

Date: September 14, 2022
Where Held: School Cafeteria
Members Present: B. Whitacre, S. Karn,
D. Brean, J. Beehm, V. Nolan
Others Present: J. Plows, R. Pavlus, T. Lopez
C. Case
Residents: Joanna Stanimer, Loren Corbin,
Amber Hilts-Kupris

Type of Meeting: Regular Meeting
Presiding Officer: B. Whitacre
Members Absent: 0

I. PLEDGE OF ALLEGIANCE & CALL TO ORDER

Following the pledge, the September 14, 2022 Regular Meeting of the Board of Education was called to order at 7:00 p.m. by Board President, B. Whitacre.

II. CONSENT AGENDA

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education approves the Consent Agenda consisting of Approval of: Warrants - **General Fund**: Warrant #79 dated May 20, 2022 in the amount of \$28,173.75; Warrant #82 dated May 31, 2022 in the amount of \$288,092.54; Warrant #83 dated June 3, 2022 in the amount of \$57,571.32; Warrant #84 dated May 27, 2022 in the amount of \$119,439.22; Warrant #89 dated June 30, 2022 in the amount of \$282,787.49; Warrant #90 dated June 17, 2022 in the amount of \$41,813.28; Warrant #91 dated June 24, 2022 in the amount of \$47,918.92; Warrant #93 dated June 30, 2022 in the amount of \$22,494.49; Warrant #1 dated July 8, 2022 in the amount of \$46,499.14; Warrant #3 dated July 12, 2022 in the amount of \$17,475.68; Warrant #4 dated July 22, 2022 in the amount of \$41,441.42; Warrant #6 dated July 25, 2022 in the amount of \$27,040.60; Warrant #8 dated August 5, 2022 in the amount of \$2,200; Warrant #9 dated August 8, 2022 in the amount of \$12,879.53; Warrant #10 dated August 5, 2022 in the amount of \$105,167.39; Warrant #13 dated August 19, 2022 in the amount of \$43,367.27; Warrant #14 dated August 19, 2022 in the amount of \$53,204.58; Warrant #15 dated September 1, 2022 in the amount of \$6,361.44; Warrant #16 dated September 2, 2022 in the amount of \$103,920.33; Warrant #18 dated September 16, 2022 in the amount of \$46,703.29, Warrant #19 dated September 16, 2022 in the amount of \$104,206.05; **Cafeteria Fund**: Warrant #18 dated May 20, 2022 in the amount of \$2,275.72, Warrant #19 dated June 30, 2022 in the amount of \$1,196.00; Warrant #2 dated September 16, 2022 in the amount of \$2,199.90; **Scholarship Fund**: Warrant #1 dated June 30, 2022 in the amount of \$7,670.00; Meeting Minutes dated August 10, 2022 Regular Meeting, Meeting Minutes dated July 13, 2022 Reorganizational Meeting.
Motion carried: 5-0

III. COMMUNICATIONS, REPORTS, ANNOUNCEMENTS

A. Additions/Amendments to the Agenda

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education approves the Agenda for the September 14, 2022, as amended.

Discussion: Add Executive Session to discuss personnel matters.

Motion carried: 5-0

B. Board President Communications:

- Observed a moment of silence for young student who passed recently

C. Principal Communications:

- BCS continues to advertise for a Spanish Teacher - utilizing PLATO Spanish in the meantime
- Teachers are implementing new character education curriculum called Positivity Project – The Other People Mindset with a focus on learning one positive character trait weekly
- As part of the Raise the Banner initiative, BCS has implemented a Badging system where students can earn virtual badges for achieving personal goals
- Outlined 2022-2023 Brookfield Central School District Program Goals
- Mentoring and homework club will begin soon

D. District Clerk Communications: None

E. Business Communications:

- Outlined changes to newly negotiated BTA Contract
- Working cooperatively with the town of Brookfield on an agreement for fueling BCS buses – more information to come
- The current BCS building entry system is outdated. Due to the age of the system, we can no longer able to order more key cards. We have received quotes from FES: Axis system - \$13,329 and Genetec - \$17,073. We have requested a requote for both systems with the addition of new cameras for entryways that do not have cameras which will help make this purchase aidable
- Explored switching from Key Bank to Adirondack bank due to Key Bank's high service fees. After receiving proposals from NBT and Adirondack bank, switching to Adirondack bank is recommended

F. Superintendent Communications:

- BCS has been hosting Brookfield Town Court every other Tuesday

IV. RESIDENT PARTICIPATION:

- Loren Corbin talked about the key card entry system purchased by the Town of Brookfield. Also hoping to work together to fuel buses at the town garage. The town is not opposed to entering a cooperative agreement in regards to gallonage. Loren thanked BCS for allowing Town Court to be held in the building. The leak in the roof of the Town building will be repaired shortly. Loren asked if BCS had applied for any mental health grants. Mr. Plows was not sure if BCS had applied for a grant specifically for mental health. Loren added that other districts in the area, as part of the grant, applied to have an armed officer on premise. The cost is somewhere around \$18,000. Mr. Plows agreed to look into that.

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V. OLD BUSINESS: None

VI. NEW BUSINESS:

A. Personnel: Appointment of Long-Term Substitute Library/Media Specialist

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of Shelley Elliott to the position of Long-Term Substitute Library/Media Specialist for the 2022-2023 school year, effective September 1, 2022. Salary for this position is \$44,903.67 for the 2022-2023 school year.

Discussion: Annual resolution

Motion carried: 5-0

B. Personnel: Appointment of Substitute School Bus Driver

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent approves the appointment of Courtney Orvis to the position of substitute school bus driver for the 2022-2023 school year effective immediately. Salary for this position is \$16.68 per hour.

Discussion: All returning bus drivers were given a pay raise

Motion carried: 5-0

C. Personnel: Appointment of Instructional/Non-Instructional Substitute

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent approves the appointment of Austin Laymon as Instructional/Non-Instructional Substitute for the 2022-2023 school year.

Motion carried: 5-0

D. Personnel: Appointment of 2022-2023 Boys Modified Soccer Coach

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon recommendation of the Superintendent approves the appointment of Robert Reeder as Boys Modified Soccer Coach for the 2022 Fall soccer season effective July 1, 2022. Such appointment is contingent upon obtaining all necessary clearance set forth by the Commissioner of Education prior to the first day of practice.

Motion carried: 5-0

E. Personnel: Appointment of Substitute School Bus Driver

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Michael Mikuszewski as Substitute School Bus Driver for the 2022-2023 school year. Salary for this position is \$16.68 per hour for the 2022-2023 school year.

Motion carried: 5-0

F. Personnel: Appointment of Substitute School Bus Driver

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Ken Plows as Substitute School Bus Driver for the 2022-2023 school year.

Motion carried: 5-0

G. Personnel: Acceptance of Resignation

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, accepts the resignation of Daniel Suydam, Special Education Teacher effective August 17, 2022, with regrets.

Motion carried: 5-0

H. Personnel: Appointment of Long-Term Substitute Library/Media Specialist

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Karen Witter as Long-term Substitute Library/Media Specialist effective September 1, 2022. Salary for this position is \$200 per day.

Motion carried: 5-0

I. Personnel: Appointment of Substitute Cleaner

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of David Jones as Substitute Cleaner for the 2022-2023 school year effective September 1, 2022. Salary for this position is \$13.66 per hour.

Motion carried: 5-0

J. Personnel: Appointment of Substitute Cleaner

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Andrew Shipman as Substitute Cleaner for the 2022-2023 school year effective September 1, 2022. Salary for this position is \$13.20 per hour.

Motion carried: 5-0

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K. Personnel: Appointment of Elementary Teacher

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, pursuant to Section 2509 of the Education Law upon the recommendation of the Superintendent and in compliance with Part 30.3 of the Rules of the Board of Regents, does hereby appoint *Cassie Head* to the position of Elementary Teacher in the tenure area of Elementary Education for a probationary period of four years, to commence on September 1, 2022, and to expire on June 30, 2026 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provision of Section 3012³ of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time. Salary for this position is \$48,000 for the 2022-2023 school year.

Motion carried: 5-0

L. Rescindment of Resolution

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, approves the rescindment of the following resolution from the Reorganizational Meeting held on July 13, 2022:

F. Designations – M-O-H Schools HealthCare Consortium

1. HealthCare Consortium Representative

Motion was made by S. Karn, seconded by D. Brean, that the Brookfield Central School Board of Education hereby designates Suzanne Scully, District Treasurer as the District Health Care Consortium Representative for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Motion carried: 3-0

Motion carried: 5-0

M. Designation – M-O-H Schools HealthCare Consortium

1. HealthCare Consortium Representative

Motion was made by S. Karn, seconded by V. Nolan, that the Brookfield Central School Board of Education hereby designates Tiffany Lopezz, Business Manager as the Brookfield Central School District Health Care Consortium Representative for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Motion carried: 5-0

N. Designation: Official Bank Depository

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, hereby designates Adirondack Bank as Brookfield Central School District's Official Bank Depository.

Motion carried: 5-0

O. Personnel: Appointment of Class/Club Advisors

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, approves the following appointments for the 2022-2023 school year:

Erica Shaw and Colleen Rutherford	Senior Class Co-Advisors
Taylor Tessitore	Junior Class Advisor
Danine Perry and Rachel Peck	National Honor Society Co-Advisors
Michelle Zaia and Shelley Elliott	Yearbook Co-Advisors
Michelle Zaia and Danine Perry	Varsity Club Co-Advisors

Motion carried: 5-0

P. Personnel: Appointment of Mentors

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education upon the recommendation of the Superintendent, approves the appointment of the following teachers to provide instructional support services: mentoring per NYS Education Regulations for the 2022-2023 school year:

Colby Thall, Special Education Teacher/Amanda Gwilt, Special Education Teacher

Colleen Rutherford, Elementary Teacher/Cassie Head, Elementary Teacher

Robert Reeder, Secondary Science Teacher(Co-Mentor)/Kallie Jaquay, Secondary Science Teacher

Carrie Smith, Director of Curriculum, Instruction and Pupil Personnel Services/(Co-Mentor) Kallie Jaquay,

Secondary Science Teacher/Holly Melnikow, Secondary Math Teacher/Rachel Peck, Special Education Teacher/Ann-Marie Heiner, Secondary Math Teacher

Stipend for this service is per the BTA contract.

Motion carried: 5-0

Q. Personnel: Appointment of Substitutes

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, approves the following substitutes for the 2022-2023 school year as per attached list.

Motion carried: 5-0

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R. Designation – School District State Aid Designee

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, hereby designates Tiffany Lopez as the Brookfield Central School District State Aid Designee for the 2022-2023 fiscal year.

Motion carried: 5-0

S. Acceptance of Resignation

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, accepts the formal resignation of Suzanne Scully, Office Assitant I/Treasurer effective December 31, 2022 for purposes of retirement.

Motion carried: 5-0

T. Approval of: Leave of Absence

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, approves the formal request by Rachael Peck, Special Education Teacher for maternity leave to commence on October 21, 2022 and conclude on January 2, 2023.

Motion carried: 5-0

U. Personnel: Approval of Brookfield Teachers Association Contract

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon recommendation of the Superintendent, approves the agreement between Brookfield Central School and the Brookfield Teachers Association effective July 1, 2022 – June 30, 2025, as attached.

Motion carried: 5-0

VII. EXECUTIVE SESSION

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education enters Executive Session at 7:58 p.m. for the purpose of discussing matters related to personnel.

Motion carried: 5-0

Board President B. Whitacre appointed J. Plows as Clerk Pro Tem in the absence of the District Clerk.

Board Member, S. Karn moved, seconded by Board Member, V. Nolan that the Board returns to open session at 8:48 p.m.

No action was taken by the Board following Executive Session.

VIII. ADJOURNMENT

Motion to adjourn the September 14, 2022 meeting at 8:49 p.m. was made by S. Karn, seconded by V. Nolan.

Motion carried: 5-0