

Date: March 13, 2024
Where Held: School Cafeteria
Members Present: D. Brean, S. Karn,
J. Beehm, V. Nolan

Type of Meeting: Regular Meeting
Presiding Officer: J. Beehm
Members Absent: B. Whitacre

Others Present:
Ronald Pavlus, Superintendent/Elementary Principal
Tiffany Lopesz, Business Manager
Christa Case, District Clerk
Sarah Abrams, Teaching Assistant/Athletic Director
Community Members

I. CALL TO ORDER

The March 13, 2024 Regular Meeting of the Board of Education was called to order at 7:00 p.m. by Board Vice President, J. Beehm.

II. CONSENT AGENDA

Motion was made by S. Karn, seconded by D. Brean, that the Board of Education approves the Consent Agenda consisting of Approval of: Extracurricular Clubs Quarterly Report dated December 31, 2023.
Motion carried: 4-0

III. COMMUNICATIONS, REPORTS, ANNOUNCEMENTS

A. Additions/Amendments to the Agenda

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education approves the Agenda for the December 13, 2023, as amended.

Discussion: Add Executive Session to discuss matters relating to a particular employee.

Motion carried: 4-0

IV. NEW BUSINESS:

A. CSE Recommendations

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, approves the provision of services as recommended by the Committee on Special Education for the following number: 12480, as attached.

Motion carried: 4-0

B. Resolution to Nominate Oneida BOCES Cooperative Board Member

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, approves the resolution to nominate Ryan Rogers, 2519 Beaver Creek Road, West Edmeston NY 13485, for a three (3) year term to serve on the Oneida-Herkimer-Madison BOCES Board.

Discussion: Doreen Corbin will be retiring after many years on the OHM BOCES Board.

Motion carried: 4-0

C. Approval of: SEQRA Resolution

Motion was made by S. Karn, seconded by V. Nolan, that the Brookfield Central School Board of Education, upon the recommendation of the Superintendent, approves the SEQRA Resolution, as attached.

Motion carried: 4-0

D. Approval of: SEQR Negative Declaration

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, approves the SEQR Negative Declaration, as attached.

Motion carried: 4-0

E. Approval of: 2024 Notice of Annual Meeting, Budget and Election

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, approves the 2024 Notice of Annual Meeting, Budget, and Election, as attached.

Motion carried: 4-0

F. Acceptance of: Letter of Resignation

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, accepts the resignation of Lauren Hennessey, Guidance Counselor effective March 1, 2024.

Motion carried: 4-0

G. Approval of: RESOLUTION APPROVING LEAVE OF ABSENCE AND APPOINTING ACTING HIGH SCHOOL PRINCIPAL

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, approves the following resolution:

BE IT RESOLVED, that Colleen Rutherford (“Ms. Rutherford”), a tenured elementary education teacher, is hereby approved for an unpaid leave of absence from her current elementary teaching position for the period of April 14, 2024 through no later than June 30, 2024; and

BE IT FURTHER RESOLVED, that Ms. Rutherford, who holds initial certification as school building leader, is hereby appointed to the position of Acting High School Principal effective for the period of April 14, 2024 through no later than June 30, 2024, at the daily rate of \$375. Ms. Rutherford shall continue to receive the same benefits, leave and other economic benefits as she received as a teacher pursuant to the terms of the Brookfield Teachers’ Association agreement.

Motion carried: 4-0

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J. Beehm, V. Nolan

Others Present:

Ronald Pavlus, Superintendent/Elementary Principal

Tiffany Lopesz, Business Manager

Christa Case, District Clerk

Sarah Abrams, Teaching Assistant/Athletic Director

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H. Approval of: 1st Reading of Policy: Probation and Tenure

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education, upon the recommendation of the Superintendent, approves the 1st Reading of the Policy: Probation and Tenure, as attached.

Motion carried: 4-0

VII. EXECUTIVE SESSION

Motion was made by S. Karn, seconded by V. Nolan, that the Board of Education enters Executive Session at 7:40 p.m. for the purpose of discussing matters related to a particular employee.

Motion carried: 4-0

Vice President, J. Beehm appointed Tiffany Lopesz as Clerk Pro Tem in the absence of the District Clerk.

Board Member, S. Karn moved, seconded by Board Member, V. Nolan that the Board returns to open session at 8:16 p.m.

VIII. ADJOURNMENT

Motion to adjourn the March 13, 2024 meeting at 8:17 p.m. was made by S. Karn, seconded by V. Nolan.

Motion carried: 4-0