



# BOARD BULLETIN

## August 12, 2024

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### Opening Report

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The Mid-East Career and Technology Centers Board of Education met for its regular meeting on Monday, August 12, 2024 at 6:30 p.m. in the Administrative Center Board Room, 400 Richards Road, Zanesville, Ohio.

Approval of the minutes of the Board of Education's regular meeting held on July 8, 2024.

Approval of additions or changes in the agenda.

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### Treasurer's Report

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Approval of all items listed under the Treasurer's financial reports.

Approval of budget modifications.

Approval of the Student Activities Budgets for the 2024-2025 school year.

Approval of four payments.

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### Superintendent's Report

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Approval of the following district policies:

- Policy EDEB – Bring Your Own Technology (BYOT) Program (*revised*)
- Policy EDEB-R – Bring Your Own Technology (BYOT) Program (*revised*)
- Policy EDEC – Artificial Intelligence (*new*)
- Policy EHC – Cybersecurity (*new*)
- Policy JFCK – Use of Cellphones and Electronic Communications Devices by Students (*revised*)

Approval of the following resignations:

- Karen Kiggans – Clinical Instructor – effective 8-18-24

Approval of the following job descriptions:

- Career & Academic Readiness Education (CARE) Instructor

Approval of personnel calendars for the 2024-2025 school year.

Approval of personnel for employment in the Adult and Federal programs, pending licensure and appropriate background checks:

*Adult Education Programs – Part-Time  
CARE – Full-Time*

- Jadon Smith – CARE Instructor – to be issued a one-year limited contract for 188 days at 7.5 hours per day effective 8-5-24

Approval of the following licensed personnel for employment, based on verification of experience, licensure, and appropriate background checks:

- Hannah Tincher – Practical Nurse Instructor – to be issued a salary notice changing her classification on the Instructor Salary Schedule per the Negotiated Agreement, Article VI, D, 3, b
- Cole Tomplait – Carpentry Instructor – to be issued a salary notice changing his classification on the Instructor Salary Schedule per the Negotiated Agreement, Article VI, D, 2, b

Approval of the following licensed personnel extended time/supplemental contracts:

- Aimee Bartenschlag – Math/Science Instructor – to be issued a supplemental contract as Science Department Head for the 2024-2025 school year effective 8-21-24
- George Bell – English Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24

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- Tracy Brown – Multi-Skilled Health Technologies Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
  - Andy Butcher – Welding Technology Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
  - Dave Calendine – Auto Technology Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
  - Matt Dudas – CNET Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
  - Jeannette Feldner – Intervention Specialist – to be issued a supplemental contract as Special Education Department Head for the 2024-2025 school year effective 8-21-24
  - Kevin French – Welding Technology Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
  - Dale Goodwin – Power Line Technician Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
  - Brian Haren – Applied Engineering & Machining Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
  - Alicia Hurps – Exercise Science & Sports Medicine Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
  - Alisha Jefferis – Career Assessment Specialist – to be issued a supplemental contract as Buffalo Campus Acting Administrator as needed effective 8-21-24
  - Ben Jefferis – Construction Technologies Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
  - Lana Kelly – Vet Assisting & Animal Care Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
  - Taylor Kohler – English Instructor – to be issued a supplemental contract as English Department Head for the 2024-2025 school year effective 8-21-24
  - Derrick Leach – Large Animal Science & Agriculture Instructor – to be issued a supplemental contract as Buffalo Campus Acting Administrator (on an emergency basis only) as needed effective 8-21-24
  - Derrick Leach – Large Animal Science & Agriculture Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
  - Katie Lucas – Early Childhood Education Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
  - Brad Mack – Electrical Technologies Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
  - Erica McConaughy – Dental Assisting Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
  - Chad Miller – VOSE Coordinator – to be issued a supplemental contract as High Schools That Work Coordinator for the 2024-2025 school year effective 8-19-24
  - Josh Moore – Intervention Specialist/VOSE Coordinator – to be issued a supplemental contract as High Schools That Work Coordinator for the 2024-2025 school year effective 8-1-24
  - Josh Moore – Intervention Specialist/VOSE Coordinator – to be issued a supplemental contract as Buffalo Campus Acting Administrator as needed effective 8-21-24
  - Jamie Petrofes – Robotics, Automation & Design Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
  - Lenny Rosser – Cosmetology Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
  - Tim Rucker – Electives Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24

- Kevin Schott – Heating, Air Conditioning & Refrigeration Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
- Kevin Schott – Heating, Air Conditioning & Refrigeration Instructor – to be issued a supplemental contract as Student Activity Funds Faculty Coordinator for the 2024-2025 school year effective 8-19-24
- Colleen Smith – BEST Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
- Phil Snider – Criminal Justice Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
- Ryan Stingel – Cyber Security & Computer Technology Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
- Cameron Summers – Digital Media Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
- Josh Swingle – Auto Body Repair Technology Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
- Cole Tomplait – Carpentry Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
- Ruth Warehime – Social Studies Instructor – to be issued a supplemental contract as Social Studies Department Head for the 2024-2025 school year effective 8-21-24
- Brian Wilfong – Natural Resource Conservation Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
- Owen Williams – Graphic Art & Design Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
- Stephanie Winsor – Multi-Skilled Health Technologies Instructor – to be issued a supplemental contract as a planning period instructor for 176 days effective 8-21-24
- Jesse Wisecarver – Diesel Technology Instructor – to be issued a supplemental

contract as a planning period instructor for 176 days effective 8-21-24

- Tara Woods – Math Instructor – to be issued a supplemental contract as Math Department Head for the 2024-2025 school year effective 8-21-24

Approval of the following contracts for club advisory work during the 2024-2025 school year:

*Buffalo Campus*

- George Bell – SkillsUSA
- George Bell – Yearbook
- Jennifer Black – NHS
- Tracy Brown – SkillsUSA
- Dave Calendine – SkillsUSA
- Kevin French – SkillsUSA
- Ben Jefferis – SkillsUSA
- Lana Kelly – FFA
- Donnie Kerns – SADD
- Derrick Leach – FFA
- Erica McConaughy – SkillsUSA
- Layne Neuhart – SADD
- Colleen Smith – BPA
- Ryan Stingel – BPA
- Ryan Stingel – Esports
- Owen Williams – SkillsUSA
- Owen Williams – Yearbook
- Adreanna Winland – SkillsUSA
- Adreanna Winland – Student Council

*Zanesville Campus*

- Sarah Brown – SkillsUSA
- Matt Dudas – SkillsUSA
- Garrett Green – NHS
- Joshua Harris – FFA
- Taylor Hites – Student Council
- Taylor Kohler – SADD
- Taylor Kohler – Yearbook
- Jalena Lasko – SkillsUSA
- Renee Linscott – NHS
- Katie Lucas – FCCLA
- Dennis Polvinale – SkillsUSA
- Kevin Schott – SkillsUSA
- Jessica Stonecypher – FFA
- Josh Swingle – SkillsUSA
- Hannah Tincher – SkillsUSA
- Brian Wilfong – FFA
- Brian Wilfong – Empower

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Approval of the following licensed personnel as substitutes:

- Dave Brown – All Areas
- Stephanie Devoll – All Areas
- Vickie Hamilton – All Areas
- Gene Hill – All Areas
- Jason Jackson – All Areas
- Tammy Jones – All Areas
- Albert Kinsey – All Areas
- Sue Lake – All Areas
- Gail McGreevy – All Areas
- J. Kevin Melick – All Areas
- Deborah Mingroni – All Areas
- Earl Paazig – All Areas
- Lisa Potts – All Areas
- Bob Sharp – All Areas
- Jonna Sharp – All Areas
- Lois Snyder – All Areas
- Mark Still – All Areas
- Paul Young – All Areas

Approval of the following classified personnel for employment, based on verification of experience and appropriate background checks:

- Paula Peterson – ECE Instructional Assistant – to be issued a one-year limited contract for 191 days at 5.75 hours per day effective 8-15-24
- Michael Williams – Custodian/Farm Worker – to be issued a one-year limited contract for 236 days (prorated from 261 days) at 8 hours per day effective 8-5-24

Approval of an employment contract for Rick Lawyer as Attendance Officer for up to 100 days as needed (as determined by the Superintendent) for the 2024-2025 school year effective 8-22-24.

Approval of an employment contract for Sue Lake as Testing Coordinator at the Zanesville Campus as needed for the 2024-2025 school year effective 8-22-24.

Approval of the following student job station personnel for employment:

- Dannika Downey – Early Childhood Education Program student – to be issued a student job station contract to work in the Mid-East Preschool as needed effective 8-29-24

- Kadance Jones – Early Childhood Education Program student – to be issued a student job station contract to work in the Mid-East Preschool as needed effective 8-29-24

Approval of the following 2024-2025 handbooks:

- Internship Program Handbook
- Pre-Apprenticeship Program Handbook
- School-To-Apprenticeship (STA) Program Handbook

Approval of the revised Adult Education tuition and program fees for the 2024-2025 school year.

Approval of the 2024-2025 Advisory Committee member lists.

Approval to participate in the META Solutions Cooperative School Bus Purchasing Program.

Approval of the following agreements to provide situations and experiences for students in the following programs:

*Adult & High School Health Occupations Programs (Practical Nurse, Diploma RN, Multi-Skilled Health Technologies, Health Care Transition, and State Tested Nurse Aide)*

- Cedar Ridge (including Cedar Ridge Behavioral Health Solutions, Zanesville; The Schultz at Cedar Ridge, Zanesville; The Landing at Cedar Ridge, Frazeyburg; Cedar Ridge Behavioral Health Solutions Cambridge Outpatient Office, Cambridge; and The Residence at Cedar Ridge, Cambridge)

*Adult & High School Health Occupations Programs (Adult and High School Practical Nursing and Diploma RN)*

- Rambo Memorial Health Center

Approval of an agreement with Allwell Behavioral Health Services for consultation and life skills education and prevention services, as well as additional home based and school based services, for Buffalo and Zanesville Campus students, parents and school personnel effective August 1, 2024 through June 30, 2025.

Approval of an agreement with the Ohio Department of Development for the 2024 TechCred Grant.

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Approval of a three-year agreement with Grammarly for online Grammarly for Education K-12 software for secondary students effective September 23, 2024 through September 22, 2027.

Approval to purchase E-Rate Priority 1 and Priority 2 consulting services for three years from Strategic Management Solutions.

Approval to purchase 252 Acer Chromebooks for the Buffalo and Zanesville High School Campuses from Datapath Ohio LLC. *(Revised from the June 10, 2024 Board of Education meeting.)*

Approval to purchase 140 HP Touch Screen Laptop Computers for the Adult Education Full-Time Programs from CNB Computers, USA INC. *(Revised from the July 8, 2024 Board of Education meeting.)*

Approval to purchase a Hunter Engineering Road Force Elite Balancer for the Auto Technology Program from Don Parker Sales Inc. through Hunter Engineering Company.

Approval to purchase a ZSK Sprint Classic Single Head, 12 Needle, Commercial Embroidery Machine for the Graphic Art & Design Program from Coplan and Coplan DBA Speed Press.

Approval to purchase 30 digital Motorola handheld radios for the Zanesville Campus from Commercial Electronics.

Approval to purchase two (2) stackable Alto-Shaam Prodigy Pro gas combi oven/steamers for the Zanesville Campus Cafeteria from Restaurant Supply, LLC.

Approval to sell obsolete classroom furniture no longer used by the district to the Crooksville Exempted Village School District.

Approval of the following donations:

- Bar stock, flats, angle iron, and smaller odds and ends from Pete LaPlante (Welding Technology Program)
- Two totes of school supplies from Copper & Co. Salon Spa (District)

An executive session was held to discuss personnel matters [appointment, employment, dismissal, discipline, promotion, demotion, or compensation of employee(s) or student(s)] and to discuss matters which are subject of pending or imminent court action.

The next meeting of the Mid-East Career and Technology Centers Board of Education will be held **September 9, 2024** at 6:30 p.m. at the Buffalo Campus, 57090 Vocational Road, Senecaville, Ohio.