>	<u>Brief Description of Work Completed</u>	<u>Total amount</u>
Jenn Hamer	Missed Prep Period (9/9/19, 9/10/19, 9/11/19, 9/12/19 & 9/13/19)	\$175.00
Cindy McNally	IEP Meeting (9/3/19)	\$52.00
Melissa Carlton	IEP Meeting (9/3/19)	\$52.00
Melissa Hillman	Missed Prep Period (9/11/19)	\$35.00

Bus Driver/Part-Time Custodian & Special Education Transportation Aide hours and salary (Attachment)

Approval of Bus Driver/Part-time Custodian and Special Education Transportation Aide hours and salaries for 2019-2020, as per the attachment.

Resignation

Approval, with regret, of resignation of Gina Shandilya as Lunch/Recess Aide effective September 24, 2019.

A call of the roll indicated an affirmative vote. All ayes. No nays.

Curriculum & Instruction

A motion was made by Mrs. Halaw and seconded by Mr. Litt to approve the following:

Wilson Foundations Training (Attachment)

Approval of Wilson Foundations training for one session at \$1,450.00.

Responsive Classroom Training (Attachment)

Approval of 1 hour summary of the Responsive Classroom training to be held for staff who were unable to attend the training sessions over the summer months. Attached is a list of staff members attending the Responsive Classroom training summary session on September 12, 2019.

Responsive Classroom Training (Attachment)

Approval of Responsive Classroom training for one session on February 18, 2020 at \$5,370.00.

L.E.A.D. Program - Informational

Chesterfield Township Police will commence the Law Enforcement Against Drugs (L.E.A.D.) program for our sixth grade students in October 2019.

Accept Grant Award (Attachment)

Approve and accept the Grant Award from the National Society Daughters of the American Revolution in the amount of \$500. This grant was applied for and submitted by Karen Stryker, our Fourth Grade Teacher. The funds will be used for classroom materials related to the American Revolution.

Ms. Hoggan recognized Mrs. Stryker for applying for this amazing grant.

Field Trip

Approval of the following field trip for:

Grade	Date	Reason	Destination
AM & PM Preschool, UMD & LMD Classes	October 14, 2019	Experiences in the community	Oasis Family Farm, Robbinsville, NJ
1 st Grade	October 11, 2019	Enhances our NGSS unit of study	Philadelphia Zoo

Assemblies (Attachment)

Approval of the following assemblies:

Date	Program	Cost
October 17, 2019	The Respect Tour	\$1,195.00
November 1, 2019	Inspector Iwannano	\$1,095.00
March 12, 2020	No Bullying: Stand up – Step in!	\$1,195.00
May 7, 2020	Freedom Within	\$1,195.00

District Sponsored Clubs & Supervisors for Fall Program (Attachment)

Approval of district sponsored clubs & supervisors for fall 2019 program at a student activity fee of \$35.00 per club. Mrs. Halaw thanked Mr. Heino for getting the clubs and assemblies going so early in the year. Mr. Heino stated that he would extend the thank you on to those who were involved, Mr. Mazzoni for the clubs and the counselors for the assemblies.

Student Code of Conduct and School Climate Plan (Attachment)

Approval of the 2019-2020 Student Code of Conduct and the 2019-2022 School Climate Plan.

Mr. Litt asked do other K-6 districts have a simple code of conduct for students, and can we create one.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Health & Safety

A motion was made by Mr. Litt and seconded by Mrs. Halaw to approve the following:

Nurses Report – no report for August

Approval of the 2019-2020 Nursing Services Plan (Attachment)

Recommend approval of the 2019-2020 Chesterfield Township School Nursing Services Plan.

Emergency Drill Log (Attachment) - Public

Fire Drill September 12, 2019

Fire Drill September 16, 2019

Bus Evacuation September 24, 2019

Compressor Station Log (Attachment) - Public

Student Code of Conduct - no report for August

H.I.B. Incidents

Preliminary Approval

One H.I.B. incident reported– One non-confirmed

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Staff Professional Development

A motion was made by Mrs. Halaw and seconded by Mr. Litt to approve the following:

Workshops

Name	Position	Destination	Justification	Date	Workshop/Exhibit Cost to District			
					Reg. Fee	Meal(s) **	Mileage **	Hotel **
Scott Heino	Superintendent	Atlantic City, NJ	2019 NJSBA Convention	10/21-10/23/2019	***	\$165.00	\$49.21	\$326.00
Andrew Polo	BA	Atlantic City, NJ	2019 NJSBA Convention	10/21-10/24/2019	***	\$231.00	\$49.21	\$489.00
Christina Hoggan	BOE President	Atlantic City, NJ	2019 NJSBA Convention	10/21-10/24/2019	***	\$231.00	\$49.21	\$489.00
Matthew Litt	BOE Member	Atlantic City, NJ	2019 NJSBA Convention	10/21-10/24/2019	***	\$231.00	\$49.21	\$489.00
Terran Brown	BOE Member	Atlantic City, NJ	2019 NJSBA Convention	10/21-10/23/2019	***	\$165.00	\$49.21	\$326.00
Jaclyn Halaw	BOE Member	Atlantic City, NJ	2019 NJSBA Convention	10/22-10/23/2019	***	\$110.00	\$49.21	\$163.00
Mary Merrick	Assistant to the Business Administrator	Atlantic City, NJ	2019 NJSBA Convention	10/21-10/23/2019	***	\$165.00	\$49.21	\$326.00
Marnie Briel	Business Office PR/HR Secretary	Atlantic City, NJ	2019 NJSBA Convention	10/21-10/23/2019	***	\$165.00	\$49.21	\$326.00
Erin Casey	Resource	Conshohocken, PA	WRS Introductory Course	9/24, 9/25, 9/26	\$649.00		\$91.35	

Coletta Graham	Principal	Cherry Hill, NJ	Writing Effective HIB Reports	10/25/2019	\$150.00		\$20.79	
Coletta Graham	Principal	Monroe, NJ	Bullying Law Update and Role of the ABJ	9/30/2019	\$150.00		\$19.39	
Coletta Graham	Principal	Monroe, NJ	How to Investigate HIB Claims	10/1/2019	\$150.00		\$19.39	
Coletta Graham	Principal	Monroe, NJ	Bullying Response and Prevention	10/2/2019	\$149.00		\$19.39	
Coletta Graham	Principal	Monroe, NJ	A Basic Guide to I&RS	10/21/2019	\$149.00		\$19.39	
Coletta Graham	Principal	Monroe, NJ	I&RS The Next Generation	11/20/2019	\$149.00		\$19.39	
Danielle Christiansen	Counselor	Cherry Hill, NJ	Writing Effective HIB Reports	10/25/2019	\$150.00		\$20.79	
Danielle Christiansen	Counselor	Monroe, NJ	Bullying Law Update and Role of the ABJ	9/30/2019	\$150.00		\$19.39	
Danielle Christiansen	Counselor	Monroe, NJ	How to Investigate HIB Claims	10/1/2019	\$150.00		\$19.39	
Danielle Christiansen	Counselor	Monroe, NJ	Bullying Response and Prevention	10/2/2019	\$149.00		\$19.39	
Melody Khalifa	Counselor	Monroe, NJ	A Basic Guide to I&RS	10/21/2019	\$149.00		\$19.39	
Melody Khalifa	Counselor	Monroe, NJ	I&RS The Next Generation	11/20/2019	\$149.00		\$19.39	
Jennifer Feder	BSI Teacher	Monroe, NJ	A Basic Guide to I&RS	10/21/2019	\$149.00		\$19.39	
Jennifer Feder	BSI Teacher	Monroe, NJ	I&RS The Next Generation	11/20/2019	\$149.00		\$19.39	
Kim Barca	Speech	Monroe, NJ	A Basic Guide to I&RS	10/21/2019	\$149.00		\$19.39	
Kim Barca	Speech	Monroe, NJ	I&RS The Next Generation	11/20/2019	\$149.00		\$19.39	
Joan Mueller	Kindergarten	Monroe, NJ	A Basic Guide to I&RS	10/21/2019	\$149.00		\$19.39	
Joan Mueller	Kindergarten	Monroe, NJ	I&RS The Next Generation	11/20/2019	\$149.00		\$19.39	
Antoinette DiEleuterio	Instructional Coach	Monroe, NJ	Understanding by Design and Curriculum Design	9/24/2019	\$255.00		\$19.39	
Jennifer Feder	BSI Teacher	Glassboro, NJ	How Well is Your RIT Implementation Working?	12/13/2019	\$149.00		\$16.34	

Lynn Booth	Supv. of Spec. Serv.	Edison, NJ	Self-Regulation Interventions for Children and Adolescents	11/6/2019	\$271.97			
Lauran Gleason	ELL	Westampton, NJ	Creating a Curriculum for ELL	10/2/2019	\$0.00			
Maria Martinez	Instructional Coach	Westampton, NJ	Creating a Curriculum for ELL	10/2/2019	\$0.00			
Jennifer Feder	BSI Teacher	Pitman, NJ	Level Literacy Intervention	9/19, 9/20, 12/17/2019	\$0.00			
Sabrina Buscarnera	Secretary	New Providence, NJ	Attendance, Residency & Homelessness Issues	11/20/2019	\$150.00		\$36.54	
Bayley Hickey	Phys Ed	East Brunswick, NJ	Physical Edge PE Summit	10/14/2019	\$145.00		\$19.25	
Chris Gray	Phys Ed	East Brunswick, NJ	Physical Edge PE Summit	10/14/2019	\$145.00		\$19.25	

*** = 2019 ATLANTIC CITY CONVENTION WAS BASED ON GROUP REGISTRATION FEE \$1,600.00

** = Not to exceed the approved amount.

Tuition Reimbursement (Attachment)

Mr. Heino has approved tuition reimbursement for the following staff members, in accordance with the negotiated agreement, upon successful completion of the following graduate courses:

Charmaine Ramos	Practicum in School Nursing	(3 credits) \$1,440.00 (\$480.00/cr)
Charmaine Ramos	Methods & Material in Heath Teaching	(3 credits) \$1,440.00 (\$480.00/cr)
Melissa Carlton	Educ 812 – Advanced Educational Statistics	(3 credits) \$825.00 (*\$275.00/cr) * Military Discount Tuition Rate
Timothy Hart	Diagnosis & Correction of Reading Difficulties	(3 credits) **\$2,217.00 (\$739.00/cr)
* Due to an annual limit on tuition reimbursement for all CTEA members, reimbursement for this course will be capped at \$1,500.00		
Timothy Hart	Teacher Leadership Theory and Practice	(3 credits) **\$2,217.00 (\$739.00/cr)
** At the time of approval, the annual funding for CTEA tuition reimbursement has been depleted. Reimbursement will only be provided if funding becomes available.		
Nicole DiMaiuta	Curriculum, Instruction, and Assessment	(3 credits) **\$2,217.00 (***\$739.00/cr)
** At the time of approval, the annual funding for CTEA tuition reimbursement has been depleted. Reimbursement will only be provided if funding becomes available. ***Paid at the Rutgers, "The State University" graduate credit rate.		

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Transportation

A motion was made by Mrs. Halaw and seconded by Mr. Litt to approve the following transportation route:

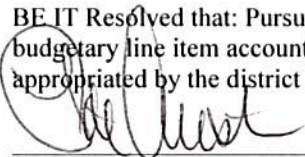
Approval of the Revised 2019-2020 Transportation Route - Bus 12 (Attachment)

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Board of Education and Board Secretary Monthly Certifications

A motion was made by Mrs. Halaw and seconded by Mr. Litt to approve the following resolution and financial items below:

BE IT Resolved that: Pursuant to N.J.A.C. 6:23-2.12(c)3*, I certify that as of the date of this Board meeting, no budgetary line item account has obligations and payments (contractual orders) which in total, exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8-1.


Patricia Austin

_____ Date

Financial Certification of the Board

Pursuant to N.J.A.C. 6:23-2.12(c)3*, the Chesterfield Township Board of Education hereby certifies that after review of the Board Secretary's and Treasurer's monthly financial reports, as recorded in the minutes of the Board each month, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(c)3*, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments, new rule or repeals.

Financial Approvals (Attachment)

Approval of the following financial approvals:

- Expenditures - Approval and ratification of Expenditures for July and approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.
- Transfers
- Budget Report
- Revenue Report
- Report of the Secretary
- Monthly Transfer Report

The following reports for August are attached: (Attachment)

- Expenditures - Approval and ratification of Expenditures for August and approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.

The following reports for September are attached: (Attachment)

- Expenditures - Approval and ratification of Expenditures for September and approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.

Resolution (Attachment)

Approval as follows:

CHESTERFIELD SCHOOL DISTRICT BOARD OF EDUCATION

RESOLUTION AUTHORIZING SETTLEMENT WITH Family and Student ID #7217247731

August 21, 2019

WHEREAS, the Board of Education wishes to authorize settlement with regard to a student matter;

BE IT RESOLVED, that the Board hereby consents to settlement with Family and Student Identification Number 7217247731 pursuant to the terms of the Release and Settlement Agreement attached hereto and authorizes the Board of Education President, Ms. Christina Hoggan to execute the Agreement on behalf of the Board.

Personnel Waiving Health Benefits (Attachment)

Approval and payment of the attached list of personnel waiving health benefits as of September 12, 2019.

Chapter 192/193 State Funding and Additional Funding

Approval and expend Chapter 192/193 State Funding and additional funding for the 2019-2020 school year in the total amount of \$27,450.00.

Accept Donation of Piano

Approval to accept a donation of a Wurlitzer Concert Console Piano with an upholstered bench and piano lamp from Margo and Fred Petersen.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Other Business

Video Taping of Board Meetings

The Board discussed videotaping of Board Meetings. Mr. Heino stated he has investigated it and the items needed are a camera, audio equipment, a sound board, and someone to do setup/breakdown. Mrs. Halaw would like to know various options, including what it would entail to have live streaming. She suggested that the Board could investigate if the Township would be interested in a shared technology arrangement. Mrs. Halaw stated that some streaming requires captioning. She feels we should consult with the board attorney.

Ms. Hoggan discussed with the Board the committee structure. She will incorporate everyone's charter into her document and redistribute it to all.

Mrs. Halaw gave an update from her attendance at the NJSBA meeting in Medford, regarding shared services with municipalities, regionalization, and the hurdles and the steps involved to consolidate. She also stated she attended the NJSBA Social and Emotional workshop. She stated that NJSBA will be issuing a report on mental health services in the public schools.

Ms. Hoggan stated she will update the Board Goals and have them ready to be voted on at the October 16, 2019 Board meeting. She will continue to work on the consent agenda, modifying what we are already using by making larger groups.

Facilities Update/Information

A motion was made by Mrs. Halaw and seconded by Mr. Litt to approve the following:

Building & Grounds Report (Attachment) - Public

School Dude Report (Attachment) - Public

The work order and incident reports for August from the School Dude software are attached.

Solar Renewable Energy Credits Analysis (Attachment) - Public

Use of Facilities

Approval of the following use of facilities for the 2019-2020 school year :

Name Of Organization	Facility requested	Description of Activity	Date
Chesterfield Township	Restrooms	Harvest Festival Village Square Park	9/28/2019

Girl Scout Troop #23034	Art Room	Troop Meetings	10/23, 11/13, 12/11, 1/8, 2/12, 2/26, 3/11, 3/25, 4/8, 4/22, 5/13, 5/27, 6/10
CPEF	Media Center	Monthly Meetings	10/2, 11/6, 12/4, 1/8, 2/5, 3/4, 4/1, 5/6, 6/3
Brownie Girl Scout Troop #22434	Art Room	Troop Meetings	10,16; 10/30; 11/6; 11/20; 12/11, 1/8, 1/22, 2/12, 2/26, 3/11, 3/25, 4/8, 4/22, 5/13
CTAA Men's Basketball	Gym	Adult Basketball	10/3; 10/10; 10/17; 10/24; 10/31; 11/14; 12/5; 12/12; 12/19; 1/2; 1/9; 1/16; 1/23; 1/30; 2/6; 2/13; 2/20; 2/27; 3/5; 3/12; 3/19; 3/26; 4/2; 4/9; 4/23; 4/30; 5/7; 5/14; 5/21; 5/28; 6/4; 6/11
PTA	Parking Lot	Trunk or Treat	10/26
PTA	Restrooms	Outdoor Movie Night	10/4
PTA	Atrium	Scholastic Book Fair	10/21-25
Cub Scouts Pack 55	Cafeteria	Pack Meeting	10/17
Township of Chesterfield	Cafeteria	Compressor Station & Pipeline Task Force Meeting	10/22
Silicon Andhra	3 Classrooms (Pending Certificate of Liability Insurance)	Foreign Language Classes	Fridays 6:00 p.m. – 8:00 p.m. October 2019 – June 2020 As per the blackout calendar

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Other Public Comments

Susan Layton stated good luck with regionalization. She stated that Doris (Thorn) Lamson passed away this week. She explained that the school was built on the land Doris grew up on and how involved Doris was with the Chesterfield community. She stated that she doesn't think the community knows the history of Chesterfield. I think it is time as a Board that we put a committee together to remember the history of the Chesterfield community. As a board is there a way to unify the community by letting them knowing where we came from?

Shreekant Dhopte stated he would love to do a shared service with the school regarding videotaping of board meetings. He stated that the Township does have a pipeline task force and that we need to bring in an expert and get the information. Mr. Dhopte stated that he had wonderful news; the Fairview Lake committee raised \$1,900 for the 2020 Fairview Lake trip at the Bollywood Night fundraiser. Everyone who attended had a great time. He thanked the committee for doing a great job and stated how proud he was of them.

Shamita Kumar asked when will we see the school mascots? On your new agenda don't forget about the communication, the conversation and opinions. It is valuable to us to hear what you are all thinking. This community is just getting back your trust. She asked if the peer mediation group had a diverse group of students,

and what other opportunities are there for the upper grade levels. She stated that she wanted to let the board know that she is hearing rave reports about Mrs. Graham.

Ms. Hoggan thinks the Board needs to do something to show the history of Chesterfield in the school. Mr. Litt agrees it is a good idea. Mrs. Halaw thinks it's a good year to do this with social studies curriculum being updated. She asked if it could be worked in.

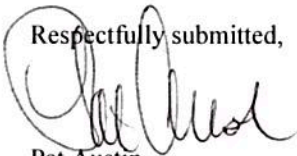
A motion was made by Mrs. Halaw and seconded by Mr. Litt to approve a Historical/Community Heritage committee.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Adjournment

A motion was made to adjourn the meeting by Mrs. Halaw and seconded by Mr. Litt at 9:40 p.m. All agreed.

Respectfully submitted,



Pat Austin
Interim Business Administrator/Board Secretary