

Date: August 9, 2023  
Where Held: School Cafeteria  
Members Present: B. Whitacre (7:11), S. Karn, V. Nolan, J. Beehm, D. Brean  
Others Present:  
Ronald Pavlus, Superintendent/Elementary Principal  
Tiffany Lopez, Business Manager  
Carrie Smith, Director of Curriculum/High School Principal  
Christa Case, District Clerk

Type of Meeting: Regular Meeting  
Presiding Officer: B. Whitacre  
Members Absent: 0

**I. CALL TO ORDER**

The August 9, 2023 Regular Meeting of the Board of Education was called to order at 7:09 p.m. by Board Vice President, J. Beehm.

**II. CONSENT AGENDA**

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education approves the Consent Agenda consisting of Approval of: Extracurricular Clubs Year End Report dated June 30, 2023.

*Motion carried: 4-0*

*Bernard Whitacre arrived 7:11*

**III. COMMUNICATIONS, REPORTS, ANNOUNCEMENTS**

**A. Additions/Amendments to the Agenda**

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education approves the Agenda for the August 9, 2023, as amended.

Discussion: Add Executive Session to discuss matters related to contract negotiations and personnel.

*Motion carried: 5-0*

**B. Board President Communications: None**

**C. Principal Communications:**

- Ms. Smith shared information discussed at the staff conference at Tailwater Conference Center.

**D. District Clerk Communications:**

- Ms. Case shared information regarding the NYSSBA Annual Convention & Expo scheduled for October 26, 2023.

**E. Business Communications:**

- Ms. Lopez discussed the year end budget. BCS is left with a \$63,000 deficit.

**F. Superintendent Communications:**

- Mr. Pavlus shared that BCS boys and girls soccer teams will be combining with Madison CSD.

**IV. RESIDENT PARTICIPATION:**

Q: How will transportation work since we are combining with Madison?

A: Mr. Pavlus: Student athletes will need to be transported by their parents to Madison to ride a Madison bus to away games.

**V. OLD BUSINESS: None**

**VI. NEW BUSINESS:**

**A. Approval of Tax Levy Warrant**

Motion was made by S. Karn seconded by V. Nolan, that the Board of Education, upon recommendation of the Superintendent, approves the resolution to confirm tax rolls and authorize tax levy as presented:

WHERE, the Board of Education has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2023-2024 school year a sum not to exceed \$1,671,780; THEREFORE BE IT RESOLVED, that the Board fix the equalized rates by town and confirm the extensions of the taxes as they appear on the following described Tax Roll: AND BE IT HEREBY DIRECTED, that the tax warrant of this

board, duly signed, shall be affixed to the above described tax rolls authorizing the collection of said taxes to begin September 1, 2023, and end October 31, 2023 giving the tax warrant an effective period of 61 days at the expiration of which time the tax collector shall make an accounting in writing to the board; AND IT IS FURTHER DIRECTED, that the delinquent tax penalties shall be fixed as follows: 1<sup>st</sup> month free, 2<sup>nd</sup> month interest of 2% added, 3<sup>rd</sup> month or fraction thereof, interest of 2% added.

*Motion carried: 5-0*

**B. Approval of Lease Agreements**

**1. Laura Goodemoot**

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education approve the lease agreement between the Brookfield Central School District (Landlord) and Laura Goodemoot (Tenant), in that the Landlord, in consideration of the lease payments provided in this Lease, leases to Tenant a portion of the School's parcel located at the corner of Fairground Road and Elm Street. The specific area of this parcel being from the west boundary of said parcel to the edge of the gravel parking lot, extended to the south boundary of said parcel to the edge of the gravel parking lot, extended to the south boundary of such parcel, the north boundary of the area rented being Elm Street. Tenant shall pay to Landlord \$1.00 yearly, which may be changed time to time by Landlord. Term of the lease agreement will begin on July 1, 2023 and end June 30, 2024.

Discussion: The lease is necessary to prevent "adverse possession".

*Motion carried: 5-0*

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Carrie Smith, Director of Curriculum/High School Principal  
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2. Wayne & Madalyn Walker

Motion was made by Sean Karn, seconded by V. Nolan, that the Board of Education approve the lease agreement between the Brookfield central School District (Landlord) and Wayne & Madalyn Walker (Tenant), in that the Landlord, in consideration of the lease payments provided in this Lease, leases to Tenant a portion of the School's parcel located on Fairground Road. The specific area of this parcel is from the lawn located behind the tenant's barn to the beginning of the grade on the northern corner of the schools property. Tenant shall pay to Landlord \$1.00 yearly, which may be changed time to time by Landlord. Term of the lease agreement will begin on July 1, 2023 and end June 30, 2024.

Discussion: The lease is necessary to prevent "adverse possession".

*Motion carried: 5-0*

C. Personnel: Acceptance of Resignation

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, accepts the resignation of Carolyn Goodfellow, Music Teacher effective June 26, 2023.

*Motion carried: 5-0*

D. Personnel: Acceptance of Resignation

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, accepts the resignation of Michelle Zaia, Secondary Social Studies Teacher effective August 1, 2023.

*Motion carried: 5-0*

E. Personnel: Acceptance of Resignation

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, accepts the resignation of Danine Perry, Special Education Teacher effective August 13, 2023.

*Motion carried: 5-0*

F. Personnel: Appointment of Fall Soccer Coaches

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon recommendation of the Superintendent approves the appointment of the Fall soccer coaches as follows for the 2023 Fall soccer season effective July 1, 2023. Such appointments are contingent upon each employee obtaining all necessary clearance set forth by the Commissioner of Education prior to the first day of practice.

Kevin Abrams – Boys Modified Soccer
Juliet Abrams – Girls Modified Soccer

*Motion carried: 5-0*

G. Personnel: Appointment of – Secondary Mathematics Teacher

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, pursuant to Section 2509 of the Education Law upon the recommendation of the Superintendent and in compliance with Part 30.3 of the Rules of the Board of Regents, does hereby appoint *Jeffrey Havener* to the position of Secondary Mathematics Teacher in the tenure area of Secondary Mathematics for a probationary period of four years, to commence on September 1, 2023, and to expire on June 30, 2027 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provision of Section 3012<sup>3</sup> of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time. Jeffrey holds NYS permanent certification in 7-12 Mathematics. Salary for this position is \$60,000 for the 2023-2024 school year.

*Motion carried: 5-0*

H. Personnel: Appointment of Music Teacher

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, pursuant to Section 2509 of the Education Law upon the recommendation of the Superintendent and in compliance with Part 30.3 of the Rules of the Board of Regents, does hereby appoint *Heath Miller* to the position of Music Teacher in the special subject tenure area of Music for a probationary period of four years, to commence on September 1, 2023, and to expire on June 30, 2027 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provision of Section 3012<sup>3</sup> of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time. Salary for this position is \$44,500 for the 2023-2024 school year.

*Motion carried: 5-0*

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Members Absent: 0

**I. Personnel: Appointment of – Secondary Social Studies Teacher**

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, pursuant to Section 2509 of the Education Law upon the recommendation of the Superintendent and in compliance with Part 30.3 of the Rules of the Board of Regents, does hereby appoint *Andrew Long* to the position of Secondary Social Studies Teacher in the tenure area of Secondary Social Studies for a probationary period of four years, to commence on September 1, 2023, and to expire on June 30, 2027 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provision of Section 3012<sup>3</sup> of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time. Andrew holds NYS Initial certification in 7-12 Social Studies. Salary for this position is \$48,000 for the 2023-2024 school year.

*Motion carried: 5-0*

**J. Approval of: Professional Development Plan 2023-2024**

Motion was made by S. Karn, seconded by V. Nolan, that the board of Education, upon the recommendation of the Superintendent, approves the Professional Development Plan for the 2023-2024 school year, as attached.

*Motion carried: 5-0*

**K. Approval of: Notice of Public Hearing and Comment Period**

Adoption of District-wide School Safety Plan for the 2023-2024 School Year

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, approves the following notice:

Notice is hereby given of the intention of the Brookfield Central School District Board of Education to hold a public hearing on the adoption of the 2023-2024 Brookfield Central School District-wide Safety Plan. This public hearing will be held after the 30-day public comment period has ended for the School District-Wide Safety Plan.

The Board is hereby encouraging input from stakeholders (stakeholders shall mean parents, school administrators, collective bargaining units, community members, prosecutors, courts, students, teachers, parent and student organizations, probation officers, defense counsel, and any other concerned or interested person) during the public comment period commencing on the date of the announcement and ending at the conclusion of the public hearing on this issue.

The public hearing will be held at 7:00 p.m. on September 13, 2023, in the school cafeteria at Brookfield Central School, 1910 Fairground Road, Brookfield. At such time, the comments of all interested persons regarding the subject of the 2023-24 Brookfield Central School District-wide Safety Plan will be heard. If you wish to submit a written comment during the open comment period, please direct the written comment to Christa Case, District Clerk, P.O. Box 60, Brookfield, NY 13314.

*Motion carried: 5-0*

**L. CSE Recommendations**

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, approves the provision of services as recommended by the Committee on Special Education for the following numbers: 12179, 12423, 12119, 12038, 12369, 12037, 12407, 12194, 7788, 12382, 7778, 12091, 12178, 0194, 12322, 12375, 12307, 12153, 12077, 12254, 12184, 12081, 12377, 12419, 12405, 12329, 12126, 1232612292, 12313, 12416, 12241, 12060, 12197, 12114, 12412, 12121, 12199, 12120, 12146, 12248, 12455, 12058, 12267, 12143, 12393, 12189, 12413, 12422, 12422, 12265, 12249.

*Motion carried: 5-0*

**VII. EXECUTIVE SESSION**

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education enters Executive Session at 7:40 p.m. for the purpose of discussing matters related to contract negotiations and personnel.

*Motion carried: 5-0*

Board Member, S. Karn moved, seconded by Board Member, V. Nolan that the Board returns to open session at 9:23 p.m.

**No action was taken by the Board following Executive Session.**

**VIII. ADJOURNMENT**

Motion to adjourn the August 9, 2023 meeting at 9:24 p.m. was made by S. Karn, seconded by V. Nolan.

*Motion carried: 5-0*