

Date: April 12, 2023  
Where Held: School Cafeteria  
Members Present: B. Whitacre,  
S. Karn, J. Beehm  
Others Present: Ronald Pavlus, Christa Case,  
Tiffany Lopez, Carrie Smith, Alta Rice, Nolan Rice

Type of Meeting: Regular Meeting  
Presiding Officer: B. Whitacre  
Members Absent: D. Brean, V. Nolan

**I. PLEDGE OF ALLEGIANCE & CALL TO ORDER**

Following the pledge, the April 12, 2023 Regular Meeting of the Board of Education was called to order at 7:04 p.m. by Board President, B. Whitacre.

**II. CONSENT AGENDA**

Motion was made by S. Karn, seconded by J. Beehm, that the Board of Education approves the Consent Agenda consisting of Approval of: Warrants - **General Fund:** Warrant #62 dated February 28, 2023 in the amount of \$298,053.56, Warrant #66 dated March 17, 2023 in the amount of \$110,706.71, Warrant #68 dated March 17, 2023 in the amount of \$75,266.49; **Cafeteria Fund:** Warrant #9 dated March 17, 2023 in the amount of \$630.07; Minutes dated November 9, 2022 regular meeting, as presented.

*Motion carried: 3-0*

**III. COMMUNICATIONS, REPORTS, ANNOUNCEMENTS**

**A. Additions/Amendments to the Agenda**

Motion was made by S. Karn, seconded by J. Beehm, that the Board of Education approves the Agenda for the April 12, 2023, as amended.

Discussion: Add Executive Session to discuss personnel and contract negotiations.

*Motion carried: 3-0*

**B. Board President Communications: None**

**C. Principal Communications:**

- Reviewed the proposed 2023-2024 school calendar
- Shared upcoming important dates and events

**D. District Clerk Communications:**

- Shared that the OHM BOCES Annual Budget Vote and Election is scheduled for April 25, 2023

**E. Business Communications:**

- Reviewed the proposed 2023-2024 school budget. \$100,000 project was removed from the budget.

**F. Superintendent Communications: Absent**

**IV. RESIDENT PARTICIPATION:**

Q: Why are students who are being caught vaping on school grounds allowed to continue playing sports with no consequences?

A: Mr. Pavlus explained that the consequences of vaping on school grounds are reviewed on a case by case basis. The student in question was suspended from sports for 1 week.

Q: Could a portajohn be installed on the upper field for the elderly to use during sports games?

A: Mr. Pavlus stated that this was being looked into.

**V. OLD BUSINESS: None**

**VI. NEW BUSINESS:**

**A. Adoption of the 2023-2024 School Budget**

Motion was made by S. Karn, seconded by J. Beehm, that the Board of Education, upon the recommendation of the Superintendent, approves the adoption of the 2023-2024 school budget in the amount of \$7,971,162.

*Motion carried: 3-0*

**B. Adoption of the Property Tax Report Card**

Motion was made by S. Karn, seconded by J. Beehm, that the Board of Education, upon the recommendation of the Superintendent, approves the adoption of the Property Tax Report Card for the school year 2023-2024, as presented.

Discussion: The Property Tax Report Card with a budget breakdown is required by law.

*Motion carried: 3-0*

**C. Personnel: Approval of Leave of Absence**

Motion was made by S. Karn, seconded by J. Beehm, that the Board of Education, upon the recommendation of the Superintendent, approves a leave of absence for Colby Wratten from his position of Assistant Mechanic/School Bus Driver, effective April 12, 2023.

*Motion carried: 3-0*

**D. Personnel: Appointment of Assistant School Bus Mechanic**

Motion was made by S. Karn, seconded by J. Beehm, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Colby Wratten to the position of Assistant School Bus Mechanic, effective April 13, 2023. Salary for this position is \$20.00 per hour.

*Motion carried: 3-0*

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**E. Approval of: COOPERATIVE PURCHASING SCHOOL YEAR 2023-2024 Resolution**

Motion was made by S. Karn, seconded by J. Beehm, that the Board of Education, upon the recommendation of the Superintendent, approves the following resolution:

WHEREAS, The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and WHEREAS, The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and WHEREAS, The Central School named below wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf; therefore, BE IT RESOLVED, That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and, BE IT FURTHER RESOLVED, That the Board of Education of the Central School listed below authorizes the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and, BE IT FURTHER RESOLVED, That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Discussion: Annual resolution.

*Motion carried: 3-0*

**F. Personnel: Appointment of Mentor**

Motion was made by S. Karn, seconded by J. Beehm, that the Board of Education upon the recommendation of the Superintendent, approves the appointment of the following teacher to provide instructional support services: mentoring per NYS Education Regulations for the 2022-2023 school year:

*Colleen Rutherford – Kasandra Jardines (Grade 6)*

*Motion carried: 3-0*

**G. Approval of: Cooperative Bidding Resolution**

Motion was made by S. Karn seconded by J. Beehm, that the Board of Education, upon the recommendation of the Superintendent, approves the following resolution:

WHEREAS, It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and WHEREAS, The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and WHEREAS, The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore, BE IT RESOLVED, That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and, BE IT FURTHER RESOLVED, That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and, BE IT FURTHER RESOLVED, That the Board of Education of the Central School listed below agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

*Motion carried: 3-0*

**H. Approval of: Notice to Bidders – School Bus**

Motion was made by S. Karn, seconded by J. Beehm, that the Board of Education, upon the recommendation of the Superintendent, approves the following notice to bidders:

Brookfield Central School is accepting sealed bids the sale of one (1) 2011 Blue Bird Vision model school bus.

General specifications are:

Current mileage: 61,500

60 pupil capacity

Fuel type: Propane

GM V8 Engine

Detailed specifications are available by contacting the Wayne Walker, Transportation Director.

Bids will be accepted at the district office until 4:00 p.m. on April 26, 2023. Bids will be opened at Noon on April 27, 2023.

*Motion carried: 3-0*

**I. Approval of: Election Inspectors**

Motion was made by S. Karn, seconded by J. Beehm, that the Board of Education, upon the recommendation of the Superintendent, approves the following persons as Election Inspectors for the Budget Vote and Election on May 16, 2023: Juliet Pinkos, Greta Beckerman, Joan Manner, Karen Curtis, Jennifer Wagner, Sharon Schmidt, Lisa Farmer, Angela White and substitutes Christa Case and Krista Smith.

Chairman of Election: Juliet Pinkos

*Motion carried: 3-0*

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**VII. EXECUTIVE SESSION**

Motion was made by S. Karn, seconded by J. Beehm, that the Board of Education enters Executive Session at 7:29 p.m. for the purpose of discussing matters related to personnel and contract negotiations.

*Motion carried: 3-0*

Board President B. Whitacre appointed T. Lopesz as Clerk Pro Tem in the absence of the District Clerk.

Board Member, S. Karn moved, seconded by Board Member, J. Beehm that the Board returns to open session at 8:16 p.m.

No action was taken by the Board following Executive Session.

**VII. ADJOURNMENT**

Motion to adjourn the April 12, 2023 meeting at 8:17 p.m. was made by S. Karn, seconded by J. Beehm.

*Motion carried: 3-0*