Parent Portal User Guide

Step 1: Refer to email provided by the district to log into SchoolTool.

Step 2: Click on the Accounts Tab to change your password.

Step 3: You will see a screen similar to this with your child's name on it. Click the Blue wedge to the left of their name to access their record.

	Restore 2/5/15		
HOME LOGOUT			
2015-2016			
		Studer	ts Campus Account
MY HOME	MY HOME		
	Contacts		
	Janmy John ≥ 24State Route 20 West Winfield, NY 13491	Son No phone numbers available	

Step 4: Navigate through the tabs to view your child's contacts, schedule, grades etc.

		Restore 2/5/15
HOME LOGOUT		
2015-2016		
	PERSONAL INFORMATION	
MYHOME	A take Berny	
	as John, Jimmy	7810
	STUDENT	Contacts Schedule Attendance Grades Assessments
	Contacts	
	Jess John	Step Fame
	24 State Route 20 West Winfield, NY 13491	Cell: (315) 534-8666 Unl
	Mark John 🖂	Father
	24 State Route 20 West Winfield, NY 13491	Cell: (315) 534-5555 Uni
	Siblings	
	No siblings	