

Date: June 14, 2023
Where Held: School Cafeteria
Members Present: Bernard Whitacre,
Sean Karn, Jeffrey Beehm, Dawn Brean,
Valerie Nolan
Others Present:
Ronald Pavlus, Dean of Students
Tiffany Lopesz, District Treasurer
Christa Case, District Clerk

Type of Meeting: Regular Meeting
Presiding Officer: B. Whitacre
Members Absent: 0

I. PLEDGE OF ALLEGIANCE & CALL TO ORDER

Following the pledge, the June 14, 2023 Regular Meeting of the Board of Education was called to order at 7:00 p.m. by Board President, B. Whitacre.

II. CONSENT AGENDA

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education approves the Consent Agenda consisting of Approval of: Budget Status Report dated March 31, 2023; Budget Status Report dated April 30, 2023; Budget Status Report dated May 31, 2023; Warrants - **General Fund:** Warrant #72 dated April 30, 2023 in the amount of \$245,909.22, Warrant #78 dated May 8, 2023 in the amount of \$137,095.50, Warrant #80 dated May 12, 2023 in the amount of \$113,783.19, Warrant #82 dated May 22, 2023 in the amount of \$17,946.91, Warrant #82 dated May 26, 2023 in the amount of \$139,950.96, Warrant #85 dated June 9, 2023 in the amount of \$356,362.05; **Cafeteria Fund:** Warrant #12 dated May 22, 2023 in the amount of \$1,375.00, as presented.

Motion carried: 5-0

III. COMMUNICATIONS, REPORTS, ANNOUNCEMENTS

A. Additions/Amendments to the Agenda

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education approves the Agenda for the June 14, 2023, as amended.

Discussion: Add Executive Session to discuss contract negotiations.

Motion carried: 5-0

B. Board President Communications: None

C. Principal Communications:

- Junior Class Presentation: Senior Trip 2023-2024
- A Q&A was held with the Athletic Director, Sarah Abrams

D. District Clerk Communications: None

E. Business Communications:

- 2022-2023 End of year budget review

F. Superintendent Communications:

IV. RESIDENT PARTICIPATION: None

V. OLD BUSINESS: None

VI. NEW BUSINESS:

A. Designation of Annual Reorganizational Meeting Date

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, hereby designates the 12th of July, 2023 for the Annual Reorganizational Meeting which will begin at 7:00 p.m. and will be held in the school cafeteria.

Motion carried: 5-0

B. Acceptance of: 2023 Budget Vote and Election Results

Motion was made by S. Karn, seconded by V. Nolan, that the Brookfield Board of Education, upon the recommendation of the Superintendent, accepts the results of the Budget Vote and Election of Board of Education Members held on May 16, 2023, as presented below:

Budget Proposition: Yes-60 No-28

Absentee Votes: 6

Member, Board of Education: Bernard Whitacre – 52

Write in:

Ryan Rogers – 1	Angie White – 1
Jeff Corbin – 18	Steve Cucci – 1
David Jones – 1	Rosalie Keith – 1

Motion carried: 5-0

C. Approval of: Contract for Rental of Facilities Agreement – Distance Learning

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education of the Brookfield Central School District, (party of the first part), County of Madison, the Board of Cooperative Education Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, hereby agrees provide the party of the second part the following facilities during the 2023-2024 school year at the indicated cost:

Facility: 1 classroom	Size: 770 sq. ft.	Period of Time: 07/01/2023-06/30/2024	Rental: \$1,000
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for **Distance Learning** – and the party of the second part hereby agrees to pay the total contract cost to the party of the first part by June 15, 2024

Motion carried: 5-0

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D. Approval of: Notice to Bidders – School Bus

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, approves the following notice to bidders:

Brookfield Central School is accepting sealed bids for the sale of one (1) 2011 Blue Bird Vision model school bus.

General specifications are:

Current mileage: 61,500

60 pupil capacity

Fuel type: Propane

GM V8 Engine

Detailed specifications are available by contacting the Wayne Walker, Transportation Director.

Bids will be accepted at the district office until Noon on June 28, 2023. Bids will be opened at 2:00 p.m. on June 28, 2023.

Motion carried: 5-0

E. Personnel: Appointment of Elementary Team Leader

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of Colleen Rutherford as Elementary Team Leader for the 2022-2023 school year. Stipend for this position is \$500.

Motion carried: 5-0

F. Personnel: Approval of Amendment to Resolution

Motion was made by S. Karn, seconded by V. Nolan, that based upon the recommendation of the Superintendent, that the Board of Education hereby amends its prior resolution dated June 8, 2022 appointing Carrie Smith to the position of Director of Curriculum, Instruction and Personnel Services, effective July 1, 2022 to reflect that her appointment effective July 1, 2022 was to the position of Director of Curriculum, Instruction and Personnel within the tenure area of Director of Curriculum, Instruction and Personnel, for a reduced three-year probationary period to commence on July 1, 2022 and expire on June 30, 2025, given her prior tenure as an administrator, unless otherwise extended in accordance with law.

Motion carried: 5-0

G. Personnel: Approval of Amended, Superseding Employment Agreement

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the Amended, Superseding Employment Agreement by and between The Board of Education of the Brookfield Central School District and Carrie D. Smith, Director of Curriculum/High School Principal, effective July 1, 2023.

Motion carried: 5-0

H. Personnel: Appointment of Brookfield School District Superintendent/Elementary Principal

Motion was made by S. Karn, seconded by V. Nolan, that:

WHEREAS, this Board of Education desires to extend an offer of employment to Mr. Ronald Pavlus to serve as the District's Superintendent of Schools for the term of July 1, 2023 through June 30, 2026, pursuant to Section 1711 of the New York State Education Law; and

WHEREAS, Mr. Pavlus has agreed to accept such offer of employment, and possesses the necessary valid and appropriate certification to act as Superintendent of Schools in New York State;

NOW, THEREFORE BE IT RESOLVED, that Mr. Pavlus be and hereby is appointed Superintendent of Schools/Elementary Principal, effective July 1, 2023; and

BE IT FURTHER RESOLVED, that this Board of Education has reviewed and hereby approves the Employment Agreement between the Board and Mr. Pavlus; and

BE IT FURTHER RESOLVED, that the President of the Board of Education be and hereby is authorized to execute said Agreement on behalf of the Board and the District.

Motion carried: 5-0

I. Personnel: Approval of Employment Agreement – Superintendent/Elementary Principal

Motion was made by S. Karn, seconded by V. Nolan, that the Board has reviewed, and approves, the terms of the employment agreement ("Agreement") for Ronald Pavlus, Superintendent of Schools/Elementary Principal ("Superintendent"), for the term of July 1, 2023 through June 30, 2026, and

BE IT FURTHER RESOLVED, that the Board hereby expressly adopts and approves the aforementioned Agreement and authorizes and directs the Board President to sign and thereby execute the Agreement on behalf of the Board and District, and further directs the Board President, after signing the Agreement, to tender or cause the Agreement to be tendered to the Superintendent/Elementary Principal for her signature and approval; and

BE IT FURTHER RESOLVED, that the Board Clerk is hereby directed to maintain a copy of the Agreement in a supplemental file to the minutes of this Board meeting and to maintain the signed original of the Agreement with the Superintendent's personnel file.

Motion carried: 5-0

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J. Personnel: Approval of Amendment to Resolution

Motion was made by S. Karn, seconded by V. Nolan, that based upon the recommendation of the Superintendent, that the Board of Education hereby amends its prior resolution dated May 2, 2023 appointing Guichard Chery to the position of Part Time Permanent School Bus Driver, effective May 2, 2023. Salary for this position is \$20 per hour.

Motion carried: 5-0

K. Acknowledgement

RESOLVED, that the Board of Education hereby acknowledges that Mr. James Plows, Jr. will no longer be Interim Superintendent effective July 1, 2023.

Motion carried: 5-0

VII. EXECUTIVE SESSION

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education enters Executive Session at 7:55 p.m. for the purpose of discussing matters related to contract negotiations.

Motion carried: 5-0

Board President B. Whitacre appointed T. Lopesz as Clerk Pro Tem in the absence of the District Clerk.

Board Member, S. Karn moved, seconded by Board Member, V. Nolan that the Board returns to open session at 8:45 p.m.

No action was taken by the Board following Executive Session.

VII. ADJOURNMENT

Motion to adjourn the June 14, 2023 meeting at 8:46 p.m. was made by S. Karn, seconded by V. Nolan.

Motion carried: 5-0