

# ROSSVILLE CONSOLIDATED SCHOOL DISTRICT BOARD OF EDUCATION

**AUGUST 20, 2024- 7:00 P.M.**

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Call to Order  
Mr. Root



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# Spotlight



Mrs. Erin Dillingham  
Student Support Specialist

## Public Comments (Section 1300 - Meetings)

- This meeting is a public meeting of the Board of Education for the purpose of conducting the School Corporation's business. The meeting is not to be considered a public community meeting.
- A handout of the agenda items about to be presented to the Board was available at the sign-in table for patrons to review.
- A registration form was provided at the sign-in table for patrons desiring the opportunity to speak at the beginning of the meeting or on any agenda items. Registration is required if you desire to speak.
- If anyone hasn't turned in the registration form to address the Board, please do so now.
- The Board has established specific rules to guide the presiding officer. Those rules were outlined on the registration form and will be followed.
- The presiding officer will now call upon those registered for comments.

## Approval of Minutes Consideration of Claims & Payroll

★ August 6, 2024 - Regular Session

★ Board members received the claims docket, payroll claims, and minutes in advance of the meeting.

- Members were asked to contact Dr. Hanna with individual items for which they had questions.

**Motion made to approve the minutes, claims, and payrolls as presented.**

**Motion by: Nathan McCullough      2<sup>nd</sup> by: Julia Mink**

**Motion Passed: Root, McCullough, Mink, Pendleton**



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## New Business – Personnel Item Consideration of Resignations

★ Bailey Spear has resigned his position as Boys Soccer Varsity Assistant Coach.

★ Karmen Young has resigned her position as Varsity Cheer Head Coach.



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## New Business – Personnel Item

### Consideration of FMLA Leave

- ★ Mr. Chris Landis is requesting FMLA leave from October 16, 2024, through the end of the first semester. Mr. Landis plans to return to work for the second semester of the 2024-2025 school year.



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## New Business – Personnel Item

### Consideration of Appointments

Mr. Dennison is recommending the following individuals as new Substitute Teachers for the District:

- ★ Theresa Cornell
- ★ Rochelle Grove
- ★ Taylor Cocanower
- ★ Nichole Bolinger



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# New Business – Personnel Item

## Consideration of Appointments

Dr. Hanna is recommending the following personnel be approved as Substitute Teachers for 2024-2025 school year. These individuals have been substitutes in previous school years:

|         |           |
|---------|-----------|
| Toni    | Bluemke   |
| Kylan   | Bogan     |
| Tamara  | Brubaker  |
| Ashley  | Brunton   |
| Linda   | Cleveland |
| Cecilia | Colby     |
| Pamela  | Ditson    |
| Jodi    | Emenhiser |
| Jacob   | Feagans   |

|           |                 |
|-----------|-----------------|
| Cindy     | Gangwer         |
| Charles   | Geheb           |
| Elizabeth | Gilliam Douglas |
| June      | Harris          |
| Betsy     | Hartley         |
| Jeffrey   | Hughes          |
| Kathy     | Jackson         |
| Carla     | Keafer          |
| Deanne    | Kinzie          |

|           |          |
|-----------|----------|
| Bob       | Knapp    |
| Andrea    | Kreps    |
| Linda     | Martin   |
| Missy     | Mills    |
| Nadine    | Root     |
| Alexandra | Schaefer |
| Brenzlee  | Simmons  |
| John L    | Spear    |
| Kelly     | Stage    |

|           |           |
|-----------|-----------|
| Christi   | Ummel     |
| Rhonda    | Valentine |
| Annabelle | Washburn  |
| Elizabeth | Welty     |
| Melanie   | Wolf      |



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# New Business – Personnel Item

## Consideration of Appointments

- ★ Mr. Feagans is recommending Mr. Paul Mullen as a homebound instructor for a fifth-grade students for up to six (6) hours per week beginning August 7, 2024, through the end of the school year.
- ★ Mr. Hammons is recommending Shelley Mitchell as a 1:1, Tier II Instructional Assistant. Mrs. Mitchell's compensation will be as outlined by the 2024-2025 Handbook for Classified Staff – Instructional Assistant.



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## New Business – Personnel Item

### Consideration of Change of Extended Contract



Mr. Hammons is recommending transitioning the extended contract of \$7,000 assigned to Miss Lindsay Roberts at the August 6, 2024, board meeting to Mrs. Hannah Doke for the 2024-2025 school year.



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## New Business – Personnel Item

### Consideration of Appointments

Mr. Burkle is recommending the following coaches for the Fall 2024 season:

#### Volleyball

Jessica Kelley – 6<sup>th</sup> Grade Coach

Camela Houston – 5<sup>th</sup> Grade Coach

Christina Griffin – Volunteer 5<sup>th</sup> Grade Coach

#### Boys Soccer

Brooks Brown – Varsity Assistant Coach



Bailey Spear – Volunteer Assistant Coach



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# New Business – Personnel Item

## Consideration of Appointments

Last school year the District utilized the services of Rebecca Durbin, RJD Speech Therapy, for identified speech students. Mrs. Durbin's services have continued this year as she began her duties on August 7 and will continue through the end of the 2024-2025 school year.

Mrs. Durbin will be contracted for up to 24 hours weekly at a rate of \$60.00 per hour.

Dr. Hanna recommends retroactive approval of this appointment.



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# New Business – Personnel Item

## Consideration of Consultant

- Mr. Hammons is recommending hiring NIESC's Mrs. Shannon Harman as a consultant for the Department of Student Services for the 2024-2025 school year at a rate of \$5,000.
- Indiana Administrative Code 4-1.5 defines what a school counseling program in Indiana should include as part of a comprehensive student services program.
- As defined by the rule, student services programs including Educational and Career Services are required only at the secondary school level and must be coordinated by a certified school counselor.
- Mrs. Harman, as a certified school counselor, will coordinate the services provided by Mrs. Dunn and Mrs. Dillingham.

**Motion made to approve the personnel items as presented.**

**Motion by: Jentry Pendleton**

**2<sup>nd</sup> by: Nathan McCullough**

**Motion Passed: Root, McCullough, Mink, Pendleton**



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# Budget Basics – 4 Funds

There are four separate funds that make up the Rossville Consolidated School Corporation budget.

## EDUCATION FUND

Used for education related expenses: Teachers, Support Staff and Building Administrator's salaries, benefits, supplies, etc.

## OPERATIONS FUND

Expenses not allocated to student instruction and learning. This includes Maintenance/Custodial expenses, Utilities, Central Administration, Transportation Cost, School Plant Operations, School Bus Replacement, Technology Services, and Purchased Supplies/Equipment.

## DEBT SERVICE

Used for all payment of debt incurred by the corporation.

## RAINY DAY FUND

Repair or replacement due to failure of any part of any structure or equipment, or any other emergency.

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# FUND SOURCE

## STATE FUNDS

**Education Fund & Operation Fund**  
(monthly Transfers from Education Fund)

## LOCAL PROPERTY TAX

**Operations Fund**  
(Monthly transfers from  
Education Fund & Levy Funds)

**Debt Service Fund**  
(Expense Driven)

## TRANSFERS OF UNUSED & UNENCUMBERED TAX FUNDS

**Rainy Day Fund**

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# State Supported Funds

## Education & A Portion of Operation Funds

The amount of revenue generated for the Education Fund and a portion of the Operation Fund (via transfer from the Education Fund) comes from State Tuition Support and miscellaneous revenue.

### ★ State Tuition Support

- October ADM Pupil Count
- February ADM Pupil Count
- Academic Honors Diplomas
- Special Education Count
- Career and Technical Education Count
- Non-English-Speaking Count

### ★ Miscellaneous Revenue

- Fees
- License Excise Tax
- Commercial Vehicle Tax
- Financial Institution Tax
- Local Option Income Tax Replacement

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# Education Fund Budget Expenditures

## Education Fund

- The Education Fund Budget is built around expenses and a review of six years of expenditure history.
- The most extensive calculation is the cost of employees. Their salary/wage and benefit estimated cost is determined for the 2025 calendar year by taking a portion of their 2024-2025 cost, coupled with a portion of the employee's 2025-2026 cost. Dr. Hanna looks at the following cost to determine a budgeted amount.

| Name<br>(10 Pays) | 24-25<br>Base<br>Salary | 24-25<br>Projected<br>Increase | 24-25<br>Projected<br>Comp. Inc. | 24-25<br>Add.<br>Comp. | 24-25<br>Health<br>Ins. | 24-25<br>Life<br>Ins. | 24-25<br>LTD | 24-25<br>TRF or<br>PERF | 24-25<br>FICA |
|-------------------|-------------------------|--------------------------------|----------------------------------|------------------------|-------------------------|-----------------------|--------------|-------------------------|---------------|
|-------------------|-------------------------|--------------------------------|----------------------------------|------------------------|-------------------------|-----------------------|--------------|-------------------------|---------------|

| Name<br>(16 Pays) | 25-26<br>Base<br>Salary | 25-26<br>Projected<br>Increase | 25-26<br>Projected<br>Comp. Inc. | 25-26<br>Add.<br>Comp. | 25-26<br>Health<br>Ins. | 25-26<br>Life<br>Ins. | 25-26<br>LTD | 25-26<br>TRF or<br>PERF | 25-26<br>FICA |
|-------------------|-------------------------|--------------------------------|----------------------------------|------------------------|-------------------------|-----------------------|--------------|-------------------------|---------------|
|-------------------|-------------------------|--------------------------------|----------------------------------|------------------------|-------------------------|-----------------------|--------------|-------------------------|---------------|

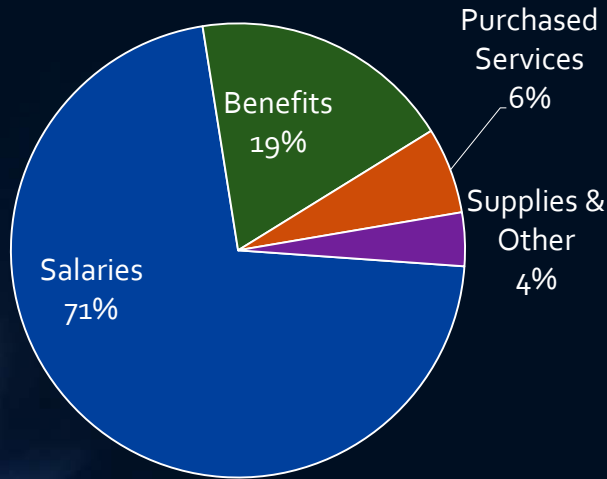
| Name<br>(26 Pays) | 2025<br>Salary | 2025<br>Health<br>Ins. | 2025<br>Life Ins. | 2025<br>LTD | 2025 TRF<br>or PERF | 2025<br>FICA |
|-------------------|----------------|------------------------|-------------------|-------------|---------------------|--------------|
|-------------------|----------------|------------------------|-------------------|-------------|---------------------|--------------|

Worksheet =  
35 Columns  
621 Rows

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## 2025 EDUCATION FUND EXPENSES



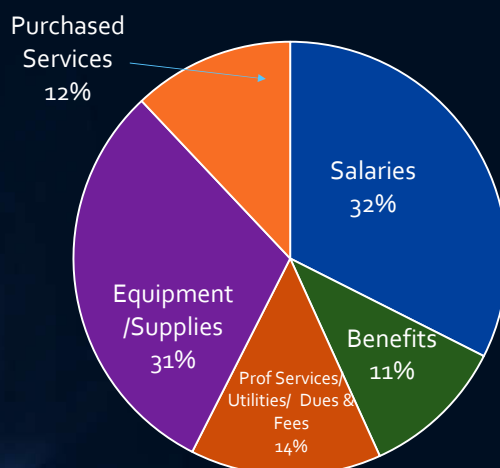
|                             |                  |
|-----------------------------|------------------|
| <b>Salaries</b>             | <b>4,674,036</b> |
| <b>Benefits</b>             | <b>1,222,750</b> |
| <b>Purchased Services</b>   | <b>401,710</b>   |
| <b>Supplies &amp; Other</b> | <b>248,504</b>   |
| <b>TOTAL</b>                | <b>6,547,000</b> |

The Education Fund Budget is built around anticipated expenses.



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## 2025 OPERATIONS FUND EXPENSES

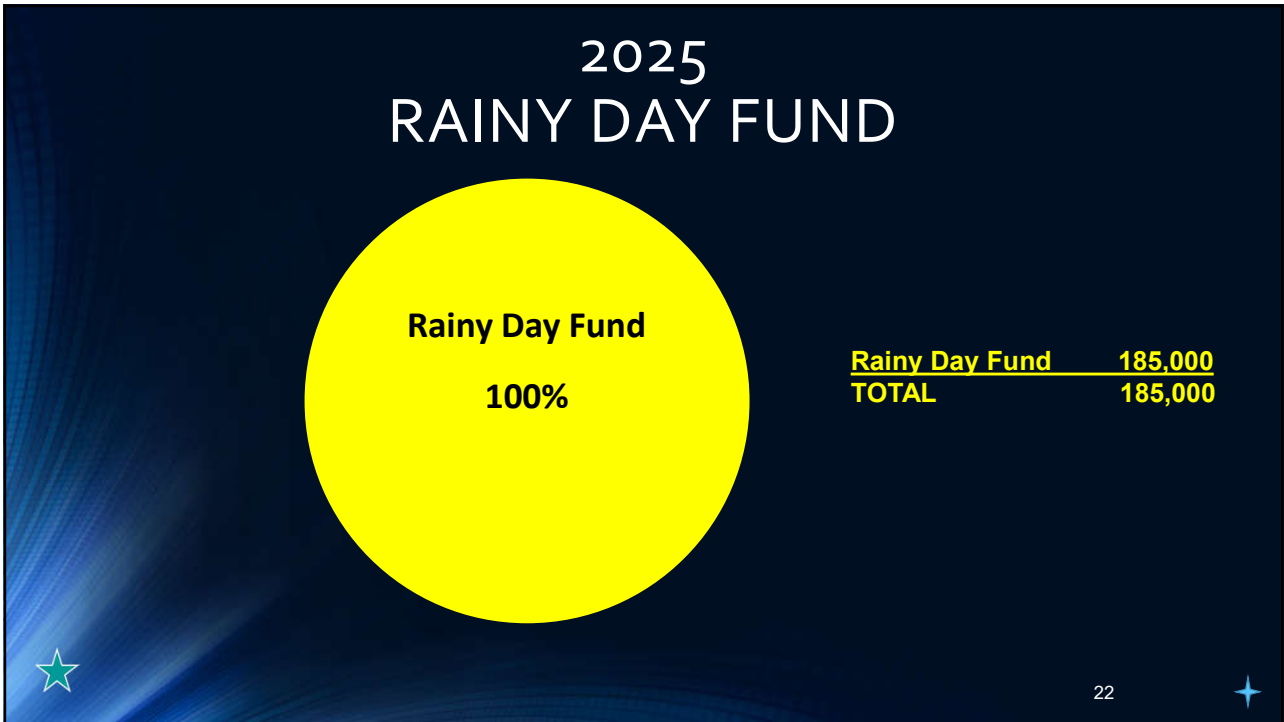
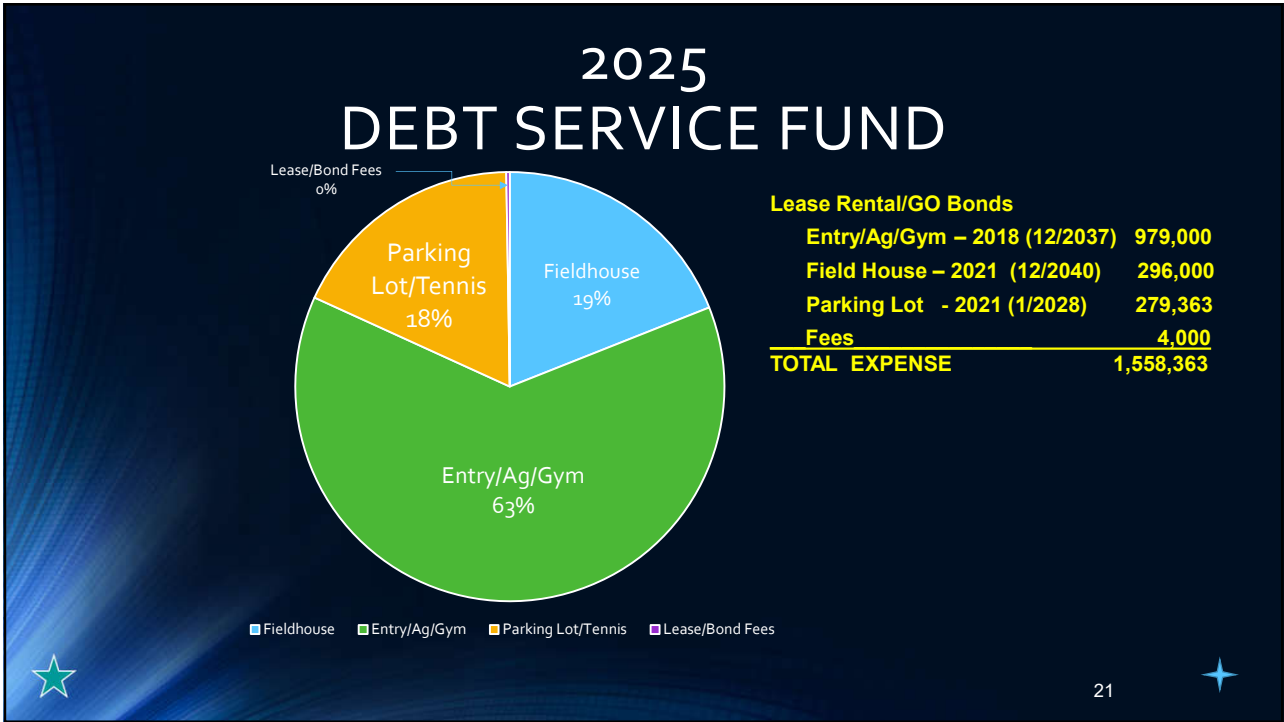


|   |                  |
|---|------------------|
| <b>Salaries</b>                           | <b>1,001,881</b> |
| <b>Benefits</b>                           | <b>332,739</b>   |
| <b>Prof Services /Utilities/D &amp; F</b> | <b>440,500</b>   |
| <b>Equip./Supplies</b>                    | <b>940,940</b>   |
| <b>Purchased Serv.</b>                    | <b>371,940</b>   |
| <b>TOTAL</b>                              | <b>3,088,000</b> |

The Operations Fund Budget is built around anticipated expenses.



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## New Business – Financial Item

### Permission to Advertise School Budget

- Permission to advertise the 2025 School Budget, School Bus Replacement Plan, and the 2025-2027 Capital Projects Plan is requested.
- The advertisement will be forwarded to the Department of Local Government and Finance for posting to their website and posted on the school's website. There is no longer newspaper advertising requirements.
- The Budget Hearing is scheduled for Tuesday, September 3, 2024, at 7:00 p.m.



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## New Business – Financial Item

### Consideration of Transfer Students

- Section 4018 requires that the Board of Education approve all transfer students.
- Dr. Hanna is presenting all transfer students for consideration and recommending approval of the transfers.

**Motion made to approve the financial items as presented.**

**Motion by: Julia Mink      2<sup>nd</sup> by: Jentry Pendleton**

**Motion Passed: Root, McCullough, Mink, Pendleton**



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## New Business – Policy Item Consideration of Policy

The following policy is up for a first read:

- Section 4320 – Attendance Policy .....Revised



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## New Business – Policy Item Consideration of Policy

The following policy is up for a second read:

- ★ Section 4200 – Student Wellness-Physical Activity and Nutrition .. Revised
- ★ • Section 6131 – Collection and Forgiveness of Debt..... Revised

**Motion made to approve the policy items as presented.**

**Motion by: Nathan McCullough      2<sup>nd</sup> by: Julia Mink**

**Motion Passed: Root, McCullough, Mink, Pendleton**



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## New Business - Miscellaneous Item Consideration of Early Graduation

- Mr. Hammons is recommending early graduation for a junior student who has met all local and state requirements as outlined in Indiana Code 20-32-4. This student will earn a Core 40 diploma. The student will graduate with the Rossville Class of 2025.



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## New Business - Miscellaneous Item Consideration of Fundraiser Request

- Mr. Burkle is recommending Rossville Schools be a host site for Fall Ball games sponsored by Lafayette Tournament, Inc.
- The games will be held on Sundays beginning September 8, 2024, concluding on October 20, 2024. Games will start no earlier than 9:00 a.m.
- This is a fundraising opportunity for the baseball program as the team will assist with setup, cleanup, and tear-down of the facility.



**Motion made to approve the miscellaneous items as presented.**

**Motion by: Jentry Pendleton**

**2<sup>nd</sup> by: Nathan McCullough**

**Motion Passed: Root, McCullough, Mink, Pendleton**



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## Reports & Information

### Field Trip Reports

| Group                 | Date of Trip | Activity                             | Location     |
|-----------------------|--------------|--------------------------------------|--------------|
| FFA                   | 8/13/2024    | Indiana State Fair                   | Indianapolis |
| 4 <sup>th</sup> Grade | 9/11/2024    | County Schools Conservation          | Camp Cullom  |
| Seniors               | 9/18/2024    | Clinton County College & Career Fair | Frankfort    |
| Kindergarten          | 9/18/2024    | Hillside Acres                       | Rossville    |
| 4 <sup>th</sup> Grade | 09/27/2024   | Conner Prairie                       | Fishers      |

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## Reports & Information

### Field Trip Reports

| Group  | Date of Trip | Activity                   | Location       |
|--|--------------|----------------------------|----------------|
| Hornet Little Hoosiers – 4 <sup>th</sup> Grade | 10/4/2024    | Feast of the Hunter's Moon | Fort Ouiatenon |
| AP Lit   | 2/28/2025    | Hamlet                     | Purdue         |
| 4 <sup>th</sup> Grade                          | 5/8/2025     | Indiana State Museum       | Indianapolis   |

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## Reports & Information Conference Report

| Staff Attending   | Date of Conference                                  | Conference Title         | Location       |
|-------------------|---|--------------------------|----------------|
| ★ Kelsey Hall     | 8/6, 9/3, 10/1, 11/5, 12/3, 1/7, 2/4, 3/4, 4/1, 5/6 | ASSET Training           | Virtual        |
| ★ Lindsay Roberts | 8/29/2024   | CTE Teacher Prof. Dev.   | Frankfort      |
| ★ Kim Zink        | 9/19-9/20/2024                                      | WVEC Literacy Conference | West Lafayette |



### Adjournment

- The Presiding Officer will ask for a motion to adjourn the regular Board meeting.

### Next Board Meeting

- Tuesday September 3, 2024 – 7:00 p.m.
- Budget Hearing

# Meeting Adjournment



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