

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road
Sheffield, OH 44054

August 22, 2024

5:30 P.M. Regular Meeting

Administration Center

Mrs. Pat Czech
Mrs. Amy DeLuca
Mrs. Sandra Jensen, Vice President
Mrs. Sheila Lopez, President
Mrs. Lisa Miller
Mr. Michael F. Cook, Superintendent
Mr. Adam Hines, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

I. OPENING ITEMS

- A. Call to Order
- B. Roll Call

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- C. Pledge of Allegiance

II. AGENDA

- A. Motion to approve the agenda.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

III. INFORMATIONAL ITEMS

IV. TREASURER’S BUSINESS

- A. Reports
- B. Approval of Minutes

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

Regular Meeting – August 8, 2024

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. K-12 BUSINESS CONSULTING, INC.AGREEMENT

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **K-12 BUSINESS CONSULTING, INC. OHIO FIVE YEAR FORECASTING PROGRAM CUSTOMER** granting the use of the forecasting program in a non-exclusive, limited subscription.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

D. FINANCAL STATEMENTS

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



V. SUPERINTENDENT'S BUSINESS/HUMAN RESOURCES

A. RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Talia Albaugh**, Murray Ridge ESP, resigning , effective for the 2024-25 school year.
- b. **Theresa Andorka**, BIS/BHS ESP, and Monitor, retiring , effective September 30, 2024.
- c. **Kathleen Heckert**, Knollwood Noon Monitor, resigning, to accept another position in the district.
- d. **Cari Main**, BIS paraprofessional, resigning, effective August 22, 2024, to accept another position in the district.
- e. **Mary Pokrywka**, Elementary Music teacher, resigning, effective August 9, 2024.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller

B. TUTORS

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement with modified hours to reflect the posting, and contingent upon successful completion of all certification and payroll requirements.

- a. **Christine Oravets**, Title I Tutor, 6 hrs./day, 160 days/yr., effective August 29, 2024, for the 2024-25 school year.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. CLASSIFIED

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all payroll requirements.

- a. **Roderick Davis**, BIS ESP, Step 1, 7 hrs./day, 181 days plus contracted holidays effective August 20, 2024.
- b. **Kathleen Heckert**, BIS ESP, Step 1, 7 hrs./day, 181 days plus contracted holidays effective August 20, 2024.
- c. **Cari Main**, BIS Secretary, Step 1, 8 hrs./day, 215 days/yr. plus contracted holidays effective August 20, 2024.
- d. **Crystal Parsons**, BMS ESP, Step 1, 7 hrs./day, 181 days plus contracted holidays effective August 20, 2024.



Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

D. SUPPLEMENTAL

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Amy Baughman**, BIS Student Council Advisor, Class VI, Step 0, effective September 1, 2024.
- b. **Julie Kinnear**, BHS Junior Class Advisor, Class VI, Step 3, effective August 23, 2024.
- c. **Alison Macke**, BHS Junior Class Advisor, Class VI, Step 1, effective August 23, 2024.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

E. CERTIFIED

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon receipt of all required documents, certification, and payroll requirements.

- a. **Lillian Vandenberg**, Elementary Music Teacher, BA, Step 1, effective for the 2024-25 school year.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

F. PARENT/COMMUNITY/BAND VOLUNTEER

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following individual(s) to serve as volunteers at no cost to the district for the 2024-25 school year/season.

- a. **Amber DiBattiste**, Parent/Community/Band Volunteer, at no cost to the district, effective August 1, 2024.
- b. **Rachel Seekins**, BHS/BMS Volunteer Volleyball Coach, at no cost to the district, effective August 19, 2024.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

VI. BUSINESS OPERATIONS

- A. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **TEACHER PROFESSIONAL ORGANIZATION AGREEMENT**



Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- B. It is recommended that the Sheffield-Sheffield Lake Board of Education rescind the **COMPLAINTS OF SEX DISCRIMINATION AND SEX-BASED HARASSMENT POLICY** adopted on August 8, 2024 and continue with the policy as it was written in the current policy.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- C. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **AMERICAB TRANSPORTATION CONTRACT** which would provide transportation for student and monitor for the 2024-25 school year.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- D. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **LORAIN COUNTY ALCOHOL AND DRUG ABUSE SERVICE (LCADA) PROPOSAL** which provides alcohol and drug prevention services to the Sheffield-Sheffield Lake schools for the 2024-25 school year.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- E. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **PRESCHOOL FAMILY HANDBOOK REVISIONS** for the 2024-25 school year.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

VII. COMMENTS FROM THE PUBLIC

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

VIII. STANDING COMMITTEE REPORT

- A. Joint Vocational School
- B. Athletic Counsel
- C. Legislative Liaison
- D. Endowment Fund

*Administration Center
Regular Meeting*



*August 22, 2024
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- E. S.A.L.T. – Student Achievement Leadership Team
- F. Finance
- G. Centennial Committee

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IX. ADJOURNMENT

Time: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

The next regular meeting will be on September 12, 2024, at Brookside High School at 5:30 PM