



## Medford Public Schools

### Student Use Chromebook Loan Acceptance Form

\_\_\_\_\_  
Print Student Name

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Homeroom

\_\_\_\_\_  
Print Caregiver Name

A student/caregiver who has been issued an electronic device is responsible for the device and charger at all times. There should be no expectation that stolen or damaged devices will be replaced with similar equipment.

#### **By signing this form user accepts the following conditions:**

1. I am in receipt of a Chromebook, case and charger, which has been assigned by the Medford Public Schools for student use.
2. I understand that the device is the property of the Medford Public Schools and I will use it in accordance with the Medford Public Schools' Responsible Use Policy
3. I will return the device in the same condition in which it was provided to me.
4. I will not modify the device, change the configuration of the equipment in any way, or disassemble any part of the device or attempt any repairs. The software on the device is the licensed property of the Medford Public Schools.
5. I agree to take responsibility for the security and proper care of the Chromebook.
6. I agree to pay for a replacement device if the device is lost or misplaced.
7. I agree to submit an online payment or check for \$50 (payable to Medford Public Schools) along with the Chromebook if the device is damaged or stolen.
8. If the device is stolen, I agree to file an official police report and then submit it to my student's assistant principal.
9. Replacement Fees are as follows:
  1. Chromebook - \$50.00
  2. Cable/Charger - \$25.00
  3. Case - \$10.00

\_\_\_\_\_  
**Caregiver Signature or  
Student Signature (if over 18)**

\_\_\_\_\_  
**Date**