

**MAPLE SCHOOL EXTENDED LEARNING OPPORTUNITY PROGRAM (ELO-P) 2024-2025
SCHOOL YEAR**

Contact Information:

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Phone: (661) 746-4478

The Maple School District is pleased to offer an Extended Learning Opportunity Program for children in TK-6th grade. If you would like your children to participate, please complete the attached registration forms.

PROGRAM HOURS

- 2:20-5:30 PM: After School Program (TK-3rd Grade)
- 3:00-5:30 PM: After School Program (4th-6th Grade)

ELO-P closes for all school holidays and breaks observed by the school district.

ACTIVITIES WHILE IN ELO-P PROGRAM

- Homework assistance (all grades)
- Additional academic development activities
 - Social and Emotional development
- Conflict resolution guidance and support
 - Positive reinforcement/self-image
 - Body movement/Outdoor games

CORRESPONDENCE

All updates to your authorized adult pick-up list may only be done through the Legal Parent/Guardian's email address listed on this form.

ILLNESS/BEHAVIOR/ACCIDENTS

If your child becomes ill, feverish, or has an "accident" while in ELO-P, we will call you to pick up your child within **30 minutes**. If you send someone to pick up your child who is not on your authorized adult pick-up list, you must email ELO-P with the person's first and last name using the email listed ON YOUR REGISTRATION FORMS. **Ensure they are at least 18 and have a valid PICTURE I.D. or DRIVER'S LICENSE with them.**

- Behavior Expectations during school hours will also be required of all children while attending ELO-P.
- The most up-to-date student handbook should be followed and reviewed.
- Additional behavior expectations will be provided as applicable to the ELOP Program.

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AFTER SCHOOL PICK UP PROCEDURES

- To keep the program running smoothly, children must be picked up on time.
- You may pick up your child between the hours (4:30-5:30)
- Any deviations from your child's regular routine (going home with a friend, after-school activities, etc.) need to be emailed to the student's teacher and the ELO-P coordinator using the authorized email address found on the completed registration forms.
- Children who are picked up late may be dropped from the program.
- **Phone calls cannot be accepted due to safety concerns:**
- Changes for pickup made after 11:00 a.m. are not guaranteed. Please look for an email confirmation from the program coordinator.

AFTER-SCHOOL ACTIVITY PARTICIPATION

If you will want your child to participate in non ELO-P extracurriculars(track, dance,choir, etc.), the Program Director will require a permission slip to be completed for these activities.

**YOU WILL NEED TO PICK UP YOUR CHILD FROM THE MULTIPURPOSE ROOM AND
SIGN YOUR CHILD OUT.**

There are no exceptions

PARENT CONTRACT

Please read carefully and initial each item. By initializing and signing below, you agree to this contract in its entirety and bear full responsibility for your child's account.

I UNDERSTAND if notified of my child being ill, I will pick up or have my child picked up by an authorized adult within 30 minutes.

I UNDERSTAND my child must be 24 hours fever-free (without the use of fever reducers) before they may return to ELO-P.

I UNDERSTAND if my child has HEAD LICE or NITS in their hair during school, my child will not be allowed to attend ELO-P until the coordinator has verified they are nit and head lice free.

I UNDERSTAND my child is expected to follow the same rules in ELO-P as they are required during the regular school day.

I UNDERSTAND I must keep all contract information, including authorized adults to pick up my child, up to date at all times.

I UNDERSTAND ELO-P will not release my child to anyone who is not on the authorized adult pick-up list without prior email giving the first and last name of the person authorized to pick up. I understand a valid photo I.D. or Driver's license will be required.

I UNDERSTAND if I discontinue service at any point during the school year and decide to return, it will be contingent upon space being available at the time of the request to re-enroll.

I UNDERSTAND the utilization of my child's slot is at the discretion of Maple Admin.

I UNDERSTAND that my student will be dropped if too many unexcused absences occur

I UNDERSTAND that is my responsibility to inform the ELO-P program director of any excused absences from the program

Parent/Guardian Name (PRINT): _____

Parent/Guardian Signature: _____ **Date:** _____

Student Name(s) (PRINT): _____

: _____

ELO-P Coordinator's Signature: _____ **Date:** _____