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The following items are contained in the August 14, 2024 Regular Meeting Minutes:

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20. New Business

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22. Adjournment

The Regular Meeting of the Margate City Board of Education was called to order at 6:00 P.M. on August 14, 2024 by Board President, Mr. Joseph Pepe, at the Eugene A. Tighe Media Center.

Certification of Notice:

Melina Skwarek, Board Secretary, announced that adequate notice of this meeting had been provided and read the following Certification Notice:

On May 21, 2024, a notice of this meeting was posted on the district website, the bulletin board in the Board of Education Administration Office, the Eugene A. Tighe School, the William H. Ross III School and emailed to the City Clerk and advertised in *The Press*.

<u>Roll Call</u> - Members Present:	Mr. Joseph Pepe; Mr. Jack Sorensen; Mrs. Amy Brog; Mrs. Shannon Wray-Norris;
Others Present:	Mrs. Danielle Gomes-Chapman; Mr. Nicholas Palmisano Mr. Ryan Gaskill, Superintendent of Schools; Mrs. Melina Skwarek, Board Secretary/School Business Administrator; Mrs. Samantha Dulude, Principal; Mrs. Bonnie Marino, Principal; Mr. Eric Goldstein, Solicitor; Mr. Ryan Slaven, Longport

Notice of Appointment of Board Member:

Mrs. Melina Skwarek shared that the Board was in receipt of the notice of Appointment of Board Members to the Board: Mr. Stephen Swift was appointed as a Member of the Margate City Board of Education which will expire on May 16, 2027 by Mayor Michael Collins, pending completion of criminal history check and appointee's attestation he has not been convicted of any disqualifying crime pursuant to N.J.S.A. Mr. Swift will be sworn in at the September 2024 Board of Education Regular Session Meeting.

Public Comment:

No members of the community commented.

Fire Drill and Security Drill Report:

Mr. Gaskill distributed the Fire and Security Drill Reports for Eugene A. Tighe School & William H. Ross School for the month of July 2024 attached as Exhibit # 1, pages 29,580-29,581.

Superintendent's Report & Principals' Updates:

Mr. Ryan Gaskill congratulated Mr. Steven Swift on his appointment to the Margate City Board of Education. He shared that the District hosted their first Comedy Night and Food Truck Festival on August 3, 2024. This event was the kickoff event to raise funds and awareness of the upgrades necessary to continue utilizing the Dr. Dominick A. Potena Performing Arts Center. This was a wonderful event.

Thank you to all who participated and helped support the Performing Arts Center. Mr. Gaskill also thanked the Margate Police Department and Public Works for their assistance with their time and equipment for this event.

The District staff are continuing to prepare for the upcoming school year. Some important dates to remember are as follows:

August 27: New Teacher Orientation

August 28: Staff Technology Day

August 29: Staff Professional Development and first day back in the buildings

September 3: First day for students

Mr. Gaskill also shared that the Work Session originally scheduled for August 28, 2024 would be changed to a Special Meeting to be held at 6:00 PM in the Tighe School Media Center.

Tonight's agenda acknowledges the ACCESS for ELLs testing. Margate does not report on these assessments publicly due to the small number of students who participate. Mr Gaskill also shared that after forty-two years, Dr. Budnick would be stepping down as the District's School Physician. We thank him for his dedication and service to the District, especially during the uncertain times while navigating the COVID-19 pandemic. On this evening's agenda, there are approvals for the District's staff scoring rubrics and the mentoring plan, which are required to be approved annually. There are also approvals for grant application submissions, including the IDEA and ESEA grants.

Mrs. Marino shared information on current activities at the Ross School.

Mrs. Dulude shared information on current activities at the Tighe School.

General Board Discussion:

Mr. Pepe thanked the Administrative Team, the PAC Committee, and the MEF for their time and assistance dedicated to the Comedy Night event. Mr. Pepe also welcomed Mr. Steve Swift as the newest Board of Education member. He also shared that the current enrollment has been stable, which is a great sign for the upcoming school year.

Personnel Matters:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following personnel matters:

1. Approve the hiring of Stephanie Moran as a part time Speech/Language Pathologist effective immediately at a salary of \$84,500 (Step 7 MA) prorated for 25 hours per week
.7*\$84,500=\$59,150.00 (pending completion of paperwork).
2. Approve Stephanie Patterson for enrollment and reimbursement upon successful completion of the graduate course EDUC 58:705:580 Interprofessional Ethics for Advanced Practice (3). Costs: \$1914.75

Personnel Matters (Continued):

3. Approve the hiring of Dominic Cuce as a full time custodian effective August 8, 2024 at a salary of \$36,000.
4. Approve returning substitutes for the 2024-2025 school year attached as Exhibit # 2, page 29,582.
5. Approve Chrissy Campbell for enrollment and reimbursement upon successful completion of the graduate course SPCE 566. Intro to Students with Orthopedic, Sensory and Multiple Disabilities. Cost: \$1,656.00
6. Approve Chelsi Crompton for enrollment and reimbursement upon successful completion of the graduate course EDUC 5430 School Leadership and Decision Making. Cost: \$1,656.00
7. Approve Barbara Myers as a new hire for Lucky Kids at an hourly rate of \$20.00 per hour.

Motion passed by the following roll call vote:

Ayes: Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Contracts:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following Contract requests:

1. Approve the non-resident tuition contracts for the following students for the 2024-2025 school year: Ross School - 10 students; Tighe School - 1 student.
2. Approve the resignation of Dr. Glenn Budnick as the Margate School District Medical Inspector effective August 31, 2024.

Motion passed by the following roll call vote:

Ayes: Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Instructional Support Activities:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following Instructional Support Activities requests:

1. Share: Margate School District Mentor Plan for 2024-2025 school year.
2. Approve the following Tighe Student Council events and fundraisers for the 2024-2025 school year: Walk for the Wounded, PB&J Food Drive, Pancake Breakfast, Thanksgiving Food Drive, Candy Grams, Winter Fun Day, Car Wash, End of Year Trip, Tighe School Carnival, Spirit Days, Spirit Weeks and Pep Rallies.

Instructional Support Activities (Continued):

3. Approve the following ELA and Math Curriculum writers. Staff: Tina Baronowitz, Veronica Valencia, Lisa Drexler, Chelsi Crompton, Katie DeSalle, Emily Rubino & Sherry Scott. Cost: hourly rate per contract up to 150 hours.
4. Approve the Kindergarten Ice Cream Social on August 29, 2024. Cost: MEF Sponsored Event
5. Approve the following Ross Pride fundraising activities and events for the 2024-2025 school year: Ross Spirit Gear Sale, Make-A-Difference Spirit Day, Thanksgiving Food Drive, Trailblazer Trip, Spirit Patrol Trip, Spring Supply Drive, PB&J Food Drive, Blue/Gold Flower Sale, Pretzel Sales, School Spirit Swag Sale & Spring Candy Grams.
6. Approve Marshall Evaluation Rubric for teaching staff evaluations and NJ Principal Evaluation for Professional Learning Rubric for Principal Evaluations.

Motion passed by the following roll call vote:

Ayes: Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Workshops:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following workshop matters:

1. Approve registering for the NJ School Boards Association annual conference from October 21-24, 2024 at a group rate of \$2,200. Staff: Ryan Gaskill, Melina Skwarek, Bonnie Marino, Samantha Dulude, Matthew Burton, Leigh Turner, Colleen Culmone and Michael Morris.
2. Approve Melina Skwarek to attend the Atlantic County Business Administrators roundtable 2024-2025 regular meetings. Costs: Travel
3. Approve the attendance of Melina Skwarek at the SPELL JIF Joint Retreat from September 25-27, 2024 at The Grand Hotel in Cape May. Costs: Funded by the JIF.

Motion passed by the following roll call vote:

Ayes: Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Facilities/PAC:

Motion by Mrs. Brog, seconded by Mr. Sorensen, to approve the following Facilities/PAC matters:

1. Approve Tara Mangold and Toning Up with T, LLC to use the Ross playground for a Fitness Bootcamp from 6:00 am to 10:00 am on July 27, 2024 and August 24, 2024 from 6:00 am to 10:00 am. Cost: \$25.00 per hour. Total: 8 hours x \$25.00 = \$200.00

Motion passed by the following roll call vote:

Ayes: Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Approval of Minutes:

Upon motion by Mrs. Brog, seconded by Mrs. Wray-Norris, the board unanimously agreed to accept the July 10, 2024 Regular Meeting Minutes.

Motion passed by the following roll call vote:

Ayes: Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Financial Reports:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to accept the Secretary's Financial Reports for the month of June 2024 as attached to these minutes and certifying that no budgetary account has been over expended in violation of N.J.A.C. 6:20-2.12(a). See Exhibit # 3, pages 29,583 - 29,606. The Secretary's Report agrees with the Report of Receipts and Disbursements.

Motion passed by the following roll call vote:

Ayes: Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Board of Education Certification:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, pursuant to N.J.A.C. 6A:23-2.11, the Margate City Board of Education certifies that as of June 30, 2024 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(c)2-3 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion passed by the following roll call vote:

Ayes: Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Bills and Payrolls:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to approve the payment of bills and payrolls, as listed on Exhibit # 4, pages 29,607 - 29,630.

Motion passed by the following roll call vote:

Ayes: Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Transfer of Funds:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to approve the following Transfer of Funds: Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2023-2024

TO:	11-000-217-320-00-00-010	IK VENTNOR	\$2,000.00
	11-000-262-622-00-01	ELECTRIC SERVICES	\$13,000.00
		TOTAL	\$15,000.00
FROM:	11-000-217-320-00-00-025	IK VENTNOR	\$2,000.00
	11-000-262-622-00-04	ELECTRIC SERVICES	\$13,000.00
		TOTAL	\$15,000.00

Ratified Budget Transfers for 2024-2025

TO:	11-000-222-500-00-01	DOMAIN RENEWAL	\$600.00
	11-000-230-332-00-00	AUDITING FEES	\$1,000.00
	11-190-100-610-08-04-025	PHYS ED SUPPLIES	\$206.85
		TOTAL	\$1,806.85
FROM:	11-000-222-600-00-00-010	DOMAIN RENEWAL	\$600.00
	11-000-230-334-00-00	AUDITING FEES	\$1,000.00
	11-190-100-610-01-04-025	PHYS ED SUPPLIES	\$206.85
		TOTAL	\$1,806.85

Motion passed by the following roll call vote:

Ayes: Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Report of Receipts and Disbursements:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to accept the Report of Receipts and Disbursements for the month of June 2024, attached as Exhibit # 5, pages 29,631 – 29,641.

Motion passed by the following roll call vote:

Ayes: Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Cash Report:

Motion by Mrs. Brog, seconded by Mrs. Wray-Norris, to accept the Cash Report for the month of June 2024, attached as Exhibit # 6, page 29,642.

Motion passed by the following roll call vote:

Ayes: Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

New Business:

Motion by Mrs. Brog, seconded by Mrs. Gomes-Chapman, to approve the following new business:

- A. Approve the annual Tuition Rate for 2024-2025 at \$6,000 per student.
- B. Approve submission of the FY 25 "IDEA Consolidated" Consolidated Application.

IDEA Basic	\$ 129,244
IDEA Preschool	<u>8,413</u>
Total	\$ 137,657

- C. Approve a resolution to decline Title III funds under the ESEA Consolidated grant for Fiscal Year 2025 in the amount of \$682.
- D. Approve submission of the FY 25 "Every Student Succeeds Act" (ESSA) Consolidated Application.

Title I	\$ 32,895
Title II, Part A	8,524
Title IV, Part A	<u>10,000</u>
Total	\$ 51,419

New Business (Continued):

- E. Recommend to approve the advertisement of a request for proposals (RFP) for a School Physician for Medical Services for a one-year contract, to be extended as needed, effective September 1, 2024.
- F. Motion to approve the following resolution for the disposal of surplus property:

WHEREAS, the Margate City Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Margate City Board of Education is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Margate City BOARD OF EDUCATION in the City of Margate, County of Atlantic, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals in accordance with the terms and conditions of the cooperative purchasing contract 041316-GDI through Sourcewell. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Business Office of the Margate City Board of Education.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows:

Lot A: Chromebooks, Chromeboxes, Monitors, and Laptops

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Margate City Board of Education reserves the right to accept or reject any bid submitted.

Motion passed by the following roll call vote:

Ayes: Mr. Palmisano, Mrs. Gomes-Chapman, Mrs. Wray-Norris, Mrs. Brog, Mr. Sorensen, and Mr. Pepe

Nays: None

Public Comment:

No Members of the community commented.

Adjournment:

Upon motion by Mrs. Brog, seconded by Mrs. Wray-Norris, the board unanimously agreed to adjourn at 6:15 P.M.

Respectfully submitted,

Melina Skwarek
Board Secretary/School Business Administrator