

# Princeton Elementary Schools Restorative Code of Conduct

(see [District Policy 5600](#))

This Code of Conduct is applicable to school functions, activities or events that occur on campus, on the school bus, during before or after school activities, field trips and any activities that are school/district/PTO-sponsored or an extension of the school and/or district. This Code of Conduct may be applied to any activity outside of school and beyond school hours that impacts the operations, learning or safety of the school environment.

Princeton elementary schools utilize restorative practices that emphasize values of empathy, respect, honesty, acceptance, responsibility and accountability. A restorative justice approach to discipline facilitates student self-reflection and development in conjunction with appropriate consequences. Restorative Justice practices are utilized to support growing our students' independence and ability to work together as a community to problem-solve and resolve conflict. Allowing students to participate in reflective learning practices, increase their awareness of how their actions create problematic results, and how a community can work together in the healing process are essential life-skills that result from their participation in an effective restorative justice practice.

When assigning consequences, we often include an educational component so that students learn how to make better decisions and how to have empathy for others. Interventions may include, but not limited to, parent conferences, student counseling, peer support groups, conflict mediation, restorative circles, corrective instruction, other relevant service, learning experiences, supportive student interventions, behavioral management plans, and/or alternative placements.

The following is a list of behaviors and consequences that will also serve as a guide for administrative action. There may be circumstances that could alter responses to certain behaviors, and these will be handled on a case-by-case basis by the administration.

<b>TIER 1- Students may engage in breaches of ethical judgment and engage in poor choices or lack of responsibility. Teachers should be providing Interventions for first and second offenses.</b>	
BEHAVIOR	CONSEQUENCES That may be imposed
<ul style="list-style-type: none"> <li>⊘ Acting disrespectful towards peers/staff</li> <li>⊘ Misuse of technology in accordance with district AUP</li> <li>⊘ Damage to school property</li> <li>⊘ Profane Language</li> <li>⊘ Use of discriminatory language</li> <li>⊘ Inappropriate behavior in unstructured or unsupervised areas (playground, school bus, cafeteria, hallway, bathroom, etc.)</li> <li>⊘ Use of cell phone and/or recording device</li> <li>⊘ Misuse of smart watches (ex: texting/calling during school hours, sending messages, taking photos, etc.)</li> <li>⊘ Any other infraction as determined by</li> </ul>	<ul style="list-style-type: none"> <li>⊘ Restorative conference</li> <li>⊘ Letter of apology</li> <li>⊘ Communication with parents via writing or by phone by <b>staff</b></li> <li>⊘ Removal of technology use</li> <li>⊘ Alternate assignment</li> <li>⊘ Restitution (paying for item if damaged/broken)</li> <li>⊘ Referral to school counselor</li> <li>⊘ Use of Calming Corner/self-regulation tool</li> <li>⊘ Device removal by teacher/administrator (ex: cell phones, smart watches). If a second offense occurs parents will be notified to come and collect the device.</li> </ul>

teacher/staff member	
<b>TIER 2- Lack of self-awareness/poor social interactions/poor judgment/poor decision making/lack of empathy. These behaviors are more serious and should be referred to Administration.</b>	
<b>BEHAVIOR</b>	<b>CONSEQUENCES That may be imposed</b>
<ul style="list-style-type: none"> <li>⊘ Any behavior from level 1 that is habitual</li> <li>⊘ Academic integrity infraction</li> <li>⊘ Breach of acceptable use policy</li> <li>⊘ Picture taking/filming without consent</li> <li>⊘ Bullying (may come with an HIB (Harassment, Intimidation, and Bullying) complaint)</li> <li>⊘ Profane Language</li> <li>⊘ Use of discriminatory language</li> <li>⊘ Fighting</li> <li>⊘ Vandalism</li> <li>⊘ Truancy/skipping school</li> <li>⊘ Not adhering to safety protocols: fire drill, school safety drill or health and safety protocol.</li> <li>⊘ Elopement from classroom/educational spaces</li> <li>⊘ Teasing/Name-Calling</li> <li>⊘ Harassment, Intimidation, and Bullying (HIB) that does not rise to Tier 3 classroom removal</li> </ul>	<ul style="list-style-type: none"> <li>⊘ Behavioral contract</li> <li>⊘ Mentor program</li> <li>⊘ Referral to school counselor</li> <li>⊘ Loss of privilege(s)</li> <li>⊘ "Time out" with counselor or administrator</li> <li>⊘ Lunch detention (separate from recess)</li> <li>⊘ Parent contact by phone by <b>administration</b></li> <li>⊘ Parent conference</li> </ul>
<b>TIER 3- These behaviors pose a risk to self-and/or others or exhibit that other interventions have not been effective at correcting behavior choices. They should be dealt with by the administration and may involve district and community resources for support.</b>	
<b>BEHAVIOR</b>	<b>CONSEQUENCES that may be imposed</b>
<ul style="list-style-type: none"> <li>⊘ Any behavior from Tier 1 and 2 that is habitual</li> <li>⊘ Harassment/Intimidation/Bullying - HIB – (see <a href="#">District Policy 5512</a>) that rises to a classroom removal level</li> <li>⊘ Assault (please note this is different than a fight)</li> <li>⊘ Elopement from building or school grounds</li> <li>⊘ Possession/distribution of a controlled substance</li> <li>⊘ Use of weapons and/or explosive devices</li> <li>⊘ Making threats of violence against school or individual(s)</li> <li>⊘ Using profane and/or discriminatory language</li> <li>⊘ Misuse of technology (ex: social media, inappropriate online activities, video/photography, cyber bullying, etc.)</li> <li>⊘ Any unlisted offense to be decided by Administration</li> </ul>	<ul style="list-style-type: none"> <li>⊘ Removal from class for a restorative activity</li> <li>⊘ Parent conference</li> <li>⊘ Referral to outside agency/law enforcement</li> <li>⊘ Suspension from school (see <a href="#">District Policy 5610</a>)</li> <li>⊘ Expulsion from school (see <a href="#">District Policy 5610</a>)</li> </ul>

This Code of Conduct is not an exhaustive list of infractions. The school administration reserves the right to evaluate and revise, as necessary.

- € I am in receipt, have read and understand this Restorative Code of Conduct for the Princeton Elementary Schools.
- € I am in receipt, have read and understand the Princeton Elementary Schools Handbook.

Student Name (Printed) \_\_\_\_\_

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent Name (Printed) \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_