



KISD District Safety and Security Meeting Minutes

The Kilgore ISD Summer District Safety and Committee Meeting was held on August 8, 2024 beginning at 6:00 pm in the KISD Administration Building, 301 N. Kilgore St. Kilgore, TX 75662.

Call to Order -Meeting was officially called to order at 6:00 pm

Members in attendance: Director of Safety Charles Presley, KISD Board President Jason Smith, Sergeant Josh Vercher, Fire Marshal Ryan Riley, Josh Carlise, Chief of Police Todd Hunter, Mitch Lobue, Mark Sprague

Review of 2024/25 Guardian Authorization

The following items were discussed:

- KISD Board of Trustees approved the authorization of district employee guardians for the 2024/25 school year.
- Superintendent and Board President have already signed final authorizations for all returning KISD employee guardians
- New KISD guardians have completed the final training requirements and are in the final stage of approval for the school year
- KISD meets the armed security requirement with SROs, Level III Security officers and off duty KPD officers
- In addition to the guardian authorization, KISD approved a good cause exception that would allow KISD guardians to meet the armed security requirement in the absence of any officer
- KPD has posted all available security slots for the 1st semester and currently 147/158 slots have been filled
- Most of the slots that were not currently filled are on Thursdays which coincides with SWAT training. KPD was going to reach out to Gregg County for assistance on those dates

TEA District Vulnerability Assessment

The following items were discussed:

- All Texas ISDs are required to have one vulnerability assessment during a 4 year cycle beginning in the fall of 2024
- KISD has been notified by TEA that our assessment will take place in the fall of 2024

- KISD will be required to submit all necessary district and campus documentation to TEA by October 23rd and the on-site DVA visit will begin on November 18th
- District Rubric Categories include:
 - Emergency Operations Plan
 - District Safety and Security Committee
 - SSSP Team
 - First Aid
 - Communications
 - Facility Standards
 - School S
- Campus Rubric Categories:
 - Drill Schedule
 - First Aid
 - SPAT/911
 - Facility Access
 - Exterior Windows
 - Map and Door Numbering
- All required documents will be submitted through a new TEA safety website - Sentinel
- TEA will review all data and compile a final report for the district - any findings that require corrective action will be completed by the district and submitted through Sentinel and upon approval the DVA will be finalized

KISD Annual EOP submission to TxSSC

The following items were discussed:

- KISD is required to submit the Emergency Operations Plan to TxSSC by September 30, 2024
- The submission must include The Basic Plan and a Cybersecurity Annex (new for 2024/25)
- KISD Technology Department has been working on the Cybersecurity Annex and the 1st Draft is complete and a final draft would follow soon
- Director of Technology Mark Sprague made a presentation on the cybersecurity and KISD's cybersecurity annex

SAFE Grant Cycle 2

The following items were discussed:

- KISD had received a Notice of Grant Award (NOGA) for the amount of \$168,408
- Fund allotments could be spent on:
 - Security cameras
 - Equipment for security officers
 - KPD digital radios had been ordered with pre award allotments for the grant for KISD Security Officers to use on duty
 - KPD will help program the radios when they arrive
 - District and Campus two-way radios
 - Access control features throughout the district

First Responder Walk-Throughs

The following items were discussed:

- Texas ISDs are required to conduct walk-throughs for law enforcement and other first responders allowing them to be familiar with district facilities
- KISD invited:
 - KPD
 - DPS
 - EMS
 - Kilgore Fire Department
 - Gregg County
 - Rusk County
 - Kilgore College PD
 - Rusk County Emergency Management
 - Gregg County Emergency Management
- Wednesday July 24th - 18 first responders from Gregg County, Rusk County, Kilgore Fire. and Kilgore College toured all KISD campuses
- August 6th and 8th, 15 Kilgore PD officers toured all KISD campuses during shift changes around 6:00 am
- During the tours - KNOX Boxes, radios, and access cards were checked

Fire Marshal Inspections

The following items were discussed:

- Annual campus inspections were completed at KPS, KMS, CES, and KIS on Monday, July 29th and KHS was completed on July 30th.
- KPS, KMS, CES, and KIS had been signed off on by the Fire Marshal
- KHS still needed a red tag removed in the RISER room located in the welding facility.
- KISD had been informed that the inspectors would be onsite, Friday, August 9th to make the necessary corrections
- Fire Marshal Ryan Riley was able to confirm the inspections would be onsite at 9:00 am on the 9th.

2024/25 Tentative Meeting Dates

- Fall Meeting is scheduled for Thursday, December 12, 2024
- Spring Meeting is scheduled for Thursday, May 1, 2025

Meeting adjourned